



# FORT ORD REUSE AUTHORITY

## REGULAR MEETING

### FORT ORD REUSE AUTHORITY (FORA) WATER/WASTEWATER OVERSIGHT COMMITTEE

Thursday, September 19, 2019 at 10:00 a.m.

920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933 (FORA Office)

## AGENDA

1. CALL TO ORDER/ESTABLISHMENT OF QUORUM
2. PLEDGE OF ALLEGIANCE
3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE
4. PUBLIC COMMENT PERIOD

*Members of the public wishing to address the Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes and will not receive Committee action. Whenever possible, written correspondence should be submitted to the Committee in advance of the meeting, to provide adequate time for its consideration.*

5. APPROVAL OF MEETING MINUTES **ACTION**

- a. April 25, 2019 Meeting Minutes
- b. July 11, 2019 Meeting Minutes

6. BUSINESS ITEMS **INFORMATION/ACTION**

*Business items are for Committee discussion, debate, direction to staff, and/or action. Comments from the public are not to exceed 3 minutes or as otherwise determined by the Chair.*

- a. Consider Final Draft Water, Sewer, and Recycled Water Master Plans as the Basis for Capacity Fees.
- b. Consider Recommending the Draft Capacity Fees Report.

7. TEMS FROM MCWD

8. ITEMS FROM MEMBERS

*Receive communication from Committee members as it pertains to future agenda items.*

9. ADJOURNMENT

**NEXT MEETING: October 17, 2019**

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**FORT ORD REUSE AUTHORITY  
WATER/WASTEWATER OVERSIGHT COMMITTEE  
MEETING MINUTES**

920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933 | FORA CIC  
10:00 A.M., Thursday, April 25, 2019

**1. CALL TO ORDER**

Co-Chair McMinn called the meeting to order at 10:02 A.M.

**Committee Members Present:**

Mike Lerch, California State University Monterey Bay (CSUMB)  
Steve Matarazzo, University of California Santa Cruz  
Brian McMinn, City of Marina  
Scott Ottmar, City of Seaside (Alternate)

**Committee Members Absent:**

Melanie Beretti, County of Monterey  
Elizabeth Caraker, City of Monterey  
Dino Pick, City of Del Rey Oaks

**Other Attendees:**

Kelly Cadiente, Marina Coast Water District (MCWD)  
Mike Wegley, Marina Coast Water District

**FORA Staff:**

Jonathan Brinkmann

**2. PLEDGE OF ALLEGIANCE** led by Committee member Mike Lerch.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, AND CORRESPONDENCE**

**4. PUBLIC COMMENT PERIOD**  
None.

**5. APPROVAL OF MEETING MINUTES**

**MOTION:** On motion by Committee member Matarazzo and second by Committee member Lerch, the Water/Wastewater Oversight Committee (WWOC) moved to approve the April 11, 2019 meeting minutes.

**MOTION PASSED: UNANIMOUSLY**

**6. BUSINESS ITEMS****a. MCWD FY 19-20 DRAFT Budget Review****ACTION**

MCWD's Kelly Cadiante provided an update regarding the revenue breakdown for water sales, confirming the formulas have been updated. A list of line item changes was provided to the Committee.

Ms. Cadiante provided the Committee MCWD General Manager's response to a question regarding CSUMB's irrigation conversion/improvements. Mr. VanDerMaaten communicated that MCWD will meet with CSUMB to work out schedules and coordination when appropriate. Currently, CSUMB is still in the design and permitting phase of the distribution work.

The WWOC reviewed the budget and found it to be in order and in conformance with standard practices. The compensation plan's capacity fees were not addressed by the WWOC and will remain the same until the 2019 MCWD Master Plan and Capacity Charge Study has been completed and reviewed by the WWOC, the Administrative Committee, and the FORA Board.

**MOTION:** On motion by Committee member Ottmar and second by Committee member Lerch, the Water/Wastewater Oversight Committee moved to accept the FY 19-20 Draft Budget and recommend the FORA Board approve the FY 19-20 MCWD Ord Community Budget.

**MOTION PASSED: UNANIMOUSLY**

**7. ITEMS FROM MCWD**

Mr. Mike Wegley of MCWD confirmed that the transmission main project of the Regional Urban Water Augmentation Project (RUWAP) is substantially complete, but MCWD will need to install a mixing system in the reservoir to maintain freshness of water. Mr. Wegley responded to questions and comments from the Committee.

**8. ITEMS FROM MEMBERS**

None.

**9. ADJOURNMENT:** Co-Chair McMinn adjourned the meeting at 10:30 A.M.



**FORT ORD REUSE AUTHORITY  
WATER/WASTEWATER OVERSIGHT COMMITTEE  
MEETING MINUTES**

920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933 | FORA CIC  
10:00 A.M., Thursday, July 11, 2019

**1. CALL TO ORDER**

Co-Chair McMinn called the meeting to order at 10:02 A.M.

**Committee Members Present:**

Mike Lerch, California State University Monterey Bay (CSUMB)  
Brian McMinn, City of Marina  
Rick Reidl, City of Seaside

**Committee Members Absent:**

County of Monterey  
City of Monterey  
City of Del Rey Oaks  
University of California Santa Cruz

**Other Attendees:**

Kelly Cadiante, Marina Coast Water District (MCWD)	Jeff Cooks, Nathen Castanos Homes
Mike Wegley, Marina Coast Water District	Mary Kelasen, Shea Homes
Andre Racz, Marina Coast Water District	
Doug Dove, Bartle Wells Associates	
Abigail Seaman, Bartle Wells Associates	
Tony Akel, Akel Engineering Group	
Kevin Tuttle, Akel Engineering Group	

**FORA Staff**

Peter Said, Project Manager  
Amber Watson, Administrative Assistant

**2. PLEDGE OF ALLEGIANCE** led by Committee member Brian McMinn.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, AND CORRESPONDENCE**

American Public Works Association ("APWA") is having their general meeting next Wednesday, July 24, 2019 at 5:30 p.m. at La Casa Del Sazon Restaurant in Salinas. Anyone is welcome and can go to the APWA website and RSVP for the meeting.

**4. PUBLIC COMMENT PERIOD**

None.

**5. APPROVAL OF MEETING MINUTES**

A quorum was not established and a "meeting of the whole" was held.

## 6. BUSINESS ITEMS

## INFORMATION

- a. Receive Presentation on the Draft Sewer, Water, and Recycled Water Master Plan Studies

Chair Reidl introduced Marina Coast Water District Engineer, Mike Wegley, who introduced Tony Akel of Akel Engineering Group to present the draft Sewer, Water and Recycled Water Master Plan Study. Mr. Akel gave a brief background on the master plan and advised the Committee that comments have been received and incorporated into the draft master plan. He noted revisions include the water supply strategies to be consistent with the MCWD strategies, and near term improvements compared to the long term, as the Capital Improvement Plan goes through 2035.

It was noted that as a result of the Fort Ord Reuse Authority ("FORA") scheduled sunset date of June 30, 2020, the Community Facilities District ("CFD") Capacity Fees will no longer exist. A portion of the capacity fees collected by FORA were meant to address recycled water/groundwater augmentation and there is dollar amount allocated in the FORA Capital Improvement Program ("CIP") specifically towards water augmentation. The transition plan approved by the FORA Board includes implementing agreements that replace the CFD fees with an alternatives collection methodology. MCWD proposes that monies for water augmentation will be collected through the capacity fees.

Mr. Akel addressed comments and questions from the Committee members.

**This item was for information only.**

- b. Receive Presentation on the Draft Capacity Fees Report

Mike Wegley introduced Doug Dove of Bartle Wells & Associates. He stated there are increases in capacity fees and there is a balance between cost allocated to existing customers allocated to future customers. He advised the current fees of the central Marina and the Ord Community new growth be assessed on an equivalent dwelling unit basis. For Marina, the current combined fees for water and sewer are approximately \$68,150 and Ord Community is \$11,300. The fees were updated in 2013 and used factors of .33-acre foot per year. It was recommended use factors be updated to a lower number of .28-acre foot per year. For sewer, the EDU is based on the number of fixture units per the plumbing code.

There was further discussion among the Committee members. Mr. Dove and Marina Coast Water District staff members addressed comments and questions from the Committee.

**This item was for information only.**

- c. Annexation Update

Mike Wegley of MCWD stated that LAFCO has completed their review and has approved the annexation. It will be going to the Board of Equalization and it will then be finalized. Customers will not see any change other than they will be invited to vote for representation, which will take place in November of 2020.

**This item was for information only.**

**7. ITEMS FROM MCWD**

None.

**8. ITEMS FROM MEMBERS**

None.

**9. ADJOURNMENT:** Chair Reidl indicated he needed a motion to adjourn.

**MOTION:** On motion by Committee member Lerch and second by Committee member Zeller, the Water/Wastewater Oversight Committee (WWOC) moved to adjourn the July 11, 2019 Committee meeting at 11:34 a.m.

**MOTION PASSED: UNANIMOUSLY**

DRAFT

# Attachment to Item 6a

A link to the document is provided below due to the size of the file

## **Consider Draft Sewer, Water, and Recycled Water Master Plan Studies as the basis for Capacity Fees**

[https://fora.org/WWOC/2019/Materials/MCWD\\_FinalDraft2019RecycledWaterMasterPlan\\_090919.pdf](https://fora.org/WWOC/2019/Materials/MCWD_FinalDraft2019RecycledWaterMasterPlan_090919.pdf)

[https://fora.org/WWOC/2019/Materials/MCWD\\_FinalDraft2019SewerMasterPlan\\_090919.pdf](https://fora.org/WWOC/2019/Materials/MCWD_FinalDraft2019SewerMasterPlan_090919.pdf)

[https://fora.org/WWOC/2019/Materials/MCWD\\_FinalDraft2019WaterMasterPlan\\_090919.pdf](https://fora.org/WWOC/2019/Materials/MCWD_FinalDraft2019WaterMasterPlan_090919.pdf)

# Attachment to Item 6b

A link to the document is provided below due to the size of the file

## Consider Recommending the Draft Capacity Fees Report

<https://fora.org/WWOC/2019/Materials/MCWD Capacity Fees Report DRAFT 6-25-19 v2.pdf>