

Meeting Protocols

The guidance below provides useful information for accessing FORA meetings remotely and establishing best practices for productive meetings. Links for the [Board](#), [Administrative Committee](#), [Finance Committee](#), and [Habitat Working Group](#) will be posted on the FORA website and provided via email.

Board and Committee Members

Board and Committee Members should participate remotely from their homes. As per the Governor's updated Executive Order, there is no longer a requirement to post agendas at or identify these locations. Agenda packages will be distributed as usual via email and made available on our website. Meeting Chair(s) will recognize individuals and unmute their device so that comments may be heard or will read comments if they are provided in writing only. Please [click here](#) for a complete list of protocols for our meetings.

Public Participation

FORA's office will remain closed until further notice. Members of the public will be able to hear and/or see public meetings via phone, computer or smart device. Public comments will be accepted via email requests sent to board@fora.org. Comments will be read by the clerk.

For All Participants:

- Please download [Zoom application](#) for your device and familiarize yourself with how to utilize this tool. There is no cost for using the application.
- Please mute all devices when not speaking during the meeting.
- Please make every effort to find a location with limited ambient noise.

We anticipate that this process will likely include some challenges and hope that all will bear with us as we navigate this process.