



APPROVED

## FORT ORD REUSE AUTHORITY

### ADMINISTRATIVE COMMITTEE MEETING MINUTES

8:30 a.m. Wednesday, March 25, 2020 | This meeting was held at the following Zoom link:  
<https://zoom.us/j/956115894>

#### 1. CALL TO ORDER

Co-Chair Joshua Metz called the meeting to order at 8:30 a.m.

The following members were present:

Melanie Beretti\* (County of Monterey)  
Layne Long\* (City of Marina)  
Anya Spear (CSUMB)  
Patrick Breen (MCWD)  
Vicki Nakamura (MPC)  
Steve Matarazzo (UCMBEST)  
Michelle Overmeyer (MST)

Hans Uslar\* (City of Monterey)  
Craig Malin\* (City of Seaside)  
\*Voting Member

#### 2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by City of Marina City Manager Layne Long.

#### 3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, AND CORRESPONDENCE

Executive Office Joshua Metz reported the following:

- To deal with the COVID-19 crisis, Governor Gavin Newsom has declared a state of emergency and the Monterey County Board of Supervisors has established a shelter in place order. Mr. Metz acknowledges that it is an unprecedented time and extends acknowledgement to all the local government officials who are responding to the community's needs.
- FORA staff have been adapting to make sure they are meeting its looming deadlines.
- FORA staff have received:
  - A memo from NHA Advisors.
  - A note from Monterey County regarding financial requests that will be discussed by the FORA Board.
  - A note from the City of Marina regarding concerns about the recommendation to the FORA Board to approve the bond allocation adjustment.
- FORA will be hosting Zoom trainings for its Board and Committee members on March 26, 2020
- Mark Northcross and Paul Thimmig are on the call to answer questions on any questions related to the Building Removal bond documents or the updated Indenture of Trust.
- The correct title for Item 7b on today's agenda is "Draft FY2019-2020 Mid-Year CIP Budget Review"

#### 4. PUBLIC COMMENT PERIOD

No public comment was received.

#### 5. APPROVAL OF MEETING MINUTES

- a. March 4, 2020 Regular Meeting Minutes

**MOTION:** On motion by Committee member Uslar, seconded by Committee member Malin and carried by the following vote, the Administrative Committee moved to approve the March 4, 2020 Meeting Minutes with the proposed amendments.

**MOTION PASSED UNANIMOUSLY**

**6. MARCH 12, 2020 BOARD MEETING FOLLOW-UP**

Mr. Metz reviewed the March, 2020 Board Meeting Agenda, noting that the EIR vote passed and that FORA staff are continuing to work with the consultant team to develop a response to comments on that project. No vote was taken on the Transition Plan Amendments, though there was direction given to staff to record the Master Resolution. The Transition Plan will be coming back to the Board in the month of April.

**7. BUSINESS ITEMS**

a. Building Removal Bond Documents

Mr. Metz started the item introducing the Mr. Northcross and bringing up NHA Advisors’ memo for the Committee members to review. Mr. Northcross gave an update to the Administrative Committee on the status of the bond market and how the COVID-19 crisis has impacted FORA’s Building Removal Bond project. A discussion took place among the members regarding Mr. Northcross’s update. Mr. Metz and Mr. Thimmig answered questions from the members.

**MOTION:** On motion by Committee member Uslar, seconded by Committee member Malin, the Administrative Committee moved to propose to the FORA Board that they discuss finding a solution to extend FORA with the intent of maximizing potential bond payments.

A discussion took place regarding Member Uslar’s motion.

Item 7a	
Craig Malin	AYE
Layne Long	NO
Melanie Beretti	NO
Hans Uslar	AYE

**MOTION FAILED**

b. Draft FY 2019-20 Mid-Year Budget Review

Mr. Metz introduced the item and gave the Committee a brief overview of the topic. Ms. Rodriguez then went over the Mid-Year Budget line by line. Ms. Reimer then went over details on the CIP and transportation projects. Ms. Rodriguez and Mr. Metz answered questions from the Committee.

**MOTION:** On motion by Committee member Malin, seconded by Committee member Long and carried by the following vote, the Administrative Committee moved to advance the Draft FY 2019-20 Mid-Year Budget to the FORA Board of Directors for consideration.

**MOTION PASSED UNANIMOUSLY**

**8. ITEMS FROM MEMBERS**

Mr. Metz noted that demolition of the barracks on CDEC hill has begun.

**9. ADJOURNMENT** at 9:57 a.m.

Minutes Prepared By:

Harrison Tregenza  
Deputy Clerk