



FORT ORD REUSE AUTHORITY

920 2nd Avenue, Suite A, Marina, CA 93933

Phone: (831) 883-3672 | Fax: (831) 883-3675 | www.fora.org

WATER AND WASTEWATER OVERSIGHT COMMITTEE MEETING

1:00 p.m. Tuesday, December 15, 2015

920 2nd Avenue, Suite A, Marina CA 93933 (FORA Conference Room)

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

4. PUBLIC COMMENT PERIOD

Individuals wishing to address the Committee on matters within its jurisdiction, but not on this agenda, may do so during this period for up to three minutes. Comments on specific agenda items are heard under that item.

5. APPROVAL OF MEETING MINUTES

- | | |
|--|--------|
| a. April 29, 2015 WWOC Meeting Minutes | ACTION |
| b. August 5, 2015 WWOC Meeting Minutes | ACTION |
| c. October 14, 2015 WWOC Meeting Minutes | ACTION |

6. BUSINESS ITEMS

- | | |
|---|-------------|
| a. Elect WWOC Chair | ACTION |
| b. Review the Jan-Feb-March WWOC Work Plan Schedule | INFORMATION |
| c. Facilities/Systems Operations – Permitting & Development Support | INFORMATION |

7. ITEMS FROM MCWD

- | | |
|--|-------------|
| a. Q3 & Q4 Quarterly Report | INFORMATION |
| b. Ord Community Annexation Report | INFORMATION |
| c. Review the Jan-Feb-March work plan schedule | INFORMATION |
| d. Urban Water Management Plan | INFORMATION |

8. ITEMS FROM MEMBERS

- | | |
|--------------------------------|--------|
| a. Set 2016 Schedule | ACTION |
| b. Determine next meeting date | ACTION |

9. ADJOURNMENT

For information regarding items on this agenda or to request disability related modifications and/or accommodations please contact the Deputy Clerk 48 hours prior to the meeting.

Agendas are available on the FORA website at www.fora.org.



**FORT ORD REUSE AUTHORITY
WATER/WASTEWATER OVERSIGHT COMMITTEE
MEETING MINUTES**

Wednesday, April 29, 2015 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER

FORA Assistant Executive Officer Steve Endsley called the meeting to order at 10:10 a.m. The following were present:

Committee Members:

Mike Lerch, CSUMB
Steve Matarazzo, UCSC
Elizabeth Caraker, City of Monterey
Tim O'Halloran, City of Seaside
Daniel Dawson, City of DRO

Others Present:

Patrick Breen, MCWD
Bill Kocher, MCWD
Kelly Cadiente, MCWD
Bob Schaffer, MCP
Peter Le
Tom Mancini
Brian Boudreau
Kathleen Lee
Andy Sterbenz

FORA Staff:

Steve Endsley
Crissy Maras

2. PLEDGE OF ALLEGIANCE

Elizabeth Caraker led the pledge of allegiance.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

None

4. PUBLIC COMMENT PERIOD

The committee received comments from a member of the public.

5. APPROVAL OF MEETING MINUTES

a. April 15, 2015 WWOC Meeting Minutes

MOTION: Steve Matarazzo moved, seconded by Daniel Dawson, to approve the meeting minutes as presented.

MOTION PASSED: Unanimous

6. BUSINESS ITEMS

a. Draft FY 2015/16 Ord Community Budget

MCWD provided a handout describing previously suggested budget edits and a map outlining the location of proposed capital improvement projects. MCWD is currently interviewing for a district engineer who will be tasked with moving the CIP forward.

MOTION: Mr. Matarazzo moved, seconded by Tim O'Halloran, approval of the budget as presented, suggesting removal of line item 25b (funding the recycled trunk main and RUWAP desal) for separate review by the FORA Board.

MOTION PASSED: Ayes: Matarazzo, O'Halloran, Caraker, Dawson. No: Lerch

Additional comments for FORA Board consideration included that the 10% desal design process should answer questions regarding project cost, brine disposal, interference with ongoing Cal-

Am progress, which aquifer was proposed for use, and how MCWD could cooperate with other agencies without further lawsuits.

b. Quarterly Report – Presentation by MCWD

The quarterly report was not presented at this meeting and will be continued to a future meeting.

c. MCWD Annual Performance Evaluation

Evaluation forms were provided to the committee with the request that members submit feedback to FORA so a compilation of evaluation scores can be provided at a future meeting.

7. ITEMS FROM MCWD

a. Rate Payer Advisory Committee

This item is on the May 15th MCWD Board meeting agenda. MCWD will provide an update to the committee at a future meeting.

b. Ord Community Annexation

There is no update to this item.

c. Seaside County Sanitation District Negotiations

There is no update to this item.

8. ITEMS FROM MEMBERS

None

9. ADJOURNMENT

The meeting was adjourned at 11:05 a.m.



**FORT ORD REUSE AUTHORITY
WATER/WASTEWATER OVERSIGHT COMMITTEE
MEETING MINUTES**

Wednesday, August 5, 2015 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

These minutes are formed from the meeting Chair's recollection of events and are prepared since the original digital copy was lost.

1. CALL TO ORDER

Chair Jonathan Garcia called the meeting to order at 9:30 a.m. The following were present:

Committee Members:

Mike Lerch, CSUMB
Steve Matarazzo, UCSC
Rick Riedl, City of Seaside
Daniel Dawson, City of DRO
Elizabeth Caraker, City of Monterey

Others Present:

Patrick Breen, MCWD
Keith Van der Maaten, MCWD
Kelly Cadiente, MCWD
Mike Wegley, MCWD
Chris Placco, CSUMB
Bob Schaffer
Wendy Elliott
Andy Sterbenz

FORA Staff:

Steve Endsley
Crissy Maras
Jonathan Garcia

2. PLEDGE OF ALLEGIANCE

Assistant Executive Officer Steve Endsley led the pledge of allegiance.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

FORA staff noted recent correspondence related the FORA-MCWD dispute resolution.

4. PUBLIC COMMENT PERIOD

The committee received comments from a member of the public.

5. APPROVAL OF MEETING MINUTES

a. April 29, 2015 WWOC Meeting Minutes

Committee members requested that the April 29, 2015 meeting minutes be deferred to the next meeting.

6. BUSINESS ITEMS

a. 1998 Water and Wastewater Facilities Agreement

i. Article 10.1 Dispute Resolution Procedure

Mr. Endsley introduced this business item. He provided an overview of the 1998 Water and Wastewater Facilities Agreement (FA) provision for dispute resolution. On June 17, 2015, the FORA Executive Officer transmitted a letter to the MCWD Interim General Manager, responding to the MCWD FY 15/16 Proposed Ord Community Budget on two disputed elements. On July 13, 2015, the MCWD Interim General Manager notified FORA that MCWD had invoked the FA Article 10.1 Dispute Resolution Procedures.

ii. WWOC Proposed Resolution

On July 30, 2015, the FORA Executive Officer transmitted a letter to the MCWD Interim General Manager proposing a resolution to the dispute. On August 4, 2015, the MCWD General Manager transmitted a letter accepting the proposed resolution to the dispute. Mr. Endsley informed the WWOC that the FA assigns the FA Administrators the task of meeting and conferring to resolve the dispute. If they had not been able to do so, the FA delineates that the WWOC would have 10 days

to resolve the dispute. Because the two administrators were able to resolve the dispute, WWOC action is not required.

7. **ITEMS FROM MEMBERS**

None

8. **ADJOURNMENT**

The meeting was adjourned at 10:05 a.m.

DRAFT



**FORT ORD REUSE AUTHORITY
WATER/WASTEWATER OVERSIGHT COMMITTEE
MEETING MINUTES**

Wednesday, October 14, 2015 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER

FORA Assistant Executive Officer Steve Endsley called the meeting to order at 9:20 a.m. The following were present:

Committee Members:

Rick Riedl, City of Seaside
Chris Placco, CSUMB
Graham Brice, UCSC

Others Present:

Patrick Breen, MCWD
Bill Kocher, MCWD
Mike Wegley, MCWD
Andre Lewis, CSUMB
Bob Schaffer
Andy Sterbenz, Schaaf & Wheeler

FORA Staff:

Steve Endsley
Jonathan Garcia
Peter Said

2. PLEDGE OF ALLEGIANCE

Rick Riedl led the pledge of allegiance.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

None.

4. PUBLIC COMMENT PERIOD

None.

5. APPROVAL OF MEETING MINUTES

a. July 15, 2015 WWOC Meeting Minutes

MOTION: Rick Riedl moved to approve, seconded by Chris Placco,

MOTION PASSED: Unanimous. Graham Brice abstained.

6. BUSINESS ITEMS

a. Quarterly Report – Presentation by MCWD

Quarterly Report deferred to November.

b. Water Augmentation Program Planning Update

Mr. Endsley provided a report on the FORA Board's unanimous action to approve endorsement of the Pure Water Monterey Project.

c. Facilities Agreement Dispute Resolution Process Update

Mr. Endsley provided a report on the FORA Board's passing vote (11-2) to authorize FORA to participate in a three-party joint water augmentation planning process. The three-party planning process is to study water augmentation options prior to monies being committed.

7. ITEMS FROM MCWD

a. Rate Payer Advisory Committee

There is no update to this item.

b. Ord Community Annexation/Seaside County Sanitation District Negotiations

There is no update to this item.

8. **ITEMS FROM MEMBERS**

None

9. **ADJOURNMENT**

The meeting was adjourned at 11:00 a.m.



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WATER/WASTEWATER OVERSIGHT COMMITTEE

Fiscal Year 2015/2016 Work Program

Introduction

On February 13, 1998, Ordinance No. 98-01 was adopted by the Board of Directors of the Fort Ord Reuse Authority (FORA) approving an Agreement between Marina Coast Water District (MCWD) and FORA for the operation of the water and wastewater collection systems on the former Fort Ord military reservation. The Agreement, entitled “Water/Wastewater Facilities Agreement”, establishes the roles and responsibilities of the two parties and additionally establishes a Water/Wastewater Oversight Committee (WWOC). The WWOC, advisory to the FORA Board of Directors, has specific responsibilities enumerated in Article 4.2 of the noted Agreement. Article 4.2 of the Agreement reads as follows:

4.2 FORA RESPONSIBILITIES

4.2.1 Committee Appointment. A Water/Wastewater Oversight Committee will be appointed by the FORA Board from appropriate agency staff members who will serve at the pleasure of the Board. The Committee will include representatives from the future land use jurisdictions and the two Universities (Cities of Marina, Seaside, Monterey, Del Rey Oaks, the County of Monterey, CSUMB and UCMBEST), for a total of seven members.

4.2.2 Committee Role. The Committee shall be advisory to the FORA Board and shall have the following functions:

- 4.2.2.1** Receive recommendations regarding operation of the facilities.
- 4.2.2.2** Advise the FORA Board and staff on appropriate action regarding such recommendations.
- 4.2.2.3** Review and recommend on operating and capital improvement budgets.
- 4.2.2.4** Periodically review and recommend a master plan of public sewer and water facilities.
- 4.2.2.5** Make recommendations pursuant to Article 7 of this Agreement, including recommendations regarding allocation of costs over benefited properties.
- 4.2.2.6** Confirm adequacy of services provided.
- 4.2.2.7** Review the annual financial statement and MCWD audit to affirm that results achieved comport with expectations of FORA.
- 4.2.2.8** Evaluate annually the performance of MCWD in accordance with this Agreement.
- 4.2.2.9** Advise on short and long term financial planning and fiscal management.
- 4.2.2.10** Assure that the facilities are complimenting implementation of the reuse plan.

4.2.3 Evaluation Criteria. The Committee will use the following criteria in evaluating MCWD's performance under this Agreement:

- 4.2.3.1** Timely development annually of operation and capital budgets.
- 4.2.3.2** Timely and accurate quarterly and annual financial reports.
- 4.2.3.3** Timely and accurate quarterly and annual operational reports.
- 4.2.3.4** Customer service orientation and MCWD's responsiveness to customer concerns, as shown in quarterly and annual reports of customer communications and responses.

Fiscal Year 2015/2016 Work Program

The following work program, developed using the enumerated tasks and responsibilities above, is established for fiscal year 2015/2016 as follows:

July 2015 (Articles 4.2.2.1 and 4.2.2.2)

Convene to receive and review quarterly report from MCWD and initiate work program.

October 2015 (Articles 4.2.2.1, 4.2.2.2 and 4.2.2.7)

Convene to receive and review quarterly report from MCWD.

January 2016 (Articles 4.2.2.1, 4.2.2.2 and 4.2.2.3)

Convene to receive and review quarterly report from MCWD, including early draft of budgets/rates and MCWD financial audit/annual financial statements.

February 2016 (Articles 4.2.2.3, 4.2.2.4, 4.2.2.5, 4.2.2.9 and 4.2.2.10)

Convene to review/recommend on presented draft budgets/rates (operations and capital), review updated masterplans and Capital Improvement Projects, including placement of projects to meet development needs under the FORA Base Reuse Plan Implementation and review, as necessary, financial planning and fiscal management by MCWD.

March 2016 (Articles 4.2.2.3, 4.2.2.4, 4.2.2.5, 4.2.2.9 and 4.2.2.10)

Convene to review/recommend on presented final draft budgets/ rates (operations and capital), review updated masterplans and Capital Improvement Projects, including placement of projects to meet development needs under the FORA Base Reuse Plan Implementation and review, as necessary, financial planning and fiscal management by MCWD.

April 2016 (Articles 4.2.2.6 and 4.2.2.8)

Convene to receive and review quarterly report from MCWD and review/recommend/approve adequacy of services provided and overall performance by MCWD.

***WWOC meeting dates typically coincide with Administrative Committee meeting dates.
Additional meetings may be scheduled during the review of budgets/rates.***



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The Water Waste-water Oversight Committee (WWOC) meets twice a month, on the Wednesday following the FORA Board meeting.

2016 WWOC COMMITTEE MEETING SCHEDULE

January 13

- *Review Audit & Financials*

February 17

- *Q2 Report*
- *CIP 5 yr master plan review*

March 16

- *FY 16/17 Budget Review*

April 13

- *FY 16/17 Budget Review*

May 18

- *Q3 Report*
- *FY 16/17 Budget Review*

June 15

July 13

August 17

September 14

October 19

November 16

- *Q1 & Q4 Report*

December 14

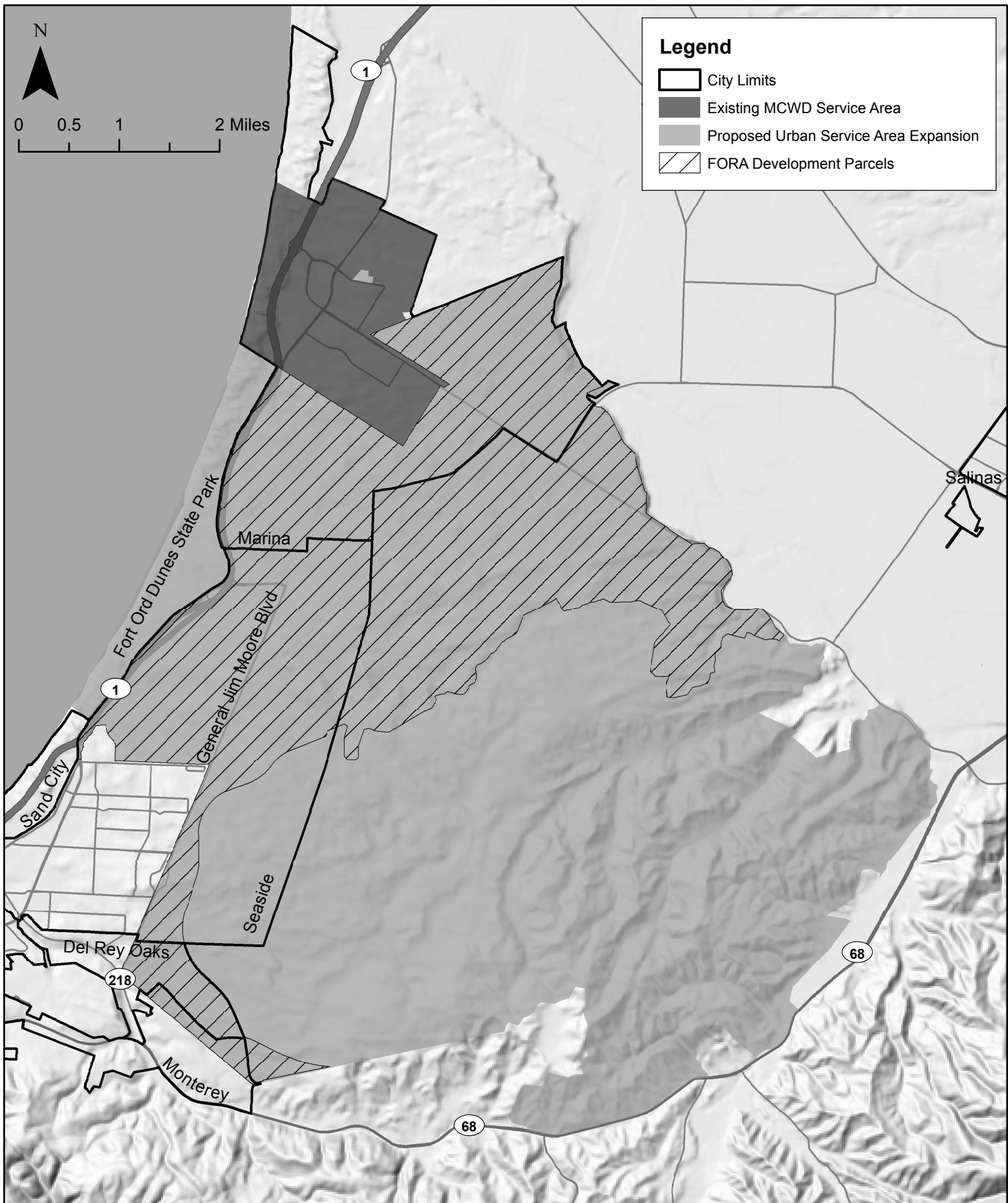
Meetings are held after the close of the Administration meeting (about 9:30 a.m.) in the FORA Conference room, unless otherwise posted.

Meeting dates and times are subject to change. Agendas and other meeting materials are posted on the FORA website www.fora.org and are available upon request





Placeholder for Item 7a

Q3 & Q4 Quarterly Report

This item will be provided at the WWOC meeting.



Legend

-  City Limits
-  Existing MCWD Service Area
-  Proposed Urban Service Area Expansion
-  FORA Development Parcels

N



0 0.5 1 2 Miles



Title: **Proposed MCWD Urban Service Area Expansion**

Date: 10-17-2011

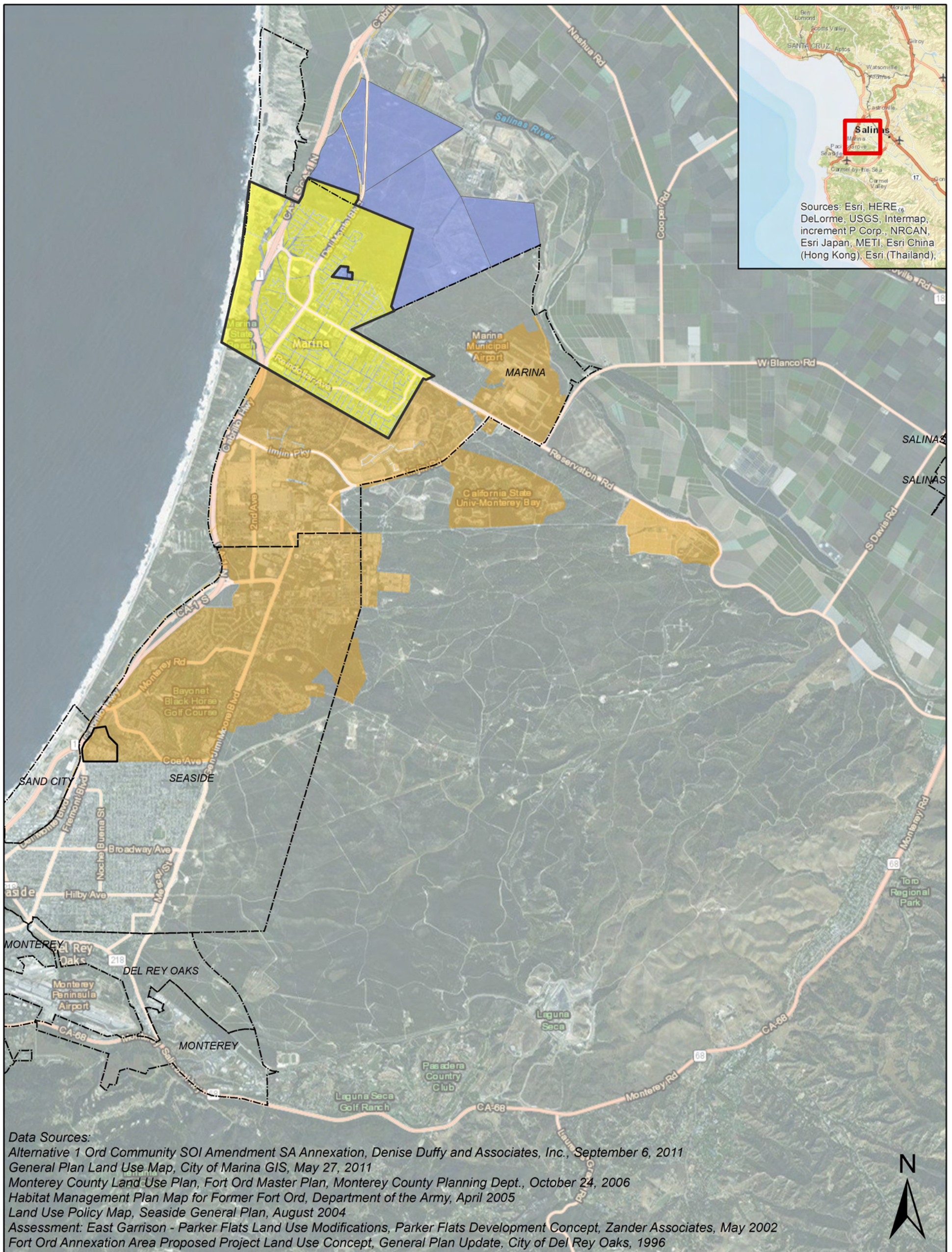
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Project: 2010-13



Monterey | San Jose
Denise Duffy and Associates, Inc.
 Environmental Consultants Resource Planners
 947 Cass Street, Suite 5
 Monterey, CA 93940
 (831) 373-4341

Figure
2



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand),

Data Sources:

Alternative 1 Ord Community SOI Amendment SA Annexation, Denise Duffy and Associates, Inc., September 6, 2011
 General Plan Land Use Map, City of Marina GIS, May 27, 2011
 Monterey County Land Use Plan, Fort Ord Master Plan, Monterey County Planning Dept., October 24, 2006
 Habitat Management Plan Map for Former Fort Ord, Department of the Army, April 2005
 Land Use Policy Map, Seaside General Plan, August 2004
 Assessment: East Garrison - Parker Flats Land Use Modifications, Parker Flats Development Concept, Zander Associates, May 2002
 Fort Ord Annexation Area Proposed Project Land Use Concept, General Plan Update, City of Del Rey Oaks, 1996

Legend:

- MCWD Service Area - Central Marina
- MCWD Service Area - Ord Community
- Existing MCWD Sphere of Influence
- Municipal Boundary

Marina Coast Water District Existing Service Areas and LAFCO Sphere of Influence

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 Feet

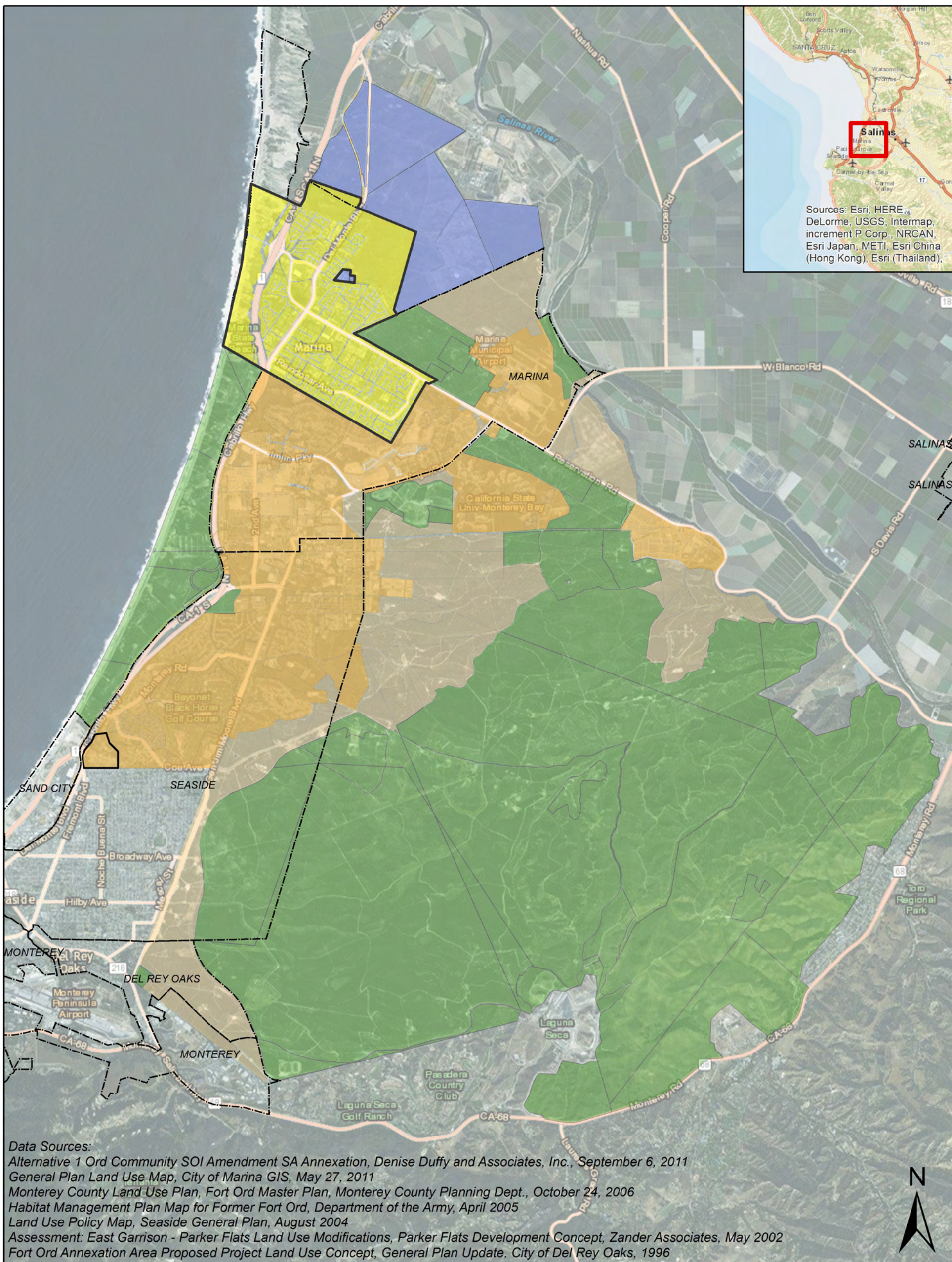
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1 inch = 5,000 feet

Map Date:
November 2015

Schaaf & Wheeler
CONSULTING CIVIL ENGINEERS





Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand),

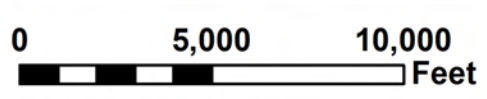
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Legend:

- MCWD Service Area - Central Marina
- MCWD Service Area - Ord Community
- MCWD Sphere of Influence
- Ord Development Parcels
- Habitat/Open Space/Parkland
- Municipal Boundary

Marina Coast Water District Existing Service Areas and Former Fort Ord Land Use Plan

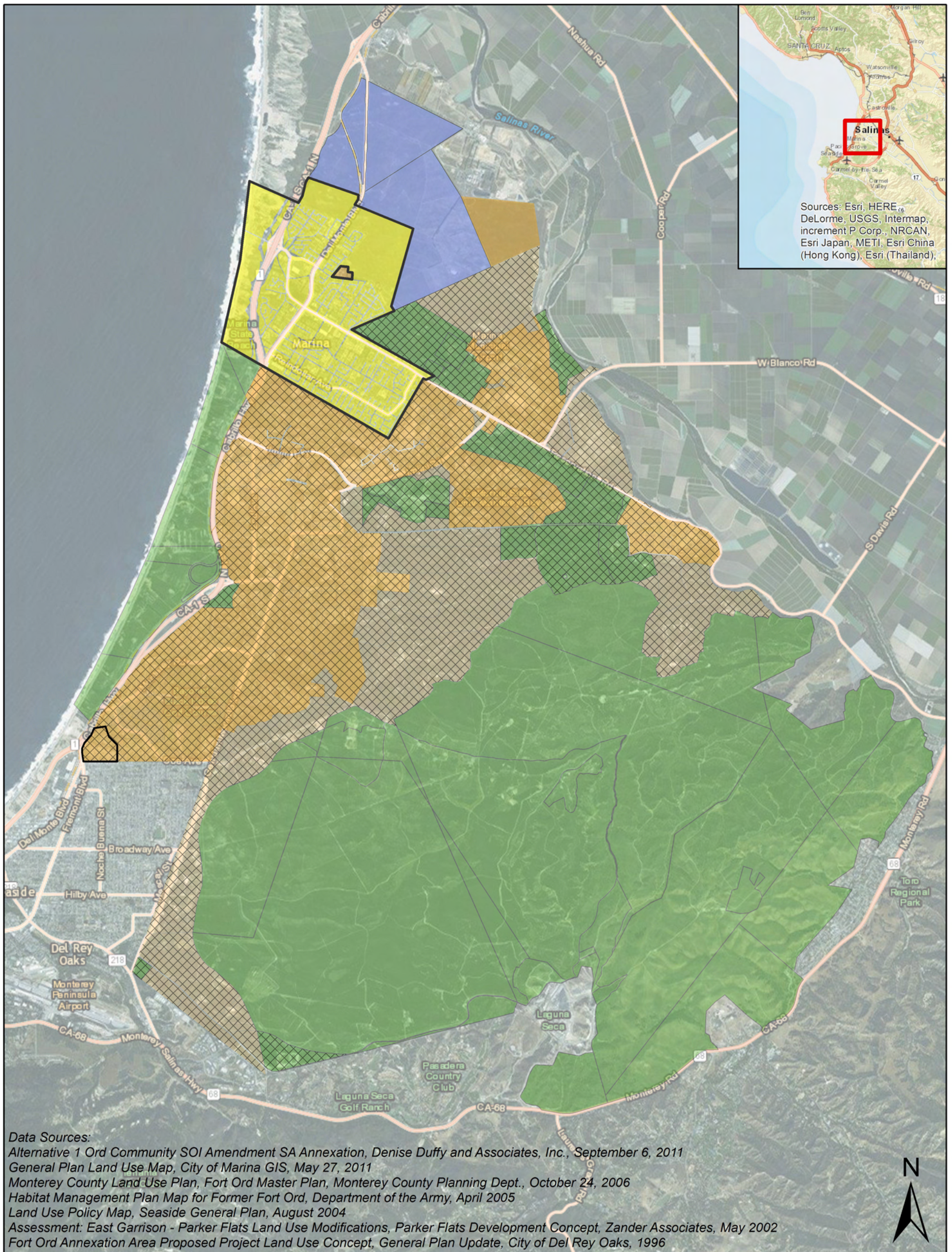


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1 inch = 5,000 feet

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CONSULTING CIVIL ENGINEERS





Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand),

Data Sources:

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- Monterey County Land Use Plan, Fort Ord Master Plan, Monterey County Planning Dept., October 24, 2006
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- Assessment: East Garrison - Parker Flats Land Use Modifications, Parker Flats Development Concept, Zander Associates, May 2002
- Fort Ord Annexation Area Proposed Project Land Use Concept, General Plan Update, City of Del Rey Oaks, 1996

Legend:

- MCWD Service Area - Central Marina
- MCWD Service Area - Proposed Annex
- Existing MCWD Sphere of Influence
- Maximum MCWD Sphere of Influence
- Ord Development Parcels
- Habitat/Open Space/Parkland

**Marina Coast Water District
Former Fort Ord Land Use Plan and
Maximum Sphere of Influence**

0 5,000 10,000 Feet

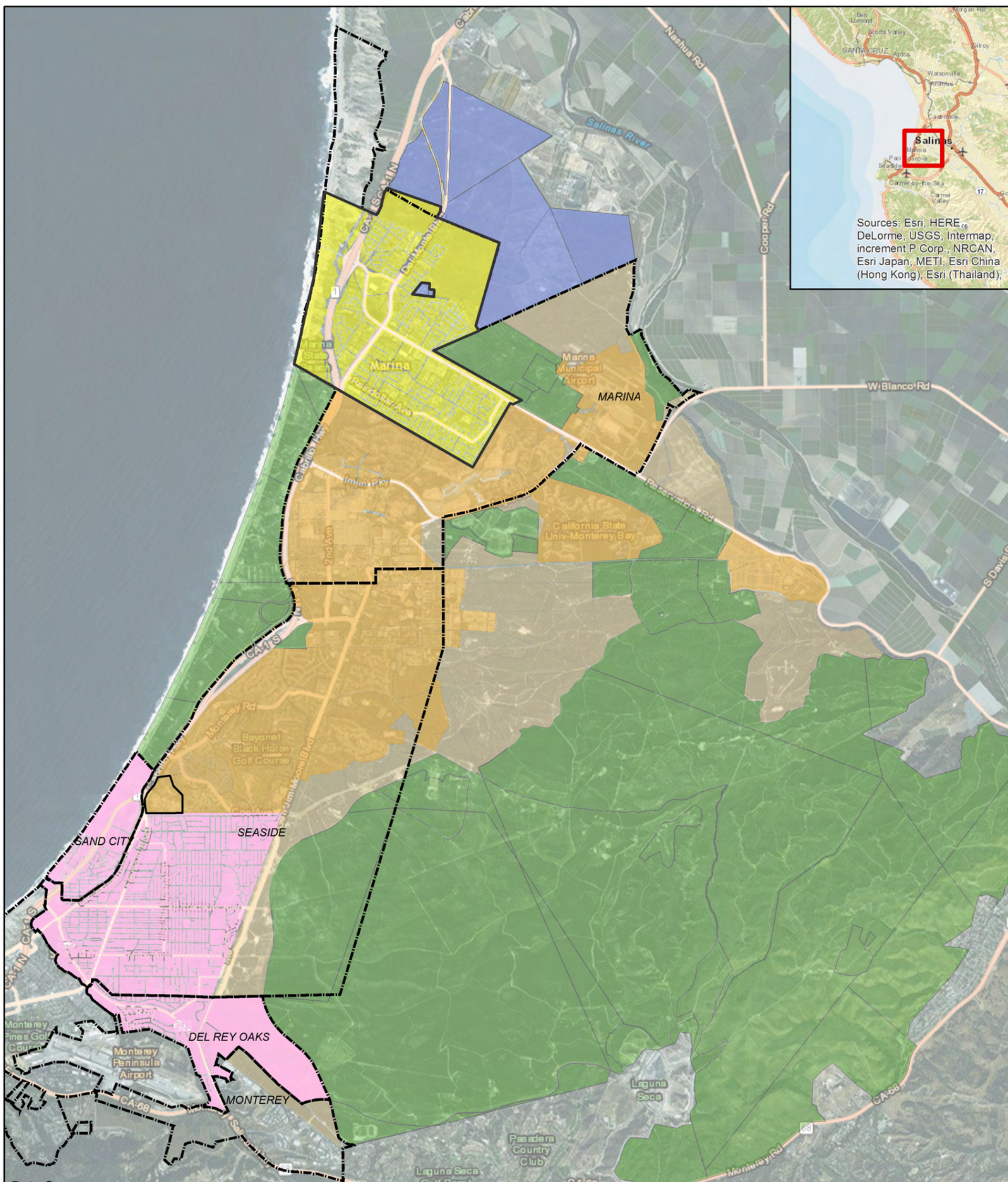
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1 inch = 5,000 feet

Map Date:
November 2015

Schaaf & Wheeler
CONSULTING CIVIL ENGINEERS





Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand),

Data Sources:
 Seaside County Sanitation District LAFCO Application, Figure 1: Proposed Annexation Boundary, Wallace Group, February 2014
 Alternative 1 Ord Community SOI Amendment SA Annexation, Denise Duffy and Associates, Inc., September 6, 2011
 General Plan Land Use Map, City of Marina GIS, May 27, 2011
 Seaside County Sanitation District 2011 Sewer Master Plan, Figure 2-1: Region Map, Wallace Group, May 2011
 Monterey County Land Use Plan, Fort Ord Master Plan, Monterey County Planning Dept., October 24, 2006
 Habitat Management Plan Map for Former Fort Ord, Department of the Army, April 2005
 Land Use Policy Map, Seaside General Plan, August 2004
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Legend:

- MCWD Service Area - Central Marina
- MCWD Service Area - Ord Community
- Existing MCWD Sphere of Influence
- Ord Development Parcels
- Habitat/Open Space/Parkland
- SCSD Current Service Area
- Municipal Boundary

Marina Coast Water District Existing Service Areas with Existing SCSD Service

0 5,000 10,000
 Feet

1:60,000
 1 inch = 5,000 feet

Map Date:
November 2015