



APPROVED

**FORT ORD REUSE AUTHORITY**  
**ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES**  
**8:30 a.m., Wednesday, October 3, 2018 | FORA Conference Room**  
920<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

**1. CALL TO ORDER**

Co-Chair Executive Officer Michael Houlemard called the meeting to order at 8:30 a.m.

The following members were present:

Craig Malin\* (City of Seaside)

Hans Uslar\* (City of Monterey)

Dino Pick\* (City of Del Rey Oaks)

Layne Long\* (City of Marina)

Elizabeth Caraker (City of Monterey)

\*Voting Member

Melanie Beretti\* (County of Monterey)

Vicki Nakamura (Monterey Peninsula College)

Anya Spear (CSUMB)

Steve Matarazzo (UCMBEST)

Lisa Rheinheimer (Monterey Salinas Transit)

Mike Zeller (TAMC)

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Deputy Clerk Dominique Davis.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Economic Development Manager Josh Metz announced the Americas Competitive Exchange tour visit to Monterey on October 23, 2018. Mr. Houlemard announced that a Special Meeting on Transition Planning has been tentatively set for October 19, 2018 at 2:00 p.m. and would be confirmed after the Executive Committee meeting at 3:30 p.m.

**4. PUBLIC COMMENT PERIOD**

*Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.*

There were no public comments received.

**5. APPROVAL OF MEETING MINUTES**

**ACTION**

a. September 19, 2018 Meeting Minutes

**MOTION:** On motion by Committee member Malin and second by Committee member Pick and carried by the following vote, the Administrative Committee moved to approve the September 19, 2018 meeting minutes.

**MOTION PASSED UNANIMOUSLY**

**6. SEPTEMBER 28, 2018 BOARD MEETING FOLLOW-UP**

**INFORMATION**

Mr. Houlemard reviewed the Transition Planning Process item that was discussed by the Board and reiterated that a Special Meeting has been tentatively scheduled and would be confirmed after the Executive Committee meeting. Principal Planner Jonathan Brinkmann reviewed the action taken by the Board on September 28, 2018 including the second votes on Building Removal and the City of Seaside Zoning Code Consistency Determination items, and the unanimous vote on the Regional Urban Water Augmentation Plan item.

**7. OCTOBER 12, 2018 DRAFT BOARD MEETING AGENDA REVIEW** **INFORMATION/ACTION**

Mr. Houlemard reviewed items on the draft agenda and advised the Committee that the recommendation for the Transition Planning Process Update for the October 12, 2018 Board meeting would be limited to receive the report and confirm the proposed Special Meeting date. Mr. Brinkmann reviewed the Habitat Conservation Plan (HCP) item and the recommendation that is returning to the Board since no action was taken at the HCP workshop on September 24, 2018. Staff responded to questions and comments from the Committee and received direction/suggestions regarding the presentation of the HCP item on October 12, 2018.

**8. BUSINESS ITEMS** **INFORMATION/ACTION**

a. Building Removal Update

Mr. Houlemard reviewed the item and advised the Committee that the Board made a recommendation to pursue an Advisory/Consulting Contract that would explore options regarding building removal at East Garrison, Surplus II, Cypress Knolls, and Dunes on Monterey Bay properties. Staff was also directed to continue working with the Administrative Committee in refining the scope of work. Staff responded to questions and comments from the Committee. Staff explained that a part of the scope of work of the proposed building removal consulting contract should look into the ability to finance future tax revenue and that research is crucial to the analysis. Staff also indicated that retaining independent counsel with experience in the scope description will help to determine FORA's authority and ability to bond against future tax revenue before proceeding through the rest of the process.

**Information only item – no vote was taken.**

b. Marina Coast Water District Annexation Application Status

MCWD General Manager Keith Van Der Maaten provided the status of the item and informed the Committee that the Local Agency Formation Commission (LAFCO) public hearing process begins in December – and MCWD is currently in the “pre-application phase”. The public hearing process is about 3 months and MCWD is hopeful the annexation (including the current service area) will be completed by June of 2019. MCWD attorneys are still in the process of establishing final details of a settlement agreement with Keep Fort Ord Wild and LandWatch (lawsuits based on CEQA process). MCWD reported continued work with Seaside County Sanitation District, and LAFCO is finishing its Municipal Service Review/Sphere of Influence studies. Mr. Van Der Maaten responded to questions and comments from the Committee and public. Mr. Houlemard provided information on the application status and how it relates to FORA contracts/agreements.

**Information only item – no vote was taken.**

**9. ITEMS FROM MEMBERS**

There were no items from members

**10. ADJOURNMENT** at 9:34 a.m.

Minutes Prepared By:  
Dominique Davis  
Deputy Clerk