



# FORT ORD REUSE AUTHORITY

## JOINT ADMINISTRATIVE AND WATER/WASTEWATER OVERSIGHT COMMITTEE

Wednesday, September 18, 2013

920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933 (FORA Conference Room)

### MINUTES

#### 1. CALL TO ORDER IMMEDIATELY FOLLOWING ADMINISTRATIVE COMMITTEE MEETING

Administrative Committee Co-Chair Daniel Dawson called the meeting to order at 10:07 AM. The following were present, as indicated by signatures on the roll sheet:

Committee Members:

Daniel Dawson, City of DRO  
Carl Holm, County of Monterey  
Dirk Medema, County of Monterey DPW  
Graham Bice, UCMBEST  
Mike Lerch, CSUMB  
Rick Riedl, City of Seaside

Staff:

Steve Endsley, FORA  
Jim Arnold, FORA  
Crissy Maras, FORA  
Jonathan Garcia, FORA  
Brian Lee, MCWD  
Kelly Cadiente, MCWD  
Patrick Breen, MCWD

Others:

Bob Schaffer  
Kathleen Lee  
Beth Palmer  
Scott Hilk  
Brian Boudreau

#### 2. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

None

#### 3. PUBLIC COMMENT PERIOD

None

#### 4. APPROVAL OF MEETING MINUTES

##### a. September 4, 2013 Joint Administrative/WWOC Minutes

MOTION: Rick Riedl moved, seconded by Carl Holm, to approve the July 17, 2013 minutes as presented.

MOTION PASSED: Unanimous.

#### 5. OLD BUSINESS

##### a. FY 2013-14 Ord Community Budget

###### i. MCWD Draft Rate Study

MCWD staff summarized revisions made to the FY2013/14 Ord Community Water/Wastewater Systems Proposed Compensation Plan since the last presentation to this committee. Committee members had various questions regarding planned projects and expenses. MCWD staff explained the projects listed on their capital improvement program (CIP), including a construction loan to build a new office building for the Bureau of Land Management in the Imjin Office Park. The 15-year construction loan will be paid through lease revenue, providing a \$4M MCWD asset at the end of the loan. MCWD staff also explained how various CIP project costs are split amongst their cost centers.

MCWD is conducting a Proposition 218 protest hearing on October 21, 2013.

Committee members made suggestions to help improve the budget format and recommended that MCWD staff do a run through of their anticipated FORA Board presentation to the WWOC on October 2<sup>nd</sup>. MCWD staff indicated their appreciation for committee member feedback and expressed willingness to provide the draft FORA Board presentation to the joint committee on October 2<sup>nd</sup>.

The MCWD Board reviewed the final rate study at their September 16<sup>th</sup> meeting. MCWD staff agreed that the rate study consultant would present an informational report on the study at the October FORA Board meeting.

**6. SCHEDULE NEXT MEETING**

The next meeting was scheduled for October 2, 2013.

**7. ADJOURNMENT**

Co-Chair Dawson adjourned the meeting at 11:30 a.m.

Minutes prepared by Crissy Maras, Grants and Contracts Coordinator

Approved by: \_\_\_\_\_  
Michael A. Houlemard, Jr.