



**FORT ORD REUSE AUTHORITY
REGIONAL URBAN DESIGN GUIDELINES (RUDG) TASK FORCE
MEETING MINUTES**

9:30 a.m., Wednesday, December 16, 2015

920 2nd Avenue, Suite A, Marina, CA 93933 (FORA Conference Room)

1. CALL TO ORDER AND ROLL CALL

RUDG Task Force (Task Force) Chair Michael Houlemard called the meeting to order at 9:35 a.m. The following were present:

Members:

John Dunn, City of Seaside
Victoria Beach, City of Carmel-by-the-Sea
Carl Holm, Monterey County
Elizabeth Caraker, City of Monterey
Anya Spear, CSUMB

FORA Staff:

Michael A. Houlemard, Jr. (Chair)
Jonathan Brinkmann
Josh Metz
Steve Endsley
Ted Lopez
Mary Israel

Others:

Diana Ingersoll, City of Seaside
Virginia Murillo, TAMC
Chris Placco, CSUMB
Lisa Brinton, City of Seaside
Tim O'Halloran, City of Seaside
Rick Medina, City of Seaside
Kathleen Lee, County of Monterey
Robert Guidi, Presidio of Monterey (U.S. Army)
Jane Haines
Kathy Biala
Bob Schaffer
Beth Palmer
Wendy Elliott, MCP
Jason King, Dover-Kohl (phone in)
Brian Boudreau (entered while meeting in progress)

2. PLEDGE OF ALLEGIANCE

Mary Israel led the pledge of allegiance.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

None.

4. APPROVAL OF MEETING MINUTES

a. November 3, 2015 minutes.

MOTION: Carl Holm moved, seconded by Victoria Beach to approve the November 3, 2015 RUDG Task Force minutes as presented.

MOTION PASSED: Unanimous.

5. PUBLIC COMMENT PERIOD

None.

6. BUSINESS ITEMS

a. Review DRAFT RUDG and provide direction.

Project manager Josh Metz presented the key FORA Board feedback on the RUDG Draft that was submitted over the last two months. Members urged RUDG consultant Dover Kohl & Partners (DKP)

and FORA staff to incorporate the following changes from the list of Key Board Feedback: clarify policy language so that it is consistent with the BRP; remove “centers” from General Jim Moore Boulevard; consider adding UCMBEST as Employment Center (distinct from Town & Village Center); clarify where RUDG apply; and consider adding “Regional Transit Facilities” and “Public Open Spaces” focus areas as “additional areas to be determined”.

Chair Michael Houlemard urged DKP to implement Task Force directed use of the active voice in the document and the continued purging of “should” from the text. There was general discussion on what should be included in the RUDG. Members emphasized the need for an Introduction or Prologue to provide most recent project context.

Wendy Elliott requested clarification between the idea of complete streets and the emphasis on designing street for pedestrians. Beth Palmer urged a differentiation between “corridors” and “complete streets.”

Members discussed removing the Centers within the CSUMB Campus and focusing on the Centers described in the BRP around the western perimeter of CSUMB. Victoria Beach suggested “Secondary centers” be renamed “Opportunities” and a center be added to UCMBEST as previously stated by the Board. Carl Holm also requested that Secondary Trailheads be left as optional or Opportunity. Regarding Board feedback about removing centers along General Jim Moore Blvd., John Dunne suggested if they are no longer centers, they might be considered great opportunities.

Victoria Beach suggested that local Economic Development information be pulled in to section 1.8. Lisa Brinton added that the Economic Development section should be more than just walkability, add housing affordability and other information currently in the Appendix. Victoria Beach urged DKP to produce FORA specific palettes and design options for signage, landscaping, transit design and lighting, stating these were part of the original expected project deliverables.

The Task Force recommended staff obtain the primary document digital files from DKP to facilitate direct staff and task force content editorial as the project moves to completion

7. ITEMS FROM MEMBERS

None.

8. ADJOURNMENT

The meeting was adjourned at 12:16 p.m.