



APPROVED

**FORT ORD REUSE AUTHORITY**  
**ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES**  
**8:30 a.m., Wednesday, June 13, 2018 | FORA Conference Room**  
920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

**1. CALL TO ORDER**

Co-Chair City of Seaside City Manager Craig Malin called the meeting to order at 8:33 a.m.

The following members were present:

Craig Malin* (City of Seaside)	Lisa Rheinheimer (MST)
Layne Long* (City of Marina)	Anya Spear (CSUMB)
Hans Uslar* (City of Monterey)	Vicki Nakamura (MPC)
Dino Pick* (City of Del Rey Oaks)	Patrick Breen (MCWD)
Melanie Beretti* (Monterey County)	

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mr. Malin.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Executive Officer Michael Houlemard announced that the U.S. Army prescribed program is scheduled to begin on July 1. More information can be found at [www.fortordcleanup.org](http://www.fortordcleanup.org).

**4. PUBLIC COMMENT PERIOD**

*Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.*

There were no public comments received.

**5. APPROVAL OF MEETING MINUTES**

**ACTION**

a. May 30, 2018 Meeting Minutes

MOTION: On motion by Committee member Pick and second by Committee member Uslar and carried by the following vote, the Administrative Committee moved to approve the May 30, 2018 meeting minutes with corrections as posted.

**MOTION PASSED UNANIMOUSLY**

**6. JUNE 8, 2018 BOARD MEETING FOLLOW UP**

**INFORMATION**

Mr. Houlemard reviewed the action taken by the Board at the June 8, 2018 Board meeting and the second vote results that approved the Capital Improvement Program, FORA Annual Budget and the Marina Coast Water District budgets. Staff responded to questions and comments from the Committee and the public.

This item was for information only.

**7. TRANSITION PLAN STUDY SESSION FOLLOW UP**

**INFORMATION**

Mr. Houlemard reviewed the Transition Plan study session and advised that the draft Transition Plan was distributed and is posted to the FORA website. Comments on the draft plan are due on June 25, 2018 and the next meeting on the Transition Plan is scheduled for July 13, 2018. Staff responded to questions and comments from the

Committee and the public. The committee moved to schedule a special meeting for the Administrative Committee on July 11, 2018 at 8:00 a.m. The regular meeting on July 3, 2018 at 8:30 a.m. will still be held to review the draft Board packet.

**8. BUSINESS ITEMS**

**INFORMATION/ACTION**

a. Building Removal Program

Project Manager Peter Said provided a presentation of the building removal program and assisted in the facilitation of discussion between the committee and the public. Assistant Executive Officer Steve Endsley provided further background information and context to the discussion and responded to questions and comments from the Committee and public.

Monterey Salinas Transit (MST) Director of Planning and Marketing Lisa Rheinheimer advised that she would like the Administrative Committee to consider receiving a presentation on the MST Busway project.

In response to the presentation and also to establish next steps for the committee, Mr. Malin asked each jurisdiction to provide information regarding "What do you need?" and "What can you give?"

MOTION: On motion by Committee member Uslar and second by Committee member Pick and carried by the following vote, the Committee moved to direct FORA staff to bring a consolidated draft proposal with financial analysis for review that the Committee can approve and take to their respective decision making bodies to approve.

**MOTION PASSED UNANIMOUSLY**

**9. ITEMS FROM MEMBERS**

There were no items from members.

**10. ADJOURNMENT** at 10:21 a.m.

Minutes Prepared By:  
Dominique Jones  
Deputy Clerk