



**FORT ORD REUSE AUTHORITY**  
**ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES**  
**8:30 a.m., Wednesday, May 3, 2017 | FORA Conference Room**  
920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

**1. CALL TO ORDER**

Co-Chair, Craig Malin called the meeting to order at 8:30 a.m.

The following members were present:

AR = After Roll Call; \* = voting member

Layne Long\* (City of Marina)

Craig Malin\* (City of Seaside)

Melanie Beretti\* (Monterey County)

Dino Pick\* (City of Del Rey Oaks)

Anya Spear (CSUMB)

Steve Matarazzo (UCMBEST)

Michelle Overmeyer (MST)

Vicki Nakamura (MPC)

Patrick Breen (MCWD)

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Craig Malin.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

There were no acknowledgements, announcements or correspondence presented from staff, committee or the public.

**4. PUBLIC COMMENT PERIOD**

*Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.*

Public comment was received regarding support for Marina Coast Water District as the Groundwater Sustainable Agency.

**5. APPROVAL OF MEETING MINUTES**

**ACTION**

a. April 12, 2017 Regular Meeting Minutes

***MOTION:** On motion by Committee member Pick and second by Committee member Long and carried by the following vote, the Administrative Committee moved to approve the April 12, 2017 meeting minutes.*

**MOTION PASSED UNANIMOUSLY**

There were no comments received from the public or Committee.

**6. MAY 12, 2017 FORA BOARD MEETING DRAFT AGENDA REVIEW**

Executive Officer, Michael Houlemard, reviewed the items on the May 12, 2017 Board meeting agenda including an additional closed session item for the Executive Officer evaluation.

There were no questions or comments from the Committee or public.

**7. BUSINESS ITEMS**

**INFORMATION**

a. Draft FY 17/18 FORA Capital Improvement Program

Jonathan Brinkmann, Principal Planner, presented the item and answered questions from the Committee and public.

i. 2017 Fee Reallocation Study

The purpose of the reallocation study is to review FORA transportation cost estimates, coordinate FORA transportation obligations with AMBAG and TAMC 2014/15 Regional Transportation Plan (RTP), analyze the net effect of jurisdictions' land use plans since 2005, and provide updated information to assist FORA transition plan preparation. At the April 12, 2017 Administrative Committee meeting the Committee recommended that the FORA Board use "Option B" which "funds local projects first" and was previously adopted by the 2005 FORA Fee Reallocation Study and also recommends the Board accept the 2017 FORA Fee Reallocation Study.

Committee member Long requested the 2<sup>nd</sup> Avenue project be referred to as the Del Monte extension and expressed his support for the public comment made in regards to the GSA before departing for another meeting.

This item was information only, there was no action taken by the Committee.

ii. Biennial Fee Calculation Report

In August 2012, the FORA Board adopted a formulaic approach to establish the FORA development fee and CFSD special tax rates. Reviews are conducted every two years or when a material change to the FORA CIP occurs. The preliminary results were provided with a project percentage change of -1.60%.

Staff recommended the Administrative Committee provide feedback and consider recommending Board adoption of the Biennial Fee Calculation result at its next meeting on May 17, 2017.

The Committee engaged in a strategic discussion on the method in which the CIP would be presented to the Board.

*MOTION: On motion by Committee member Beretti and second by Committee member Pick and carried by the following vote, the Administrative Committee moved to submit the Biennial Fee Calculation Report to the Board as an information item at its May 12, 2017 meeting and seek action/approval at the June 9, 2017 meeting.*

**MOTION PASSED UNANIMOUSLY**

iii. Budget/Program Adoption

The CIP coordination items, remaining obligations, funding and CFD/Development fee reductions and increases. The FY 17/18 changes were identified as:

- Planning horizon to 2027-28 to facilitate FORA transition planning
- Incorporation of 2017 FORA Fee Reallocation Study
- Appendix A: Clarify CIP transportation/transit funding prioritization: Administrative Committee recommends funding priorities and Board makes final prioritization decisions
- Caretaker Costs: funding increased to \$500K per year and reimbursement process begins August 31<sup>st</sup> instead of January 31<sup>st</sup>
- Preliminary discussions with City of Marina staff to shift building removing obligation of stockade to another location

The presentation also included the prioritization criteria, remaining roadway improvements, transportation action plan, building removal obligation, and action plan.

Staff recommended the Administrative Committee provide feedback and consider recommending Board adoption of the FY 17/18 CIP at its next meeting on May 17, 2017.

It was requested that staff provide a historical background as to how the current status was determined.

*MOTION: On motion by Committee member Beretti and second by Committee member Pick and carried by the following vote, the Administrative Committee moved to submit the FY 17/18 CIP to the Board as an information item at its May 12, 2017 meeting and seek action/approval at the June 9, 2017 meeting.*

**MOTION PASSED UNANIMOUSLY**

b. Draft Groundwater Sustainability Act Support Letter

With the prior public comment noted, Mr. Houlemard introduced the item and advised the Committee of the request made by MCWD to have a recommendation made to the Board to support their application to become the Groundwater Sustainability Agency for a select area in the former Fort Ord.

General Manager, Keith Van Der Maaten, MCWD, provided the organizations perspective and the request for support from FORA.

Public comment was received in support of MCWD. Committee member Beretti provided additional information in regards to the County's intention of withdrawing their application.

*MOTION: On motion by Committee member Pick and second by Committee member Beretti and carried by the following vote, the Administrative Committee recommended the Executive Committee review the support letter.*

**MOTION PASSED UNANIMOUSLY**

c. FY 17/18 Marina Coast Water District Annual Budget

Peter Said, Project Manager, reviewed the recommendation from the Water/Wastewater Oversight Committee which was to adopt the compensation plan for base-wide water and sewer services on the Fort Ord Community as is, and to note that the already approved rate increases authorized by the Proposition 218 process are scheduled over a five year period from 2014-2018. The Draft Five-Year Plan that included the improvements pending completion were also reviewed.

*MOTION: On motion by Committee member Beretti and second by Committee member Pick and carried by the following vote, the Administrative Committee moved to recommend adoption of the 17-18 MCWD budget.*

**MOTION PASSED UNANIMOUSLY**

**8. ITEMS FROM MEMBERS**

Anya Spear, California State University Monterey Bay (CSUMB), advised the Committee the Environmental Impact Review process for the CSUMB Master Plan has begun. More information is available at <https://csumb.edu/campusplanning/campus-master-plan-2016>

**9. ADJOURNMENT** at 10:04 a.m.