



FORT ORD REUSE AUTHORITY

REGULAR MEETING

FORT ORD REUSE AUTHORITY (FORA) WATER/WASTEWATER OVERSIGHT COMMITTEE

Wednesday, March 13, 2019 at 10:00 a.m.

920 2nd Avenue, Suite A, Marina CA 93933 (FORA Office)

AGENDA

1. CALL TO ORDER/ESTABLISHMENT OF QUORUM
2. PLEDGE OF ALLEGIANCE
3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE
4. PUBLIC COMMENT PERIOD

Members of the public wishing to address the Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes and will not receive Committee action. Whenever possible, written correspondence should be submitted to the Committee in advance of the meeting, to provide adequate time for its consideration.

5. APPROVAL OF MEETING MINUTES

- a. December 19, 2018 Meeting Minutes

ACTION

6. BUSINESS ITEMS

Business items are for Committee discussion, debate, direction to staff, and/or action. Comments from the public are not to exceed 3 minutes or as otherwise determined by the Chair.

- a. Mid-year Report INFORMATION
- b. 5-year Capital Improvement Program for FY 19-20 Budget INFORMATION/ACTION
- c. Updated WWOC Meeting Schedule & Budget Calendar INFORMATION/ACTION

7. ITEMS FROM MCWD

8. ITEMS FROM MEMBERS

Receive communication from Committee members as it pertains to future agenda items.

9. ADJOURNMENT

NEXT MEETING: March 28, 2019

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**FORT ORD REUSE AUTHORITY
WATER/WASTEWATER OVERSIGHT COMMITTEE
MEETING MINUTES**

920 2nd Avenue, Suite A, Marina CA 93933 | FORA CIC
9:30 A.M., Wednesday, December 19, 2018

1. CALL TO ORDER

Chair Riedl called the meeting to order at 9:39 A.M.

The following were present:

Committee Members:

Rick Riedl, City of Seaside
Steve Matarazzo, University of California Santa Cruz
Mike Lerch, California State University Monterey Bay
Brian McMinn, City of Marina

Other Attendees:

Mike Wegley, Marina Coast Water District
Kelly Cadiente, Marina Coast Water District
Patrick Breen, Marina Coast Water District
Ken Nishi, Member of the public

FORA Staff:

Jonathan Brinkmann
Peter Said

2. PLEDGE OF ALLEGIANCE led by Committee member Mike Lerch

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, AND CORRESPONDENCE

Mr. Peter Said informed the Committee the order of Business Items listed in the agenda does not reflect the order of items included in the meeting packet.

Ms. Cadiente of MCWD requested Item 6e be discussed with Item 6a, as they are related.

MOTION: On motion by Committee member McMinn and second by Committee member Matarazzo, the Water/Wastewater Oversight Committee (WWOC) moved to discuss Business Item 6e: Marina Coast Water District (MCWD) FY 19-20 Budget Schedule with Business Item 6a: WWOC Meeting Time and 2019 Proposed Calendar.

MOTION PASSED: UNANIMOUSLY

Mr. Said of FORA provided an update regarding the Three-Party planning process for water augmentation. The process was kicked off in late October. The consultant spent November and December gathering information and developing options. Status and next steps will be shared with the Committee as available.

4. PUBLIC COMMENT PERIOD

Mr. Nishi expressed concern regarding lack of attendance by certain members of the WWOC. Mr. Nishi suggested attendance of Committee members be tracked to encourage greater participation.

5. APPROVAL OF MEETING MINUTES

MOTION: On motion by Committee member McMinn and second by Committee member Matarazzo, the WWOC moved to approve the October 17, 2018 meeting minutes.

MOTION PASSED: UNANIMOUSLY

6. BUSINESS ITEMS

- a. WWOC Meeting Time and 2019 Proposed Calendar & MCWD FY 19-20 Budget Schedule (formerly Item 6e) INFORMATION/ACTION

Ms. Cadiente of MCWD presented the FY 19-20 Budget schedule. The Committee reviewed dates for the Budget schedule and the FORA staff proposed 2019 WWOC meeting calendar to confirm appropriate timing of each, as each is contingent on the other. Comments were received and necessary updates identified. Meeting time for 2019 was discussed as concern was raised at last meeting regarding inability to obtain a quorum due to unpredictable length of Administrative Committee meetings held immediately prior to WWOC. Inconsistent participation was discussed and identified as a concern.

MOTION: On motion by Committee member McMinn, seconded by Committee member Lerch, and carried by the following vote, the WWOC moved to 1) approve the 2019 proposed WWOC meeting calendar and MCWD FY 19-20 Budget Schedule with the addition of the Special Meeting on April 3, 2019, 2) change the start time of WWOC meetings to 10:00 A.M., and 3) include an attendance log in the meeting minutes to clearly reflect absences of members.

MOTION PASSED UNANIMOUSLY

- b. WWOC 2019 Chair Selection ACTION

Item was presented by Mr. Said. After discussion, Committee nominated Committee member Riedl to remain Chair, and elect Committee member McMinn as Vice-Chair.

MOTION: On motion by Committee member McMinn and second by Committee member Matarazzo, and carried by the following vote, the WWOC moved to nominate current Chair Riedl as Chair, and Committee member McMinn as Vice-Chair for 2019.

MOTION PASSED UNANIMOUSLY

- c. MCWD Master Plan Review INFORMATION

Mr. Mike Wegley of MCWD provided status and a tentative schedule of the MCWD Master Plan. Also presented was an update to the capacity fee presentation previously shared by Bartle Wells Associates. Mr. Wegley responded to questions and comments from the Committee and public.

- d. MCWD Annexation Update INFORMATION

Mr. Wegley presented the item and responded to questions and comments from the Committee.

7. ITEMS FROM MCWD

None.

8. ITEMS FROM MEMBERS

None.

9. ADJOURNMENT

Chair Riedl adjourned the meeting at 10:56 A.M.

NEXT MEETING: January 16, 2019

DRAFT

Marina Coast Water District
Mid-Year Summary
JULY - DECEMBER 2018

| 1 Ln # | 2 REVENUE | 3 ORD COMMUNITY WATER | 4 SEWER | 5 RECYCLED WATER | 6 TOTAL | 10 Ln # |
|--------------|---|-----------------------------|------------------|------------------------|-------------------|---------------|
| 1 | WATER SALES | 3,541,400 | - | - | 3,541,400 | 1 |
| 2 | FLAT RATE ACCOUNTS | 82,487 | - | - | 82,487 | 2 |
| 3 | OTHER WATER SALES | 4,490 | - | - | 4,490 | 3 |
| 4 | SEWER SALES | - | 1,380,586 | - | 1,380,586 | 4 |
| 5 | FIRE SYSTEM CHARGE | 111,048 | - | - | 111,048 | 5 |
| 6 | BACKFLOW PREVENTION | - | - | - | - | 6 |
| 7 | LATE CHARGES | 99,561 | - | - | 99,561 | 7 |
| 8 | PERMITS/PLAN CHECK | 5,850 | 5,730 | - | 11,580 | 8 |
| 9 | WHEELING CHARGE | 12,000 | - | - | 12,000 | 9 |
| 10 | METER FEES | 150,304 | - | - | 150,304 | 10 |
| 11 | CAPACITY FEES/CAPITAL SURCHARGE | 1,502,030 | 631,894 | - | 2,133,923 | 11 |
| 12 | OTHER INCOME | 2,392 | 8,648 | - | 11,040 | 12 |
| 13 | INTEREST INCOME | 42,228 | 12,547 | 95 | 54,870 | 13 |
| 14 | RENTAL REVENUE | 124,393 | 34,830 | - | 159,223 | 14 |
| 15 | DEVELOPER FEES | 136,109 | 72,638 | - | 208,747 | 15 |
| 16 | FORA RUWAP REIMBURSEMENT | - | - | - | - | 16 |
| 17 | M1W RUWAP REIMBURSEMENT | - | - | - | - | 17 |
| 18 | OTHER FUNDING SOURCE | - | - | 5,628,103 | 5,628,103 | 18 |
| 19 | GRANT FUNDING | - | - | - | - | 19 |
| 20 | TOTAL REVENUE | 5,814,292 | 2,146,873 | 5,628,198 | 13,589,363 | 20 |
| 21 | EXPENSES | | | | | 21 |
| 22 | SALARIES & BENEFITS | 1,435,509 | 455,124 | - | 1,890,633 | 22 |
| 23 | DEPT. EXPENSE | 1,532,401 | 275,691 | 90 | 1,808,182 | 23 |
| 24 | INTEREST EXPENSE | 289,969 | 94,979 | 183,105 | 568,052 | 24 |
| 25 | FRANCHISE & ADMIN FEES | 206,670 | 68,912 | - | 275,582 | 25 |
| 26 | | | | | | 26 |
| 27 | TOTAL CIP/ CAPITALIZED EQUIPMENT | 39,908 | 47,261 | 5,871,609 | 5,958,778 | 27 |
| 28 | | | | | | 28 |
| 29 | PRINCIPAL DEBT SERVICE ¹ | - | - | - | - | 29 |
| 30 | | | | | | 30 |
| 31 | TRANSFER TO CAP REPLACEMENT FUND ² | - | - | - | - | 31 |
| 32 | | | | | | 32 |
| 33 | TRANSFER (FROM)/TO RESERVES ² | - | - | - | - | 33 |
| 34 | | | | | | 34 |
| 35 | TOTAL EXPENSES | 3,504,457 | 941,967 | 6,054,803 | 10,501,228 | 35 |
| 36 | BALANCE | 2,309,835 | 1,204,905 | (426,605) | 3,088,135 | 36 |

¹Principal debt service payments are made in the 4th quarter of the fiscal year.

²Transfers are made in the 4th quarter of the fiscal year.

**MARINA COAST WATER DISTRICT
REVENUE BUDGET ANALYSIS
JULY - DECEMBER 2018**

| ACCOUNT NAME | ANNUAL BUDGET | JUL - DEC BUDGET | TOTAL | BUD vs ACTUALS \$ CHANGE | BUD vs ACTUALS % CHANGE |
|-------------------------------------|-------------------|-------------------|-------------------|--------------------------|-------------------------|
| | | | JUL - DEC ACTUALS | | |
| WATER SALES RESIDENTIAL | 4,519,695 | 2,259,848 | 2,410,581 | 150,734 | 6.7% |
| WATER SALES BUSINESS | 1,098,292 | 549,146 | 581,552 | 32,406 | 5.9% |
| WATER SALES SCHOOLS | 376,960 | 188,480 | 175,522 | (12,958) | -6.9% |
| WATER SALES MULTIPLES | 463,234 | 231,617 | 211,495 | (20,122) | -8.7% |
| WATER SALES GOVERNMENT | 112,553 | 56,277 | 51,187 | (5,089) | -9.0% |
| FIRE SYSTEM CHARGE | 177,361 | 88,681 | 111,048 | 22,368 | 25.2% |
| HYDRANT METER | 150,000 | 75,000 | 111,061 | 36,061 | 48.1% |
| OTHER WATER SALES | 8,575 | 4,288 | 4,490 | 202 | 4.7% |
| LATE CHARGE FEES | 50,000 | 25,000 | 99,561 | 74,561 | 298.2% |
| BACKFLOW REVENUE | 28,000 | 14,000 | - | (14,000) | -100.0% |
| FLAT RATE ACCOUNTS | 50,000 | 25,000 | 82,487 | 57,487 | 229.9% |
| PLAN CHECK/PERMIT FEES | 39,000 | 19,500 | 11,580 | (7,920) | -40.6% |
| METER FEES | 275,000 | 137,500 | 150,304 | 12,804 | 9.3% |
| WHEELING CHARGE | 24,000 | 12,000 | 12,000 | - | - |
| DEVELOPER FEES | 582,500 | 291,250 | 208,747 | (82,503) | -28.3% |
| SEWER SALES BUSINESS | 783,367 | 391,684 | 1,380,586 | 988,902 | 252.5% |
| SEWER SALES RESIDENTIAL | 1,949,290 | 974,645 | - | (974,645) | -100.0% |
| TOTAL OPERATING REVENUES | 10,687,827 | 5,343,914 | 5,602,204 | 258,290 | 4.83% |
| CAPITAL SURCHARGE | 206,200 | 103,100 | 101,655 | (1,445) | -1.4% |
| CAPACITY CHARGES | 4,388,774 | 2,194,387 | 2,032,268 | (162,119) | -7.4% |
| INTEREST INCOME | 25,572 | 12,786 | 49,303 | 36,517 | 285.6% |
| INTEREST INCOME - 2010 BOND | 2,045 | 1,023 | 5,207 | 4,185 | 409.3% |
| INTEREST INCOME - 2015 BONDS | 155 | 78 | 360 | 282 | 363.9% |
| OTHER INCOME | 13,600 | 6,800 | 9,146 | 2,346 | 34.5% |
| INSURANCE REFUNDS | - | - | 1,894 | 1,894 | 100.0% |
| DEFD REVENUE -2010 SERIES BOND | 7,235 | 3,618 | - | (3,618) | -100.0% |
| DEFD REVENUE -2015 SERIES BOND | 31,355 | 15,678 | - | (15,678) | -100.0% |
| IOP RENTAL REVENUE | 117,720 | 58,860 | 59,148 | 288 | 0.5% |
| BLM RENTAL REVENUE | 219,607 | 109,804 | 98,821 | (10,983) | -10.0% |
| ARMSTRONG RANCH RENTAL REVENUE | - | - | 1,254 | 1,254 | 100.0% |
| FORA RUWAP REIMBURSEMENT | 1,200,000 | 600,000 | - | (600,000) | -100.0% |
| M1W RUWAP REIMBURSEMENT | 10,464,000 | 5,232,000 | - | (5,232,000) | -100.0% |
| OTHER FUNDING SOURCE | 6,000,000 | 3,000,000 | 5,628,103 | 2,628,103 | 87.6% |
| GRANT FUNDING | 370,302 | 185,151 | - | (185,151) | -100.0% |
| TOTAL NON OPERATING REVENUES | 23,046,565 | 11,523,283 | 7,987,159 | (3,536,123) | -30.7% |
| TOTAL REVENUE | 33,734,392 | 16,867,196 | 13,589,363 | (3,277,833) | -19.4% |

MARINA COAST WATER DISTRICT
EXPENSE BUDGET ANALYSIS - ALL DEPARTMENTS
JULY - DECEMBER 2018

| ACCOUNT NAME | ANNUAL BUDGET | JUL - DEC BUDGET | TOTAL | BUD vs ACTUALS \$ CHANGE | BUD vs ACTUALS % CHANGE |
|-------------------------------------|------------------|------------------|-------------------|--------------------------|-------------------------|
| | | | JUL - DEC ACTUALS | | |
| WAGES | 2,633,415 | 1,316,708 | 1,290,825 | (25,882) | -2.0% |
| WAGES/BENEFITS ALLOCATED TO CAPITAL | (50,000) | (25,000) | (61,340) | (36,340) | 145.4% |
| OVERTIME | 72,665 | 36,333 | 36,743 | 411 | 1.1% |
| STANDBY WAGES | 27,639 | 13,820 | 10,542 | (3,278) | -23.7% |
| FICA EXPENSE | 161,363 | 80,682 | 72,037 | (8,644) | -10.7% |
| MEDI EXPENSE | 39,639 | 19,820 | 18,717 | (1,102) | -5.6% |
| MEDICAL INSURANCE | 553,398 | 276,699 | 237,631 | (39,068) | -14.1% |
| DENTAL INSURANCE | 22,977 | 11,489 | 9,913 | (1,575) | -13.7% |
| VISION INSURANCE | 6,385 | 3,193 | 2,554 | (639) | -20.0% |
| WORKERS COMP. INSURANCE | 60,169 | 30,085 | 28,793 | (1,291) | -4.3% |
| LIFE INSURANCE | 9,713 | 4,857 | 5,331 | 475 | 9.8% |
| UNIFORM BENEFIT | 9,549 | 4,775 | 1,992 | (2,782) | -58.3% |
| BOOT BENEFIT | 3,054 | 1,527 | 1,268 | (259) | -17.0% |
| SUI EXPENSE | 6,631 | 3,316 | 425 | (2,891) | -87.2% |
| ETT EXPENSE | 201 | 101 | 18 | (83) | -82.4% |
| CAR ALLOWANCE EXPENSE | 3,726 | 1,863 | 2,020 | 157 | 8.4% |
| DISABILITY PLAN | 6,961 | 3,481 | 3,919 | 439 | 12.6% |
| CALPERS RETIREMENT (ER) | 316,185 | 158,093 | 152,170 | (5,922) | -3.7% |
| CALPERS RETIREMENT (EE) | 157,330 | 78,665 | 76,108 | (2,557) | -3.3% |
| OPEB EXPENSE | 120,996 | 60,498 | - | (60,498) | -100.0% |
| BOARD COMPENSATION | 2,588 | 1,294 | 966 | (328) | -25.3% |
| TOTAL SALARY & BENEFIT | 4,164,584 | 2,082,292 | 1,890,633 | (191,659) | -9.2% |
| PROPERTY & LIABILITY INSURANCE | 30,360 | 15,180 | 42,439 | 27,259 | 179.6% |
| PROPERTY TAXES | 690 | 345 | - | (345) | -100.0% |
| MAINTENANCE & EQUIPMENT | 723,054 | 361,527 | 234,554 | (126,973) | -35.1% |
| POWER/GAS | 590,365 | 295,183 | 281,982 | (13,200) | -4.5% |
| BUILDING SECURITY & OTHER SERVICES | 11,040 | 5,520 | 5,016 | (504) | -9.1% |
| PHONE/ANSWERING SERVICE | 40,710 | 20,355 | 15,181 | (5,174) | -25.4% |
| RENT/LEASE EQUIPMENT | 13,455 | 6,728 | 5,911 | (816) | -12.1% |
| CONTRACT TESTING/ QUALITY CONTROL | 46,929 | 23,465 | 15,487 | (7,977) | -34.0% |
| BOOKS & REF MATERIALS | 507 | 254 | - | (254) | -100.0% |
| POSTAGE | 32,098 | 16,049 | 10,921 | (5,128) | -32.0% |
| PRINTING | 28,320 | 14,160 | 8,651 | (5,509) | -38.9% |
| OFFICE & GENERAL SUPPLY | 25,686 | 12,843 | 12,702 | (141) | -1.1% |
| COMPUTER & SOFTWARE EXPENSES | 77,290 | 38,645 | 26,441 | (12,204) | -31.6% |
| ADVERTISEMENT | 9,400 | 4,700 | 6,961 | 2,261 | 48.1% |
| MAINTENANCE AGREEMENTS | 9,005 | 4,503 | 14,727 | 10,224 | 227.1% |
| HOSPITALITY & AWARDS | 2,760 | 1,380 | 729 | (651) | -47.2% |
| BOARD MEETING VIDEO RECORDING | 4,140 | 2,070 | 1,870 | (200) | -9.7% |
| ACCOUNTING SERVICES | 25,530 | 12,765 | 14,283 | 1,518 | 11.9% |
| CONSULTING SERVICES | 925,570 | 462,785 | 261,684 | (201,101) | -43.5% |
| LEGAL FEES | 172,500 | 86,250 | 458,491 | 372,241 | 431.6% |
| RW-0156 RECYCLED WATER EXPENSE | 4,000 | 2,000 | 30 | (1,970) | -98.5% |
| CONFERENCES/EDUCATION | 21,041 | 10,521 | 3,566 | (6,955) | -66.1% |
| TRAVEL | 10,859 | 5,430 | 3,256 | (2,174) | -40.0% |
| SAFETY | 5,175 | 2,588 | 2,067 | (520) | -20.1% |
| MEMBERSHIPS & DUES | 31,837 | 15,919 | 6,773 | (9,145) | -57.5% |
| PERMITS | 67,493 | 33,747 | 6,144 | (27,602) | -81.8% |
| BANK & ADMINISTRATION FEES | 66,378 | 33,189 | 46,436 | 13,247 | 39.9% |
| INTEREST EXPENSE | 1,238,376 | 619,188 | 568,052 | (51,136) | -8.3% |
| REBATE PROGRAMS | 72,710 | 36,355 | 30,114 | (6,241) | -17.2% |
| CONSERVATION EDUCATION | 15,750 | 7,875 | 2,677 | (5,198) | -66.0% |
| IOP EXPENSES | 11,090 | 5,545 | 1,646 | (3,899) | -70.3% |
| BLM EXPENSES | 39,600 | 19,800 | 15,575 | (4,225) | -21.3% |
| FRANCHISE FEE | 696,557 | 348,279 | 263,082 | (85,196) | -24.5% |
| FORA ADMIN./LIAISON FEES | 25,000 | 12,500 | 12,500 | - | - |
| MEMBERSHIP ON FORA BOARD | 86,928 | 43,464 | 43,464 | - | - |
| BAD DEBT EXPENSE | 17,250 | 8,625 | - | (8,625) | -100.0% |
| DEVELOPER EXPENSES (REIMBURSABLE) | 470,000 | 235,000 | 228,404 | (6,596) | -2.8% |
| TOTAL DEPARTMENT EXPENSE | 5,649,453 | 2,824,727 | 2,651,816 | (172,910) | -6.1% |
| TOTAL EXPENSE | 9,814,037 | 4,907,019 | 4,542,450 | (364,569) | -7.4% |

**MARINA COAST WATER DISTRICT
GENERAL CIP BUDGET ANALYSIS
JULY - DECEMBER 2018**

| ACCOUNT NAME | TOTAL | | | | |
|-------------------------|----------------|------------------|-------------------|--------------------------|-------------------------|
| | ANNUAL BUDGET | JUL - DEC BUDGET | JUL - DEC ACTUALS | BUD vs ACTUALS \$ CHANGE | BUD vs ACTUALS % CHANGE |
| LABORATORY EQUIPMENT | - | - | - | - | - |
| NETWORK COMPUTER SYSTEM | 31,960 | 15,980 | - | (15,980) | -100.0% |
| VEHICLES | - | - | - | - | - |
| O&M EQUIPMENT | 96,985 | 48,493 | 5,591 | (42,901) | -88.5% |
| TOTAL | 128,945 | 64,473 | 5,591 | (58,881) | -91.3% |

MARINA COAST WATER DISTRICT
 CAPITAL IMPROVEMENT PROJECT BUDGET ANALYSIS
 JULY - DECEMBER 2018

| ACCOUNT NAME | ANNUAL BUDGET | JUL - DEC BUDGET | TOTAL | | |
|--|-------------------|---------------------|----------------------|-----------------------------|----------------------------|
| | | | JUL - DEC ACTUALS | BUD vs ACTUALS \$ CHANGE | BUD vs ACTUALS % CHANGE |
| OW - 0193 IMJIN PKWY PIPELINE | 51,000 | 25,500 | 22,704 | (2,796) | -11.0% |
| OW - 0201 GIGLING PIPELINE | 205,000 | 102,500 | - | (102,500) | -100.0% |
| OW - 0202 S BOUNDARY RD PIPE | 205,000 | 102,500 | 438 | (102,062) | -99.6% |
| OW - 0206 INTER-GARRISON PIPELINE | 600,000 | 300,000 | 6,038 | (293,962) | -98.0% |
| OS - 0147 ORD VILLAGE LS/ FM IMP | 690,000 | 345,000 | 38,816 | (306,184) | -88.7% |
| OS - 0241 ORD VILLAGE LS | - | - | 875 | 875 | 100.0% |
| OS - 0152 HATTEN LS IMP | 525,000 | 262,500 | - | (262,500) | -100.0% |
| OS - 0200 CLARK LS IMPROVEMENT | - | - | 42 | 42 | 100.0% |
| OS - 0205 IMJIN LS/ FORCE MAIN | 650,000 | 325,000 | 7,528 | (317,472) | -97.7% |
| GW - 0112 A1/A2 TANK B/C BSTR | 2,477,920 | 1,238,960 | 647 | (1,238,313) | -99.9% |
| RW - 0156 RUWAP - TRANSMISSION MAIN | 17,364,000 | 8,682,000 | 5,828,869 | (2,853,131) | -32.9% |
| RW - 0174 RUWAP - DISTRIBUTION SYSTEM | 300,000 | 150,000 | 42,740 | (107,260) | -71.5% |
| WD - 0106 CORP YARD DEMOLITION AND REHAB | 353,600 | 176,800 | - | (176,800) | -100.0% |
| SEASIDE LAND TRANSFER | - | - | 4,490 | 4,490 | 100.0% |
| TOTAL | 23,421,520 | 11,710,760 | 5,953,187 | (5,757,573) | -49.2% |

**MARINA COAST WATER DISTRICT
RESERVE DETAIL
PROJECTED AS OF DECEMBER 31, 2018**

| <u>Description</u> | OW | OS | RW | TOTAL |
|--|-------------------|------------------|--------------------|-------------------|
| Debt Reserve Fund (2010 Bond)* | 426,234 | 119,345 | - | 545,579 |
| CPCFA* | - | - | - | - |
| RUWAP LOC Proceeds* | - | - | 4,985 | 4,985 |
| Sub-total | 426,234 | 119,345 | 4,985 | 550,564 |
| Capital Reserves | | | | |
| Capacity Charge/Capital Surcharge - LAIF** | 2,784,292 | 894,967 | - | 3,679,259 |
| Capacity Charge/Capital Surcharge - Checking** | 1,276,308 | 590,308 | - | 1,866,616 |
| Capacity Charge/Capital Surcharge - MM** | 4,890,976 | 880,718 | - | 5,771,694 |
| Capital Replacement - LAIF** | 70,092 | 1,689 | - | 71,781 |
| Capital Reserves Sub-total | 9,021,668 | 2,367,682 | - | 11,389,350 |
| General Operating Reserve | | | | |
| General Business Checking | 7,090,479 | 9,113,858 | (8,972,872) | 7,231,465 |
| General Fund - LAIF | 82,664 | 17,648 | - | 100,312 |
| Savings | 358,232 | 156,329 | - | 514,561 |
| Sub-total | 7,531,375 | 9,287,835 | (8,972,872) | 7,846,338 |
| (Due From)/ Due To Other Funds | (4,695,824) | (8,000,000) | 8,972,872 | (3,722,952) |
| General Operating Reserve Sub-total | 2,835,551 | 1,287,835 | - | 4,123,386 |
| Total Reserves as of 12-31-2018 | 12,283,453 | 3,774,862 | 4,985 | 16,063,300 |
| | | | | |
| Capital Reserves as of 12-31-2018 | 9,021,668 | 2,367,682 | - | 11,389,350 |
| Minimum balance required by Board*** | 1,000,000 | 1,000,000 | - | 2,000,000 |
| Available Capital Reserve as of 12-31-2018 | 8,021,668 | 1,367,682 | - | 9,389,350 |
| | | | | |
| General Operating Reserves as of 12-31-2018 | 2,835,551 | 1,287,835 | - | 4,123,386 |
| 6 mos. Avg operating expenses required by Board*** | 3,729,805 | 1,016,571 | - | 4,746,376 |
| Available Operating Reserve as of 12-31-2018 | (894,254) | 271,264 | - | (622,990) |
| | | | | |
| Operating Expenses plus Interest & Bond Amortization | 7,459,609 | 2,033,142 | 321,286 | 9,814,037 |

* Held by external Agencies

** Restricted to capital spending

***Per Board Policy

**Marina Coast Water District
DRAFT Five-Year CIP**

| CIP No. | PROJECT DESCRIPTION | FY 2018-19 Estimated | FY 2019-20 Proposed | FY 2020-21 Proposed | FY 2021-22 Proposed | FY 2022-23 Proposed | FY 2023-24 Proposed | OUT YEARS | TOTAL | CATEGORY |
|------------------|---|-------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--------------|--------------|----------|
| Ord Sewer | | | | | | | | | | |
| OS-0147 | Ord Village Sewer Pipeline & Lift Station Impr Project | \$45,000 | \$2,500,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,545,000 | E |
| OS-0205 | Imjin LS & Force Main Improvements-Phase 1 | \$40,000 | \$675,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$715,000 | M |
| OS-0152 | Hatten, Booker, Neeson LS Improvements Project | \$0 | \$525,000 | \$0 | \$0 | \$0 | \$0 | \$400,000 | \$925,000 | E |
| OS-0203 | Gigling LS and FM Improvements | \$0 | \$0 | \$2,125,000 | \$0 | \$0 | \$0 | \$0 | \$2,125,000 | E |
| OS-0153 | Misc. Lift Station Improvements | \$0 | \$0 | \$561,000 | \$505,000 | \$424,000 | \$0 | \$0 | \$1,490,000 | E |
| OS-0154 | Del Rey Oaks-Collection System Planning | \$0 | \$0 | \$70,000 | \$0 | \$0 | \$0 | \$0 | \$70,000 | S |
| OS-0202 | SCSD Sewer Improvements-DRO | \$0 | \$0 | \$0 | \$502,454 | \$0 | \$0 | \$1,537,510 | \$2,039,964 | S |
| OS-0204 | CSUMB Developments | \$0 | \$0 | \$0 | \$625,000 | \$0 | \$0 | \$0 | \$625,000 | S |
| OS-0209 | Imjin LS & Force Main Improvements-Phase 2 | \$0 | \$0 | \$0 | \$0 | \$1,500,000 | \$0 | \$0 | \$1,500,000 | E |
| OS-0207 | Seaside Resort Sewer Imps. Project | \$0 | \$0 | \$0 | \$0 | \$330,000 | \$0 | \$0 | \$330,000 | S |
| OS-0215 | Demolish Ord Main Garrison WWTP | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,625,000 | \$0 | \$1,625,000 | E |
| OS-0148 | Marina Heights Sewer Pipeline Improvements Project | \$0 | \$0 | \$0 | \$0 | \$0 | \$830,000 | \$0 | \$830,000 | M |
| OS-0149 | Dunes Sewer Pipeline Replacement Projects | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$465,000 | \$465,000 | M |
| OS-0208 | Parker Flats Collection System | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$105,000 | \$105,000 | M |
| OS-0151 | Cypress Knolls Sewer Pipeline Improvements Project | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$100,000 | \$100,000 | S |
| OS-0150 | East Garrison Lift Station Improvements | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$550,000 | \$550,000 | E |
| OS-0206 | Fitch Park Sewer Improvements | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$127,071 | \$127,071 | S |
| OS-0210 | 1st Ave Sewer Pipeline Replacement Project | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$410,000 | \$410,000 | M |
| OS-0211 | Gen'l Jim Moore Sewer Pipeline Replacement Project | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$50,000 | \$50,000 | M |
| OS-0212 | Gen'l Jim Moore Sewer Pipeline Replacement Project III | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$185,000 | \$185,000 | M |
| OS-0214 | Intergarrison/8th Ave SS (for Eastside Pkwy developments) | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | M |
| OS-0213 | MRWPCA Buy-In | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$11,100,000 | \$11,100,000 | M |
| OS-0216 | SCSD Sewer Improvements-Seaside East | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,500,000 | \$6,500,000 | S |
| OS-0217 | SCSD Sewer Improvements-City of Monterey | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,400,000 | \$1,400,000 | S |

Category Legend

- E= CIP supports existing Infrastructure
- EDS= Eastern Distribution System (inland well-field)
- S= CIP supports a single parcel's or owner's project
- M= CIP supports projects for multiple parcels or owners

**Marina Coast Water District
DRAFT Five-Year CIP**

| CIP No. | PROJECT DESCRIPTION | FY 2018-19 Estimated | FY 2019-20 Proposed | FY 2020-21 Proposed | FY 2021-22 Proposed | FY 2022-23 Proposed | FY 2023-24 Proposed | OUT YEARS | TOTAL | CATEGORY |
|------------------|--|-------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--------------|-------------|----------|
| Ord Water | | | | | | | | | | |
| OW-0206 | Inter-Garrison Road Pipeline Up-Sizing | \$100,000 | \$600,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$700,000 | M |
| OW-0193 | Imjin Parkway Pipeline, Reservation Rd to Abrams Drive | \$51,000 | \$800,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$851,000 | E |
| OW-0202 | South Boundary Road Pipeline | \$40,000 | \$160,000 | \$2,500,000 | \$0 | \$0 | \$0 | \$0 | \$2,700,000 | M |
| OW-0201 | Gigling Transmission from D Booster to JM Blvd | \$0 | \$0 | \$125,000 | \$400,000 | \$0 | \$0 | \$0 | \$525,000 | E |
| OW-0230 | Wellfield Main 2B -Well 31 to Well 34 | \$0 | \$0 | \$170,000 | \$0 | \$200,000 | \$540,000 | \$0 | \$910,000 | E |
| OW-0127 | CSUMB Pipeline Up-Sizing -Commercial Fireflow | \$0 | \$0 | \$100,000 | \$0 | \$100,000 | \$0 | \$150,000 | \$350,000 | E |
| OW-0203 | 7th Avenue and Gigling Rd | \$0 | \$0 | \$0 | \$70,000 | \$200,000 | \$0 | \$0 | \$270,000 | E |
| OW-0129 | Rehabilitate Well 31 | \$0 | \$0 | \$0 | \$0 | \$1,710,000 | \$0 | \$0 | \$1,710,000 | E |
| OW-0211 | D-Zone pipeline in Eastside Parkway Alignment | \$0 | \$0 | \$0 | \$0 | \$420,000 | \$2,500,000 | \$0 | \$2,920,000 | M |
| OW-0209 | Pipeline Up-Sizing -between Dunes & MainGate | \$0 | \$0 | \$0 | \$0 | \$0 | \$300,000 | \$0 | \$300,000 | M |
| OW-0210 | Sand Tank Demolition | \$0 | \$0 | \$0 | \$0 | \$0 | \$540,000 | \$0 | \$540,000 | E |
| OW-0122 | Replace D & E Reservoir Off-Site Piping | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,100,000 | \$1,100,000 | E |
| OW-0167 | 2nd Ave extension to Gigling Rd | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$275,000 | \$275,000 | E |
| OW-0118 | B4" Zone Tank @ East Garrison " | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,100,000 | \$3,100,000 | S |
| OW-0212 | Reservoir D2" + D-BPS Up-Size " | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$4,000,000 | \$4,000,000 | E |
| OW-0208 | Pipeline Up-Sizing -to Stockade | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$710,000 | \$710,000 | S |
| OW-0204 | 2nd Ave Connection, Reindollar to Imjin Pkwy | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,215,000 | \$1,215,000 | E |
| OW-0214 | Imjin Road, 8th St. to Imjin Pkwy | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,100,000 | \$1,100,000 | E |
| OW-0121 | C2" to "B4" Pipeline and PRV Station " | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,410,000 | \$1,410,000 | S |
| OW-0171 | Eucalyptus Rd Pipeline | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,350,000 | \$2,350,000 | M |
| OW-0213 | Reservoir B4/B5 to East Garrison Pipeline | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$260,000 | \$260,000 | S |
| OW-0216 | UCMBEST Pipeline | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$762,500 | \$762,500 | S |
| OW-0217 | Reservation Road, Imjin to MBEST Drive | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$727,000 | \$727,000 | M |
| OW-0218 | Golf Boulevard Transmission Line | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,100,000 | \$1,100,000 | M |
| OW-0219 | B5" Zone Tank @ East Garrison " & Pipeline | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,600,000 | \$3,600,000 | S |
| OW-0231 | Wellfield Main 3A -Intergarrison to ASP Bldg | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,550,000 | \$3,550,000 | E |
| OW-0232A | Install Well 36 -Retire Well 29 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,000,000 | \$3,000,000 | E |
| OW-0232B | Wellfield Main 1B -between Wells 36 and 35 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,200,000 | \$3,200,000 | E |
| OW-0233 | Wellfield Main 1C (Parallel) Well 36 to ASP Bldg | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,750,000 | \$3,750,000 | M |
| OW-0234 | B-BPS at ASP Bldg | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,355,000 | \$1,355,000 | M |
| OW-0235 | Ord Well-head Disinfection | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,750,000 | \$2,750,000 | M |

**Marina Coast Water District
DRAFT Five-Year CIP**

| CIP No. | PROJECT DESCRIPTION | FY 2018-19 Estimated | FY 2019-20 Proposed | FY 2020-21 Proposed | FY 2021-22 Proposed | FY 2022-23 Proposed | FY 2023-24 Proposed | OUT YEARS | TOTAL | CATEGORY |
|---|---|-------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--------------|--------------|----------|
| General Water (32% Marina, 68% Ord) | | | | | | | | | | |
| GW-0112 | A1 & A2 Zone Tanks & B/C Booster Station | \$40,000 | \$3,644,720 | \$6,635,000 | \$3,370,000 | \$0 | \$0 | \$0 | \$13,689,720 | M |
| GW-0305 | California Ave & Imjin Pkwy Pipeline - Abrams to Marina Heights | \$0 | \$200,000 | \$2,200,000 | \$0 | \$0 | \$0 | \$0 | \$2,400,000 | M |
| GW-0123 | B2" Zone Tank @ CSUMB " | \$0 | \$0 | \$0 | \$1,230,000 | \$1,185,000 | \$0 | \$0 | \$2,415,000 | M |
| GW-0210 | Reservoir A3 (1.6 MG) | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,470,000 | \$3,470,000 | M |
| GW-0231 | Install Well 37 -Retire well 12 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,250,000 | \$6,250,000 | EDS |
| GW-0232 | Install Well 38 -Retire well 10 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,250,000 | \$6,250,000 | EDS |
| GW-0233 | A-BPS at ASP Bldg + Forebay Tank | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,670,000 | \$1,670,000 | EDS |
| GW-0234 | Install Well 39 -Retire Well 30 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,250,000 | \$6,250,000 | EDS |
| GW-0235 | B-BPS Expansion and Transmission to A1/A2 Tanks | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$13,100,000 | \$13,100,000 | EDS |
| GW-0236 | Install Well 40 -Retire Well 11 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,250,000 | \$6,250,000 | EDS |
| GW-0237 | Install Well 41 -Retire Well 31 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,250,000 | \$6,250,000 | EDS |
| General Sewer (35% Marina, 65% Ord) | | | | | | | | | | |
| GS-0200 | Odor Control Project | \$0 | \$120,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$120,000 | E |
| GS-0201 | Del Monte/Reservation Road Sewer Main Improvements | \$0 | \$0 | \$0 | \$275,000 | \$0 | \$0 | \$0 | \$275,000 | E |
| Water District-Wide (25% MW, 7%MS, 54%OW, 14%OS) | | | | | | | | | | |
| WD-0106 | Corp Yard Demolition & Rehab | \$24,000 | \$520,000 | \$500,000 | \$0 | \$3,000,000 | \$0 | \$2,000,000 | \$6,044,000 | E |
| WD-0110 | Asset Management Program -Phase II | \$0 | \$0 | \$0 | \$250,000 | \$0 | \$0 | \$0 | \$250,000 | E |
| WD-0110A | Asset Management Program --Phase III | \$0 | \$0 | \$0 | \$0 | \$0 | \$250,000 | \$0 | \$250,000 | E |
| WD-0115A | SCADA System Improvements (Security + RD integration) | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$410,000 | \$410,000 | E |
| Water Augmentation | | | | | | | | | | |
| RW-0156 | RUWAP ATW - Normandy to MRWPCA | \$10,513,217 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$10,513,217 | |
| RW-0306 | RUWAP - Imjin Parkway Reservation Rd. to Abrams Dr. | \$0 | \$885,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$885,000 | |
| RW-0174 | RUWAP - Distribution System | \$300,000 | \$11,139,582 | \$0 | \$0 | \$0 | \$0 | \$0 | \$11,439,582 | |

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FORT ORD REUSE AUTHORITY

920 2nd Avenue, Suite A, Marina, CA 93933

Phone: (831) 883-3672 | Fax: (831) 883-3675 | www.fora.org

MEMORANDUM

TO: Water/Wastewater Oversight Committee
FROM: Peter Said, Project Manager
RE: Water/Wastewater Oversight Committee Meeting Schedule Update
DATE: March 8, 2019

As you may be aware, the Water/Wastewater Oversight Committee (WWOC) has experienced recent challenges in conducting its work due to difficulty in obtaining a quorum for the WWOC and holding its meetings, generally due to Administrative Committee meetings stretching into WWOC scheduled meeting times.

After reviewing responses to the poll sent out to members, a new day and time for regular Committee meetings has been identified. Thursday mornings from 10:00 A.M.-11:00 A.M. was determined to accommodate the most schedules. The first meeting scheduled for the new day and time will be March 28th. We hope this will result in greater attendance and allow for more efficient conducting of business.

Chair Riedl recently suggested that Committee members:

- 1) Respond to the email from FORA (usually Ikuyo) requesting confirmation of attendance.
- 2) Whenever possible, assign an alternate to attend if you are unable.

If you have any questions, please feel free to contact me at peter@fora.org or 831-883-3672.



FORT ORD REUSE AUTHORITY

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UPDATED 2019 FORA WWOC SCHEDULE

(Note: Meetings will begin at 10:00 A.M.)

Thursday, March 28

Thursday, April 11

Thursday, April 25

Thursday, May 9

Thursday, May 23

Thursday, June 6

Thursday, July 11

Thursday, September 19

Thursday, October 17

Thursday, December 12

The Water/Wastewater Oversight Committee (WWOC) meets Thursdays at 10:00 A.M. Meetings are held at the FORA office (920 2nd Avenue, Marina, California), unless otherwise noticed/announced. Meeting dates and times are subject to change. Agendas and other meeting materials are posted on the FORA website www.fora.org and are available upon request.

Marina Coast Water District
 FY 2019/2020 Draft Budget Calendar
 (Includes Marina & Ord Community)
 12/17/2018

| <u>DATE</u> | <u>RP</u> | <u>MCWD</u> | <u>WWOC</u> | <u>FORA</u> | <u>DESCRIPTION</u> |
|-------------------------------|---------------------|-------------|-------------|-------------|---|
| 12/17/2018 | DAS/GM | X | | | Distribute 2019-2020 Draft Budget Schedule to MCWD Board |
| 12/19/2018 | DAS/GM | | X | | Distribute 2019-2020 Draft Budget Schedule to FORA |
| 02/12/2019 | DAS/DH | X | | | Distribute 2019-2020 Budget Worksheets to Department Heads |
| 02/19/2019 | DAS/GM | X | | | Present 2017-2018 Mid-Year Report to MCWD Board. PUBLIC MEETING |
| 02/19/2019 | DAS/DH | X | | | 2019-2020 Budget Worksheets due from Department Heads |
| 02/20/2019 | DAS/GM | X | X | | Present 2018-2019 Mid-Year Report and Draft 2019-2020 5-Year CIP Plan to WWOC. PUBLIC MEETING |
| 03/04/2019 | DAS/GM | X | | | Budget Workshop Meeting (Department Heads/Board). PUBLIC MEETING |
| 03/06/2019 | DAS/GM | | X | | Distribute 2019-2020 Ord Community Draft Budget to WWOC 03/13/2019 meeting. |
| 03/13/2019 | DAS/GM | X | X | | Present 2019-2020 Ord Community Draft Budget to WWOC. PUBLIC MEETING |
| 04/03/2019 Special Meeting | DAS/GM | | X | | Q&A with WWOC on 2019-2020 Ord Community Draft Budget and provide WWOC with updates from the Budget Workshop. PUBLIC MEETING |
| 04/15/2019 | DAS/GM | X | | | Present Revised 2016-2020 Draft Budget to the Board. PUBLIC MEETING |
| 04/17/2019 | DAS/GM | | X | | Further discussion 2018-2019 Ord Community Revised Draft Budget with WWOC. Possible WWOC recommendation to FORA Board. PUBLIC MEETING |
| 05/01/2019 Special Meeting | DAS/GM | X | X | | 2019-2020 Ord Community Revised Draft Budget presented to WWOC for recommendation to FORA Board (if necessary). PUBLIC MEETING |
| 05/10/2019 | DAS/GM FORAStaff | X | | X | FORA Board first vote to adopt 2019-2020 Ord Community Budgets. PUBLIC MEETING |
| 06/14/2019 | DAS/GM FORAStaff | X | | X | FORA Board second vote to adopt 2019-2020 Ord Community Budgets (if necessary) PUBLIC MEETING |
| 06/17/2019 | DAS//GM | X | | | MCWD Board adopts 2019-2020 District Budget. PUBLIC MEETING |

GM= General Manager; DAS= Director of Administrative Services; DH=Department Heads