



APPROVED

FORT ORD REUSE AUTHORITY
ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES
8:30 a.m., Wednesday, June 5, 2019 | FORA Conference Room
920nd Avenue, Suite A, Marina, CA 93933

1. CALL TO ORDER

Chair Michael A. Houlemard, Jr. called the meeting to order at 8:30 a.m.

The following members were present:

Dino Pick* (City of Del Rey Oaks)	Lisa Rheinheimer (Monterey-Salinas Transit)
Matt Morgensen * (City of Marina)	Melanie Beretti* (County of Monterey)
Patrick Breen (MCWD)	Steve Matarazzo (UCMBEST)
Hans Uslar* (City of Monterey)	Vicki Nakamura (MPC)
Layne Long* (City of Marina)	Craig Malin* (City of Seaside)
Mike Zeller (TAMC)	Anya Spear (CSUMB)
Bill Collins (ARMY)	*Voting member

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Matt Morgensen.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

- Executive Officer Michael A. Houlemard, Jr. has been recognized as the recipient of the Association of Defense Communities John Lynch Base Redevelopment Leadership Award.
- The County Chief Administrative Officer Lew Bauman has announced his retirement effective September 2019.
- Principal Analyst Robert Norris announced his retirement effective June 30, 2019.
- Principal Planner Jonathan Brinkmann has accepted a new position of Senior Analyst with Local Agency Formation Commission of Monterey County.
- Ikyuo Yoneda-Lopez has accepted a new position as Monterey Salinas Transit Marketing Manager.
- Assistant Executive Officer Steve Endsley announced his retirement effective June 30, 2019.

4. PUBLIC COMMENT PERIOD

Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.

There were no public comments received.

5. APPROVAL OF MEETING MINUTES

ACTION

a. May 15, 2019 Meeting Minutes

MOTION: On motion by Committee member Malin second by Committee member Beretti and carried by the following vote, the Administrative Committee moved to approve the May 15, 2019 regular meeting minutes as amended.

MOTION PASSED UNANIMOUSLY

- 6. JUNE 14, 2019 DRAFT BAORD MEETING AGENDA REVIEW** **INFORMATION/ACTION**
Principal Planner Jonathan Brinkmann reviewed items on the draft Board agenda for the June 14, 2019 meeting. Mr. Houlemard noted that there may be one or two agenda items added by the Executive Committee. Staff responded to questions and comments from the Committee.

7. BUSINESS ITEMS **INFORMATION**

- a. 2018 Transition Plan
- i. Initial review of Draft Implementing Agreements
Regional Governmental Services consultant Kendall Flint led the Committee members through a section-by-section review of the draft implementing agreements between the Fort Ord Reuse Authority, and the 5 land use jurisdictions: The City of Del Rey Oaks, the City of Marina, the City of Monterey, the City of Seaside, and the County of Monterey. The Committee provided feedback and direction. Mrs. Flint will update the draft implementing agreements with the committee's recommendations and distribute the updated draft version on Monday June 11, 2019 for further review. Mrs. Flint and staff responded to questions from the Committee and the Public.
- b. Transportation Study Status
Mr. Brinkmann reminded the Committee members that at the May 10, 2019 Board of Directors meeting, the Board took a 2nd vote on the 2018 Transition Plan Transportation Study Service Work Order with Whitson Engineers approving the study. Whitson Engineers will be using the new Association of Monterey Bay Area Governments 20/40 Transportation Demand Model, along with other metrics. The initial work has begun on the study and is anticipated to be available for review by the Administrative Committee in August, prior to going to the Board. Staff responded to questions and comments from the Committee.
- c. Building Removal/Financing Update
Mr. Brinkmann provided an update noting that the Administrative Committee members received an email on 5/31/2019, which included a spreadsheet providing three color-coded scenarios which tie directly to the Feasibility Memorandum issued on April 4, 2019. The scenarios identify a win-win for all stakeholders, with the exception of one scenario—a high residual allocation towards the County of Monterey. NHA Advisors will be following up with the County to narrow down those assumptions prior to the next Committee meeting in order to provide the best fiscal analysis for all jurisdictions. Staff responded to questions and comments from the Committee.

8. ITEMS FROM MEMBERS

None.

9. ADJOURNMENT at: 10:00 a.m.

Minutes Prepared By:
Heidi Lizarbe
Deputy Clerk