



# FORT ORD REUSE AUTHORITY

## JOINT ADMINISTRATIVE AND WATER/WASTEWATER OVERSIGHT COMMITTEE

Wednesday, September 4, 2013

920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933 (FORA Conference Room)

### MINUTES

#### 1. CALL TO ORDER IMMEDIATELY FOLLOWING ADMINISTRATIVE COMMITTEE MEETING

Administrative Committee Co-Chair Daniel Dawson called the meeting to order at 9:00 AM. The following were present, as indicated by signatures on the roll sheet:

Committee Members:

Daniel Dawson, City of DRO  
Carl Holm, County of Monterey  
Elizabeth Caraker, City of Monterey  
Tim O'Halloran, City of Seaside  
Dirk Medema, County of Monterey DPW  
Graham Bice, UCMBEST  
Mike Lerch, CSUMB  
Anya Spear, CSUMB  
Rick Reidl, City of Seaside

Staff:

Michael Houlemard, FORA  
Steve Endsley, FORA  
Jim Arnold, FORA  
Crissy Maras, FORA  
Kelly Cadiente, MCWD  
Patrick Breen, MCWD

Others:

Bob Schaffer  
Vicki Nakamura  
Kathleen Lee  
Beth Palmer

#### 2. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

None

#### 3. PUBLIC COMMENT PERIOD

None

#### 4. APPROVAL OF MEETING MINUTES

##### a. July 17, 2013 WWOC Minutes

MOTION: Tim O'Halloran moved, seconded by Carl Holm, to approve the July 17, 2013 minutes as presented.

MOTION PASSED: Unanimous.

#### 5. OLD BUSINESS

##### a. FY 2013-14 Ord Community Budget

###### i. MCWD Draft Rate Study

MCWD staff presented the Ord Community Water/Wastewater Systems Proposed Compensation Plan for FY 2013-2014. The rate study concluded that until there is a mechanism in place to collect a FORA voluntary contribution toward the water and wastewater collection systems as outlined in the FORA Capital Improvement Program, the capacity charge should not include the assumption that those funds will be collected. Therefore, the capacity charge currently presented does not include a FORA voluntary contribution. MCWD staff noted that fire service is being shown as new revenue, and that capital projects reflect mainly pre-construction expenses. The MCWD Board did not accept the MCWD staff recommendation to

revise the reserve policy as previously reported to the committees, resulting in reserves that do not meet a more stringent target.

Committee members asked questions and made editing suggestions. A revised budget will be brought forward to the committees prior to presentation to the FORA Board.

The MCWD Board recommended changes to the rate study at their last meeting and will review the final rate study at their September 16<sup>th</sup> meeting.

**6. SCHEDULE NEXT MEETING**

The next meeting was scheduled for September 18, 2013.

**7. ADJOURNMENT**

Co-Chair Dawson adjourned the meeting at 9:55 a.m.

Minutes prepared by Crissy Maras, Grants and Contracts Coordinator

Approved by: \_\_\_\_\_  
Michael A. Houlemard, Jr.