



# FORT ORD REUSE AUTHORITY

## REGULAR MEETING

### FORT ORD REUSE AUTHORITY (FORA) WATER/WASTEWATER OVERSIGHT COMMITTEE

Wednesday, April 12, 2017 at 9:30 a.m.

920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933 (FORA Conference Room)

(or at the end of the Administrative Committee meeting, whichever occurs later)

## AGENDA

1. CALL TO ORDER/ESTABLISHMENT OF QUORUM
2. PLEDGE OF ALLEGIANCE
3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE
4. PUBLIC COMMENT PERIOD

*Members of the public wishing to address the Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes and will not receive Committee action. Whenever possible, written correspondence should be submitted to the Committee in advance of the meeting, to provide adequate time for its consideration.*

5. APPROVAL OF MEETING MINUTES

- a. March 15, 2017 Meeting Minutes ACTION

6. BUSINESS ITEMS

*Business items are for Committee discussion, debate, direction to staff, and/or action. Comments from the public are not to exceed 3 minutes or as otherwise determined by the Chair.*

- a. MCWD Draft FY2017-18 Budget Updates INFORMATION/ACTION

7. ITEMS FROM MCWD

8. ITEMS FROM MEMBERS

*Receive communication from Committee members as it pertains to future agenda items.*

9. ADJOURNMENT

**NEXT MEETING: April 26, 2017**

**FOLLOWING MEETING: May 03, 2017**

*For information regarding items on this agenda or to request disability related modifications and/or accommodations please contact the FORA office at (831) 883-3672, 48 hours prior to the meeting. Agendas are available on the FORA website at [www.fora.org](http://www.fora.org).*



**FORT ORD REUSE AUTHORITY  
WATER/WASTEWATER OVERSIGHT COMMITTEE  
MEETING MINUTES**

920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933 | FORA Community Information Center  
9:45 A.M., Wednesday, March 15, 2017

**1. CALL TO ORDER**

Confirming quorum, Chair Rick Riedl called the meeting to order at 9:45 A.M. The following were present:

**Committee Members:**

Nick Nichols, Monterey County  
Steve Matarazzo, UCSC  
Mike Lerch, CSUMB  
Brian McMinn, City of Marina  
Rick Riedl, City of Seaside  
Dennis Allion, City of Del Rey Oaks

Bob Schaffer  
Doug Yount, MCP  
Ken Nishi  
Sean Kranyak, M.P.P.

**Other Attendees:**

Mike Wegley, Marina Coast Water District  
Kelly Cadiente, Marina Coast Water District  
Patrick Breen, Marina Coast Water District

**FORA Staff:**

Steve Endsley  
Jonathan Brinkmann  
Peter Said

**2. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Rick Riedl

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Mr. Dennis Allion announced that he was attending as an alternate Committee Member representing the City of Del Rey Oaks.

**4. PUBLIC COMMENT PERIOD**

There were no verbal comments received from the public.

**5. APPROVAL OF MEETING MINUTES**

**a. February 22, 2017 Minutes**

**MOTION:** Committee member Rick Riedl moved to approve the February 22, 2017 Water/Wastewater Oversight Committee (WWOC) minutes. Seconded by Steve Matarazzo. Dennis Allion abstained.

**MOTION PASSED:** UNANIMOUSLY.

**6. BUSINESS ITEMS**

**a. Review Fiscal Year (FY) 2017-18 Draft Budget**

Ms. Kelly Cadiante of Marina Coast Water District (MCWD) provided the Committee with the FY 2017/18 Draft Budget. Ms. Cadiante requested members to email questions to her. In an effort to maintain consistency of information shared and questions answered, Ms. Cadiante will include the entire Committee email distribution list when responding. The final budget will be presented at the April 2017 meeting.

MOTION: Committee member Steve Matarazzo moved that all Committee members review the FY 2017-2018 draft budget, email Ms. Cadiante with any questions, and include Peter Said of FORA in any communications. Seconded by Committee member Nick Nichols.

MOTION PASSED UNANIMOUSLY.

**b. Frequently Asked Questions (F.A.Q) on Local Water Supply**

Peter Said of FORA presented a draft Local Water Supply F.A.Q document to address misinformation in the public regarding water issues. He requested the Committee review and provide input on the questions and answers. Mr. Steve Endsley of FORA highlighted major ideas of the document. It currently contains four main categories of questions – and staff would welcome additional questions. Mr. Mike Wegley of MCWD proposed to add a question regarding where MCWD is with annexation.

Mr. Endsley stated that next steps would involve providing any changes to Mr. Said. The WWOC will review and Mr. Said will forward to Michael Houlemard, Executive Director and Sheri Damon, Risk Coordinator, followed by Keith Van Der Maaten of MCWD. After all reviews are complete, WWOC will review the final version prior to endorsing the Local Water Supply Frequently Asked Questions document for release through various outlets.

The Committee continued the topic to a future meeting.

**7. ITEMS FROM MCWD**

None.

**8. ITEMS FROM MEMBERS**

None.

**9. ADJOURNMENT**

Chair Riedl adjourned the meeting at 10:50 a.m.

**NEXT MEETING: April 12, 2017**

MARINA COAST WATER DISTRICT

LIST OF CHANGES INCLUDED IN THE REVISED DRAFT FY 2017-2018 DISTRICT BUDGET

DATED APRIL 12, 2017

<b>BUDGET SUMMARY COMPARISON 2016-2017 ADOPTED (PAGE 12)*</b>				
<b>Line #</b>	<b>Line Item</b>	<b>4/12/2017 REVISED</b>	<b>3/13/2017</b>	<b>Change</b>
	<b>REVENUE</b>			
1	WATER SALES	4,334,328	7,987,551	(3,653,223)
4	SEWER SALES	2,135,168	3,165,730	(1,030,562)
5	FIRE SYSTEM CHARGE	153,446	241,466	(88,020)
6	BACKFLOW PREVENTION	28,000	50,330	(22,330)
7	LATE CHARGES	50,000	71,000	(21,000)
8	PERMITS/PLAN CHECK	44,500	49,500	(5,000)
11	METER FEES	75,000	78,000	(3,000)
13	OTHER INCOME	13,400	20,000	(6,600)
14	INTEREST INCOME	6,382	14,792	(8,410)
15	DEFD REVENUE - BONDS	7,235	11,304	(4,069)
16	RENTAL REVENUE	118,040	449,276	(331,236)
18	GAIN OR LOSS ON ASSET SALES	169,496	-	169,496
22	<b>Total:</b>	<b>7,134,995</b>	<b>12,138,949</b>	<b>(5,003,954)</b>
	<b>EXPENSES</b>			
23	SALARIES & BENEFITS	3,340,561	5,256,413	(1,915,852)
24	DEPT. EXPENSE	3,170,869	4,449,872	(1,279,003)
25	INTEREST EXPENSE	1,384,668	1,679,250	(294,582)
27	TOTAL CIP/CAPITALIZED EQUIPMENT	15,105,134	16,295,879	(1,190,745)
28	PRINCIPAL DEBT SERVICE	1,328,530	1,750,593	(422,063)
30	TRANSFER (FROM)/TO RESERVES	(65,100)	(163,392)	98,292
	<b>Total:</b>	<b>7,134,995</b>	<b>12,138,949</b>	<b>(5,003,953)</b>

<b>BUDGET SUMMARY COMPARISON 2017-2018 PROPOSED (PAGE 12)</b>				
<b>Line #</b>	<b>Line Item</b>	<b>4/12/2017 REVISED</b>	<b>3/13/2017</b>	<b>Change</b>
	<b>EXPENSES</b>			
23	SALARIES & BENEFITS	3,405,508	3,401,237	4,271
26	FRANCHISE & ADMIN FEES	666,525	676,250	(9,725)
29	TRANSFER (FROM)/TO RESERVES	25,646	20,191	5,455
	<b>Total:</b>	<b>4,097,679</b>	<b>4,097,678</b>	<b>1</b>

\* Note: 03/13/17 draft budget reflected MCWD District amount of several accounts in the adopted budget column.