



FORT ORD REUSE AUTHORITY

REGIONAL URBAN DESIGN GUIDELINES (RUDG) TASK FORCE

MEETING MINUTES

1:00p.m., Thursday, December 11, 2014 | FORA Conference Room
920 2nd Avenue, Suite A, Marina, CA 93933

1. CALL TO ORDER

Confirming a quorum, RUDG Task Force Chair Michael Houlemard called the meeting to order at 1:10pm. The following people were in attendance:

Committee Members

Layne Long, City of Marina
John Dunn, City of Seaside
Victoria Beach, City of Carmel-by-the-Sea
Anya Spear, CSUMB

Michael Houlemard, FORA
Jonathan Garcia, FORA
Josh Metz, FORA
Ariana Green, TAMC
Justin Meek, City of Marina
Steve Matarazzo, UCSC
Brian Boudreau, Member of the public
Beth Palmer, Member of the public
Bob Schafer, Member of the public

Other Attendees

2. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Staff noticed on-going planning in the Post Reassessment Advisory Committee (PRAC) for the Fort Ord Trails Symposium: *Regional Trails, transit and economic vitality*. To be held from 9:00am-5pm at CSUMB University Center, Thursday Jan 22, 2015. Staff also noticed the recent passing of Jim Arnold and recognized his extended service to FORA.

3. APPROVAL OF MEETING MINUTES

a. October 30, 2014

Motion: Layne Long moved, seconded by Victoria Beach

Motion Passed: Unanimous

4. PUBLIC COMMENT PERIOD

None.

5. BUSINESS ITEMS

Members discussed the recent RUDG Site Visit. There was general agreement that the process worked well to educate the consulting team, establish a rapport and understanding between the consultants, jurisdiction staff, developers and stakeholders. Members suggested maintaining a continuity between the site visit and design charrette would be important.

Staff presented a draft RUDG charrette schedule. Members requested the following adjustments/refinements to the draft schedule:

- Reorganize the schedule to allow for education/orientation of stakeholders at the beginning of the charrette period.
- Adjust initial hands on workshop to Monday evening to allow for Marina City Council meetings
- Clarify target audience and public events

Members also requested a status report and next steps from the consulting team following the site visit. TAMC requested a meeting with the RUDG team before the public design event. Justin Meek suggested including childcare and refreshments to encourage public attendance at charrette events. Brian Boudreau inquired about consulting team follow-up with individual developers from site visit. Members recommended that the consulting team schedule individual meetings with developers during charrette period. Brian Boudreau suggested a focus on design improvements in the context of prevailing wage requirements would be useful. Members asked for refinements to schedule to be presented at next meeting.

6. **ITEMS FROM MEMBERS**

None.

7. **ADJOURNMENT**

The next meeting of the RUDG Task Force was set for Friday Dec 19 at 9:00am. The meeting was adjourned at approximately 2:45p.m.

Minutes prepared by Josh Metz