



**FORT ORD REUSE AUTHORITY
WATER/WASTEWATER OVERSIGHT COMMITTEE
MEETING MINUTES**

920 2nd Avenue, Suite A, Marina CA 93933 | FORA Conference Room
9:30 a.m., Wednesday, June 14, 2017

1. CALL TO ORDER

Co-Chair Peter Said called a meeting of the whole to order at 9:40 a.m. Mr. Said determined the meeting would proceed without Action until Committee Member Riedl could arrive. Quorum was established at 9:47 a.m.

The following were present:
AR = After Roll Call

Committee Members:

Rick Riedl, City of Seaside (AR)
Mike Lerch, CSUMB
Steve Matarazzo UCSC
Brian McMinn, City of Marina

Other Attendees:

Mike Wegley, MCWD
Kelly Cadiente, MCWD
Patrick Breen, MCWD
Doug Yount, MCP

FORA Staff:

Steve Endsley
Peter Said

2. PLEDGE OF ALLEGIANCE led by Doug Yount

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Committee Member Mike Lerch announced that he no longer manages maintenance at CSUMB. His focus is now solely the areas of energy and utilities.

Co-Chair Said tabled approval of the minutes until quorum could be reached. The agenda order was changed as follows:

- i. Business Item 6a - Receive MCWD Quarterly Report
- ii. Item 5a - Approval of Meeting Minutes
- iii. Business Item 6b - MCWD Update of Rate Study
 1. Rate Study Request for Proposal and Scope
 2. Estimated Action Plan and Timeline

4. PUBLIC COMMENT PERIOD

None.

5. APPROVAL OF MEETING MINUTES

- a. MOTION: Rick Riedl moved to approve the May 3, 2017 Water/Wastewater Oversight Committee (WWOC) minutes. Seconded by Steve Matarazzo.

MOTION PASSED: UNANIMOUSLY

6. BUSINESS ITEMS

- a. Receive MCWD Quarterly Report

Ms. Kelly Cadiente presented the Quarterly Report for Q3 of 2016/17. Ms. Cadiente provided highlights related to water consumption data, meter installation, significant O & M activities, status of required permits, water conservation activities, and quarterly fiscal activity. Ms. Cadiente informed the Committee that the fiscal activity information in the report has not yet been updated with Q3 data (through 3/31/17), and will provide current fiscal activity reports to FORA for distribution to the Committee in next few weeks. CIP updates were provided by Mike Wegley. Ms. Cadiente and Mr. Wegley responded to questions from the Committee.

Mr. Said updated the Committee with status of the Recycled Water Delivery and Supply Project. FORA paid approximately \$380,000 of \$6M in obligated reimbursement to date.

MOTION: Committee Member Steve Matarazzo moved to accept the MCWD 3rd Quarter 2016/17 Report. Second by Committee Member McMinn.

MOTION PASSED: UNANIMOUSLY

- b. MCWD Update of Rate Study

- i. Rate Study Request for Proposal & Scope

Copy of Request for Proposals for Water, Wastewater and Recycled Water Rate and Comprehensive Fee Study with a Cost Allocation Plan for the District released on May 16, 2017, provided to Committee. Proposals were due on June 12, 2017. Received 8 proposals. Will review, and present to MCWD Board with recommendations on June 26, 2017. Will coordinate 3 workshops after selection is complete.

Ms. Cadiente responded to questions from Mr. Lerch and the Committee.

- ii. Estimated Action Plan and Timeline

After June 26, 2017 MCWD Board Meeting and decision on contract award, rate workshops scheduled to begin in October, to be facilitated by FORA.

7. ITEMS FROM MCWD

None.

8. ITEMS FROM MEMBERS

None.

9. ADJOURNMENT

Chair Reidl adjourned the meeting at 10:50 a.m.

NEXT MEETING: August 16, 2017