Consultant Services Contract Extension/Amendments
FORA Board
August 9, 2019

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Planning & Economic Development Manager
EPS provides financial analysis to support FORA programs.

1. Amendment 10: $75,000 for 2018 Biennial Fee study (completed)

2. Amendment 11: $75,000 for two tasks:
   • Task 1: 2020 Biennial Fee study
   • Task 2: Transition Planning, and Building Removal Program analysis

3. Total Contract to Date: NTE $397,785 with ~$50k remaining

4. Staff recommends increasing EPS contract amount for Amendment 11, Task 2 by $80,000
   • $40,000 for Financial Consultant Report
   • $40,000 for HCP Cost/impact Analysis
RAC provides project coordination and support for work pertaining to FORA CIP, ESCA, & Planning programs.

1. Contract NTE $315,787 was approved January 2018 (40% invoiced)

2. FORA staff anticipates additional planning and executive function support needed for CIP coordination, HCP, consistency determinations and other deliverables as assigned.

3. Staff recommends increasing the RAC contract amount NTE $100,000
   - Additional scope of work to fill in for FORA staff departures
HA provides Construction Management, Inspection and Prevailing Wage monitoring support in addition to constructability reviews and public bidding support.

1. **Services Work Orders (SWO) for: Surplus II, Stockade, and Eucalyptus Road projects.**

2. **Total contract amount for all three SWO is $1,040,313 with 50% of work complete.**

3. **Staff recommends adding SWO 4: NTE $100,000**
   - Construction management & inspection support
   - Eucalyptus Rd. stormwater engineering
   - South Boundary Rd constructability reviews
RGS provides human resources and transition plan implementation consulting services.

1. The Board approved a NTE $110,000 human resources consulting services contract in December 2018. No adjustments at this time.

2. The Board approved a NTE $100,000 transition plan implementation consulting services contract in January 2019. **RGS will be 95% through the contract as of July 31, 2019.**

3. FORA staff anticipates additional transition-related needs and recommends increasing the contract an additional NTE of $100,000
Authorize EO to negotiate & approve consultant services contract extensions/amendments:

1. Increase EPS contract for Amendment 11 (Task 2) by $80,000.
2. Increase Reimer Associate Consulting contract an additional $100,000.
3. Adding SWO 4 for Harris & Associates NTE $100,000.
4. Increase Regional Government Services transition plan implementing contract an additional NTE of $100,000.