



FORT ORD REUSE AUTHORITY
ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES
8:15 a.m., Wednesday, February 4, 2015 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER

Chair Houlemard called the meeting to order at 8:23 a.m. The following were present (**voting members*):

Melanie Beretti, County of Monterey*
Elizabeth Caraker, City of Monterey*
John Dunn, City of Seaside*
Layne Long, City of Marina*
Vicki Nakamura, MPC
Patrick Breen, MCWD
Anya Spear, CSUMB

Chris Placco, CSUMB
Lisa Rheinheimer, MST
Steve Matarazzo, UCSC
Lyle Shurtleff, BRAC
Doug Yount, ADE
Bob Schaffer
Kathleen Lee, Sup. Potter's Office

FORA Staff:
Michael Houlemard
Steve Endsley
Jonathan Garcia
Josh Metz
Lena Spilman
Crissy Maras

Voting Members Absent: Dan Dawson.

2. PLEDGE OF ALLEGIANCE

Elizabeth Caraker led the Pledge of Allegiance.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Chair Houlemard stated that FORA staff had received a good deal of correspondence from the Monterey/Santa Cruz Building and Construction Trades Council regarding recent issues with prevailing wage enforcement on the former Fort Ord and informed the Committee there would likely be significant public input on the issue at the upcoming Board meeting.

4. PUBLIC COMMENT PERIOD

None.

5. APPROVAL OF MEETING MINUTES

a. December 30, 2014 Administrative Committee Meeting Minutes

b. January 21, 2015 Administrative Committee Meeting Minutes

MOTION: John Dunn moved, seconded by Elizabeth Caraker, to approve the minutes, as presented.

MOTION PASSED: Ayes: Dunn, Caraker, Urrutia. Noes: None. Absent: Dawson, Long.

6. FEBRUARY 13, 2014 BOARD MEETING AGENDA REVIEW

Staff distributed a revised February 13th Board meeting agenda and Assistant Executive Officer Steve Endsley reviewed the agenda items. Chair Houlemard invited Committee members to the March 13th California Central Coast Veterans Cemetery Ground Breaking Event, noting that details were not yet available.

Layne Long entered at 8:45 am

The Committee discussed ongoing prevailing wage enforcement issues and provided input regarding materials for inclusion in the Board presentation of the item.

7. BUSINESS ITEMS

a. Capital Improvement Program Development Forecast Updates

Senior Planner Jonathan Garcia stated that the following Thursday was the deadline for submission of development forecasts for the FY 2015/16 Capital Improvement Program, which would be discussed at the next Committee meeting.

b. Fort Ord Trails Symposium Recap

Chair Houlemard stated that the event went very well and was well attended. Associate Planner Josh Metz provided a brief summary of event discussions and discussed the applicability of those concepts to the upcoming Regional Urban Design Guidelines Charrette process.

c. February 2-13, 2015 Fort Ord Design Charrette Overview

Chair Houlemard introduced Regional Urban Design Guidelines Design Team members Bill Lennertz and Jason King, who provided an overview of the charrette process.

8. ITEMS FROM MEMBERS

Chair Houlemard announced that a Celebration of Life would be held for recently departed FORA staff member Jim Arnold on Tuesday, February 10th at Kula Ranch for any who wished to attend.

9. ADJOURNMENT

Chair Houlemard adjourned the meeting at 9:36 a.m.