



**FORT ORD REUSE AUTHORITY**  
**FINANCE COMMITTEE MEETING MINUTES**  
**2:30 p.m., Monday, November 27, 2017 | Conference Room**  
920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933

**1. CALL TO ORDER/ESTABLISHMENT OF QUORUM**

City of Marina Councilmember Gail Morton called the meeting to order at 3:02 p.m. and a quorum was established.

FORA Staff members Michael Houlemard, Steve Endsley, Helen Rodriguez and Dominique Jones were present at the meeting.

**2. PLEDGE OF ALLEGIANCE** led by Acting Chair Morton.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

There were no acknowledgements, announcements or correspondence.

**4. PUBLIC COMMENT PERIOD**

There were no comments received from the public.

**5. APPROVAL OF MEETING MINUTES**

- a. Regular Meeting Minutes of April 19, 2017

***MOTION:** On motion by Committee member Pacific Grove Councilwoman Cynthia Garfield, second by Committee member Morton and carried by the following vote, the Committee approved the minutes of December 2, 2016.*

**ABSTAIN:** Committee Member Supervisor John Phillips

**MOTION PASSED**

**6. BUSINESS ITEMS**

- a. FY 17-18 Annual Financial Statements (Audit Report)

Mr. Hadley Hui of Moss, Levy & Hartzheim, LLP Certified Public Accountants provided a presentation and review of the FY 17-18 Annual Financial Statements (Audit Report). Mr. Hui and FORA Controller Rodriguez responded to comments from the Committee and provided clarifying information in response to their questions.

**MOTION:** On motion by Committee member Garfield and second by Committee member Phillips and carried by the following vote, the Finance Committee moved to recommend approval of the audit report by the FORA Board.

- b. FY 17-18 Auditor Contract

Ms. Rodriguez reviewed the FY 17-18 Auditor Contract and the request to extend the existing contract with Moss, Levy & Hartzheim and responded to questions and comments from the Committee.

MOTION: On motion by Committee member Garfield and second by Committee member Phillips and carried by the following vote, the Finance Committee moved to recommend approval extending the existing contract Auditor Contract for FY 17-18.

c. Discuss Meeting Date to Review FY 17-18 Mid-year Budget

The Committee discussed possible meeting dates to review the FY 17-18 Mid-year Budget and directed staff to send out a poll to all members for two meeting dates in January.

**7. ITEMS FROM MEMBERS**

There were no items from members.

**8. ADJOURNMENT** at 4:15 p.m.