



# Consultant Services Contract Extension/Amendments

FORA Board

August 9, 2019

**Josh Metz**

Planning & Economic Development Manager

EPS provides financial analysis to support FORA programs.

1. Amendment 10: \$75,000 for 2018 Biennial Fee study (completed)
2. **Amendment 11: \$75,000 for two tasks:**
  - Task 1: 2020 Biennial Fee study
  - *Task 2: Transition Planning, and Building Removal Program analysis*
3. **Total Contract to Date: NTE \$397,785 with ~\$50k remaining**
4. **Staff recommends increasing EPS contract amount for Amendment 11, Task 2 by \$80,000**
  - \$40,000 for Financial Consultant Report
  - \$40,000 for HCP Cost/impact Analysis

RAC provides project coordination and support for work pertaining to FORA CIP, ESCA, & Planning programs.

1. Contract NTE \$315,787 was approved January 2018 (40% invoiced)
- 2. FORA staff anticipates additional planning and executive function support needed for CIP coordination, HCP, consistency determinations and other deliverables as assigned.**
- 3. Staff recommends increasing the RAC contract amount NTE \$100,000**
  - Additional scope of work to fill in for FORA staff departures

HA provides Construction Management, Inspection and Prevailing Wage monitoring support in addition to constructability reviews and public bidding support.

- 1. Services Work Orders (SWO) for: Surplus II, Stockade, and Eucalyptus Road projects.**
- 2. Total contract amount for all three SWO is \$1,040,313 with 50% of work complete.**
- 3. Staff recommends adding SWO 4: NTE \$100,000**
  - Construction management & inspection support
  - Eucalyptus Rd. stormwater engineering
  - South Boundary Rd constructability reviews

RGS provides human resources and transition plan implementation consulting services.

1. The Board approved a NTE \$110,000 human resources consulting services contract in December 2018. No adjustments at this time.
2. The Board approved a NTE \$100,000 transition plan implementation consulting services contract in January 2019. **RGS will be 95% through the contract as of July 31, 2019.**
3. **FORA staff anticipates additional transition-related needs and recommends increasing the contract an additional NTE of \$100,000**

## **Authorize EO to negotiate & approve consultant services contract extensions/amendments:**

1. Increase EPS contract for Amendment 11 (Task 2) by \$80,000.
2. Increase Reimer Associate Consulting contract an additional \$100,000.
3. Adding SWO 4 for Harris & Associates NTE \$100,000.
4. Increase Regional Government Services transition plan implementing contract an additional NTE of \$100,000.