



FORT ORD REUSE AUTHORITY

REGULAR MEETING
FORT ORD REUSE AUTHORITY BOARD OF DIRECTORS
Friday, May 13, 2016 at 2:00 p.m.
910 2nd Avenue, Marina, CA 93933 (Carpenters Union Hall)

AGENDA

ALL ARE ENCOURAGED TO SUBMIT QUESTIONS/CONCERNS BY NOON MAY 12, 2016.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, AND CORRESPONDENCE

- a. Adopt Resolution Acknowledging Graham Bice (p. 1) ACTION

5. CONSENT AGENDA

CONSENT AGENDA consists of routine items accompanied by staff recommendation.

- a. Approve April 8, 2016 Board Meeting Minutes (p. 2-5) ACTION
- b. Parker Flats Prescribed Burn Experiment: 10th Year Post-fire (p. 6-11) INFORMATION
Vegetation Recovery in 2015
- c. Approve Positions on Current State Legislation (p. 12-15) ACTION
- d. Caretaker Costs Reimbursement Report (p. 16-21) INFORMATION
- e. Authorize Executive Officer to Execute University of California (p. 22-27) INFORMATION/ACTION
(UC) Santa Cruz/County of Monterey/FORA/UC Monterey Bay Education
Science & Technology Center (UCMBEST) Memorandum of Understanding

6. BUSINESS ITEMS

- a. Consider Adoption of FORA FY 2016/17 Annual Budget (p. 28-35) INFORMATION/ACTION
- b. Oak Woodland Conservation - Selection of Consultant – 2d Vote (p. 36-56) ACTION
- c. Water Augmentation: Planning Process (p. 57-66) ACTION
i. Authorize Execution of Three-Party Memorandum of Understanding
- d. Consider Resolutions Adopting Marina Coast Water District's (p. 67-137) ACTION
2016/17 Compensation Plan
- e. Review Consultant Determination Opinion Report (p. 138-147) INFORMATION/ACTION
Categories I and II Post Reassessment Actions

7. PUBLIC COMMENT PERIOD

Members of the public wishing to address the Board on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.

8. EXECUTIVE OFFICER'S REPORT

INFORMATION

The Executive Officer makes brief reports regarding FORA's ongoing activities or request clarification or direction regarding meeting or study session scheduling.

- a. Habitat Conservation Plan Update (p. 148)
- b. Administrative Committee (p. 149)
- c. Finance Committee (p. 150-151)
- d. Post Reassessment Advisory Committee (p. 152-154)
- e. Regional Urban Design Guidelines Task Force (p. 155-160)
- f. Veterans Issues Advisory Committee (p. 161-167)
- g. Water/Wastewater Oversight Committee (p. 168-170)
- h. Travel Report (p. 171)
- i. Public Correspondence to the Board (p. 172)

9. ITEMS FROM MEMBERS

10. ADJOURNMENT

NEXT BOARD MEETING: June 10, 2016

For information regarding items on this agenda or to request disability related modifications and/or accommodations please contact the Deputy Clerk at (831) 883-3672, forty-eight (48) hours prior to the meeting. This meeting is recorded by Access Monterey Peninsula and televised Sundays at 9 a.m. and 1 p.m. on Marina/Peninsula Channel 25. The video and meeting materials are available online at www.fora.org.

RESOLUTION NO. 16-XX

**A RESOLUTION OF THE GOVERNING BODY OF THE FORT ORD REUSE AUTHORITY
ACKNOWLEDGING GRAHAM BICE**

IT IS HEREBY RESOLVED by the Fort Ord Reuse Authority (FORA) Board of Directors that:

WHEREAS, Graham Bice has been actively engaged in the Fort Ord Military Reservation economic recovery program for 25 years as a representative to the Fort Ord Reuse Group Planning Committee, FORA's Administrative Committee (1997–2015), Finance Committee (2008-2015), Water-Wastewater Oversight Committee (1998-2015), Post Reassessment Advisory Committee (2013-2015) and as an alternate to the FORA Board of Directors (2002- 2014); and,

WHEREAS, Mr. Bice, served with commendable ethics, attention for transparency, notable persistence, respect for natural habitat areas, advocacy for community design sensitivity while focusing on a broad range of reuse programs; and,

WHEREAS, during Mr. Bice's FORA Board of Directors tenure, he focused and advocated for the completion of the Fort Ord Habitat Conservation Plan, establishing Regional Urban Design Guidelines, and pursuit of Research and Development projects on UC Monterey Bay Education and Science Technology Center; and,

WHEREAS, Mr. Bice actively engaged in Monterey Bay Regional efforts to produce effective water supply, supported environmentally sound planning, and emphasized the importance of former Fort Ord job creating educational development projects; and,

WHEREAS, the Monterey Bay Region benefited greatly from Mr. Bice's laudable penchant for brief, pointed comments, back slapping humor, regular application of acronymicall linguistics, and promoting nationally renowned special design consultants, and,

WHEREAS, Mr. Bice maintained support for broad regional community participation in former Fort Ord programs and issues.

NOW, THEREFORE, BE IT RESOLVED for all the reasons described above, the Board of Directors hereby expresses its sincere commendation to Mr. Graham Bice.

BE IT FURTHER RESOLVED, on behalf of the entire Fort Ord Reuse Authority family, the Board of Directors extends its deepest gratitude to Graham Bice for his laudable leadership and extraordinary service to the Monterey Bay Region's Fort Ord closure recovery programs.

PASSED AND ADOPTED by the Fort Ord Reuse Authority Board of Directors on May 13, 2016.

ATTEST:

APPROVED:

Michael A. Houlemard, Jr.,
Clerk

Frank O'Connell, FORA Board Chair

**FORT ORD REUSE AUTHORITY
BOARD OF DIRECTORS REGULAR MEETING MINUTES**

Friday, April 8, 2016 at 2:00 p.m.
910 2nd Avenue, Marina, CA 93933 (Carpenters Union Hall)

1. CALL TO ORDER

Chair O'Connell called the meeting to order at 2:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chair O'Connell led the pledge of allegiance.

3. ROLL CALL

Mayor Rubio (City of Seaside)	Supervisor Potter (County of Monterey) AR
Mayor Pendergrass (City of Sand City)	Supervisor Phillips (County of Monterey)
Mayor Gunter (City of Salinas)	Nick Chiulos, County Monterey AR
Mayor Pro-Tem Oglesby (City of Seaside)	Council member Haffa (City of Monterey) AR
Mayor Pro-Tem O'Connell (City of Marina)	Councilmember Lucius (City of Pacific Grove)
Mayor Edelen (City of Del Rey Oaks)	Mayor Kampe (City of Pacific Grove)
Council member Beach (City of Carmel) AR	Council member Morton (City of Marina)

Ex-officio (Non-Voting) Board Members Present: Dr. Ochoa (CSUMB) AR, Vickie Nakamura (MPC), Donna Blitzer (UCSC), Bill Collins (Ft Ord BRAC Office), Nicole Charles (CA Senator Monning) AR, Lisa Reinheimer (MST), PK Diffenbaugh, (MPSUD), and Howard Gustafson (MCWD) AR, Erica Parker (CA Assembly member Stone) AR, Debbie Hale, (TAMC).

Absent: Supervisor Parker (County of Monterey), Alec Arago (20th Congressional Dist.), Hunter Harvath (U.S. Army).

4. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, AND CORRESPONDENCE

a. Adopt Resolution Acknowledging Victoria Beach

At the time this item was reviewed, Ms. Beach had not arrived, therefore, Chair O'Connell requested this item be presented upon her arrival after Item 6a.

Mr. Houlemard recognized Board member Victoria Beach for her contributions to FORA and read the resolution. Councilmember Beach expressed her gratitude and said she appreciated the open and collaborative spirit while working with FORA staff. Several Board members including Chair O'Connell thanked Ms. Beach for her contributions. Mr. Houlemard then handed Ms. Beach the Resolution on behalf of FORA Board.

MOTION: Councilmember Haffa moved, seconded by Councilmember Morton to approve the Resolution as presented.

MOTION PASSED UNANIMOUSLY.

5. CONSENT AGENDA

Chair O'Connell introduced all the Items on the Consent Agenda.

MOTION: Mayor Rubio moved, seconded by Mayor Edelen to approve the full Consent Agenda (Items 5a-5f) as presented.

MOTION PASSED UNANIMOUSLY.

Chair O'Connell asked for public comment. No public comment was received.

6. BUSINESS ITEM

- a. Economic Development Quarterly Status Report
 - i. Economic Development Activity Update
 - ii. FORA/County of Monterey/UCSC MBEST Update
 - iii. Monterey Bay Economic Partnership

Mr. Houlemard presented this item and Josh Metz summarized the work done to-date in the economic recovery process. He said the activity was a compendium of all activities with other partners: emergence of partnerships, entrepreneurships, and community engagement. He showed metrics on Housing and Job surveys and provided an update on the Regional Urban Design Guidelines Task Force. He added the relationship with CSUMB and UCSC MBEST will continue. Mr. Metz then introduced Kate Roberts from Monterey Bay Economic Partnership. She introduced her organization, function, goals and objectives and their proposed housing trust fund for the County. She announced the 2nd State of the Region economic summit to be held on April 26, and focus on initiatives and the tech ecosystem (ag-tech) internships being formed.

Board members offered comments and questions and Mr. Metz answered them.

The Board received comments/questions from members. Chair O'Connell opened this item for public comment.

The Board received comments from public.

MOTION: Mayor Edelen moved, seconded by Board member Morton to receive and accept the presentation.

MOTION PASSED UNANIMOUSLY.

- b. Fort Ord Reuse Authority 2020 Sunset and Transition Plan

Chair O'Connell introduced this item and Mr. Houlemard provided a brief summary on FORA's Transition Plan. He said a report is due to Local Agency Formation Commission (LAFCO) and Legislative offices in Sacramento. The Finance Committee received two reports and this feedback was then incorporated into a Memo subsequently provided to Finance and Executive Committees. Both recommended the Board be apprised. Mr. Houlemard mentioned articles on Weekly and Monterey Herald about the possibility of FORA not existing past 2020 and added the power point presentation shows the relationships with regulator agencies (Department of Toxic Substances Control and Environmental Protection Agency, to

name a few) and introduced Barry Steinberg, special FORA Counsel. Mr. Houlemard also referenced the prior meetings with US ARMY HQ prior to Board meeting.

Steve Endsley provided a power point presentation and answered board members questions. He reviewed slides on FORA's obligations and contractual issues; the assets and revenues and revenue streams; post 2020 considerations (staffing, pension and health benefits); CIP items (transportation/transit; water augmentation; habitat management/HCP); and Board determined obligations (FORA/USARMY ESCA such as base wide building removal). In addition, there are contractual closure obligations such as water rights, agreements, BRP, Pollution legal liability PLL insurance (2025) and retirement / health exp. 2020). He also added the timeline and role of Board to approve the transition plan, LAFCO then confirms Board's decision; the State Legislature receives a report from FORA and approves required (local) legislation. The jurisdictions impacted will then review and comment and other potential legislative actions needed.

A Board member asked for clarification as to Board's role. Mr. Houlemard responded Staff is looking for direction as some items presented still need additional work, that Staff will work with a subset of the Board and then begin work with that group. Debbie Hale (TAMC) thanked FORA for bringing this item to Board and added her Board will also take it under consideration.

Chair O'Connell then appointed members Potter, Morton, Haffa, Oglesby, Edelen, Lewis to serve on a Transition Ad Hoc Group to begin review of these items and then provide a recommendation to Board.

Chair O'Connell opened this item for public comment. The Board received public comment.

MOTION: Board member Morton moved, seconded by Board member Oglesby, to approve staff's recommendation.

MOTION PASSED UNANIMOUSLY

c. Oak Woodland conservation – Selection of Consultant

Mr. Brinkmann reported on this item via a power point presentation and added the budgeted amount was \$200,000. Members asked about the composition of the selection panel; the selection process followed; need to hire a local group who has already experience in FORA work such as Habitat Conservation Plan; and if minimum requirements were met by all three proposers. Staff addressed the questions and said the panel representatives were Anya Spear (CSUMB); Ana Kanga from Monterey County and Jason Campbell from City of Seaside along with Staff and elaborated on Panel's recommendation for Dudek.

The Board received public comments.

MOTION: Mayor Edelen moved, seconded by Mayor Gunter to not approve staff's recommendation, but to give the contract to Denise Duffy & Associates.

MOTION DID NOT PASS. This item will return to next meeting for second vote.

7. PUBLIC COMMENT PERIOD

The Board received public comment.

8. EXECUTIVE OFFICER'S REPORT

Chair O'Connell introduced these items as information items only.

- a. Habitat Conservation Plan Update
- b. Administrative Committee
- c. Finance Committee
- d. Post Reassessment Advisory Committee
- e. Regional Urban Design Guidelines Task Force
- f. Water/Wastewater Oversight Committee
- g. Veterans Issues Advisory Committee
- h. Travel Report
- i. Public Correspondence to the Board

Chair O'Connell opened this item for public comment. The Board did not receive public comments.

9. ITEMS FROM MEMBERS

The Board received comments from members.

10. ADJOURNMENT

The meeting adjourned at 4:01 p.m.

FORT ORD REUSE AUTHORITY BOARD REPORT

CONSENT AGENDA

Subject: Parker Flats Prescribed Burn Experiment: 10th Year Post-fire Vegetation Recovery in 2015

Meeting Date: May 13, 2016

Agenda Number: 5b

INFORMATION

RECOMMENDATION(S):

Receive a final report for The Parker Flats Prescribed Burn Experiment: 10th Year Post-fire Vegetation Recovery in 2015.

BACKGROUND/DISCUSSION:

In 2005, the Fort Ord Reuse Authority (FORA), Army, County, Monterey Peninsula College (MPC), and Bureau of Land Management (BLM) signed the Proposed East Garrison/Parker Flats Land-Use Modification Memorandum of Understanding, resulting in exchanging habitat reserve acres from East Garrison to Parker Flats. This exchange required U.S. Fish and Wildlife Service's (USFWS's) concurrence because it amended the Army's 1997 Habitat Management Plan (HMP). USFWS concurred in the proposed HMP amendment, requiring: 1) FORA and/or County to conduct a prescribed burn within Parker Flats habitat reserves and 2) Pre-burn and post-burn HMP species monitoring to measure growth and recovery. In 2004 and 2005, FORA coordinated with local Fire Departments and California State University Monterey Bay (CSUMB) biologists to combine wildfire training and HMP species regrowth and recovery.

In 2005, a team of biologists and environmentalists from the CSUMB, Division of Science & Environmental Policy, in conjunction with the Fort Ord - Coordinated Resources Management Planning (CRMP) team, met to explore methods to address the regeneration of special-status plant species on Parker Flats. With FORA provided funds, CSUMB conducted a 10-year prescribed burn recovery program that was first studied in 2004 and 2005, and now has concluded with a final report in 2015. Dr. Lars Pierce, PhD presented his findings in a final report: "The Parker Flats Prescribed Burn: 10th Year Post-fire Vegetation Recovery in 2015."

Dr. Pierce's research found that the 2005 burn resulted in successful HMP species growth and recovery. Pre-burn and post-burn surveys found that both distribution and frequency of obligate seeders (HCP plant species that use fire to open seed coats) improved after the 2005 burn (see **Attachment A** for activities on Parker Flats lands).

A copy of the final report may be found by opening the following link below:

[http://fora.org/Reports/Parker Flats2015Report 4-25-2016.pdf](http://fora.org/Reports/Parker_Flats2015Report_4-25-2016.pdf)

FISCAL IMPACT:

Reviewed by FORA Controller 

Staff time for this item is included in the approved annual budget.

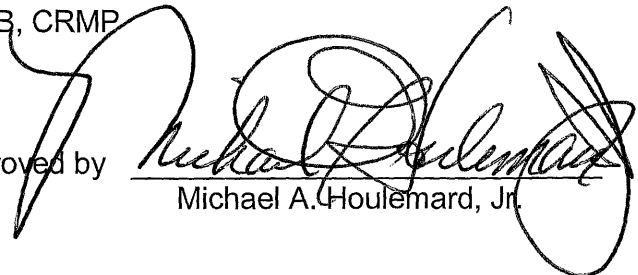
COORDINATION:

Administrative and Executive Committees, CSUMB, CRMP

Prepared by


Ted Lopez

Approved by


Michael A. Houlemard, Jr.



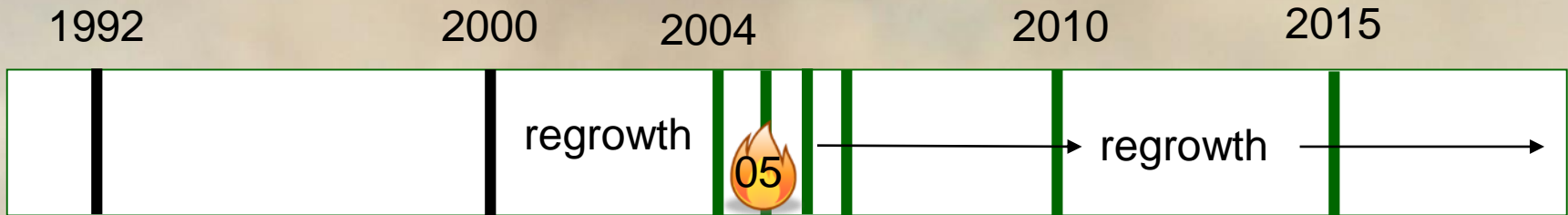
The Parker Flats Burn: 10th Year Post-fire Vegetation Recovery in 2015

Lars Pierce, Division of Science & Environmental Policy, CSUMB
&
Jonathan Brinkmann, FORA

as well as...

Jami Davis, Ian Harlan, Rosemary Kenner, Regina Williams,
Mary Paul, Jennifer Huang, Dora Noton,
Phillip Reyes, Teresa Henry, Lindley Ballen
John Inman, Manny Casanova, Kristy Snyder, Hayley Duncan
Bruce Delgado

Timeline of Events at Parker Flats



1992:
J&S
Plant
Survey



2010: 5-yr
Post-burn
Sampling

2015: 10-yr
Post-burn
Sampling

2005-07:
0, 1, 2-yr
Post-burn
sampling





Thanks to:

Fort Ord Reuse Authority (FORA)
Michael Houlemard, Jr. , Steve Endsley,
Jonathan Brinkmann, Stan Cook,
Ted Lopez

Bureau of Land Management (BLM)
Bruce Delgado, Eric Morgan

US Army
Bill Collins

Fort Ord CRMP Group

For more info and reports contact:
Dr. Lars Pierce, PhD
lpierce@csumb.edu

Manny Casanova
John Inman
Ian Harlan



FORT ORD REUSE AUTHORITY BOARD REPORT

BUSINESS ITEMS

Subject:	Approve Positions on Current State Legislation	
Meeting Date:	May 13, 2016	ACTION
Agenda Number:	5c	

RECOMMENDATION:

Concur in the FORA Legislative Committee's recommended positions on state legislation.

BACKGROUND/DISCUSSION:

The Legislative Committee met on May 4, 2016 to discuss the status of federal and state legislative matters and to consider recommendations to the Board regarding legislative support. The attached bill track document (**Attachment A**) reflects the Committee's recommendations.

FISCAL IMPACT:

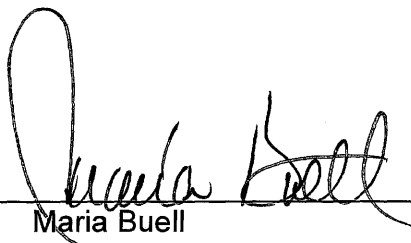
Reviewed by FORA Controller 

Staff time for this item is included in the approved annual budget.

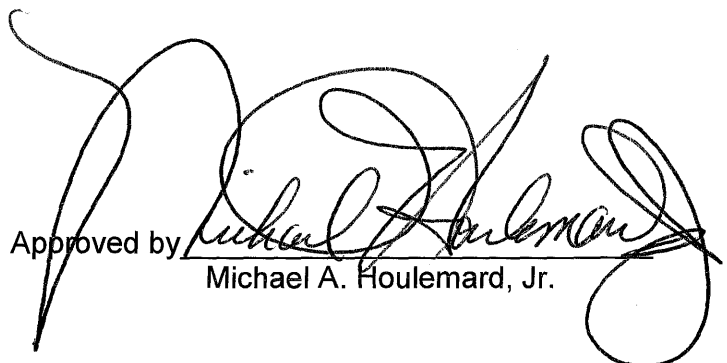
COORDINATION:

Legislative Committee, JEA and Associates

Prepared by


Maria Buell

Approved by


Michael A. Houlemard, Jr.

AB 1925 (Chang R) Desalination: statewide goal.

Last Amended: 3/16/2016

Status: 3/29/2016-In committee: Set, first hearing. Hearing canceled at the request of author.

Calendar:

4/12/2016 9 a.m. - State Capitol, Room 437 ASSEMBLY WATER, PARKS AND WILDLIFE, LEVINE, Chair

Summary:

The Cobey-Porter Saline Water Conversion Law, states the policy of this state that desalination projects developed by or for public water entities be given the same opportunities for state assistance and funding as other water supply and reliability projects, and that desalination be consistent with all applicable environmental protection policies in the state. This bill would establish a goal to desalinate 300,000 acre-feet of drinking water per year by the year 2025 and 500,000 acre-feet of drinking water per year by the year 2030.

Position: Watch

AB 2319 (Gordon D) California Infrastructure and Economic Development Bank.

Status: 3/3/2016-Referred to Coms. on H. & C.D. and J., E.D., & E.

Calendar:

4/13/2016 9 a.m. - State Capitol, Room 126 ASSEMBLY HOUSING AND COMMUNITY DEVELOPMENT, CHIU, Chair

Summary:

Would expand the authority of the California Infrastructure and Economic Development Bank by adding affordable housing, as defined, to the types of projects to which the bank is authorized to provide financial assistance. By expanding the bank's authority to expend funds in a continuously appropriated fund, the bill would make an appropriation. This bill would also make conforming, non-substantive changes to cross-references to this provision.

Position: Support

AB 2475 (Gordon D) Loan program: California Infrastructure and Economic Development Bank.

Last Amended: 3/18/2016

Status: 4/7/2016-Assembly Rule 56 suspended. (pending re-refer to Com. on L. GOV.)

Calendar:

4/13/2016 9 a.m. - State Capitol, Room 126 ASSEMBLY HOUSING AND COMMUNITY DEVELOPMENT, CHIU, Chair

4/20/2016 1:30 p.m. - State Capitol, Room 127 ASSEMBLY LOCAL GOVERNMENT, EGGMAN, Chair

Summary:

Would establish within the California Infrastructure and Economic Development Bank the Local Government Affordable Housing Forgivable Loan Program, and require the bank to make loans to a local government for the development of affordable housing by the local government on terms and conditions the bank deems in the best interests of the state. The bill would define terms for its purposes.

Position: Support

AB 2561 (Committee on Veterans Affairs) Veterans' cemeteries.

Status: 3/30/2016-From committee: Do pass and re-refer to Com. on APPR. (Ayes 8. Noes 0.) (March 29). Re-referred to Com. on APPR.

Summary:

Would establish the California Central Coast Veterans Cemetery Project Donation Fund, and would require that donations for the cemetery be deposited in the fund, and be expended for the maintenance and repair of the cemetery or for a specified veterans cemetery maintenance or beautification project. This bill would continuously appropriate the fund to the department for these purposes.

Position: Support

AB 2697 **(Bonilla D) Redevelopment dissolution: successor agencies: disposal of assets and properties.**

Status: 4/7/2016-Assembly Rule 56 suspended. (pending re-refer to Com. on L. GOV.)

Calendar:

4/13/2016 9 a.m. - State Capitol, Room 126 ASSEMBLY HOUSING AND COMMUNITY DEVELOPMENT, CHIU, Chair

4/20/2016 1:30 p.m. - State Capitol, Room 127 ASSEMBLY LOCAL GOVERNMENT, EGGMAN, Chair

Summary:

Would require a successor agency, prior to the disposal of land of the former redevelopment agency, to send a written offer to sell for the purposes of developing low- and moderate-income housing to any local public entity within whose jurisdiction the land is located, as specified. The bill would additionally require the sale of land of the former redevelopment agency to be subject to certain requirements relating to affordable housing. By imposing new duties on local officials, this bill would impose a state- mandated local program. This bill contains other related provisions and other existing laws.

Position: Oppose

AB 2730 **(Alejo D) Department of Transportation: Prunedale Bypass: County of Monterey: disposition of excess properties.**

Status: 3/10/2016-Referred to Com. on TRANS.

Calendar:

4/18/2016 2:30 p.m. - State Capitol, Room 4202 ASSEMBLY TRANSPORTATION, FRAZIER, Chair

Summary:

Would classify certain properties acquired by the Department of Transportation for a replacement alignment for State Highway Route 101 in the County of Monterey, known as the former Prunedale Bypass, and no longer required by the department for the alternative improvements undertaken by it in place of the bypass, known as the Prunedale Improvement Project, as excess property and would require the department to expeditiously dispose of those excess properties.

Position: Support

AB 2734 **(Atkins D) Local Control Affordable Housing Act.**

Last Amended: 4/5/2016

Status: 4/6/2016-Re-referred to Com. on L. GOV.

Calendar:

4/13/2016 1:30 p.m. - State Capitol, Room 447 ASSEMBLY LOCAL GOVERNMENT, EGGMAN, Chair

Summary:

Would establish the Local Control Affordable Housing Act to require the Department of Finance, on or before ____ and on or before the same date each year thereafter, to determine the state General Fund savings for the fiscal year as a result of the dissolution of redevelopment agencies. The bill would provide that, upon appropriation, 50% of that amount or \$1,000,000,000, whichever is less, be allocated to the Department of Housing and Community Development.

Position: Support

ACA 8 **(Bloom D) Local government financing: water facilities and infrastructure: voter approval.**

Status: 2/19/2016-From printer. May be heard in committee March 20.

Summary:

Would create an additional exception to the 1% limit for a rate imposed by a city, county, city and county, or special district to service bonded indebtedness incurred to fund the construction, reconstruction, rehabilitation, or replacement of wastewater treatment facilities and related infrastructure, potable water producing facilities and related infrastructure, nonpotable water producing facilities and related infrastructure, and stormwater treatment facilities and related infrastructure, that is approved by 55% of the voters of the city, county, city and county, or special district, as applicable, if the proposition meets specified requirements, and would authorize a city, county, city and county, or special district to levy a 55% vote ad valorem tax. This bill contains other related provisions and other existing laws.

Position: Watch

SB 879 **(Beall D) Affordable Housing Bond Act of 2016.**

Last Amended: 3/30/2016

Status: 4/4/2016-Re-referred to Coms. on T. & H. and GOV. & F.

Summary:

Would require a person wishing to develop or use his or her property for a nonconforming commercial lodging use to apply for and obtain a nonconforming commercial lodging use permit from the office. The bill would require the office to grant the permit upon payment of a fee in an unspecified amount. The bill would define "nonconforming commercial lodging use" as offering any portion of land or premises, designated for residential use pursuant to a local agency's general plan for occupancy, for tourist or transient use for compensation to the offeror of the land or premises. This bill contains other related provisions and other existing laws.

Position: Watch

SB 974 **(Committee on Governance and Finance) Local government: omnibus.**

Last Amended: 3/29/2016

Status: 4/21/2016-In Assembly. Read first time. Held at Desk.

Summary: Senator Monning's staff notes that redistricting has changed the numbers that are assigned to congressional, state senate, and state assembly districts, so that the district numbers identified in statute no longer correspond to districts representing the Fort Ord area. Senate Bill 974 provides/allows the congress member, state senator, and state assembly member whose districts include the majority of Fort Ord to appoint representatives to FORA's board.

Position: Support

Position: Support

Acronyms:

SB= Senate Bill

AB= Assembly Bill

ACA= Assembly Constitutional Amendment

Total Measures: 12

Total Tracking Forms: 12

FORT ORD REUSE AUTHORITY BOARD REPORT

CONSENT AGENDA

Subject: Caretaker Costs Reimbursement Report

Meeting Date: May 13, 2016

Agenda Number: 5d

INFORMATION

RECOMMENDATION(S):

Receive a report regarding caretaker costs reimbursements for Fiscal Year (FY) 15/16.

BACKGROUND/DISCUSSION:

The Fort Ord Reuse Authority (FORA) Board approved the Capital Improvement Program (CIP) Caretaker Cost Policy on October 9, 2015. This first year, FORA staff received Caretaker Costs Worksheet submittals from the Cities of Seaside and Del Rey Oaks before the Policy deadlines. The FORA FY 15/16 CIP designated up to \$150,000 for funding caretaker costs reimbursements. FORA staff provided response letters to the Cities of Seaside (**Attachment A**) and Del Rey Oaks (**Attachment B**) regarding the caretaker costs eligible for FORA funding.

FISCAL IMPACT:

Reviewed by FORA Controller 

Eligible caretaker costs and staff time for this item are included in the approved annual budget.

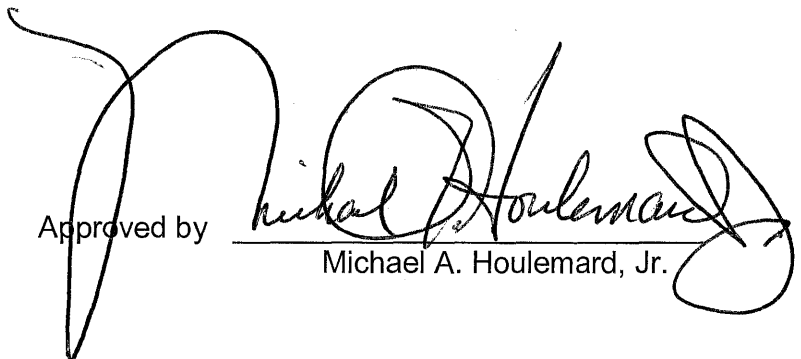
COORDINATION:

Administrative and Executive Committees, Cities of Del Rey Oaks and Seaside.

Prepared by


Jonathan Brinkmann

Approved by


Michael A. Houlemard, Jr.



FORT ORD REUSE AUTHORITY

Attachment A to Item 5d
FORA Board Meeting, 5/13/16

920 2nd Avenue, Suite A, Marina, CA 93933

Phone: (831) 883-3672 | Fax: (831) 883-3675 | www.ford.org

April 28, 2016

Daniel Dawson
City Manager
City of Del Rey Oaks
650 Canyon Del Rey Road
Del Rey Oaks, CA 93940

RE: City of Del Rey Oaks Caretaker Costs Reimbursement Request former Fort Ord Lands

Dear Mr. Dawson:

On October 9, 2015, the Fort Ord Reuse Authority (FORA) Board approved the Capital Improvement Program, Caretaker Costs Reimbursement Policy (Policy). The Policy was created to aid the five member FORA jurisdictions (County of Monterey, Cities of Seaside, Marina, Del Rey Oaks, and Monterey) to recover costs/expenses to maintain former Fort Ord property now in their possession. Subsequently, in Fiscal Year (FY) 15/16, a total of \$150,000 was budgeted for this activity, and divided into five equal parts of \$30,000 for each jurisdiction.

The Policy established two deadlines to apply for costs reimbursement: January 31st and March 31st. For FY 15/16, FORA received two Caretaker Cost Worksheet submittals from the City of Del Rey Oaks (Del Rey Oaks) and City of Seaside (Seaside). Due to receiving only two submittals, the FY 15/16 Policy funding can now be divided into two parts for a maximum eligible reimbursement of up to \$75,000 each (Del Rey Oaks and Seaside).

On January 25, 2016, FORA received Del Rey Oaks' request for \$84,600 in caretaker reimbursement costs (see table below).

2-All Terrain Vehicles	\$40,000.00	Patrol 360 acres
Radar Enforcement Trailer	\$5,000.00	Speed Enforcement.
Light Tower	\$8,000.00	Light intersection as required.
Chain Saw(s), brush cutter(s), garbage pump, fire fighting equipment	\$15,000.000	Abate fire hazards, clear edge of roadways.
Fence & Gate Maintenance	\$2,000.00	Repair gates and fencing as required.
Sign repair and replacement	\$1,000.00	Replace and repair signage.
Pot hole repair	\$3,000.00	Repair potholes as required.
Gabilan Crew	\$2,000.00	Two Weeks of brush abatement.
10% Administration	\$8,600.00	
TOTAL:	\$84,600.00	

After careful review, FORA staff has determined that Del Rey Oaks is eligible for a total of \$8,800 in reimbursement costs. \$8,000 is for fence & gate maintenance, sign repair and replacement, pot hole repair, and direct labor costs (Gabilan Crew) and \$800 for administration costs.

Del Rey Oaks may also be eligible for an additional \$16,500 in reimbursement costs. The chain saw(s), brush cutter(s), garbage pump and fire fighting equipment requested will require additional information for FORA staff to evaluate.

The Del Rey Oaks request for two all-terrain vehicles, radar enforcement trailer and light tower are not eligible for Policy funds (see table below).

Fence & Gate Maintenance	\$2,000.00	Repair gates and fencing as required.	Eligible
Sign repair and replacement	\$1,000.00	Repair and replaces signage.	Eligible
Pot hole repair	\$3,000.00	Repair potholes as required.	Eligible
Gabilan Crew	\$2,000.00	Two weeks of brush abatement	Eligible
10% Admin cost	\$800		Approved
TOTAL REIMBURSEMENT	\$8,800.00		Approved
Chain Saw(s), brush cutter(s), garbage pump, fire fighting equipment	\$15,000.00	Abate fire hazards, clear edge of roadways.	Pending Eligibility
Up to 10% Admin. cost	\$1,500.00		Pending Approval
Potential REIMBURSEMENT	\$16,500.00		Pending Approval

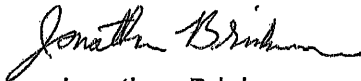
2-All Terrain Vehicles	\$40,000.00	Patrol 360 acres	Not Eligible
Radar Enforcement Trailer	\$5,000.00	Speed Enforcement	Not Eligible
Light Tower	\$8,000.00	Light intersection as required	Not Eligible

FORA staff will administer reimbursement of \$8,800.00 in funds upon completion of work. The potential additional \$16,500 reimbursement is contingent upon Del Rey Oaks providing the following additional information for evaluation:

1. An itemized cost breakdown for each piece of equipment
2. Cost substantiation for each item
3. A brief description of the items use in maintenance of the former Fort Ord property.

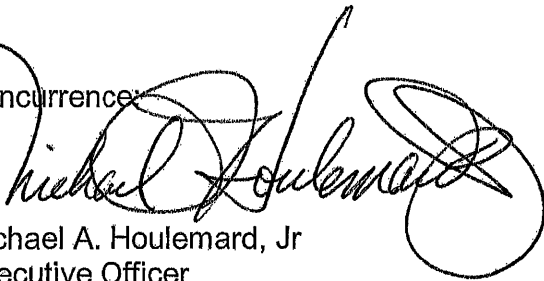
Please contact Ted Lopez, Associate Planner, prior to beginning planned work. Mr. Lopez will schedule a site visit to document before and after completion of caretaker work. He may be reached at 831-883-3672 ext 117 or ted@fora.org.

Sincerely,



Jonathan Brinkman
Principal Planner

Concurrence:



Michael A. Houlemard, Jr
Executive Officer



FORT ORD REUSE AUTHORITY

920 2nd Avenue, Suite A, Marina, CA 93933

Phone: (831) 883-3672 | Fax: (831) 883-3675 | www.fora.org

Attachment B to Item 5d
FORA Board Meeting, 5/13/16

April 28, 2016

Leslie Llantero
Assistant Engineer
City of Seaside
440 Harcourt Avenue
Seaside, CA 93955

RE: City of Seaside Caretaker Costs Reimbursement Request former Fort Ord lands

Dear Ms. Llantero:

On October 9, 2015, the Fort Ord Reuse Authority (FORA) Board approved the Capital Improvement Program, Caretaker Costs Reimbursement Policy Program (Policy). The Policy was created to aid the five member FORA jurisdictions (County of Monterey, Cities of Seaside, Marina, Del Rey Oaks, and Monterey) to recover costs/expenses to maintain former Fort Ord property now in their possession. Subsequently, in Fiscal Year (FY) 15/16, a total of \$150,000 was budgeted for this activity, and divided into five equal parts of \$30,000 for each jurisdiction.

The Policy established two deadlines to apply for costs reimbursement: January 31st and March 31st. For FY 15/16, FORA received two Caretaker Cost Worksheet submittals from the City of Del Rey Oaks (Del Rey Oaks) and City of Seaside (Seaside). Due to FORA receiving only two submittals, the FY 15/16 Policy funding can now be divided into two parts with a maximum eligible reimbursement of up to \$75,000 each (Del Rey Oaks and Seaside).

On January 25, 2016, FORA received Seaside's request for \$140,000 in reimbursement costs. The reimbursement cost estimate is to remove an approximately 120' x 25' tall overhead sign located on Lightfighter Drive in Seaside (see table below):

Traffic Control	\$15,000.00
Removal	\$100,000.00
Disposal and Recycling	\$23,000.00
Permitting	\$2,000.000
10% Administration	-0-
TOTAL:	\$140,000.00

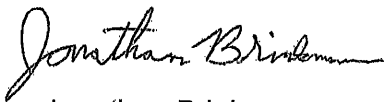
After careful review, FORA staff has determined that Seaside is eligible for up to the maximum allowable of \$75,000.00 in reimbursement costs to remove the above ground portion of the overhead sign due to the risk to public safety. This amount is contingent on Seaside providing a detailed scope and cost estimate from a contractor for the activity of removing the above ground portion of the sign.

We regret to inform you that below ground sign removal costs and permitting costs are not eligible for Policy funds (see table below).

Removal	\$100,000.00	Cost estimate required to evaluate amount for reimbursement	Eligible up to a maximum of \$75,000.00 and contingent upon receipt of detailed above ground sign removal estimate.
10% Administration	-0-		Eligible up to a maximum of \$75,000.00 and contingent upon receipt of detailed above ground sign removal estimate.
Pending Reimbursement	To Be Determined		Eligible up to a maximum of \$75,000.00 and contingent upon receipt of detailed above ground sign removal estimate.
Traffic Control	\$15,000.00		Eligible up to a maximum of \$75,000.00 and contingent upon receipt of detailed above ground sign removal estimate.
Disposal and Recycling	\$23,000.00		Eligible up to a maximum of \$75,000.00 and contingent upon receipt of detailed above ground sign removal estimate.
Permitting	\$2,000.000		Not Eligible

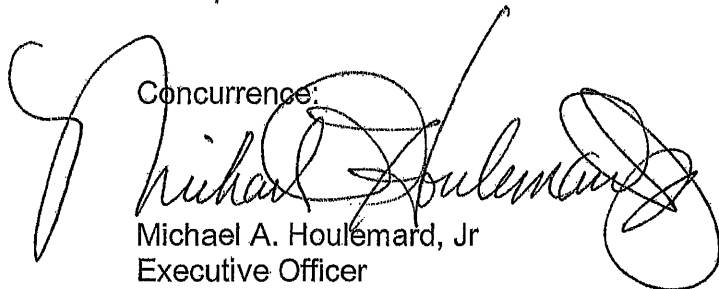
Please contact Ted Lopez, Associate Planner, prior to beginning planned work. Mr. Lopez will schedule a site visit to document before and after completion of caretaker work. He may be reached at 831-883-3672 ext 117 or ted@fora.org.

Sincerely,



Jonathan Brinkman
Principal Planner

Concurrence:



Michael A. Houlemard, Jr
Executive Officer

FORT ORD REUSE AUTHORITY BOARD REPORT

BUSINESS ITEMS

Subject:	Authorize Executive Officer to Execute University of California (UC) Santa Cruz/County of Monterey/FORA UC Monterey Bay Education Science & Technology Center (UCMBEST) Memorandum of Understanding	
Meeting Date:	May 13, 2016	INFORMATION/ACTION
Agenda Number:	5e	

RECOMMENDATION:

Authorize the Executive Officer to Execute University of California (UC) Santa Cruz/County of Monterey/FORA UC Monterey Bay Education Science & Technology Center (UCMBEST) Memorandum of Understanding (**Attachment A**).

BACKGROUND:

In 1994, the UC obtained more than 1,000 historic Fort Ord acres (approximately 600 for the UC Natural Reserve and over 400 acres for research and development opportunities) to create UCMBEST. UCMBEST has been managed by the UC Santa Cruz campus since the acquisition. Despite high aspirations, market demand for the UCMBEST has failed to meet expectations. Over the last fifteen years UC engaged in two unsuccessful attempts to partner with a master developer.

UCSC Chancellor George Blumenthal announced in March 2010 that UC intended to shrink the footprint and pursue alternative uses for peripheral lands. In response to a request from Congressman Sam Farr, a group of stakeholders was assembled to discuss and make recommendations regarding a future vision for UCMBEST and the associated lands. UC Santa Cruz and the FORA jointly paid for consultant support and hosted a series of facilitated stakeholder meetings. Stakeholder recommendations from that effort are summarized in the 2011 UCMBEST Center Visioning Process Report (<http://bit.ly/1SBPITt>), and memorialized in a letter executed by stakeholders (included in **Attachment A**). Stakeholders agreed to the following outcomes:

- UC's presence is valued. Stakeholders recommend UC retain UC MBEST control;
- The local institutions of higher education (and potentially others) should be invited to join an advisory group to help guide the UCMBEST;
- UC to actively seek new UCMBEST tenants and streamline the approval process;
- UC peripheral lands may be used for economic development opportunities; and
- UC may be expected to retain and utilize reasonable revenues for development.

Next steps outlined in the 2011 Report include:

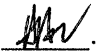
- Convene a special Working Group meeting to explore potential federal initiatives;
- Convene a UC Santa Cruz and CSUMB meeting to explore 8th Street parcel uses;
- Invite local higher education institutions to collaborate in supporting UCMBEST and establish a process for expanding the range of potential research uses;
- Seek funding for entitlements and additional water resources; and
- Complete entitlements.

While many of the recommendations above remain valid, continued UCMBEST stagnation consistently surfaces/raises Board and community concerns. Recently, following Board direction, the strengthening of Monterey County Economic Development staffing, and the hiring of a new FORA Economic Development Coordinator, efforts have renewed to catalyze UCMBEST reuse activity. To this end a series of meetings were held in the fall of 2015 culminating with an Executive-level meeting at UCSC on December 22, 2015, and subsequent staff meeting in January, February, March and April, 2016. UC Santa Cruz Vice President for Research, Scott Brandt presented a UCMBEST status update to the Board at the March 11, 2016 meeting, providing historical context, and describing visioning recommendations implementation progress, and laying out current and future efforts to catalyze activity at UCMBEST. Also, UC Santa Cruz has recently added key new staff in intellectual property transfer and project planning.

DISCUSSION:


During the March 11 Board presentation, UC Santa Cruz Vice President for Research, Scott Brandt referenced a pending 3-party Memorandum of Understanding between UC Santa Cruz, County of Monterey, and FORA focused on mutually beneficial economic development activities. The final staff-level version of that Memorandum of Understanding is attached (**Attachment A**) for Board consideration.

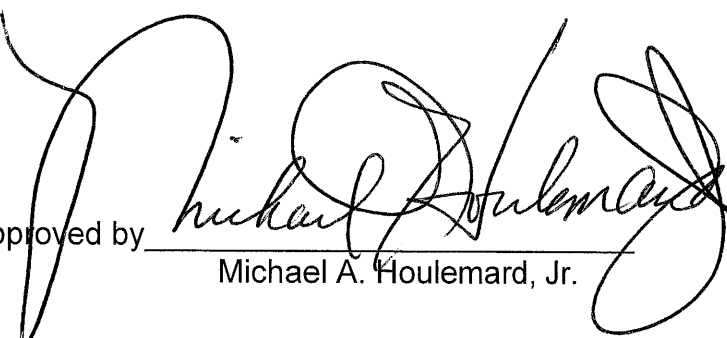
FISCAL IMPACT:

Reviewed by FORA Controller .
Staff time for this item is in the approved annual budget.

COORDINATION:

UCSC and Administrative Committee

Prepared by 
Josh Metz

Approved by 
Michael A. Houlemard, Jr.

To all parties concerned:

Re: Agreement to Cooperate to Foster UC MBEST Development

This letter agreement (hereinafter, "Agreement") is between the University of California Santa Cruz (hereinafter "UC Santa Cruz"), the Fort Ord Reuse Authority (hereinafter "FORA"), and the County of Monterey (hereinafter "County") (collectively hereinafter referred to as "Parties") outlining general terms of a cooperative effort to advance the University of California, Monterey Bay Education Science and Technology (hereinafter "UC MBEST") vision. This agreement shall become effective on the date last signed below.

UC lands at the former Fort Ord ("UC Lands") consist of five parcels ("West Campus, Central North Campus, East Campus, Central South Campus, and 8th Street Parcel") depicted in Exhibit A. All parties concur that development of UC Lands will benefit local jurisdictions and FORA, and that FORA and the County have expertise that can assist in such development.

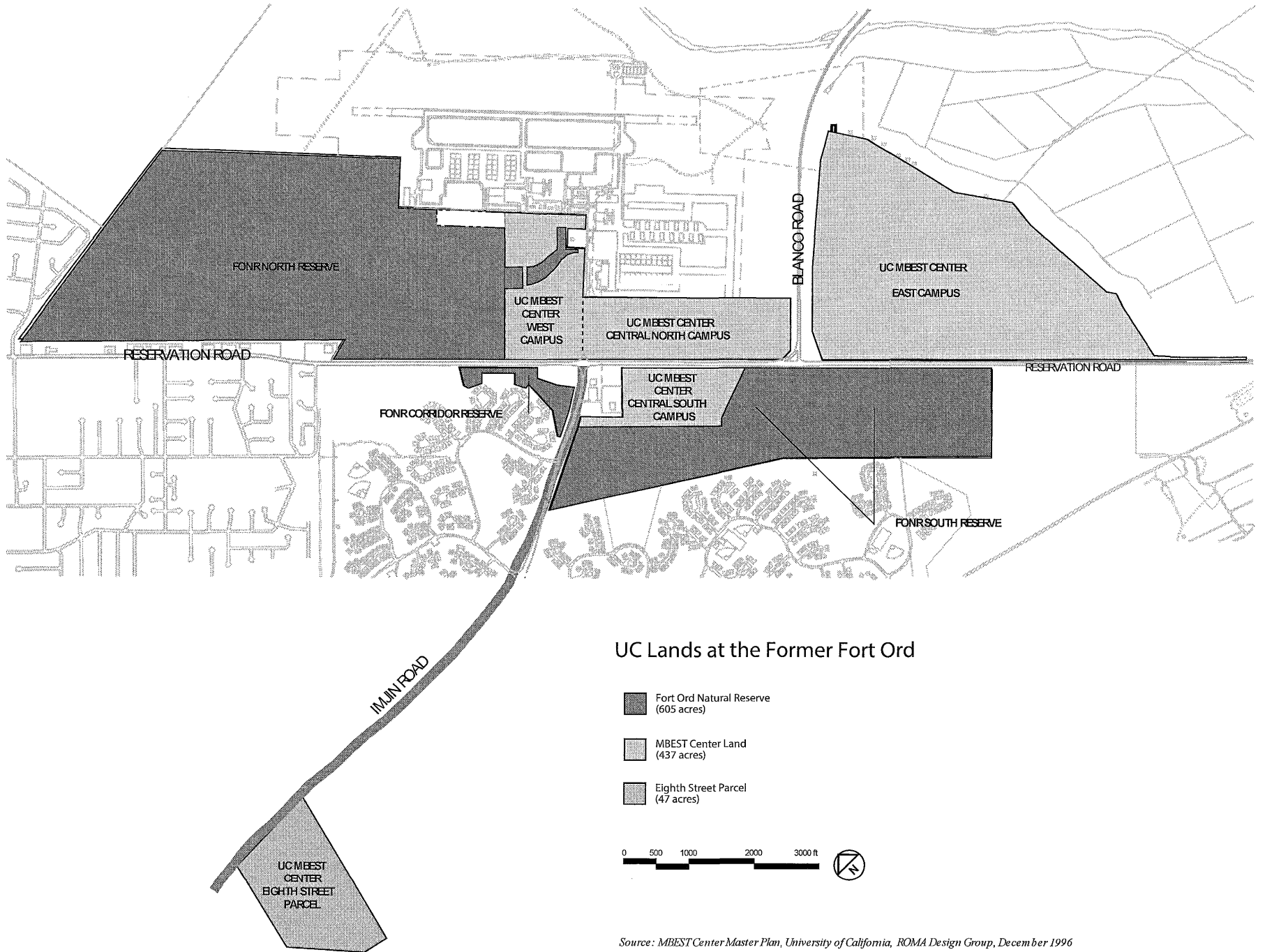
Consistent with a letter dated May 10, 2012 (attached as Exhibit B), recommending a new vision for the MBEST Center, the parties agree to the following, subject to the parties' available resources and consistency with each party's policies:

- a. Continue supporting the regional recovery focus on establishing a 50-70-acre R&D Center on the Central North Campus, which is served by roadways and utilities.
- b. Advance job creating and revenue generating uses on ancillary UC Lands (West Campus, East Campus, Central South Campus, and the 8th Street Parcel).
- c. Collaborate and seek research-related and educationally oriented uses and offer the ancillary UC Lands for ground lease, lease-option purchase and for sale to meet industry demand as market conditions warrant.
- d. Collaborate on a marketing effort for the R&D Center and other UC lands.
- e. Establish an advisory group to evaluate and advance development alternatives for the R&D Center and other UC Lands in order to expand the range of potential research and economic development activities at the former Fort Ord.
- f. Continue working with the City of Marina to complete entitlements on the R&D Center to position UC Santa Cruz to respond to market opportunities.
- g. Present a quarterly progress report by UC Santa Cruz to the FORA Board of Directors or the County Economic Opportunity Committee.

George Blumenthal, Chancellor (Date)
University of California Santa Cruz

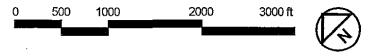
Jane Parker, Chair (Date)
County of Monterey Supervisors

Frank O'Connell, Chair (Date)
Fort Ord Reuse Authority



UC Lands at the Former Fort Ord

- Fort Ord Natural Reserve (605 acres)
- MBEST Center Land (437 acres)
- Eighth Street Parcel (47 acres)



Source: MBEST Center Master Plan, University of California, ROMA Design Group, December 1996

May 11, 2012

Chancellor Blumenthal
University of California, Santa Cruz
1156 High Street
Santa Cruz, CA

Re: Support for Implementing UC MBEST Center Vision

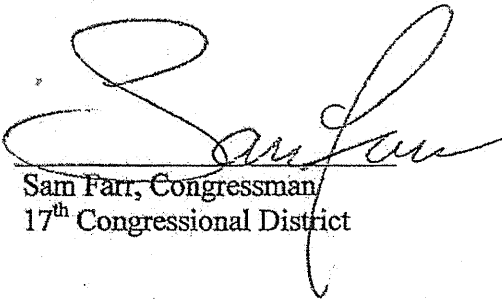
Dear Chancellor Blumenthal:

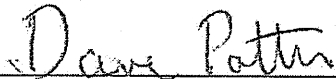
Reuse of the former Fort Ord offers both challenges and opportunities for the Monterey Bay region. A key reuse element is the University of California ("UC") Monterey Bay Education, Science, and Technology Center ("MBEST Center"). The original MBEST Center vision called for establishing a 437-acre R&D Center. Now, after 15 years of development experience and a changing market, UC is repositioning UC MBEST to be an R&D Center of approximately 70 acres. In partnership with the Fort Ord Reuse Authority, UC convened a stakeholder group to update the MBEST Center vision and to explore ideas for moving forward with job creation and revenue generation on remaining developable UC land at the former Fort Ord.

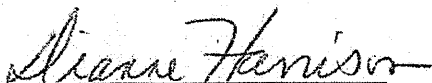
The MBEST Center visioning process engaged leadership of regional institutions of higher education, local jurisdictions, the Fort Ord Reuse Authority, and the 17th Congressional District. After several months of meetings the final report, dated November 29, 2011, was issued, summarizing the salient points of the visioning process, which include the following:

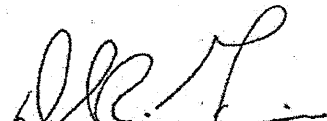
1. UC will retain and continue to manage the 605-acre Fort Ord Natural Reserve as protected habitat while the MBEST Center footprint will be focused on the 70-acre Central North campus.
2. Other developable UC-owned lands at the former Fort Ord will be available for job-generating uses consistent with the Fort Ord Base Reuse Plan that are compatible with the UC MBEST Center.
3. UC will continue to seek research-related and educationally oriented uses on adjacent developable lands.
4. UC Santa Cruz will invite local higher education institutions to establish an advisory group to help guide the MBEST Center and to expand the range of potential research activities.
5. UCSC and CSUMB will collaborate on a path forward for UC's Eighth Street Parcel.
6. UC Santa Cruz will partner with the City of Marina to complete entitlements on the Central North Campus to better position the MBEST Center to respond to R&D opportunities.

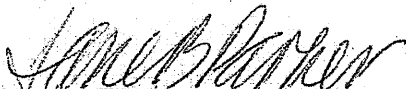
The following stakeholders support UC in its efforts to implement this updated MBEST Center vision and commit to working collaboratively with UC to bring this important effort to fruition.

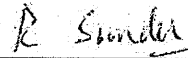
1. 
Sam Farr, Congressman
17th Congressional District

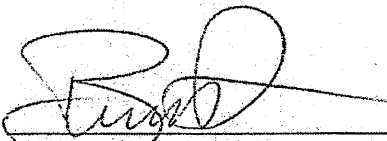
2. 
Dave Potter, Chairman
FORA Board

3. 
Dianne Harrison, President
California State University
Monterey Bay


4. 
Doug Garrison, President
Monterey Peninsula College

5. 
Jane Parker, District 4 Supervisor
Monterey County

6. 
Sunder Ramaswamy
President
Monterey Institute of
International Studies

7. 
Bruce Delgado, Mayor
City of Marina

The Naval Postgraduate School has a significant and continuing interest in the progress of the MBEST Center's movement forward under the revised vision.

8. 
Dan Oliver, President
Naval Postgraduate School

FORT ORD REUSE AUTHORITY BOARD REPORT

BUSINESS ITEMS

Subject:	Consider Adoption of FORA FY 2016-17 Annual Budget	
Meeting Date:	May 13, 2016	INFORMATION/ACTION
Agenda Number:	6a	

RECOMMENDATION:

- i. Approve a 3.0% staff salary Cost-of-Living-Adjustment (COLA) ACTION
- ii. Adopt Fiscal year 2016-17 (FY 16-17) Annual Budget ACTION

BACKGROUND:

The FORA Annual Budget is typically presented to the Board in May of each year. Prior to the budget being presented to the Board, the budget is first reviewed by the Finance Committee (FC). FORA staff, in coordination with the FC, modifies the annual budget format from time to time as required or is necessary to best present an overall illustration of the FORA financial position for the FORA Board members and public. Most recent adjustments to the budget format were made in 2014. The annual budgets also include other pertinent and/or required financial information. After completing their deliberations, the FC makes recommendations to the Board regarding budget matters, including the presentation format and fund availability for programmed projects, staffing, consultant support and obligations. Prior to Board consideration of those recommendations, the Executive Committee (EC), who is charged to provide Board recommendation regarding employment and personnel matters, considers staff proposed specific staffing and/or benefit adjustments. On April 11, the FC reviewed the draft budget and on May 4, the EC reviewed the COLA recommendations.

DISCUSSION:

This fiscal year budget was prepared acknowledging that the FY 16-17 CIP Budget and Salary Survey are anticipated to be completed by July 2016. Upon completion, these will be presented to the EC for recommendation and to the Board for adoption.

The proposed budget charts (with fund balance notes as directed by the FC) are:

Attachment A - illustrates the overall budget combining all funds

Attachment B - depicts the budget by individual funds

Attachment C - itemizes expenditures

Attachment D - provides background/analysis of proposed Salary/Benefits adjustment

Principal budget impacts areas are discussed below:

FORA Pension Plan: FORA participates in the defined benefit pension plan, administered through CalPERS. CalPERS acts as a common investment and administrative agent for participating public employers within the State of California. As required, FORA participates in a risk pool with other public agencies of less than 100 employees. An Annual Valuation Report

issued by Calpers each October provides detailed information regarding the plan's assets, liabilities, future contribution rates, etc. The last valuation report shows \$1.4 million in current unfunded liabilities (UAL) which includes FORA's share of risk pool UAL and investment gains and losses. In addition, FORA faces a financial liability when the pension plan terminates in 2020. The current CalPERS estimate for this obligation is about \$5.5 million (including the \$1.4 million current UAL). Staff was informed by CalPERS that the actual termination payment cannot be determined until 2018 (two years before the termination date). The Board approved in FY 15-16 to designate a reserve of \$5.3 million should the plan terminate in 2020.

The current Annual Valuation Report (dated November 2015) are available on the FORA website at:

<http://fora.org/Reports/Finance/PERSAnnualReport11-15.pdf>

<http://fora.org/Reports/Finance/PERSPepraAnnualReport11-15.pdf>

The following summarizes the FY 15-16 (**Attachment A**) draft annual budget figures:

REVENUES

- **\$261,000 MEMBERSHIP DUES**

In addition to State law stipulated fixed membership dues of \$224,000, FORA collects dues from Marina Coast Water District (MCWD) under contract terms.

- **\$265,000 FRANCHISE FEES**

This amount represents MCWD's projected FY 16-17 payments to FORA from water and sewer operations on Fort Ord and associated fees.

- **\$983,306 ENVIRONMENTAL SERVICES COOPERATIVE AGREEMENT**

FORA holds the remaining funds for the ESCA remediation program, scheduled to complete munitions cleanup and transfer of remaining Economic Development Conveyance (EDC) properties in 2019. In 2007, FORA was awarded a \$99.3 million federal grant to undertake Army munitions removal requirements on EDC parcels. FORA collected an adjusted amount of \$97.7 million (final payment in December 2008), which pre-paid all ESCA management related services and expenditures through project completion (the US Army earned a \$1.6 million credit against the \$99.3 million for the early payment). The draft annual budget includes the FY 16-17 ESCA grant regulatory response and management/related expenses.

- **\$6,780,000 DEVELOPER FEES**

This reflects jurisdictional forecasts included in the CIP FY 16-17 budget.
CIP budget anticipated to be completed In July 2016.

- **\$641,000 LAND SALE PROCEEDS**

Land sale revenue anticipated in the FY 16-17 CIP budget.
CIP budget anticipated to be completed In July 2016.

- **\$29,500 RENTAL PAYMENTS**

Rental payments from leasing projects on the Former Fort Ord, including Ord Market, Las Animas Concrete, etc.

- \$1,820,123 PROPERTY TAX PAYMENTS

Anticipated payments from the County Auditor/Controller. Property tax revenue exceeding \$1.3 million in annual distribution to FORA collected from all assessed value after July 1, 2012 has been committed to funding the CIP. The 10% of such revenue scheduled to be shared with certain member jurisdictions has been designated by the Board to fund the Prevailing Wage program (PW). If the 10% exceeds the PW program needs, the excess will be distributed to certain member jurisdictions.

- \$25,000 IN REIMBURSEMENT AGREEMENTS

Payments by future property owners to fund FORA ESCA access services to assist in pending project processing.

- \$110,000 INVESTMENT/INTEREST INCOME

Anticipated income from FORA bank accounts and certificates of deposit (CD) including the Habitat Management CD.

EXPENDITURES

- \$2,953,810 SALARIES AND BENEFITS (Attachments C, D show breakdown)

Staffing remains at the approved FY 15-16 level. Proposed budget amount includes the second of three payments to CalPERS to reduce pension liabilities.

The FC and EC reviewed proposed compensation and pension adjustments for FY 16-17 and are *recommending** Board consider approving the following items:

- 1) \$400,000 – payoff of the \$1.2 million risk pool UAL; this UAL to be retired in three substantially equal annual payments commencing FY 15-16, saving interest charges and reduces the 2020 termination liability.
- 2) 3.0% COLA for eligible personnel. Fiscal impact up to \$59,517.
Eligibility: Must be full time, employed with FORA for the past 12 months.

**FC recommends item 1) and acknowledges availability of funding for item 2)
EC recommends item 2)*

- \$396,750 SUPPLIES AND SERVICES (Attachment C)

This expense category is increased from last year primarily due to rent of \$15K/month to MCWD which began on May, 2016 and increased staffing level.

- \$1,966,000 IN CONTRACTUAL SERVICES (Attachment C)

Contractual services are increased from the previous FY primarily due to the FORA transition. In addition to FORA's recurring consulting expenses such as the Annual Auditor, Public Information, Human Resources, and Legislative consultants, the budget includes increased and or significant costs for:

- 1) FORA transition budgeted at \$105,000 for potential consultant, legislative and legal cost;

- 2) Legal services \$475,000, including ongoing legal representation, litigation, Authority Counsel, and special practice consulting (EDC-ESCA, CEQA);
- 3) Consultant \$100,000 to perform CIP Fee study and \$75,000 to prevailing wage compliance;
- 4) ESCA regulatory and legal costs \$418,000 associated with scheduled property transfers;
- 5) HCP consultants \$150,000 to prepare the final EIS/EIR and HCP; and
- 6) CEQA consultants potentially \$300,000 to finish category I and II post-reassessment items (deferred from FY 15-16).

- **\$6,545,859 IN CAPITAL PROJECTS (Attachments B, C)**

The upcoming budget includes \$6.5M for the completion of the FORA building removal obligations and mandated/obligatory expenditures such as habitat management and UC Natural Reserve annual cost. Other capital projects are development fee collection dependent. The FY 16-17 CIP budget provides itemization and timing of capital projects. *CIP budget anticipated to be completed In July 2016.*

ACCOUNTING ENTRIES/FUND DESIGNATIONS

- 1) Continue \$10 million Reserve from land sale proceeds held in a segregated, interest bearing account for PERS pension liabilities and operating obligations.
- 2) Sustain \$5 million contingency in the Land Sale Fund until Building Removal obligations are fully met.

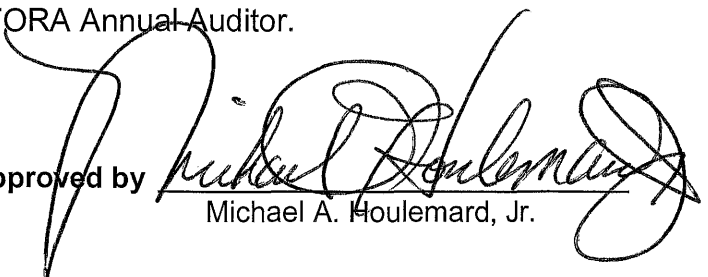
ENDING BALANCE/FORA RESERVE

It is anticipated that the combined fund balance at the end of the FY 16-17 will be more than \$34 million. To address the FORA sunset financial obligations, the Board approved in FY 15-16 setting up a \$10 million Reserve. From that Reserve, the Board has designated \$5.3 million for PERS pension liabilities. The remaining, undesignated \$4.7 million balance to be used for operating obligations through FORA 2020 sunset; specific future designations/spending of this \$4.7 million balance must be approved by the FORA Board. The Board set aside \$5.0 million for building removal until obligations are fully met. The set aside of \$9.8 million for Habitat Conservation reflects FORA Board policy of reserving 30.2 percent of the CFD fee collections for this purpose.

COORDINATION:

Finance Committee, Executive Committee, FORA Annual Auditor.

Prepared by 
Helen Rodriguez

Approved by 
Michael A. Houlemard, Jr.

FORT ORD REUSE AUTHORITY - FY 16-17 ANNUAL BUDGET - BY FUND

CATEGORIES	FY 15-16 APPROVED	FY 15-16 APPROVED MID-YEAR	FY 15-16 Variances Projected thru 6/30/16	FY 16-17 PRELIMINARY	NOTES
REVENUES					
Membership Dues	\$ 261,000	\$ 261,000	\$ -	\$ 261,000	
Franchise Fees - MCWD	\$ 265,000	\$ 265,000	\$ -	\$ 265,000	
Federal Grants	\$ 1,074,156	\$ 850,156	\$ -	\$ 995,932	
In-kind Local Match	\$ 28,000	\$ -	\$ -	\$ -	
PLL Insurance Payments	\$ 360,000	\$ 360,000	\$ -	\$ -	FY 15-16 final year of two year reimbursement
Development Fees	\$ 5,585,000	\$ 5,585,000	\$ -	\$ 6,780,000	CIP budget to be completed 7/16
Land Sale Proceeds	\$ 485,000	\$ 32,706,165	\$ -	\$ 641,000	CIP budget to be completed 7/16
Rent Proceeds	\$ 45,000	\$ 45,000	\$ -	\$ 29,500	Possible Ord Market sale
Property Taxes	\$ 1,679,468	\$ 1,679,468	\$ -	\$ 1,820,123	CIP budget to be completed 7/16
Reimbursement Agreements	\$ 25,000	\$ 25,000	\$ -	\$ 25,000	ESCA agency reimbursements (access/deed requirements)
Loan Proceeds	\$ 3,000,000	\$ -	\$ -	\$ -	I-bank financings not required in FY 15-16
Investment/Interest Income	\$ 270,000	\$ 110,000	\$ -	\$ 110,000	
Other Revenues	\$ -	\$ 700,000	\$ -	\$ -	
TOTAL REVENUES	\$ 13,077,624	\$ 42,586,788	\$ -	\$ 10,927,555	<i>Decreased revenues in FY 15-16 - prior year Preston Park sale</i>
EXPENDITURES					
Salaries & Benefits	\$ 2,902,169	\$ 2,893,338	\$ -	\$ 2,953,810	Decreased due to FY15-16 payoff of CalPers Side Fund
Supplies & Services	\$ 225,700	\$ 236,200	\$ -	\$ 396,750	FORA office - full year effective 5/1/16
Contractual Services	\$ 1,938,947	\$ 1,826,447	\$ -	\$ 1,966,000	PLL Insurance purchased in FY 14-15, Legal fees/BRP consulting increased
Capital Projects (CIP)	\$ 11,498,103	\$ 11,655,103	\$ (8,800,000)	\$ 6,545,859	CIP budget to be completed 7/16
Debt Service (P+I)	\$ 67,500	\$ 17,984,924	\$ -	\$ -	Preston Park sold FY 15-16, no other existing debt service requirements
TOTAL EXPENDITURES	\$ 16,632,419	\$ 34,596,012	\$ (8,800,000)	\$ 11,862,419	<i>Decreased expenses in FY 16-17 due to prior year Preston Park sale/loan pay-off</i>
NET REVENUES					
Surplus (Deficit)	\$ (3,554,795)	\$ 7,990,776	\$ 8,800,000	\$ (934,864)	
FUND BALANCES					
Beginning	\$ 33,984,253	\$ 18,753,093	\$ 26,743,869	\$ 35,543,869	
Ending	\$ 30,429,458	\$ 26,743,869	\$ 35,543,869	\$ 34,609,005	Ending Fund Balance
Fund Balances					
<i>Committed/Assigned for:</i>					
CalPers Termination	\$ 5,300,000	\$ 5,300,000	\$ 5,300,000	\$ 5,300,000	
Operations	4,700,000	4,700,000	4,700,000	4,700,000	
Habitat Management (HM/HCP)	7,852,094	7,852,094	7,852,094	9,803,000	
Building Removal	3,925,777	5,000,000	5,000,000	5,000,000	
CIP	687,298	1,264,091	3,564,091	2,266,811	
Unassigned	7,964,289	2,627,684	9,127,684	7,539,194	
Ending Fund Balance	\$ 30,429,458	\$ 26,743,869	\$ 35,543,869	\$ 34,609,005	

Attachment A to Item 6a
FORA Board Meeting, 5/13/16

FORT ORD REUSE AUTHORITY - FY 16-17 ANNUAL BUDGET - BY FUND

CATEGORY	SPECIAL REVENUE FUNDS (SRF)				TOTAL ANNUAL BUDGET
	GENERAL FUND	LEASES LAND SALE	CFD/Tax Developer Fees	ARMY ESCA	
REVENUES					
Membership Dues	\$ 261,000	\$ -	\$ -	\$ -	\$ 261,000
Franchise Fees - MCWD	265,000	-	-	-	265,000
Federal Grants	-	-	-	995,932	995,932
Development Fees	-	-	6,780,000	-	6,780,000
Land Sale Proceeds	-	641,000	-	-	641,000
Rental/Lease Revenues	29,500	-	-	-	29,500
Property Tax Payments	1,300,000	-	520,123	-	1,820,123
Reimbursement Agreements	25,000	-	-	-	25,000
Investment/Interest Income	80,000	-	30,000	-	110,000
Total Revenues	1,960,500	641,000	7,330,123	995,932	10,927,555
EXPENDITURES					
Salaries & Benefits	1,914,857	-	647,933	391,020	2,953,810
Supplies & Services	251,385	-	93,453	51,912	396,750
Contractual Services	1,202,000	2,000	209,000	553,000	1,966,000
Capital Projects	-	1,000,000	5,545,859	-	6,545,859
Total Expenditures	3,368,242	1,002,000	6,496,245	995,932	11,862,419
REVENUES OVER (UNDER) EXPENDITURES	(1,407,742)	(361,000)	833,878	-	(934,864)
OTHER FINANCING SOURCES (USES)					
Transfer In/(Out)	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-
REVENUES & OTHER SOURCES OVER (UNDER)	(1,407,742)	(361,000)	833,878	-	(934,864)
FUND BALANCE-BEGINNING 7/1/16	12,482,918	11,825,018	11,235,933	-	35,543,869
FUND BALANCE - ENDING 6/30/17	\$ 11,075,176	\$ 11,464,018	\$ 12,069,811	\$ -	\$ 34,609,005

Fund Balance					
Committed/Assigned for:					
CalPers Termination	\$ 5,300,000	\$ -	\$ -	\$ -	\$ 5,300,000
Operations	4,700,000	-	-	-	4,700,000
Habitat Management (HM/HCP)	-	-	9,803,000	-	9,803,000
Bldg Removal	-	5,000,000	-	-	5,000,000
CIP	-	-	2,266,811	-	2,266,811
Unassigned	1,075,176	6,464,018	-	-	7,539,194
FUND BALANCE - ENDING 6/30/17	\$ 11,075,176	\$ 11,464,018	\$ 12,069,811	\$ -	\$ 34,609,005

FUND GLOSSARY

General Fund	Accounts for general financial resources
Lease/Land Sale Proceeds Fund	Land sale proceeds finance CIP (building removal),
CFD Tax/Developer Fees	CFD tax/Developer fees finance CIP (CEQA mitigations)
EDA/BR Plan Grant	Finances the Building Removal Business Plan, requires 25% local match
ET/ESCA Army Grant	Finances the munitions and explosives cleanup activities
*	ET/ESCA fund balance: FORA's share of unspent Army grant (for Program Management and Regulatory Response costs) is held in a separate bank account and, for financial/budgeting purposes, recognized when earned. Estim. balance \$1.4M at June 30, 2016.

FORT ORD REUSE AUTHORITY - FY 16-17 ANNUAL BUDGET - BY FUND

EXPENDITURE CATEGORIES	FY 15-16 Approved	FY 15-16 <i>Approved</i> Mid-Year	FY 15-16 Projected Variance thru 6/30/16	FY 16-17 PRELIMINARY	NOTES
					"N" indicates a new expense in FY 16-17 budget
SALARIES AND BENEFITS (S & B)	15 positions	15 positions		16 positions	Salary Study anticipated completion 6/16
SALARIES	1,659,616	1,611,366	-	1,776,107	PW staff position added, Impact of 3% COLA - \$ 51.7K
BENEFITS/HEALTH, RETIREMENT, OTHER	567,482	591,151	-	712,703	Impact of 3% COLA - \$7.7K
TEMP HELP/VACTION CASH OUT/STIPENDS	65,000	65,000	-	65,000	
SUBTOTAL S & B	2,292,098	2,267,517	-	2,553,810	Proposed 3.0% COLA is included
CalPERS UNFUNDED LIABILITIES (UAL)					
SIDE FUND - PAYOFF	210,071	210,071	-	-	Side Fund paid off in FY 15-16
SHARE OF RISK POOL UAL - PARTIAL PAYMENT	400,000	400,000	-	400,000	\$1.2M UAL - 2nd of 3 payments
SUBTOTAL PERS UAL	610,071	610,071	-	400,000	Prepayment of UAL saves interest part of termination liability
TOTAL SALARIES , BENEFITS AND UAL	2,902,169	2,877,588	-	2,953,810	
SUPPLIES AND SERVICES					
PUBLIC & LEGAL NOTICES	6,000	6,000	-	6,000	Consistency determinations, HCP review notices
COMMUNICATIONS	8,000	8,000	-	8,000	
DUES & SUBSCRIPTIONS	7,000	7,000	-	7,550	
PRINTING & COPY	8,000	8,000	-	8,000	Annual report, RUDG, CIP
SUPPLIES	12,000	12,000	-	14,000	added new staff positions
EQUIPMENT & FURNITURE	10,000	10,000	-	15,500	
TRAVEL, LODGING, REGISTRATION FEES	22,500	22,500	-	22,500	IEDC/ADC/CalEd/Legislative, Etc
TRAINING & SEMINARS	15,000	15,000	-	17,500	Training/professional development, added new staff positions
MEETING EXPENSES	13,500	13,500	-	13,500	Conference room rental expenses
TELEVISED MEETINGS	7,000	7,000	-	7,000	
BUILDING MAINTENANCE & SECURITY	10,000	10,000	-	10,000	Common area maintenance/per MCWD lease agreement
FORA OFFICES RENTAL	30,000	30,000	-	189,000	FORA office rent to MCWD begins May 2016 (\$15k/mo)
UTILITIES	12,000	12,000	-	12,000	
INSURANCE	24,000	24,000	-	26,000	
PAYROLL/ACCOUNTING SERVICES	5,000	5,000	-	6,000	Sec125 processing added
IT/COMPUTER SUPPORT	22,500	22,500	-	29,000	GIS online Software moved from Geographic Information below
RECORD ARCHIVING	10,000	15,500	-	1,000	annual maintenance
PREVAILING WAGE TECH SUPPORT/SOFTWARE	-	5,000	-	10,000	Full year cost approved by Board
OTHER (POSTAGE, BANK FEES, MISC)	3,200	3,200	-	3,200	Under \$2K/year items
TOTAL SUPPLIES AND SERVICES	225,700	236,200	-	396,750	
CONTRACTUAL SERVICES					
AUTHORITY COUNSEL	200,000	240,000	-	200,000	
LEGAL/LITIGATION FEES	100,000	100,000	-	100,000	Special Legal/exisitng litigation
LEGAL FEES - SPECIAL PRACTICE	25,000	25,000	-	-	Opinion completed in prior year
AUDITORS	20,000	20,000	-	20,000	Annual Audit
SPECIAL COUNSEL (EDC-ESCA)	120,000	120,000	-	175,000	ESCA closure document review
ESCA/REGULATORY RESPONSE/QUALITY ASSURANCE	380,000	380,000	-	418,000	ESCA oversight
FINANCIAL CONSULTANT	100,000	100,000	-	100,000	Development fee formula
LEGISLATIVE SERVICES CONSULTANT	43,000	43,000	-	43,000	HCP, blight legislation, CCCVC
PUBLIC INFORMATION/OUTREACH	20,000	20,000	-	20,000	
HCP CONSULTANTS	150,000	150,000	-	150,000	To finish final EIS/EIR and HCP
N FORA Transition	-	-	-	105,000	Potential consultants, legislative and legal costs
REUSE PLAN IMPLEMENTATION	275,000	275,000	-	100,000	
GEOGRAPHIC INFORMATION	50,000	50,000	-	-	Completed in FY 15-16, on-line GIS moved to IT Support
CEQA CONSULTANTS	300,000	125,000	-	300,000	To finish Post Reassessment items deferred to 16-17
PARKER FLATS BURN	18,000	18,000	-	-	CSUMB-FORA contract/post burn reporting requirements, completed
CIP/ARCHITECTS & ENGINEERS	25,000	25,000	-	25,000	On-call services (Water augmentation, roadway planning)
PROPERTY TAX SHARING/REUSE	37,947	37,947	-	-	Board determination to PW on 3/12/16
ECONOMIC DEVELOPMENT	50,000	50,000	-	110,000	Additional funding for agency collaboration/CSUMB
PW WAGE CONSULTANTS	-	12,500	-	75,000	Full year cost approved by Board
OTHER CONSULTING/CONTRACTUAL EXP	25,000	35,000	-	25,000	HR/PERS Actuary/miscellaneous services
TOTAL CONTRACTUAL SERVICES	1,938,947	1,826,447	-	1,966,000	
CAPITAL PROJECTS					CIP Budget - estimate, CIP budget anticipated completion 7/16
CIP PROJECTS	2,830,000	2,987,000	(2,300,000)	5,545,859	Obligations rolled over to FY 16-17 (includes HCP, water aug & caretaker)
BUILDING REMOVAL	6,820,000	6,820,000	(6,500,000)	1,000,000	Obligations rolled over to FY 16-17 and future years
TOTAL CAPITAL PROJECTS	9,650,000	9,807,000	(8,800,000)	6,545,859	
DEBT SERVICE (Principal and Interest)					
PRESTON PARK LOAN DEBT SERVICE	-	167,541	-	-	Sold in FY 15-16
PRESTON PARK LOAN PAYOFF	-	17,817,383	-	-	Sold in FY 15-16
I-BANK LOAN DEBT SERVICE	67,500	-	-	-	
TOTAL DEBT SERVICE	67,500	17,984,924	-	-	
TOTAL EXPENDITURES	14,784,316	32,732,159	(8,800,000)	11,862,419	

ANNUAL FY 16-17 BUDGET

**PROPOSED SALARY AND BENEFITS
ADJUSTMENT**

Effective January 1, 2012, pursuant to independent human resources consultant and FC/EC recommendations, the FORA Board adjusted salary ranges to bring FORA employees to equity with other Monterey Bay Regional labor market agencies and affiliated jurisdictions. To sustain this equity, the preliminary budget includes scheduled salary step increases for eligible staff. Proposed Cost-of-Living adjustment (COLA) is provided.

Cost-of-Living-Adjustment (COLA) 3.00%

FY 16-17 BUDGET IMPACT

CPI SF-Oakland-SJ report (available data thru 2/16): 3.02%
Effective date: July 1, 2016
Eligibility: Must be full-time, employed with FORA for the past 12 months.

3.0% COLA	
59,517	
51,731	Salary increase due to COLA
7,786	Benefits increase due to COLA
3,360	Total S & B/No COLA
3,360	Total S & B/With COLA
-	Difference

COLA increases received - past 6 FY

FY	COLA
FY 10-11	0.00%
FY 11-12	2.00%
FY 12-13	0.00%
FY 13-14	2.50%
FY 14-15	2.00%
FY 15-16	<u>2.50%</u>
<i>Total Staff</i>	9.00%

CPI SF-Oakland-San Jose - past 6 FY

FY	CPI
FY 10-11	1.80%
FY 11-12	1.70%
FY 12-13	3.00%
FY 13-14	2.40%
FY 14-15	2.40%
FY 15-16	<u>2.50%</u>
<i>Total CPI</i>	13.8%

DRAFT

FY 16-17 Proposed increase by Jurisdiction (to date)

- a City of Marina
- a City of Monterey
- a City of Salinas
- 1.66% c City of Sand City
- a City of Seaside
- 2.60% b MCWD
- a Monterey County
- 2.24% d TAMC - *prior year was budget 3.6%*
- a MRWPCA
- 2.17% Average**

Notes:

- a Currently not available
- b Based on draft budget
- c Based on City 2015 Salary Agreement Resolution
- d Based on CCI projection to be used for FORA CIP prelim budget

FORT ORD REUSE AUTHORITY BOARD REPORT

BUSINESS ITEMS

Subject:	Oak Woodland Conservation – Selection of Consultant – 2d Vote	
Meeting Date:	May 13, 2016	ACTION
Agenda Number:	6b	

RECOMMENDATION(S):

Second Vote: Authorize the Fort Ord Reuse Authority (FORA) Executive Officer to execute a professional consultant service contract with Denise Duffy & Associates, Inc. (DD&A), at a not-to-exceed \$176,578 (**Attachment A**), to complete a Draft Oak Woodland Conservation Area Map and Draft Oak Woodland Area Management and Monitoring Plan as described in the FORA Base Reuse Plan (BRP), City of Seaside (Seaside) and County of Monterey (County) specific Oak Woodlands Policies and Programs (Biological Resources Policies B-2 and Programs B-2.1 and B-2.2 (**Attachments B and C**)).

BACKGROUND/DISCUSSION:

Additional background information is available in the April 8, 2016 FORA Board Packet under Item 6c: <http://www.fora.org/Board/2016/Packet/041816BrdPacket.pdf>

At its April 8, 2016 Board meeting, the FORA Board deliberated on the interview panel's recommendation of Dudek and Associates. At the end of the discussion, the Board voted on a motion to enter into contract with DD&A. Board members noted that DD&A's estimated \$176,578 project cost was the lowest of the three proposals submitted, DD&A has direct experience on former Fort Ord related to the draft Habitat Conservation Plan, and DD&A is a local business.

FISCAL IMPACT:

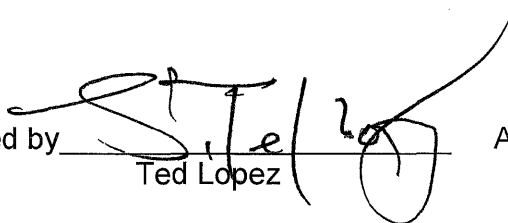
Reviewed by FORA Controller 

Funding for Oak Woodland Conservation Planning and staff time are included in the approved annual budget.

COORDINATION:

Administrative and Executive Committees, Authority Counsel, Seaside, County, City of Marina, California Department of Veterans Affairs.

Prepared by


Ted Lopez

Approved by


Michael A. Houlemard, Jr.

Agreement No. FC - _____

Agreement for Professional Services

This Agreement for Professional Services (hereinafter "Agreement") is by and between the Fort Ord Reuse Authority, a political subdivision of the State of California (hereinafter "FORA") and Denise Duffy & Associates, Inc. (hereinafter "Consultant").

The parties agree as follows:

1. SERVICES. Subject to the terms and conditions set forth in this Agreement, Consultant shall provide FORA with Scope of Work services as described in Exhibit "A." Such services will be at the direction of the FORA Board of Directors.
2. TERM. This Agreement shall be from May ____, 2016 through May ____, 2017. The term of the Agreement may be extended upon mutual concurrence and amendment to this Agreement.
3. COMPENSATION. The overall maximum amount of compensation to Consultant over the full term of this Agreement is not-to-exceed \$176,578.00 (One Hundred Seventy-Six Thousand, Five Hundred Seventy-Eight Dollars and No-Cents) including travel / out of pocket expenses.

FORA shall pay Consultant for services rendered pursuant to this Agreement at the times and in the manner set forth in Exhibit "A."
4. FACILITIES AND EQUIPMENT. Consultant is not required to use FORA facilities or equipment for performing professional services. Consultant shall arrange to be physically present at FORA facilities to provide professional services at least during those days and hours that are agreed upon by the parties to deliver the services noted in the Scope of Services attached hereto in Exhibit "A."
5. GENERAL PROVISIONS. The general provisions set forth in Exhibit "B" are incorporated into this Agreement. In the event of any inconsistency between said general provisions and any other terms or conditions of this Agreement, the other term or condition shall control only insofar as it is inconsistent with the General Provisions.
6. EXHIBITS. All exhibits referred to herein are by this reference incorporated.

IN WITNESS WHEREOF, FORA and CONSULTANT execute this Agreement as follows:

FORA	CONSULTANT
By _____	By _____
Michael A. Houlemard, Jr. Executive Officer	
Date	Date

Approved as to form:

Jon R. Giffen
Authority Counsel

SCOPE OF WORK

DRAFT

Section 2. Statement of Qualifications

DD&A Team

The following section describes the qualifications and professional experience of the individual team members who would be responsible for tasks associated with the proposed project. The DD&A personnel who will actively participate in the proposed project and work closely with FORA, Seaside, and County staff are: **Erin Harwayne**, Senior Project Manager/Environmental Scientist/Planner; **Josh Harwayne**, Senior Environmental Scientist/Project Manager; **Matthew Johnson**, Senior Environmental Scientist/GIS Manager; **Jami Davis**, Associate Environmental Scientist/GIS Analyst; **Shaelyn Hession**, Assistant Environmental Scientist; and **Patric Krabacher**, Assistant Environmental Scientist. DD&A's intimate familiarity with the critical environmental issues and complex regulatory framework of the former Fort Ord has been fostered through evaluation of more than 75 projects over the last 20 years. In addition, DD&A has teamed with local arborist, **Frank Ono**, and CEQA attorney, **Jacqueline Zischke**, to provide the necessary services to assess oak woodland conditions and the requested CEQA legal opinion.

DD&A has placed great importance on the selection of a project team to meet the needs of the project. We have selected highly skilled DD&A personnel and subconsultants that understand the key issues that will need to be addressed and have extensive local expertise in the Monterey area, specifically on the former Fort Ord and projects involving coast live oak woodland.

It is also worth noting, that although he was not available to join our team, DD&A had numerous discussions with Dr. Mark Stromberg on the approach for this project, specifically regarding survey methodology. Dr. Stromberg was the Resident Reserve Director of the Hastings Natural History Reservation, a remote research and teaching facility in the Santa Lucia Mountains south of former Fort Ord. He is recognized and highly respected for his research related to grassland ecology, oak woodland management and conservation, and the California tiger salamander. His resume is included at the end of **Appendix A**. Dr. Stromberg has authored and/or co-authored the following publications:

- California Grasslands: Ecology and Management;
- Coast Ranges Oak Woodland Network: long-term research, monitoring and training to restore and manage oak woodlands and grasslands in California's coast ranges;
- Soil microbial community composition and land use history in cultivated and grassland ecosystems of coastal California;
- Long-Term population dynamics of native *Nassella* bunchgrasses in unmanaged stands in central California;
- Life history and demographic variation in the California tiger salamander (*Ambystoma californiense*); and
- Ecology of invasive non-native species in California grassland.

DD&A recognizes the importance of academic research in the successful completion of this project, and Dr. Stromberg is the local expert on grasslands and oak woodland ecology. He provided relevant publications and proposed a survey methodology that may be applicable for this project (please refer to **Section 3. Scope of Work, Subtask 1.1**). Dr. Stromberg has recently retired and is not ready to enter the workforce again just yet. However, he did volunteer his time to answer any questions and provide guidance on the surveys and plan preparation.

Section 3. Scope of Work

Project Approach

In implementing the project, the DD&A Team will work closely with FORA, Seaside, and County staff to successfully complete the proposed project within the requested timeframe. As discussed throughout this proposal, DD&A is already highly knowledgeable of the Fort Ord regulatory and planning environment, and the natural resources on the former military base. In addition, DD&A attended the FORA Administrative Committee and Board meetings when the Draft Oak Woodland Plan RFP was on the agenda and heard the comments from the jurisdictions, members of the public, and Board of Directors. As a result, DD&A will have very little learning curve on this project, reducing time and cost.

DD&A coordinated closely with Dr. Mark Stromberg, local oak woodland and grassland expert, to discuss ideas on survey methodology and habitat management requirements. This expertise, in addition to DD&A biologists, local forester, and CEQA attorney included in this proposal will provide all the requested skills and services requested in the RFP.

Project Management Approach

DD&A's management philosophy is based on personalized service, accessibility, and accountability. In response to this RFP, DD&A intends to utilize Senior Project Manager, Ms. Erin Harwayne, AICP, as the Project Manager for this project based on her extensive history with regulatory permitting, compliance monitoring, and projects within the former Fort Ord. Ms. Harwayne will be responsible for reviewing all technical and project data, coordinating with the client and project team, managing subconsultants, assigning and overseeing in-house staff, maintaining the project budget/schedule, and providing quality assurance on deliverables. All documents will be internally reviewed by in-house senior staff and edited for technical and legal accuracy, editorial proficiency, and clarity of presentation. All draft environmental documents will be provided to FORA for review and comment, and revised prior to finalization and distribution.

When necessary, DD&A has the company resources and commitment to expedite project schedules. DD&A strategies to meet strict deadlines include:

- Prioritize deadlines by scheduling available staff;
- Work closely w/the lead agency and project team to avoid delays;
- Set clear goals and timelines, including a strict timeline for preparation of the document and related studies;
- Obtain commitment from staff, subconsultants, and other team members to meet this schedule;
- Conduct regular progress meetings (in person or by phone) to resolve issues quickly; and
- Work overtime as needed to meet critical milestones.

Scope of Work

The following proposed Scope of Work describes the tasks and deliverables outlined in the RFP and, in addition, identifies how the DD&A team would successfully complete each task. Potential deviations from these tasks are described in the **Alternative Approach** discussion below.

Task 1. Background Data Collection and Content

This task consists of initial project review, data collection, and a project kick-off meeting with FORA, Seaside, and County staff. DD&A will coordinate a kick-off meeting to: 1) collect and review relevant background information for the project; 2) confirm expectations related to specific deliverables, format of products, assignments and roles, and appropriate paths of communication; 3) discuss any revisions to the scope of work; and 4) discuss critical milestones and finalize the schedule.

DD&A shall collect all data and information resources from Seaside, the County, CDVA, FORA, and other identified sources.

DD&A already possesses, and is extremely familiar with, the primary data sources available, including: the 1997 BRP, 1997 BRP Final Program EIR, 1997 HMP, and GIS data. FORA shall provide DD&A with any additional data sources currently available, as identified during the kick-off meeting. The DD&A Team will review the background data through the lens of accomplishing 1997 BRP, Biological Resources Policy B-2, and Biological Resources Programs B-2.1 and B-2.2 pertaining to Seaside and the County.

DD&A participated in the BRP Reassessment process as part of the EMC Planning Group, Inc. team, and is also very familiar with the relevant policies and programs identified in the RFP. In its review of the background data, the DD&A Team will account for the additional oak woodland and tree protection policies and programs identified in the BRP. This shall specifically involve Recreation Policy C-1, Biological Resources Policy C-2, and Biological Resources Programs C-1.1, 2.2, 2.3, 2.4, 2.5, and 2.6. These policies and programs shall be noted in context with Seaside and the County general plan policies and ordinances affecting oak trees.

The DD&A Team will also review applicable laws, regulations, planning documents, and research concerning oak woodland conservation and management, including, but not limited to:

- SB 1334 (Oak Woodland Conservation Act),
- Public Resources Code Section 21083.4,
- CEQA Guidelines Appendix G, Forestry and Biological Resources,
- City and County Policies, Codes, and Ordinances,
- County Voluntary Oak Woodland Stewardship Guidelines, and
- Research and Publications from the UC Integrated Hardwood Range Management Program (IHRMP) and Oak Woodland Conservation Workgroup.

Based on our local knowledge and project experience, DD&A is able to clearly and methodically differentiate between existing planning documents and planning documents currently under consideration, including, for example, understanding the status of the draft Seaside General Plan Update and the Fort

Ord Multispecies Habitat Conservation Plan and the current and approved 2004 Seaside General Plan and HMP.

Subtask 1.1. Baseline Biological Data Collection

DD&A biologists and contracted arborist, Mr. Frank Ono, will research, quantify, review, and analyze oak woodland areas to submit a background/data report in support of a Draft Oak Woodland Conservation Area Map (Draft Area Map) and Draft Oak Woodland Area Management and Monitoring Plan (Draft Management Plan).

DD&A biologists and contracted arborist will establish a biological baseline for the identified polygons and other potential oak woodland conservation areas by reviewing recent biological and forestry reports, undertaking ground verification, and completing additional focused surveys, as determined necessary. Establishing the baseline conditions of the area will guide the selection of the proposed conservation area and future monitoring and management, including maintenance and monitoring activities and timing of activities, of the conservation area.

DD&A will compile relevant files from its GIS database to obtain past and current oak woodland habitat maps and other relevant data (as recent as 2015). Using this data DD&A will prepare tables and maps with acreage calculations from BRP polygons and Army parcels, to compare past and present conditions. This exercise will help inform where ground verification and additional surveys may be required.

As part of the baseline survey, DD&A biologists and Mr. Ono will assess, document, and map the following using GPS/GIS:

- Biological Conditions: Vegetation/Habitat
 - plant species diversity (compile a species list of dominant species)
 - wildlife species diversity (compile a list of documented and potential wildlife species)
 - habitat mapping (including native and non-native grasses)
 - oak tree population by size, class, and density
 - oak tree health and vigor (including disease and invasive species)
 - landmark oak trees
 - oak regeneration
- Physical Conditions
 - soil erosion, noting the extent and location
 - non-native invasive plant species, noting extent and location
 - natural disturbances, such as fire or significant soil shifts
 - areas exhibiting potential erosion control issues (along trails and fuel-breaks)
 - areas with populations of invasive non-native plant species potentially in need of removal, focusing on jubata/pampas grass, iceplant, French broom, (along trails and fuel-breaks)
 - volunteer trails that should be signed and monitored for trespass and erosion issues
 - conditions and locations of existing fuel-breaks and access roads

Per DD&A's discussions with Dr. Mark Stromberg, survey methodology must be applied consistently across the survey area and be designed to be repeated in future sampling events as part of the monitoring effort. As these are long-living trees, population and size class data needs to be collected in order to have better modeling of the population's growth rates. Dr. Stromberg recommended utilizing the "point-centered quarter" method to collect the necessary tree data, which will show trends and reveal any issues that need to be addressed long-term. Once the DD&A Team reviews all existing biological background data and identifies the need and location where additional surveys are required, review of this survey methodology will be conducted to confirm the methodology remains appropriate.

Upon completion of the baseline biological field survey and background data review, DD&A will prepare and submit the draft Background/Data Report to FORA for review and comment. Upon receipt of comments, DD&A will finalize the report accordingly. This scope of work assumes one round of comments from FORA.

Deliverables:

- DD&A shall prepare a Final Scope of Work and Schedule.
- DD&A shall prepare a draft and final Background/Data Report for future use in preparation of a Draft Area Map and Draft Management Plan for Seaside and the County.

Task 2. Public Participation Process

DD&A shall develop a Public Participation Plan. The primary focus of the public participation plan is to outline a process to solicit public comment regarding oak woodland conservation. FORA staff anticipates that meetings will foster active discussion from a number of stakeholders.

The Public Participation Plan will be clear and detailed with milestones and success criteria. The document will identify outreach strategies for the key stakeholders, including regulatory agencies, non-governmental organizations, interest groups, recreational users, and the general public. It will also outline the public outreach identified in this scope of work as well as additional public outreach that may be considered, including additional meeting types (site visits/field visits, small group, one-on-one), periodic project updates for Seaside and the County, and/or providing a project website. It will identify the public outreach that will be provided through the CEQA process and the potential to integrate the two processes. DD&A will submit a Draft Public Participation Plan to FORA for review and comment. Upon receipt of comments, DD&A will revise accordingly and finalize the plan. This scope of work assumes one round of comments from FORA.

DD&A will prepare a mailing/email list of stakeholders and public agencies based on its existing database from previous projects. DD&A will also maintain the project stakeholder and public agency contact database, including a contact management system to trace all contact with stakeholders, other agencies, and members of the public at large.

DD&A shall develop and conduct two (2) community project initiation meetings to include the participation of Seaside, the County, and other jurisdictions/stakeholders.

DD&A shall also develop and conduct two (2) workshops and two (2) open-house presentations to disclose its findings and present a Draft Area Map and Draft Management Plan (please refer to Task 6 and Task 7 below).

DD&A shall also include the services of a qualified biologist or arborist to participate in the community project initiation meetings, workshop meetings, and open-house meetings.

In addition to the responsibilities outlined in Task 11, this scope of work assumes that FORA will be responsible for providing any recording or translating services at these meetings.

This scope of work assumes DD&A will provide all necessary meeting materials, including, but not limited to: agendas, meeting notes, log of comments received, sign-in sheets, poster boards, PowerPoint presentations, etc. DD&A will submit drafts of all meeting materials to FORA and/or Seaside and the County, as determined necessary, for review and comment prior to public meeting distribution.

Deliverables:

- DD&A will prepare a Draft and Final Public Participation Plan.
- DD&A will prepare and maintain a contact database.
- DD&A will provide draft and final meeting materials.
- DD&A will deliver two (2) community project initiation meetings: one (1) for Seaside and one (1) for the County.
- DD&A will deliver two (2) workshop meetings: one (1) for Seaside and one (1) for the County.
- DD&A will deliver two (2) open-house meetings: one (1) for Seaside and one (1) for the County.

Task 3. Agency Presentation Process

DD&A and its included arborist and biologist shall conduct Draft Area Map and Draft Area Management Plan presentations to Seaside and the County. The purpose of these presentations is to receive feedback to finalize the Draft Management Plan as described in Task 9.

DD&A shall develop and conduct two (2) presentations describing the Draft Area Map and Draft Area Management Plan to Seaside: one (1) shall be delivered to the City Council and one (1) to a citizen advisory commission of Seaside's choosing.

DD&A shall develop and conduct two (2) presentations describing the Draft Area Map and Draft Area Management Plan to the County: one (1) shall be delivered to the Board of Supervisors and one (1) shall be delivered to a citizen advisory commission of the County's choosing.

As stated above, this scope of work assumes DD&A will provide all necessary meeting materials, including, but not limited to: agendas, meeting notes, log of comments received, sign-in sheets, poster boards, PowerPoint presentations, etc. DD&A will submit drafts of all meeting materials to FORA and/or Seaside and the County, as determined necessary, for review and comment prior to public meeting distribution.

Deliverables:

- DD&A will provide draft and final meeting materials.
- DD&A will deliver two (2) agency presentations describing the Draft Area Map and Draft Area Management Plan to Seaside: one (1) shall be delivered to the City Council and one (1) to a citizen advisory commission.
- DD&A will deliver two (2) presentations describing the Draft Area Map and Draft Area Management Plan to the County: one (1) shall be delivered to the Board of Supervisors and one (1) shall to a citizen advisory commission.
- DD&A will provide copies of the final meeting materials for distribution to Marina, CSUMB, etc.

Task 4. City of Marina Participation Process

The FORA Board of Directors directed FORA staff to include the City of Marina (Marina) as a participant in this oak woodlands planning effort. The purpose of these presentations is to receive feedback to finalize the Draft Management Plan as described in Task 9. Marina's role shall be to conduct public outreach meetings that take advantage of Seaside and County efforts to conserve oak woodlands.

DD&A shall develop and conduct two (2) presentations to Marina: one (1) shall be delivered to the City County and one (1) shall be delivered to a citizen advisory commission of Marina's choosing. Although not specifically stated in the RFP, this scope of work assumes that the presentations will be descriptions of the Draft Area Map and Draft Area Management Plan, as described in Task 3, above.

As stated above, this scope of work assumes DD&A will provide all necessary meeting materials, including, but not limited to: agendas, meeting notes, log of comments received, sign-in sheets, poster boards, PowerPoint presentations, etc. DD&A will submit drafts of all meeting materials to FORA and/or Marina, as determined necessary, for review and comment prior to public meeting distribution.

Deliverables:

- DD&A will provide draft and final meeting materials.
- DD&A will deliver two (2) presentations describing the Draft Area Map and Draft Area Management Plan to Marina: one (1) shall be delivered to the City Council and one (1) to a citizen advisory commission.

Task 5. California Department of Veterans Affairs – FORA Assistance

In June 2015, the CDVA requested FORA assistance with developing mitigation measures for the CCCVC project. FORA assistance is to consist of 3 – 4 options to mitigate project impacts to oak woodland.

Subsequently, DD&A shall prepare an oak woodlands mitigation strategy for the CDVA CCCVC project. This shall also include sharing of data, information, and proposed management strategies that result in a seamless process for oak woodlands conservation with Seaside and the County.

DD&A proposes the following to successfully complete the mitigation strategy:

1. Utilizing DD&A biologists and contracted arborist, DD&A will develop 3 – 4 options and share with CDVA for comment, looking at ways to combine with the Seaside and County Management Plans, as well as other opportunities within the former Fort Ord;
2. Based on feedback from above, DD&A will prepare a Draft Area Map and Oak Tree Mitigation and Strategy Report, sharing all the Draft Area Map files, data, information, and proposed strategies with CDVA;
3. Present to the Draft Map and Report to the CDVA for review and comment; and
4. Based on comments on the draft, DD&A will prepare a Final Map and Report for the CDVA.

As stated above, this scope of work assumes DD&A will provide all necessary meeting materials, including, but not limited to: agendas, meeting notes, log of comments received, sign-in sheets, poster boards, PowerPoint presentations, etc. DD&A will submit drafts of all meeting materials to FORA and/or CDVA, as determined necessary, for review and comment prior to public meeting distribution.

Deliverables:

- DD&A will provide draft and final meeting materials.
- DD&A will conduct up to two (2) consultant meetings with CDVA representatives; these will be in addition to the two (2) presentations identified below.
- DD&A will develop 3 – 4 options to mitigate CCCVC project oak woodland impacts and present them to the CDVA.
- DD&A will prepare a Draft Area Map and Draft CDVA – Oak Tree Mitigation and Strategy report and present to CDVA for comment.
- DD&A will share all maps, GIS and other data, information, and all proposed strategies with CDVA.
- DD&A shall prepare a final CDVA – Oak Tree Mitigation and Strategy report for CDVA.

Task 6. Draft Oak Woodland Conservation Area Map

Based upon input and information received and collected during Tasks 1, 2, 3, and 4, the DD&A team (e.g., DD&A biologists and contracted arborist) shall complete a final Draft Area Map. DD&A shall use all resources collected in Task 1 and within the polygons identified in BRP Biological Resources Policy B-2 and Programs B-2.1 and B-2.2 for Seaside and the County to complete a Draft Area Map. DD&A shall also incorporate general context for oak woodland and tree protection policies and programs as discussed in Recreation Policy C-1, Biological Resources Policy C-2, and Biological Resources Programs C-2.1, 2.2, 2.3, 2.4, 2.5, and 2.6.

DD&A shall also coordinate oak woodland conservation planning with Marina. This shall include the sharing of data, information, and proposed strategies that would result in a coordinated process for oak management in Seaside and the County.

DD&A shall also incorporate all information collected from Task 1 and Task 2 into the preparation of a Draft Area Map. DD&A will prepare a draft and final Draft Area Map and submit to FORA for review

and comment. Upon receipt of comments, DD&A will revise the map accordingly and finalize the Draft Area Map. This scope of work assumes one round of comments from FORA.

Deliverables:

- DD&A will coordinate and conduct up to 17 meetings as described in Tasks 1 – 5 above (*please note that the RFP states “12 meetings;” however, with DD&A’s assumptions regarding the number meetings in Task 5 and the addition of one project kick-off meeting in Task1, this scope of work assumes 17 meetings*).
- DD&A will prepare a draft and final Draft Area Map for Seaside and the County, in coordination with arborist and biologist.

Task 7. Draft Oak Woodland Management and Monitoring Plan

Using the final Draft Area Map and input from the public participation process, DD&A will prepare a final Draft Management Plan that includes a resource and monitoring strategy.

DD&A shall receive feedback by Task 2 and Task 3 participants during coordination meetings as the Draft Management Plan is developed. DD&A shall also include input, ideas, and best practices identified by Task 2 and Task 3 participants to complete the Draft Management Plan. DD&A shall use the Draft Management Plans for Seaside and the County in conducting the two (2) workshops and two (2) open-house presentations described in Task 2. At the conclusion of the public participation process, DD&A shall present the Draft Management Plans to FORA for review and comment. Upon receipt of comments, DD&A will revise the plan accordingly and finalize the Draft Management Plan. This scope of work assumes one round of comments from FORA.

The Draft Management Plan will specify and include coordination of management measures with the Fort Ord Coordinated Resource Management Planning team (CRMP). The Draft Management Plan shall require, but not be limited to, the following:

- Maintenance of a large, continuous block of oak woodland habitat;
- Access control;
- Erosion control;
- Non-native species eradication;
- Monitoring measures in conformance with the habitat management compliance monitoring protocol specified in the HMP Implementing/Management Agreement; and
- Submission of annual monitoring reports to the CRMP.

Deliverables:

- Draft Oak Woodland Management Plans for Seaside and the County.
- Presentation of the Draft Management Plans to the Fort Ord CRMP for their feedback.

Task 8. Environmental Documents Review and Analysis

CEQA attorney, Ms. Jacqueline Zischke, shall conduct a thorough analysis of available environmental documents that pertain to oak woodland preservation, conservation, and management, as well as adopted plans and policies previously prepared by Seaside, the County, FORA, Marina, CDVA, and other jurisdictions. Ms. Zischke shall focus on compliance with CEQA.

Ms. Zischke, shall craft a legal opinion recommending to Seaside and the County an approach for complying with CEQA law prior to each entity adopting or approving the Draft Area Map and Draft Management Plan.

Ms. Zischke will submit a draft opinion to FORA for review and comment. Upon reception of comments, Ms. Zischke will finalize the opinion and submit to Seaside and the County. This scope of work assumes one round of comments.

Deliverables:

- Draft and final legal opinion recommending how Seaside and the County should approach CEQA compliance in considering a Draft Area Map and Draft Management Plan.

Task 9. Revised Draft Oak Woodland Management and Monitoring Plans

DD&A shall make appropriate revisions to the Draft Management Plans, and produce the Final Draft Management Plans to circulate for public review and comment.

DD&A shall use the Final Draft Management Plans to continue and complete Task 3 and Task 4 (*please note that this is a deviation from the scope in the RFP as the incorrect tasks were referenced*). DD&A shall make all necessary changes to the draft plan following Task 3 and 4 activities. This phase shall require, but not be limited to, the following:

- Deliver the Final Draft Management Plans to Seaside and the County;
- Conduct the four (4) presentations to Seaside and the County as described in Task 3, and the two (2) presentations to Marina as described in Task 4; and
- Conduct up to four (4) additional presentation meetings as directed by FORA.

Deliverables:

- Final Draft Management Plans for Seaside and County.
- Conduct up to four (4) additional presentation meetings as directed by FORA.
- Complete the presentations to Seaside, the County, and Marina as described in Tasks 3 and 4.

Task 10. Final – Draft Oak Woodland Area Management and Monitoring Plans

DD&A will make the final appropriate revisions to the Final Draft Area Management Plans and produce a Final – Draft Management and Monitoring Plans to comply with BRP Reassessment Report Biological Resources Policy B-2 and Programs B-2.1 and B-2.2 for Seaside and the County.

Deliverables:

- City of Seaside Final – Draft Management Plan.
- County of Monterey Final – Draft Management Plan.

Task 11. Mutual Responsibilities Related to Scope of Work

Close coordination will be required between FORA staff, Seaside staff, County staff, CDVA staff, and the DD&A Team. The mutual responsibilities related to the Scope of Work are as follows:

- FORA staff will provide a project manager as a single point of contact.
- FORA staff, from a range of divisions, shall attend and participate in project meetings as appropriate.
- FORA staff will support the consultant's public engagement throughout the project and solicit the attendance of third parties whose participation FORA deems important.
- FORA will make every effort to ensure the attendance of elected officials, committee members, and stakeholders as appropriate at key meetings and presentations.
- FORA will provide appropriate meeting room(s) for any public engagement meetings, workshops, presentations, and studio workspace, including securing the space.
- DD&A shall provide FORA staff with monthly project status reports (1 page).

Section 4. Schedule

DD&A has placed great importance on the selection of a project team to meet the needs of the project and its timeline. In response to FORA’s RFP, DD&A has assembled a team of biologists, an arborist, and a CEQA attorney that have the requisite background to provide the services necessary to satisfy the project requirements. Each has reviewed their workload to determine their availability and assure responsive services. Our experienced project team is immediately available to meet FORA’s needs for the project. DD&A will ensure that this project remains a top priority to our firm and that staff is always immediately available. The table below identifies the tasks and timelines for each task to successfully complete the project by December 2016.

DRAFT PROJECT TIMELINE

Task	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
1. Background Data Collection/Context	Shaded	Shaded							
2. Public Participation Process		Shaded		Shaded					
3. Agency Presentation Process							Shaded		
4. City of Marina Participation Process							Shaded		
5. CDVA – FORA Assistance			Shaded	Shaded	Shaded	Shaded	Shaded	Shaded	Shaded
6. Draft Area Map			Shaded						
7. Draft Management Plan			Shaded						
8. CEQA Review and Analysis						Shaded	Shaded	Shaded	Shaded
9. Revised Draft Management Plan					Shaded	Shaded			
10. Final – Draft Management Plan								Shaded	Shaded
11. Mutual Responsibilities	Shaded	Shaded	Shaded	Shaded	Shaded	Shaded	Shaded	Shaded	Shaded

DDA Cost Estimate
Draft Oak Woodland Conservation Area Map and
Draft Oak Woodland Area Management and Monitoring Plan

TASKS #	Draft Oak Woodland Conservation Area Map and Draft Oak Woodland Area Management and Monitoring Plan	Principal	Senior Project Manager	Senior Environmental Scientist	GIS Manager	Associate Scientist	Assistant Scientist	Graphics/GIS	Administration	Subconsultant (Arborist)	Subconsultant (Attorney)	Expenses	Administrative Fee	Task Total
		Rate \$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
		215.00	155.00	145.00	125.00	103.00	92.00	98.00	60.00					
1	Background Data Collection and Context													
	Kick-Off		4	4		4	2	2	2	\$ 400		\$ 25	\$ 64	\$ 2,601
	Background Data Review		6	6	6	4	4			\$ 2,000	\$ 7,200	\$ 25	\$ 1,384	\$ 13,939
	Biological Baseline Conditions		8	40	32	56	56	16		\$ 8,000		\$ 250	\$ 1,238	\$ 33,016
	Draft and Final Background/Data Report		6	10	12	18	20	6	4	\$ 4,000		\$ 25	\$ 604	\$ 13,031
2	Public Participation Process													
	Draft and Final Public Participation Plan and Database	2	2				8		6			\$ 10	\$ 2	\$ 1,848
	Community Project Initiation Meetings		8	8			4		4	\$ 1,200		\$ 70	\$ 191	\$ 4,469
	Public Workshop Meetings		8	8			4		4	\$ 1,200		\$ 70	\$ 191	\$ 4,469
	Open-House Meetings		8	8			4		4	\$ 1,200		\$ 70	\$ 191	\$ 4,469
3	Agency Presentation Process													
	Seaside Meetings		8	8			4		4	\$ 1,200		\$ 50	\$ 188	\$ 4,446
	County Meetings		8	8			4		4	\$ 1,200		\$ 100	\$ 195	\$ 4,503
4	City of Marina Participation Process		8	8			4	4	1	\$ 1,200		\$ 50	\$ 188	\$ 4,658
5	CDVA - FORA Assistance													
	Options Preparation		4	8		4	8	4	2	\$ 400		\$ 10	\$ 62	\$ 3,912
	Options Meeting		4			4		2	2			\$ 25	\$ 4	\$ 1,377
	Draft and Final Mitigation and Strategy Plan		2			8	10			\$ 400		\$ 10	\$ 62	\$ 2,526
	Mitigation and Strategy Meetings		8			8						\$ 25	\$ 4	\$ 2,093
6	Draft Oak Woodland Conservation Area Map		4	6	12		4	4		\$ 1,000		\$ 75	\$ 161	\$ 4,986
7	Draft Oak Woodland Management and Monitoring Plan		4	16	10	24	30	4	2	\$ 2,000		\$ 50	\$ 308	\$ 12,292
	CRMP Presentation		4	4			2		2	\$ 300		\$ 25	\$ 49	\$ 1,878
8	Environmental Documents Review and Analysis													
	Draft and Final Legal Opinion	4	4	30			8				\$ 18,000	\$ 10	\$ 2,702	\$ 27,278
9	Revised Draft Oak Woodland Management and Monitoring Plan	1	4	6	6	8	20	4	6	\$ 4,000		\$ 25	\$ 604	\$ 10,500
	Potential Additional Presentations (4)		28			14	4	4	4	\$ 1,600		\$ 100	\$ 255	\$ 8,737
10	Final - Draft Oak Woodland Area Management and Monitoring Plan	1	8	4	4	10	16	2	6	\$ 2,000		\$ 10	\$ 302	\$ 7,905
	Production Expenses		2						8			\$ 750	\$ 113	\$ 1,653
11	Mutual Responsibilities - FORA													
	TOTAL HOURS	8	150	182	82	162	216	52	65					917
	TOTAL LABOR COST	\$ 1,720	\$ 23,250	\$ 26,390	\$ 10,250	\$ 16,686	\$ 19,872	\$ 5,096	\$ 3,900	\$ 33,300	\$ 25,200	\$ 1,860	\$ 9,054	\$ 176,578

NOTES Assumes all electronic copies of review draft documents.
Coordination with FORA as part of Task 11 is included as project

GENERAL PROVISIONS

1. INDEPENDENT CONSULTANT. At all times during the term of this Agreement, CONSULTANT shall be an independent Consultant and shall not be an employee of FORA. FORA shall have the right to control CONSULTANT only insofar as the results of CONSULTANT'S services rendered pursuant to this Agreement.

2. TIME. CONSULTANT shall devote such services pursuant to this Agreement as may be reasonably necessary for satisfactory performance of CONSULTANT'S obligations pursuant to this Agreement. CONSULTANT shall adhere to the Schedule of Activities shown in Exhibit "A".

3. INSURANCE. MOTOR VEHICLE INSURANCE. CONSULTANT shall maintain insurance covering all motor vehicles (including owned and non-owned) used in providing services under this Agreement, with a combined single limit of not less than \$100,000/\$300,000.

4. CONSULTANT NO AGENT. Except as FORA may specify in writing, CONSULTANT shall have no authority, express or implied to act on behalf of FORA in any capacity whatsoever as an agent. CONSULTANT shall have no authority, express or implied, pursuant to this Agreement, to bind FORA to any obligation whatsoever.

5. ASSIGNMENT PROHIBITED. No party to this Agreement may assign any right or obligation pursuant to this Agreement. Any attempted or purported assignment of any right or obligation pursuant to this Agreement shall be void and of no effect.

6. PERSONNEL. CONSULTANT shall assign only competent personnel to perform services pursuant to this Agreement. In the event that FORA, in its sole discretion, at any time during the term of this Agreement, desires the removal of any person or persons assigned by CONSULTANT, CONSULTANT shall remove any such person immediately upon receiving notice from FORA of the desire for FORA for the removal of such person or person.

7. STANDARD OF PERFORMANCE. CONSULTANT shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which CONSULTANT is engaged in the geographical area in which CONSULTANT practices his profession. All products and services of whatsoever nature, which CONSULTANT delivers to FORA pursuant to this Agreement, shall be prepared in a thorough and professional manner, conforming to standards of quality normally observed by a person practicing in CONSULTANT'S profession. FORA shall be the sole judge as to whether the product or services of the CONSULTANT are satisfactory but shall not unreasonably withhold its approval.

8. CANCELLATION OF AGREEMENT. Either party may cancel this Agreement at any time for its convenience, upon written notification. CONSULTANT shall be entitled to receive full payment for all services performed and all costs incurred to the date of receipt entitled to no further compensation for work performed after the date of receipt of written notice to cease work shall become the property of FORA.

9. PRODUCTS OF CONTRACTING. All completed work products of the CONSULTANT, once accepted, shall be the property of FORA. CONSULTANT shall have the right to use the data and products for research and academic purposes.

10. INDEMNIFY AND HOLD HARMLESS. CONSULTANT is to indemnify, defend, and hold harmless FORA, its officers, agents, employees and volunteers from all claims, suits, or actions of every name, kind and description, brought forth on account of injuries to or death of any person or damage to property arising from or connected with the willful misconduct, negligent acts, errors or omissions, ultra-hazardous activities, activities giving rise to strict liability, or defects in design by the CONSULTANT or any person directly or indirectly employed by or acting as agent for CONSULTANT in the performance of this Agreement, including the concurrent or successive passive negligence of FORA, its officers, agents, employees or volunteers.

It is understood that the duty of CONSULTANT to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. Acceptance of insurance certificates and endorsements required under this Agreement does not relieve CONSULTANT from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply whether or not such insurance policies have been determined to be applicable to any of such damages or claims for damages.

FORA is to indemnify, defend, and hold harmless CONSULTANT, its employees and sub-consultants, from all claims, suits, or actions of every name, kind and description, brought forth on account of injuries to or death of any person or damage to property arising from or connected with the willful misconduct, negligent acts, errors or omissions, ultra-hazardous activities, activities giving rise to strict liability, or defects in design by FORA or any person directly or indirectly employed by or acting as agent for FORA in the performance of this Agreement, including the concurrent or successive passive negligence of CONSULTANT, its officers, agents, employees or volunteers.

11. PROHIBITED INTERESTS. No employee of FORA shall have any direct financial interest in this agreement. This agreement shall be voidable at the option of FORA if this provision is violated.

12. CONSULTANT- NOT PUBLIC OFFICIAL. CONSULTANT possesses no authority with respect to any FORA decision beyond the rendition of information, advice, recommendation or counsel.

~~Firebreaks should be designed to protect structures in Polygon 31b from potential wildfires in Polygon 31a. Barriers should be designed to prohibit unauthorized access into Polygon 31a. [Topic III-85]~~

~~Responsible Agency: Del Rey Oaks~~

~~Status – Del Rey Oaks: Deed restrictions require implementation and compliance with HMP habitat management requirements. MOA and HMP Implementing/Management Agreement with FORA also requires compliance with HMP requirements. To date, no development adjacent to habitat areas is approved.~~

Biological Resources Policy B-2: As site-specific development plans for a portion of the Reconfigured POM Annex Community (Polygon 20c) and the Community Park in the University Planning Area (Polygon 18) are formulated, the City shall coordinate with Monterey County, California State University, FORA and other interested entities in the designation of an oak woodland conservation area connecting the open space lands of the habitat management areas on the south of the landfill polygon (8a) in the north.

Program B-2.1: For lands within the jurisdictional limits of the City that are components of the designated oak woodland conservation area, the City shall ensure that those areas are managed to maintain or enhance habitat values existing at the time of base closure so that suitable habitat is available for the range of sensitive species known or expected to use these oak woodland environments. Management measures shall include, but not limited to maintenance of a large, contiguous block of oak woodland habitat, access control, erosion control and non-native species eradication. Specific management measures should be coordinated through the CRMP. [Topic III-86]

Responsible Agency: Seaside

Status – Seaside: An oak woodland conservation area has not been designated. Planning for Polygon 20c recently commenced with the City's processing of the Monterey Downs, Monterey Horse Park, and Veterans' Cemetery projects.

Program B-2.2: For lands within the jurisdictional limits of the City that are components of the designated oak woodland conservation area, the City shall monitor, or cause to be monitored, those areas in conformance with the habitat management compliance monitoring protocol specified in the HMP Implementing/Management Agreement and shall submit annual monitoring reports to the CRMP. [Topic III-87]

Responsible Agency: Seaside

Status – Seaside: An oak woodland conservation area has not been designated, therefore, no monitoring has occurred.

~~**Biological Resources Policy B-2:** As site-specific planning proceeds for Polygons 8a, 16, 17a, 19a, 21a, and 21b, the County shall coordinate with the Cities of Seaside and Marina, California State University, FORA and other interested entities in the designation of an oak woodland conservation area connecting the open space lands of the habitat management areas on the south, the oak woodland corridor in Polygons 17b and 11a on the east, and the oak woodlands surrounding the former Fort Ord landfill in Polygon 8a on the north. Oak woodlands areas are depicted in Figure 4.4-~~

~~**Program B-2.1:** For lands within the jurisdictional limits of the County that are components of the designated oak woodland conservation area, the County shall ensure that those areas are managed to maintain or enhance habitat values existing at the time of base closure so that suitable habitat is available for the range of sensitive species known or expected to use those oak woodland environments. Management measures shall include, but not be limited to maintenance of~~

Category III

Firebreaks should be designed to protect structures in Polygon 31b from potential wildfires in Polygon 31a. Barriers should be designed to prohibit unauthorized access into Polygon 31a. [Topic III-85]

Responsible Agency: Del Rey Oaks

Status – Del Rey Oaks: Deed restrictions require implementation and compliance with HMP habitat management requirements. MOA and HMP Implementing/Management Agreement with FORA also requires compliance with HMP requirements. To date, no development adjacent to habitat areas is approved.

Biological Resources Policy B-2: As site-specific development plans for a portion of the Reconfigured POM Annex Community (Polygon 20c) and the Community Park in the University Planning Area (Polygon 18) are formulated, the City shall coordinate with Monterey County, California State University, FORA and other interested entities in the designation of an oak woodland conservation area connecting the open space lands of the habitat management areas on the south of the landfill polygon (8a) in the north.

Program B-2.1: For lands within the jurisdictional limits of the City that are components of the designated oak woodland conservation area, the City shall ensure that those areas are managed to maintain or enhance habitat values existing at the time of base closure so that suitable habitat is available for the range of sensitive species known or expected to use these oak woodland environments. Management measures shall include, but not limited to maintenance of a large, contiguous block of oak woodland habitat, access control, erosion control and non-native species eradication. Specific management measures should be coordinated through the CRMP. [Topic III-86]

Responsible Agency: Seaside

Status – Seaside: An oak woodland conservation area has not been designated. Planning for Polygon 20c recently commenced with the City's processing of the Monterey Downs, Monterey Horse Park, and Veterans' Cemetery projects.

Program B-2.2: For lands within the jurisdictional limits of the City that are components of the designated oak woodland conservation area, the City shall monitor, or cause to be monitored, those areas in conformance with the habitat management compliance monitoring protocol specified in the HMP Implementing/Management Agreement and shall submit annual monitoring reports to the CRMP. [Topic III-87]

Responsible Agency: Seaside

Status – Seaside: An oak woodland conservation area has not been designated, therefore, no monitoring has occurred.

Biological Resources Policy B-2: As site-specific planning proceeds for Polygons 8a, 16, 17a, 19a, 21a, and 21b, the County shall coordinate with the Cities of Seaside and Marina, California State University, FORA and other interested entities in the designation of an oak woodland conservation area connecting the open space lands of the habitat management areas on the south, the oak woodland corridor in Polygons 17b and 11a on the east, and the oak woodlands surrounding the former Fort Ord landfill in Polygon 8a on the north. Oak woodlands areas are depicted in Figure 4.4-1

Program B-2.1: For lands within the jurisdictional limits of the County that are components of the designated oak woodland conservation area, the County shall ensure that those areas are managed to maintain or enhance habitat values existing at the time of base closure so that suitable habitat is available for the range of sensitive species known or expected to use those oak woodland environments. Management measures shall include, but not be limited to maintenance of

Category III

large, contiguous block of oak woodland habitat, access control, erosion control and non-native species eradication. Specific management measures should be coordinated through the CRMP. [Topic III-88]

Responsible Agency: County

Status – Monterey County: An oak woodland conservation area has not been designated. HMP habitat/development designations were revised for some of these polygons as part of the East Garrison/Parker Flats Land Swap Agreement (LSA). Planning for this area is being conducted by the City of Seaside on behalf of Monterey County, as the City processes the application for the Monterey Downs, Monterey Horse Park, and Veterans' Cemetery projects.

Program B-2.2: For lands within the jurisdictional limits of the County that are components of the designated oak woodland conservation area, the County shall monitor, or cause to be monitored, those areas in conformance with the habitat management compliance monitoring protocol specified in the HMP Implementing/Management Agreement and shall submit annual monitoring reports to the CRMP. [Topic III-89]

Responsible Agency: County

Status – Monterey County: An oak woodland conservation area has not been designated. HMP habitat/development designations were revised for some of these polygons as part of the East Garrison/Parker Flats Land Swap Agreement (LSA).

Biological Resources Policy C-2: The [jurisdiction] shall encourage the preservation and enhancement of oak woodland elements in the natural and built environments. Refer to Figure 4.4-1 for general location of oak woodlands in the former Fort Ord.

Program C-2.1: The City shall adopt an ordinance specifically addressing the preservation of oak trees. At a minimum, this ordinance shall include restrictions for the removal of oaks of a

certain size, requirements for obtaining permits for removing oaks of the size defined, and specifications for relocation or replacement of oaks removed. [Topic III-90]

Responsible Agency: Seaside

Status – Seaside: The City's tree ordinance, Chapter 8.54 of the municipal code, does not specifically address oak trees or oak woodland.

Program C-2.2: [Marina] **Program C-2.5** [Seaside] **Program C-2.4** [County] Where development incorporates oak woodland elements into the design, the [jurisdiction] shall provide the following standards for plantings that may occur under oak trees; 1) planting may occur within the dripline of mature trees, but only at a distance of five feet from the trunk and 2) plantings under and around oaks should be selected from the list of approved species compiled by the California Oaks Foundation (see Compatible Plants Under and Around Oaks). [Topic III-91]

Responsible Agencies: Marina, Seaside, County

Status – Marina: The City's tree ordinance, Chapter 17.51 of the municipal code, does not specifically address oak trees or oak woodland.

Status – Seaside: The City's tree ordinance, Chapter 8.54 of the municipal code, does not specifically address oak trees or oak woodland.

Status – Monterey County: The County's tree ordinance, Chapter 16.60 of the County code, restricts the removal of oak trees. Replacement planting standards are not included in the code.

Biological Resources Policy D-2: The [jurisdiction] shall encourage and participate in the preparation of educational materials through various media sources which describe the biological resources on the former Fort Ord, discuss the importance of the HMP and

FORT ORD REUSE AUTHORITY BOARD REPORT

BUSINESS ITEMS

Subject:	Water Augmentation: Planning Process	
Meeting Date:	May 13, 2016	ACTION
Agenda Number:	6c	

RECOMMENDATION(S):

Authorize the Executive Officer to execute the Three Party Planning Memorandum of Understanding (MOU) (**Attachment A**).

BACKGROUND/DISCUSSION:

The Fort Ord Reuse Authority (FORA) and Marina Coast Water District (MCWD) Board of Directors approved a Hybrid Alternative (Recycled & Desalinization components) in order to implement the Regional Urban Water Augmentation Project (RUWAP) on June 10, 2005. FORA and MCWD then agreed upon a modified RUWAP Hybrid Alternative to provide 1,427 AFY of recycled water to the Ord Community without the need for seasonal storage, resulting in an additional FORA Board Resolution No. 07-10 (May 2007), allocating 1,427 AFY of RUWAP recycled water to the land use jurisdictions. That leaves 973 AFY of "other" augmentation water for the Ord Community (Additional Water Augmentation) once a feasibility analysis is performed on the future water component.

Earlier this year, the FORA Board of Directors ("Board") unanimously endorsed a joint water supply planning process among FORA, Monterey Regional Water Pollution Control Agency (MRWPCA), and MCWD on October 9, 2015. On December 11, 2015, MCWD and FORA agreed in a Memorandum of Agreement resolving the 2015/16 budget dispute to "participate in a tripartite planning process with MRWPCA" in order to study and identify water sources to supply the additional 973 AFY of Additional Water Augmentation. The Parties recognized that there could be a mix of different sources of water to meet the Additional Water Augmentation Component, including water conservation, a possible increase or decrease to the Advanced Treated Water (ATW) component, and other available options.

Therefore, staff has prepared an MOU, negotiated by the Executive Officer, and approved by MWRPCA and MCWD Boards, to guide the Three Party Planning Process. The three parties agree to:

- 1) Study and identify a mix of water sources, options, and alternatives necessary to provide the Additional Augmentation Water need.
- 2) Equally fund the study (note: FORA staff is authorized to contribute up to \$157,000 in the current year's budget.).
- 3) Establish an Ad-Hoc Technical Advisory Group (TAG), staffed by the land use Jurisdictions and serve as liaisons during the course of the study.

Staff is preparing the Study's draft Scope of Services in coordination with MCWD and MRWPCA, and, upon execution of the MOU, will prepare an RFP for professional services. Staff plans to bring the RFP and the final Scope of Services back to the Board in July.

Staff recommends that the Board authorize the Executive Officer to execute the Three-Party Planning MOU as attached.

FISCAL IMPACT:

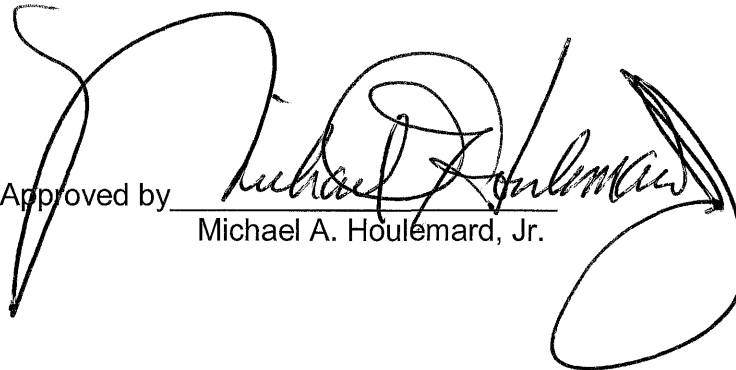
Reviewed by FORA Controller 

Funding is included in the approved 2015/16 mid-year budget.

COORDINATION:

Authority Counsel, Administrative and Executive Committees, MCWD, MRWPCA.

Prepared by  Peter Said Reviewed by  Steve Endsley

Approved by  Michael A. Houlemard, Jr.

**MEMORANDUM OF UNDERSTANDING
REGARDING FORT ORD WATER AUGMENTATION AND A THREE
PARTY EFFORT TO STUDY ALTERNATIVES**

This Memorandum of Understanding Regarding Fort Ord Water Augmentation Planning (MOU) is made and entered into by and among the **FORT ORD REUSE AUTHORITY (FORA)**, the **MARINA COAST WATER DISTRICT (MCWD)**, and **MONTEREY REGIONAL WATER POLLUTION CONTROL AGENCY (PCA)** (each a “Party” and collectively, as the “Parties”).

WITNESSETH THAT:

- A. FORA has determined in its Base Reuse Plan adopted June 1997 (BRP) that new additional facilities capable of delivering 2,400 acre-feet per year (AFY) of water for the redevelopment of the Fort Ord Community are required; and
- B. In accordance with Section 1.3 of the 1998 Water/Wastewater Facilities Agreement (Facilities Agreement) “FORA and MCWD intend to establish terms and conditions for FORA to plan and arrange for the provision of the facilities, and for MCWD to acquire, construct, operate, and furnish the facilities, to benefit mutually the service area and the area within MCWD’s jurisdictional Boundaries;” and
- C. MCWD will design, and construct new water facilities as FORA, in consultation with MCWD, reasonably determines are necessary for the service area and to support the BRP recovery program, in accordance with Section 3.2.1 of the Facilities Agreement, and MCWD will recover all of its direct and indirect, short term costs of furnishing facilities to the service area in accordance with Section 7.1.2 of the Facilities Agreement; and
- D. The FORA and MCWD Board of Directors approved a recommendation consisting of a hybrid of two projects (Recycled & Desalinization) in order to implement the Regional Urban Water Augmentation Project (RUWAP) on June 10, 2005, at a joint meeting of the Boards in order to provide the 2,400 AFY of water required by the California Environmental Quality Act Environmental Impact Report associated with the BRP to mitigate the reuse of the closed former Fort Ord US Army Military Reservation; and
- E. RUWAP 1,427 AFY Recycled Water Component.
 - 1) FORA and MCWD agreed upon a modified RUWAP Hybrid Alternative to provide 1,427 AFY of recycled water to the Ord Community without the need for seasonal storage, and this in turn resulted in the FORA Board adopting Resolution No. 07-10 (May 2007), which allocated that 1,427 AFY of RUWAP recycled water to its member agencies having land use jurisdiction (hereafter referred to as the “Recycled Water Project”).

2) PCA Board approved in its Resolution Number 2015-24 on October 8, 2015 The Pure Water Monterey Project which includes: construction and operation of all source water facilities, Product Water Conveyance Facilities, Advanced Water Treatment Facility (AWTF), and other improvements at the Regional Treatment Plant site, and other System Improvements described in the EIR for the Pure Water Monterey Project.

3) FORA Board of Directors unanimously endorsed the PCA Pure Water Monterey Project as a potential supplier of augmented water to the Ord Community on October 9, 2015.

4) On April 8, 2016, MCWD and PCA entered into that certain Pure Water Delivery and Supply Project Agreement wherein the Product Water Conveyance Facilities will be designed, constructed, owned, and operated by MCWD with a capacity sufficient to convey the 1,427 AFY of advance treated water and wherein MCWD will have the right to utilize up to and including a net 1,427 AFY of the AWTF's treatment capacity to implement FORA Board Resolution 07-10.

F. Additional 973 AFY Augmentation Water Component.

1) As a result of the RUWAP Recycled Water Project and the Pure Water Monterey Project, there still exists 973 AFY of augmentation water needed for the Ord Community (Additional Water Augmentation).

2) FORA Board of Directors unanimously endorsed a joint water supply planning process among FORA, PCA, and MCWD on October 9, 2015.

3) MCWD and FORA agreed in a Memorandum of Agreement resolving the 2015/16 budget dispute, and approved by the FORA Board of Directors on December 11, 2015, to "participate in a tripartite planning process with PCA;" in order to study and identify water sources to supply the additional 973 AFY of Additional Water Augmentation.

4) The Parties recognize that there could be a mix of different sources of water to meet the 973 AFY of Additional Water Augmentation, including water conservation and to possibly increase or decrease the advance treated water component.

NOW, THEREFORE, based on the foregoing and in consideration of the mutual terms, covenants and conditions contained in this MOU and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Purpose. The Parties agree:

1.1. To study and identify a mix of water sources, options, and alternatives necessary to provide the 973 AFY of Additional Augmentation Water;

- 1.2. To study and identify whether more or less than the 1,427 AFY of advance treated water is needed to serve the Ord Community so that Phase 2 of the Pure Water Monterey Project can be properly sized and financed to serve the Ord Community, recognizing that any change to FORA Resolution No. 07-10 will need the prior approval of the FORA Board of Directors and the FORA member jurisdictions named in the resolution.
2. General Principles. The Parties agree that the following General Principles will inform and guide the Three Party Planning (TPP) effort and act as a mandate to perform the water supply planning specified herein:
 - 2.1. Each Board shall support in good faith the three-party planning effort.
 - 2.2. The TPP effort shall explore the most cost effective and technically efficient mix of advance treated water, conservation, desalinization, groundwater recharge and recovery, and other water sources, options, and alternatives.
 - 2.3. The TPP shall emphasize strategies that lower the cost burden on ratepayers and end users, such as economies of scale.
 - 2.4. MRWPCA, MCWD and FORA will equally contribute monies for the TPP effort. The Parties hereby agree to a total TPP budget for Fiscal Year 2016/17 of \$471,000, i.e., \$157,000 per Party and to so provide in their respective budgets. Additional funds may be considered as an amendment to this MOU if the parties desire to continue cooperative planning past Fiscal Year 2016/17 or to budget more than \$471,000 for Fiscal Year 2016/17 and/or for future fiscal years.
 - 2.5. Written agreements on funding, budgeting, , and other deal points shall be returned to each of the three Boards for specific review, consideration and approval, prior to execution.
 - 2.6. FORA shall actively consider how its Water Augmentation mitigation dollars may be applied to the Recycled Water Project Component and the Additional Augmentation Water Component, at all times subject to specific FORA Board approval.
 3. The Study. To carryout Section 1 above, Parties agree to perform the following (collectively, the “Study”):
 - 3.1. An economic study: to determine the economics of each option, the direct and indirect costs, and the potential scope.
 - 3.2. A feasibility study: to include cost/benefit analysis and what the feasibility of implementing each option may be in regards to existing policy, regulations, and constraints.
 - 3.3. A technical study: to determine what the technical requirements, designs and constraints are for each option, and their impacts on the economics and feasibility of each option.

3.4. A comparative analysis: To determine a recommended Water Augmentation Mix and will include an assessment of the existing Recycled Water Project and the future impacts in order to determine the best 'mix' for an "all-of-the-above" solution and to help the Parties determine the potential level of effort needed for Additional Water Augmentation.

3.5. Reserved

3.6. Reserved

3.7. The Parties agree that, at different stages, two-party and/or multi-party agreements may be recommended to the respective Boards to advance identified water augmentation projects; provided that the Parties will review and recommend to the FORA Board an Additional Water Augmentation Project or projects.

3.8. The Parties agree the FORA Board will review and select a Preferred Water Augmentation Mix within 120 days of submittal of a recommendation. Selection is defined as a single majority vote of the FORA Board. The term "Preferred Water Augmentation Mix" (PWAM) shall mean the FORA Board-selected Additional Water Augmentation Project or mix of projects. The PWAM shall be the primary outcome of the Study, and will be the basis for the FORA Board's approved Additional Water Augmentation Project or projects to be developed by MCWD pursuant to the Facilities Agreement.

3.9. Term of this MOU. The term of this MOU shall commence as of July 1, 2015, and shall terminate on June 30, 2017, unless amended or extended by mutual agreement of the Parties.

4. Roles and Responsibilities

4.1. FORA responsibilities are as follows:

- 4.1.1. Lead agency for the Study.
- 4.1.2. Participate in the needs assessment & data gathering for the Study.
- 4.1.3. Participate in the community engagement planning.
- 4.1.4. Present and Participate in community engagement.
- 4.1.5. Establish a Technical Advisory Group.
- 4.1.6. Monitor consultant performance.
- 4.1.7. Select a Preferred Water Augmentation Mix consisting of an Additional Water Augmentation Project or projects.
- 4.1.8. Review and consider provision of FORA CIP mitigation funding for the implementation of the Recycled Water Project and an Additional Water Augmentation Project or Projects.

4.2. MWRPCA's responsibilities are as follows:

- 4.2.1. Participate in the needs assessment & data gathering for the Study
- 4.2.2. Consider and recommend a Preferred Water Augmentation Mix to the FORA Board.
- 4.2.3. Participate in the community engagement planning.
- 4.2.4. Participate in community engagement.
- 4.2.5. Participate in the Technical Advisory Group.

4.3. MCWD's responsibilities are as follows:

- 4.3.1. Participate in the needs assessment & data gathering for the Study
- 4.3.2. Consider and recommend a Preferred Water Augmentation Mix to the FORA Board
- 4.3.3. Participate in the community engagement planning
- 4.3.4. Review and consider provision of funding, including but not limited to FORA CIP mitigation funding, Ord Community service area rates, grants, and loans, for the implementation of the FORA Board-selected Additional Water Augmentation Project or projects.
- 4.3.5. Lead Agency for the implementation of the Preferred Water Augmentation Mix pursuant to Section 3.2.1 of the Facilities Agreement.
- 4.3.6. Participate in the Technical Advisory Group.

5. Funding

- 5.1. The Parties agree to fund the (TPP) with equal matching contributions.
- 5.2. Initial Consultant Costs of Up to \$150,000 for Fiscal Year 2016/17
 - 5.2.1. The Parties agree FORA will fund one-third of initial consultant costs up to \$50,000 for Fiscal Year 2016/17.
 - 5.2.2. The Parties agree MCWD will fund one-third of initial consultant costs up to \$50,000 for Fiscal Year 2016/17.
 - 5.2.3. The Parties agree PCA will fund one-third of initial consultant costs up to \$50,000 for Fiscal Year 2016/17.
 - 5.2.4. The Parties agree FORA will invoice MCWD one-third of the initial consultant invoice. MCWD will pay FORA's invoices within 30 days, up to \$50,000 for Fiscal Year 2016/17.
 - 5.2.5. The Parties agree FORA will invoice PCA one-third of the initial consultant invoice. PCA will pay FORA's invoices within 30 days, up to \$50,000 for Fiscal Year 2016/17.

5.3 If additional contributions are required to complete the Study, the Parties agree staff shall recommend to their board an increase in the contribution amount as needed up to the budget for that fiscal year. Section 2.4 specifies the approved TPP budget for Fiscal Year 2016/17.

5.4 The Parties agree to include in their respective agency Budget a line item for the TPP until the purpose is completed. If future funding is required to continue the Study beyond FY 2016/17, staff shall propose the following fiscal year's budget and present it to their respective Boards for consideration no later than the last day of February. The Parties agree the fiscal year is to start July 1.

5.5. The Parties agree to develop in good faith a funding strategy for the implementation of the selected Additional Water Augmentation Project or projects.

6. Requirements

6.1. The Parties agree that FORA shall be the lead agency for the Study and FORA is required to conduct the consultant selection process, negotiating a contract, and monitoring contract performance.

6.2. The Parties agree that FORA shall establish a Technical Advisory Group (TAG).

6.3. Nothing in this MOU modifies the 1998 Water/Wastewater Facilities Agreement between MCWD and FORA wherein MCWD shall be the lead agency to implement an Additional Water Augmentation Project or projects and shall be the CEQA Lead Agency. FORA shall act as a CEQA Responsible Agency for the Additional Water Augmentation Project or projects. The Parties recognize that project implementation is not a part of the TPP Effort.

7. Technical Advisory Group (TAG)

7.1. Purpose of the Group is to provide the Parties with technical advice during the Study and to perform the following functions:

7.1.1. The TAG is to act as the main point of contact to collect and/or disseminate essential data necessary for the Study.

7.1.2. The TAG is to review presented information/designs and provide input or feedback on behalf of the jurisdictions listed in Section 7.8.

7.1.3. Members of the TAG shall be responsible to gather and disseminate data concerning the Study to their respective jurisdictions.

7.2. Composition of the TAG shall consist of one staff member each from FORA, Marina, Seaside, Del Rey Oaks, Monterey County, CSUMB, UCSC, PCA, MCWD and MPC. FORA staff shall chair the TAG.

7.3. Appointment to the TAG shall be made by the FORA Administrative Committee based upon nominations from the respective jurisdictions.

7.4. Frequency of meetings shall be once every two months, or as the chair determines based on Study status.

7.5. The TAG shall be appointed within 120 days of signing this MOU, and dissolved upon selection of a Preferred Water Augmentation Mix by the FORA Board.

8. Consultant/Contractor Selection for Study Work

8.1. A Selection committee will be established for the requirements development and review of requests and evaluation criteria, interviewing, evaluation of proposals, and selection of consultants and/or contractors to conduct the Study.

8.2. The committee shall be comprised of 3 staff members, 1 from each of The Parties.

8.3. It is recommended the committee members follow one of the two consultant selection procedures:

8.3.1. Engineering Firm Selection Process: Recommendations for Small Public Water Systems Utilizing CDPH Infrastructure Funding, California Department of Public Health, Division of Drinking Water and Environmental Management, August 2012.

8.3.2. Consultant Selection Guidebook: Procedures for Selecting Consultants for FHWA Federal-Aid Projects and State Funded Projects, STATE OF CALIFORNIA, Department of Transportation, Division of Local Assistance, Office of Procedures Development, January 2002, as may be updated from time to time.

8.4. It is recommended that the committee members give priority to consultants and contractors able to demonstrate a mature project management model utilizing an earned value management system.

IN WITNESS WHEREOF, FORA, MCWD and MRWPCA execute this Agreement:

FORA

Approved as to form:

By _____
Michael A. Houlemard, Jr.
Executive Officer

Date

By _____
Jon Giffen
Authority Counsel

Date

MCWD

By _____
Keith Van Der Maaten
General Manager

Date

By _____
Roger Masuda
Authority Counsel

Date

MRWPCA

By _____
Paul Sciuto
General Manager

Date

By _____
Rob Wellington
Authority Counsel

Date

FORT ORD REUSE AUTHORITY BOARD REPORT

BUSINESS ITEMS

Subject:	Consider Resolutions Adopting Marina Coast Water District's Compensation Plan		
Meeting Date:	May 13, 2016	ACTION	
Agenda Number:	6d		

RECOMMENDATION(S):

Consider Resolution Nos. 16-XX and 16-XX Adopting a Compensation Plan for Base-wide Water and Sewer Services on the Former Fort Ord (**Attachment A and B**).

BACKGROUND/DISCUSSION:

The 1998 Water Wastewater Facilities Agreement (FA) assigns Marina Coast Water District (MCWD) the responsibility to keep a fund for the Ord Community separate from the general MCWD operation. The Ord Community fund has its own line items and account numbers, giving MCWD the ability to report on revenues and expenses for the service area (Section 7.1.1). The Water Wastewater Oversight Committee (WWOC) is responsible for reviewing and recommending Budgets and Compensation Plans (also referred to as a Budget) for the Ord Community (per Section 4.2.2.5 and Section 7.1.3 of the FA). The Fort Ord Reuse Authority's (FORA's) responsibility is to state whether it agrees or disagrees with MCWD's proposed budget within 3 months of receiving the Proposed Budget and Plans, and adopt by ordinance the compensation plan per Section 7.2 and 7.3. Section 7.2.1 governs budget disputes.

The WWOC received the proposed Budget on March 10, 2016, starting the three-month clock, making FORA Board's final approval deadline June 10, 2016. The FA states that if FORA does not respond within three months, the compensation plan contained in the latest submittal from MCWD shall be deemed adopted (Section 7.2.1), and if not approved, MCWD will default to the previous year's budget (FY 15/16). Please note, there is NO change in the capital charge from FY 2015-2016. The WWOC met with MCWD to review the budget on March, 16th, April 8th, and May 2nd of 2016. Due to their size, the proposed budget and its revisions (**Exhibit A**) are available online at the following address:

<http://fora.org/wwoc-review.html>

The WWOC unanimously voted 5-0 to recommend the FORA Board adopt MCWD's Ord Community Compensation Plan as follows:

Adopt the Compensation Plan for Base-wide Water and Sewer Services on the Fort Ord Community, and to note that the rate increases authorized by the Proposition 218 process are scheduled over a five year period from 2014-2018. The increases over this term are required for capital improvement projects (CIP) and increased operating costs. The improvements yet to be completed are provided in the Draft Five-Year Plan (**Attachment C**) and include:

	2016/17	17/18	18/19	19/20
Clark & Gigling Lift Station and Force Main				
Inter-Garrison Pipeline Upsizing, & Lightfighter Extension				
Demo D-Zone Reservoir				
Eastside Parkway (D-Zone Pipeline)				
SCSD Improvements –DRO				
South Boundary Rd Pipeline				
Improvements: Seaside Resort, Dunes, CSUMB				

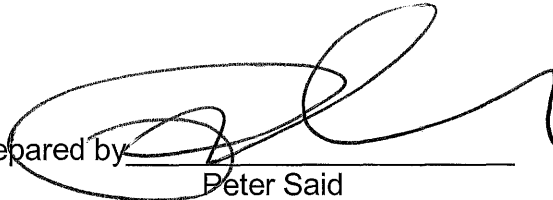
FISCAL IMPACT:

Reviewed by FORA Controller 

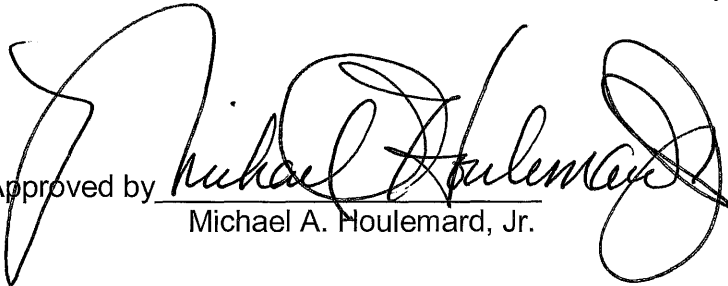
Staff time for this item is included in the approved FORA budget.

COORDINATION:

WWOC, MCWD, Administrative Committee, Executive Committee

Prepared by 
Peter Said

Reviewed by 
Steve Endsley

Approved by 
Michael A. Houlemard, Jr.

Resolution No. 16-XX

*Resolution of the Fort Ord Reuse Authority Board of Directors
Adopting the Budget and the Ord Community Compensation Plan for FY 2016-2017
not including Capacity Charges*

May 13, 2016

THIS RESOLUTION is adopted with reference to the following facts and circumstances:

WHEREAS, Marina Coast Water District (District) Staff prepared and presented the draft FY 2016-2017 Budget (**Exhibit A**) which includes projected revenues, expenditures and capital improvement projects for the Ord Community Water, Recycled Water and Wastewater systems, including the area within the jurisdiction of FORA and the area remaining within the jurisdiction of the U.S. Army; and,

WHEREAS, FORA is authorized by the FORA Act, particularly Government Code 67679(a)(1), to arrange for the provision of water and wastewater services to the Ord Community; and

WHEREAS, the District and FORA, entered into a "Water/Wastewater Facilities Agreement" ("the Agreement") on March 13, 1998, and have subsequently duly amended the Agreement; and,

WHEREAS, the Agreement provides a procedure for establishing budgets and compensation plans to provide for sufficient revenues to pay the direct and indirect, short-term and long-term costs, including capital costs, to furnish the water and wastewater facilities; and,

WHEREAS, the Agreement, as amended, provides that FORA and the District will each adopt the annual Budget and Compensation Plan by resolution; and,

WHEREAS, the proposed Budget and Compensation Plan for FY 2016-2017 provides for funds necessary to meet operating and capital expenses for sound operation and provision of the water, recycled water and wastewater facilities and to enable the District to provide continued water, recycled water and sewer services within the existing service areas on the former Fort Ord. The Budget and Compensation Plan for FY 2016-2017 adopted by FORA apply only to the area within FORA's jurisdictional boundaries; and,

WHEREAS, the Water/Wastewater Oversight Committee and Administrative Committee of FORA and the District Board of Directors have reviewed the proposed Budget and Compensation Plan; and,

WHEREAS, pursuant to the Agreement, FORA and the District have adopted and implemented and acted in reliance on budgets and compensation plans for prior fiscal years; and,

WHEREAS, pursuant to the Agreement, FORA and the District cooperated in the conveyance to the District of easements, facilities and ancillary rights for the water, recycled water and wastewater systems on the area of the former Fort Ord within FORA's jurisdiction; and,

WHEREAS, the District has provided water and wastewater services on the former Fort Ord by contract since 1997, and currently provides water and wastewater services to the area of the former Fort Ord within FORA's jurisdiction under the authority of the Agreement, and provides such services to the portion of the former Fort Ord still under the Army's jurisdiction by contract with the Army; and,

WHEREAS, FORA and the District have agreed that water conservation is a high priority, and have implemented a water conservation program in the Ord Community service area that includes public education, various incentives to use low-flow fixtures, and water-conserving landscaping. The rates, fees and charges in the Budget and Compensation Plan for FY 2016-2017 adopted by this Resolution are intended to support the water conservation program and encourage water conservation, pursuant to sections 375 and 375.5 of the California Water Code. This conservation program and these rates, fees and charges are in the public interest, serve a public purpose, and will promote the health, welfare, and safety of Ord Community, and will enhance the economy and quality of life of the Monterey Bay community; and,

WHEREAS, estimated revenues from the rates, fees and charges will not exceed the estimated reasonable costs of providing the services for which the rates, fees or charges are imposed, will not be used for any purpose other than that for which the fee or charge was imposed, will not exceed the proportional cost of the service attributable to each identified parcel upon which the fee or charge is proposed for imposition and no fee or charge will be imposed for a service unless that service is actually used by, or immediately available to, the owner of the property in question; and,

WHEREAS, at a public meeting, the Board has determined that the Budget and Compensation Plan, including the rates, fees and charges therein, should be adopted as set forth on **Exhibit A** to this Resolution; and,

WHEREAS, on May 19, 2014, the District Board held a Proposition 218 hearing on the rates, fees and charges, not including Capacity Charges, for the Compensation Plan pursuant to and in accordance with Section 6 of Article XIID of the California Constitution; and,

WHEREAS, at the hearing, the District Board heard and considered all protests to the Compensation Plan and the rates, fees and charges proposed and found that protests were submitted by less than a majority of the record owners of each identified parcel upon which the fee or charge is proposed for imposition; and,

WHEREAS, FY 2016-2017 Capacity Charges are the subject of and will be adopted by a separate Resolution; and,

WHEREAS, The District is acting to provide continued water, recycled water and sewer service within existing service areas on the Ord Community, and that such action is exempt from CEQA pursuant to Public Resources Code Section 21080(b)(8) and Section 15273 of the State CEQA Guidelines codified at 14 CCR §15273.

NOW THEREFORE the Board hereby resolves that:

1. The Board of Directors of the Fort Ord Reuse Authority does hereby approve and adopt the FY 2016-2017 Budget and Compensation Plan, not including Capacity Charges, for water, recycled water and wastewater services to the Ord Community.
2. The District is authorized to charge and collect rates for provision of water and wastewater services within the boundaries of FORA in accordance with the rates, fees and charges set forth in **Exhibit A**, not including Capacity Charges. The District is further authorized to use the same rates, fees and charges in providing services to the area of Ord Community within the jurisdiction of the U.S. Army.
3. The rates, fees and charges authorized by this Resolution shall not exceed the estimated reasonable costs of providing the services for which the rates, fees or charges are imposed.

Upon motion by _____, seconded by _____, the foregoing Resolution was passed on this ___ day of _____, _____, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Mayor Pro-Tem Frank O'Connell, Chair

ATTEST:

Michael A. Houlemard, Jr., Secretary

Resolution No. 16-XX

*Resolution of the Fort Ord Reuse Authority Board of Directors
Adopting the Capacity Charge element of the Budget and the Ord Community
Compensation Plan for FY 2016-2017*

May 13, 2016

THIS RESOLUTION is adopted with reference to the following facts and circumstances:

WHEREAS, Marina Coast Water District (District) Staff prepared and presented the draft FY 2016-2017 Budget (**Exhibit A**) which includes projected revenues, expenditures and capital improvement projects for the Ord Community Water, Recycled Water and Wastewater systems, including the area within the jurisdiction of FORA and the area remaining within the jurisdiction of the U.S. Army; and,

WHEREAS, FORA is authorized by the FORA Act, particularly Government Code 67679(a)(1), to arrange for the provision of water and wastewater services to the Ord Community; and

WHEREAS, the District and FORA, entered into a "Water/Wastewater Facilities Agreement" ("the Agreement") on March 13, 1998, and have subsequently duly amended the Agreement; and,

WHEREAS, the Agreement provides a procedure for establishing budgets and compensation plans to provide for sufficient revenues to pay the direct and indirect, short-term and long-term costs, including capital costs, to furnish the water and wastewater facilities; and,

WHEREAS, the Agreement, as amended, provides that FORA and the District will each adopt the annual Budget and Compensation Plan by resolution; and,

WHEREAS, the proposed Budget and Compensation Plan for FY 2016-2017 provides for funds necessary to meet operating and capital expenses for sound operation and provision of the water, recycled water and wastewater facilities and to enable the District to provide continued water, recycled water and sewer services within the existing service areas on the former Fort Ord. The compensation plan adopted by FORA applies only to the area within FORA's jurisdictional boundaries; and,

WHEREAS, to update the capacity charge calculations contained in the 2005 financing study prepared by Citigroup Global Markets Inc., Carollo Engineers prepared a five-year water and wastewater financial plan and rate study in 2013 for the District, which recommended an increase in capacity charges for water and wastewater services to the Ord Community. The District staff provided additional information to Carollo and upon further analysis, Carollo issued in February 2014 revisions which reduced the amount of the proposed new capacity charges and were implemented July 1, 2014; and,

WHEREAS, the Water/Wastewater Oversight Committee and Administrative Committee of FORA and the District Board have reviewed the proposed Budget and Compensation Plan; and,

WHEREAS, pursuant to the Agreement, FORA and the District have adopted and implemented and acted in reliance on budgets and compensation plans for prior fiscal years; and,

WHEREAS, pursuant to the Agreement, FORA and the District have cooperated in the conveyance to the District of easements, facilities and ancillary rights for the water, recycled water and wastewater systems on the area of the former Fort Ord within FORA's jurisdiction; and,

WHEREAS, the District has provided water and wastewater services on the former Fort Ord by contract since 1997, and currently provides water and wastewater services to the area of the former Fort Ord within FORA's jurisdiction under the authority of the Agreement, and provides such services to the portion of the former Fort Ord still under the Army's jurisdiction by contract with the Army; and,

WHEREAS, capacity charges are imposed as a condition of service to customers. The charges are not imposed upon real property or upon persons as an incident of real property ownership; and,

WHEREAS, estimated revenues from the capacity charges will not exceed the estimated reasonable costs of providing the facilities and services for which the charges are imposed; and,

WHEREAS, the capacity charges have not been calculated nor developed on the basis of any parcel map, including any assessor's parcel map; and,

WHEREAS, no written requests are on file with the District for mailed notice of meetings on new or increased fees or service charges pursuant to Government Code Section 66016. At least 10 days prior to the meeting, the District made available to the public data indicating the amount of cost, or estimated cost, required to provide the service for which the fee or service charge is levied and the revenue sources anticipated to provide the service; and

WHEREAS, the amount of the increase in capacity charges exceeds the percentage increase in the Implicit Price Deflator for State and Local Government Purchases, as determined by the Department of Finance. As a result, the District cannot charge the increased capacity fee to any school district, county office of education, community college district, state agency, or the University of California before first negotiating the increases with those entities in accordance with District Code section 6.16.020 and Government Code section 54999.3. Although these sections also apply to California State University at Monterey Bay, the District has complied with its obligation to negotiate with it and can charge the increased amounts to CSUMB as a result of and as limited by a Settlement Agreement and Mutual Release dated June 1, 2006, by which the District and California State University made an agreement regarding the amount of all future capacity charges. Accordingly, the District can charge the increased capacity charges as limited by the Settlement Agreement and Mutual Release immediately to CSUMB. The increased capacity charges to any other school district, state agency, county office of education, community college district or the University of California will be effective only when negotiations are concluded with those entities; and,

WHEREAS, after a public meeting, the Board has determined that the capital elements of the Budget and Compensation Plan, including the capacity charges therein, should be adopted as set forth on **Exhibit A** to this Resolution; and

WHEREAS, the capacity charges set forth on **Exhibit A** to this Resolution have NOT increased from those approved in the FY 2015-2016 Budget and Compensation Plan; and,

WHEREAS, the District is acting to provide continued water and sewer service within existing service areas on the Ord Community, and that such action is exempt from CEQA pursuant to Public Resources Code Section 21080(b)(8) and Section 15273 of the State CEQA Guidelines codified at 14 CCR §15273.

NOW THEREFORE the Board hereby resolves that:

1. The Board of Directors of the Fort Ord Reuse Authority does hereby approve and adopt the capital elements of the FY 2016-2017 Budget for water, recycled water and wastewater services to the Ord Community.
2. The capital elements of the compensation plan for the area of Ord Community within FORA's jurisdiction, including capacity charges, set forth on **Exhibit A** to this Resolution are hereby approved and adopted. The District is authorized to charge and collect capacity charges for provision of water and wastewater services within the boundaries of the Fort Ord Reuse Authority in accordance with the schedule set forth in **Exhibit A**. The District is further authorized to use the same charges in providing services to the area of Ord Community within the jurisdiction of the U.S. Army.
3. The charges authorized by this Resolution shall not exceed the estimated reasonable costs of providing the services for which the charges are imposed.
4. The District will comply with the requirements of Government Code section 54999.3 before imposing a capital facilities fee (as defined in Government Code section 54999.1) on any school district, county office of education, community college district, the University of California or state agency. The District has negotiated and entered into that certain Settlement Agreement and Mutual Release dated June 1, 2006, with California State University.

Upon motion by _____, seconded by _____, the foregoing Resolution was passed on this ___ day of _____, _____, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Mayor Pro-Tem Frank O'Connell, Chair

ATTEST:

Michael A. Houlemard, Jr., Secretary



TABLE OF CONTENTS

Budget Calendar	2
Budget Summary Note	3-7
Summary of Rates, Fees and Charges	8-9
District Budget Summary and Comparison Reports	10-12
District Operating Budget	
Revenue	13-16
Administration	17-24
Operations & Maintenance	25-30
Laboratory	31
Conservation	32
Engineering	33-36
Operating Budget Graphs	37
District Capitalized Equipment	38
District Annual Capital Improvement Budget	39-53
District Reserve Detail	54
District Debt Summary	55-56
District Organizational Chart	57
Authorized Staff Positions	58

Marina Coast Water District
 FY 2016/2017 Budget Calendar
 (Includes Marina & Ord Community)

DATE	RP	MCWD	WWOC	FORA	DESCRIPTION
01/11/2016	DAS/GM	X			Distribute 2016-2017 Draft Budget Schedule to MCWD Board
01/13/2016	DAS/GM		X		Distribute 2016-2017 Draft Budget Schedule to WWOC
02/16/2016	DAS/GM	X			Present 2015-2016 Mid-Year Report to MCWD Board. PUBLIC MEETING
02/17/2016	DAS/GM	X	X		Present 2015-2016 Mid-Year Report and Draft 5-Year CIP Plan to WWOC. PUBLIC MEETING
02/18/2016	DAS/DH	X			Distribute 2016-2017 Budget Worksheets to Department Heads
02/26/2016	DAS/DH	X			2016-2017 Budget Worksheets due from Department Heads
03/07/2016	DAS/GM	X			Budget Workshop Meeting (Department Heads/Board). PUBLIC MEETING
03/10/2016	DAS/GM		X		Distribute Ord Community Draft Budget to WWOC.
03/16/2016	DAS/GM		X		Q&A with WWOC on Ord Community Draft Budget and provide WWOC with updates from the Budget Workshop. PUBLIC MEETING.
04/04/2016	DAS/GM	X			Present Revised Draft Budget to the Board. PUBLIC MEETING
04/13/2016	DAS/GM		X		Further discussion Ord Community Revised Draft Budget with WWOC. Possible WWOC recommendation to FORA Board. PUBLIC MEETING
04/20/2016	DAS/GM	X			Present Revised Draft Budget to the Board. PUBLIC MEETING
05/02/2016	DAS/GM		X		Ord Community Revised Draft Budget presented to WWOC for recommendation to FORA Board (if necessary). PUBLIC MEETING
05/13/2016	DAS/GM FORAStaff	X		X	FORA Board first vote to adopt Ord Community Budgets. PUBLIC MEETING
05/16/2016	DAS/GM	X			MCWD Discusses Revised Draft Budget (if necessary). PUBLIC MEETING
06/10/2016	DAS/GM FORAStaff			X	FORA Board second vote to adopt Ord Community Budgets (if necessary). PUBLIC MEETING
06/20/2016	DAS//GM	X			MCWD Board adopts District Budget. PUBLIC MEETING

GM= General Manager; DAS= Director of Administrative Services; DH=Department Heads

MEMORANDUM

Marina Coast Water District

DATE: May 13, 2016

TO: Fort Ord Reuse Authority
FROM: Keith Van Der Maaten, General Manager
SUBJECT: Budget Summary

Introduction.

On behalf of the District staff, I am pleased to present the Draft Fiscal Year 2016-2017 Budget. This budget was developed with a focus on cost containment of system operations and infrastructure needs.

The purpose of this Budget Summary is to provide an overview of the FY 2016–2017 Draft Budget document and the key assumptions used in developing this Budget.

The Draft Budget includes 3 separate cost centers:

- Ord Community Water
- Ord Community Wastewater Collection (Sewer)
- Recycled Water (RUWAP)

In accordance with Article 7 of the Water Wastewater Facilities Agreement between MCWD and FORA, the District maintains separate cost centers to ensure that revenues and expenses are appropriately segregated and maintained for the Marina systems, the Ord Community systems, and the accruing costs for the Regional Water Augmentation Project. On October 25, 2006, the Board adopted Ordinance No. 43 which also requires the cost centers remain separate after the expiration of the Agreement between MCWD and FORA.

District costs that are not dedicated to a specific cost center are shared among the four primary cost centers - Marina Water, Marina Sewer, Ord Community Water, and Ord Community Sewer. Sharing of these expenses, in turn, creates efficiencies and cost savings for administrative functions for the two service areas that would otherwise not be realized. The District uses the expense ratio method to allocate these shared expenses. For FY 2016-2017, the assigned percentages are as follows:

Marina Water	26%	Ord Community Water	54%
Marina Sewer	7%	Ord Community Sewer	13%

Over the past several years, direct operating expenses throughout the Ord Community have increased causing its allocation percentages of shared expenses to increase. These expenses include the administrative costs associated with fulfilling the District's responsibilities under the Facilities Agreement with the Ford Ord Reuse Authority and the operations and maintenance costs on the large and aged systems within the Ord Community.

The following tables are historical and current calculations of allocation percentages:

¹Total Operating Expenses less depreciation/amortization. Recycled Water operating expenses are included in Ord Water cost center for % allocation purposes for FY 2012-13 through FY 2016-17.

*FY 2013-2014 budget and allocation the same as FY 2012-2013.

All Cost Centers	FY 2010-11 Operating Costs ¹	FY 2012-13 Allocation %	FY 2010-11 Operating Costs ¹	FY 2013-14 Allocation %*	FY 2012-13 Operating Costs ¹	FY 2014-15 Allocation %	FY 2013-14 Operating Costs ¹	FY 2015-16 Allocation %	FY 2014-15 Operating Costs ¹	FY 2016-17 Allocation %
Marina Water	\$2,006,023	30%	\$2,006,023	30%	\$2,135,956	29%	\$2,039,492	27%	\$2,015,266	26%
Marina Sewer	\$627,042	9%	\$627,042	9%	\$590,125	8%	\$526,952	7%	\$550,054	7%
Ord Water	\$3,362,303	50%	\$3,362,303	50%	\$3,780,430	52%	\$4,155,620	54%	\$4,294,101	54%
Ord Sewer	\$771,433	11%	\$771,433	11%	\$810,796	11%	\$893,864	12%	\$1,002,451	13%

Marina Only Cost Centers	FY 2010-11 Operating Costs	FY 2012-13 Allocation %	FY 2010-11 Operating Costs	FY 2013-14 Allocation %*	FY 2012-13 Operating Costs	FY 2014-15 Allocation %	FY 2013-14 Operating Costs	FY 2015-16 Allocation %	FY 2014-15 Operating Costs	FY 2016-17 Allocation %
Marina Water	\$2,006,023	76%	\$2,006,023	76%	\$2,135,956	78%	\$2,039,492	79%	\$2,039,492	79%
Marina Sewer	\$627,042	24%	\$627,042	24%	\$590,125	22%	\$526,952	21%	\$526,952	21%

Ord Only Cost Centers	FY 2010-11 Operating Costs ¹	FY 2012-13 Allocation %	FY 2010-11 Operating Costs ¹	FY 2013-14 Allocation %*	FY 2012-13 Operating Costs ¹	FY 2014-15 Allocation %	FY 2013-14 Operating Costs ¹	FY 2015-16 Allocation %	FY 2014-15 Operating Costs ¹	FY 2016-17 Allocation %
Ord Water	\$3,362,303	81%	\$3,362,303	81%	\$3,780,430	82%	\$4,155,620	82%	\$4,294,101	81%
Ord Sewer	\$771,433	19%	\$771,433	19%	\$810,796	18%	\$893,864	18%	\$1,002,451	19%

Water Only Cost Centers	FY 2010-11 Operating Costs ¹	FY 2012-13 Allocation %	FY 2010-11 Operating Costs ¹	FY 2013-14 Allocation %*	FY 2012-13 Operating Costs ¹	FY 2014-15 Allocation %	FY 2013-14 Operating Costs ¹	FY 2015-16 Allocation %	FY 2014-15 Operating Costs ¹	FY 2016-17 Allocation %
Marina Water	\$2,006,023	37%	\$2,006,023	37%	\$2,135,956	36%	\$2,039,492	33%	\$2,015,266	32%
Ord Water	\$3,362,303	63%	\$3,362,303	63%	\$3,780,430	64%	\$4,155,620	67%	\$4,294,101	68%

Sewer Only Cost Centers	FY 2010-11 Operating Costs	FY 2012-13 Allocation %	FY 2010-11 Operating Costs	FY 2013-14 Allocation %*	FY 2012-13 Operating Costs	FY 2014-15 Allocation %	FY 2013-14 Operating Costs	FY 2015-16 Allocation %	FY 2014-15 Operating Costs	FY 2016-17 Allocation %
Marina Sewer	\$627,042	45%	\$627,042	45%	\$590,125	42%	\$526,952	37%	\$550,054	35%
Ord Sewer	\$771,433	55%	\$771,433	55%	\$810,796	58%	\$893,864	63%	\$1,002,451	65%

The District utilizes a system of tracking of expenses for specific activities through the use of task codes. Task codes are assigned to expenses within different line item accounts to track the total cost of the specific activity such as research and development of augmented water sources.

Assumptions. The key assumptions used to build this Budget include:

- Projected revenues are based on current customer accounts and projected development activity. In addition, the District conducted a 5-year rate study which proposed a 12% water rate increase and 4% sewer rate increase for Ord customers.

While these rates were formed and approved in 2014 to fund continued operations, investment in infrastructure and to increase reserve balances, the State mandated water conservation measures have impacted water revenues. This results in projected use and need to augment revenues with reserves.

- Proposed monthly rates with the proposed rate increases for the Ord Community customers as follows:

Effective January 1, 2017

<u>Water Rate (monthly)</u>	<u>Ord Community</u>
Meter Service Charge	\$37.55
Tier 1 (0 - 8 hcf)	3.40
Tier 2 (9-16 hcf)	5.22
Tier 3 (17+ hcf)	7.03
<u>Flat Rate Billing</u>	<u>143.94</u>

Average monthly bill (13 hcf) \$90.85

<u>Wastewater Collection Rate (monthly)</u>	<u>Ord Community</u>
Flat Rate	\$29.80

- Projected revenues and funding sources of \$24.957 million for all cost centers; Ord Community Water \$8.932 million, Ord Community Sewer \$3.355 million, and RUWAP \$12.670 million which includes contributions from FORA of \$1.591 million and \$11.079 million of loan proceeds from the State Revolving Fund which is projected to be funded in October 2016.
- Projected expenses (excluding interest) of \$6.904 million for all cost centers; Ord Community Water \$5.554 million, and Ord Community Sewer \$1.350 million.
- Scheduled debt (principal/interest) payments on the 2010 \$8 million bond that refinanced the Armstrong Ranch Promissory Note.
- Scheduled debt (principal/interest) payments on the 2015 \$29.840 million bond for Marina and Ord Community service area that advance refunded the 2006 bond to take advantage of lower interest rates.
- Capital replacement reserve funding for Marina and Ord Systems per Board Policy \$0.200 million for Ord Water and \$0.100 million for Ord Sewer.

- \$15.105 million of Capital Improvement Projects and Capital Equipment Replacements; Ord Community Water \$1.423 million, Ord Community Sewer \$1.012 million and RUWAP \$12.670 million.
- Salaries adjusted 2.6% for Cost of Living Adjustment (COLA). MOU agreements with District employee groups require the COLA be based on the April Consumer Price Index which may require this COLA to be revised in May, 2016.
- Support for a staff of 39 positions:
 - Administration – 15
 - Operations & Maintenance – 15
 - Laboratory – 1
 - Conservation – 2
 - Engineering – 6

With the focus on providing a high level of customer service in the most efficient manner, this budget includes organization changes and funding for (1) reclassification of the Management Services Administrator to HR/Customer Relations Manager, (2) an authorized Meter Reader position, and (3) the creation of a new Applications Systems Analyst position.

- Increased healthcare costs based on information received as of February, 2016 (a 5% increase has been included).
- Continuation of various conservation rebate program costs.
- Cost of new technology (upgrades per the District's Technology Plan).
- Annual maintenance of facilities for Operations & Maintenance.

Prior Year Accomplishments. In FY 2015-2016 the District recognized the following accomplishments:

- The District received the Award for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for its FY 2014-2015 Comprehensive Annual Financial Report (CAFR). This is the eighth consecutive year that the District has received this prestigious national award.
- On July, 15, 2015, the District conducted an advanced refunding of the outstanding 2006 Certificates of Participation Bonds with the 2015 Revenue Refunding Bonds which will realize an annual cash flow savings of approximately \$220,000 per year and a total net present value savings of approximately \$2.6 million District wide.
- Conducted a cyber security audit of the District's various information technology systems.
- Completed construction of the office building within the Imjin Office Park which will house the Bureau of Land Management (BLM).
- Updated the District's Financial Policies including the Investment and Reserve Policies.

- The District signed the Commitment to Excellence with ACWA/JPIA in the interest of reducing MCWD's insurance costs, and committing to a program of excellence that, through implementation of "best practices" reduces the potential and frequency of:
 - Vehicle Losses
 - Infrastructure Related Losses
 - Construction Related Losses
 - Employment Practices Claims
 - Ergonomic and Fall Injuries

**ORD COMMUNITY
WATER & WASTEWATER SYSTEM
RATES, FEES and CHARGES
FY 2016 - 2017
Effective July 1, 2016 and January 1, 2017**

		July 1, 2016	January 1, 2017
Water Consumption Charge			
0 - 8 hcf	First Tier	2.97 per hcf	3.40 per hcf
8 - 16 hcf	Second Tier	4.56 per hcf	5.22 per hcf
16+ hcf	Third Tier	6.14 per hcf	7.03 per hcf
	Monthly Capital Surcharge (Connections after June 30, 2005 & before July 5, 2014)	20.00 per EDU	20.00 per EDU
	Flat Rate	127.29 per unit	143.94 per unit

Monthly Minimum Water Charges

Size	Fee	Fee
5/8" or 3/4"	34.37 per month	37.55 per month
1"	53.62 per month	58.57 per month
1 1/2"	85.71 per month	93.62 per month
2"	124.20 per month	135.66 per month
3"	214.09 per month	233.85 per month
4"	342.36 per month	373.96 per month
6"	663.18 per month	724.39 per month
8"	1,305.19 per month	1,425.66 per month

Monthly Minimum Sewer Charges

Monthly Wastewater Charge	28.65 per EDU	29.80 per EDU
Monthly Capital Surcharge (Connections after June 30, 2005 & before July 5, 2014)	5.00 per EDU	5.00 per EDU

Temporary Water Service

Meter Deposit Fee	650.00	650.00
Hydrant Meter Fee (Set/Remove Fee)	140.00 one time fee	140.00 one time fee
Hydrant Meter Fee (Relocate Fee)	140.00 per occurrence	140.00 per occurrence
Minimum Monthly Service Charge	125.32 per month	141.69 per month
Estimated Water Consumption Deposit	1,100.00 minimum	1,100.00 minimum

Private Fire Meter Charge

Size	Fee	Fee
1"	2.00 per month	2.19 per month
1 1/2"	5.82 per month	6.35 per month
2"	12.40 per month	13.54 per month
2 1/2"	22.29 per month	24.35 per month
3"	36.01 per month	39.33 per month
4"	76.73 per month	83.81 per month
6"	222.88 per month	243.46 per month
8"	474.97 per month	518.81 per month

Capacity Charges

Water	\$8,010.00 per edu	\$8,010.00 per edu
Sewer	\$3,322.00 per edu	\$3,322.00 per edu

**MARINA & ORD COMMUNITY
WATER & WASTEWATER SYSTEM
RATES, FEES and CHARGES
FY 2016 - 2017
Effective July 1, 2016**

General Manager	\$147.00 per hour
District Engineer	\$122.00 per hour
Director of Administrative Services	\$102.00 per hour
Capital Projects Manager	\$86.00 per hour
Projects Manager	\$93.00 per hour
Associate Engineer	\$77.00 per hour
Engineering Administrative Assistant	\$63.00 per hour
Engineering Assistant	\$55.00 per hour
Lab Supervisor	\$80.00 per hour
O&M Superintendent	\$102.00 per hour
O&M Supervisor	\$89.00 per hour
Operations & Maintenance System Operator 3	\$76.00 per hour
Operations & Maintenance System Operator 2/Backflow Specialist	\$74.00 per hour
Operations & Maintenance System Operator 2	\$77.00 per hour
Operations & Maintenance System Operator 1	\$65.00 per hour
Conservation Specialist III	\$63.00 per hour
Conservation Specialist I/II	\$45.00 per hour

Work Truck	\$20.00 per hour
Backhoe Tractor	\$30.00 per hour
Front Loader Tractor	\$58.00 per hour
Vector Truck	\$30.00 per hour
Dump Truck	\$30.00 per hour
Ground Penetrating Radar Unit	\$10.00 per hour
CCTV Camera	\$65.00 per hour

Photocopy Charges \$0.20 per copy

<u>Size</u>	<u>Meter Installation Fee</u>
5/8" or 3/4"	\$350.00
1"	\$400.00
1 1/2"	\$450.00
2"	\$700.00
3" or Larger	

Actual direct and indirect cost to district.
Advance payment to be based on estimated cost.

Preliminary Project Review Fee (large projects)	\$500.00
Plan Review Fees:	
Existing Residential Modifications	\$200.00 per unit plus additional fees
Existing Commercial Modifications	\$400.00 per unit plus additional fees
Plan Review	\$500.00 per unit plus additional fees
Water/Sewer Permit Fee	\$30.00 each
Small Project Inspection Fee (single lot)	\$400.00 per unit
Large Project Inspection Fee (large projects)	\$500.00 per unit plus 3% of water & sewer construction cost
Building Modification/Addition Fee	\$200.00 per unit
Deposit for a Meter Relocation	\$200.00 deposit, plus actual costs
Mark and Locate Fee (USA Markings)	\$100.00 first mark and locate at no-charge, each additional for \$100
Backflow/Cross Connection Control Fee	\$45.00 per device
Additional Backflow/Cross Connection Device	\$30.00 per device
Deposit for New Account/Re-Establish Account	\$35.00 per edu
Meter Test Fee	\$15.00 for 3/4" meter, actual cost for 1" and larger
Returned Check Fee	\$15.00 per returned item
Basic Penalty	10% of the delinquent amount
Additional Penalty	1.50% per month of the delinquent amount

**Marina Coast Water District
Budget Summary
Budget FY 2016-2017**

1 Ln #	2 REVENUE	3 ORD COMMUNITY WATER	4 SEWER	5 RUWAP	6 TOTAL	7 Ln #
1	WATER SALES	4,334,328	-	-	4,334,328	1
2	FLAT RATE ACCOUNTS	1,100,000	-	-	1,100,000	2
3	OTHER WATER SALES	-	-	-	-	3
4	SEWER SALES	-	2,135,168	-	2,135,168	4
5	FIRE SYSTEM CHARGE	153,446	-	-	153,446	5
6	BACKFLOW PREVENTION	28,000	-	-	28,000	6
7	LATE CHARGES	50,000	-	-	50,000	7
8	PERMITS/PLAN CHECK	30,500	14,000	-	44,500	8
9	WHEELING CHARGE	24,000	-	-	24,000	9
10	METER FEES	75,000	-	-	75,000	10
11	CAPACITY FEES/CAPITAL SURCHARGE	2,440,825	996,841	-	3,437,666	11
12	OTHER INCOME	460,800	142,600	-	603,400	12
13	INTEREST INCOME	4,792	1,588	2	6,382	13
14	DEFD REVENUE - BONDS	5,652	1,583	-	7,235	14
15	GRANT REVENUE	-	-	-	-	15
16	IOP RENTAL REVENUE	92,219	25,821	-	118,040	16
17	BLM RENTAL REVENUE	132,419	37,077	-	169,496	17
18	GAIN OR LOSS ON ASSET SALES	-	-	-	-	18
19	FORA RUWAP CONTRIBUTION	-	-	1,590,600	1,590,600	19
20	LOAN PROCEEDS - STATE REVOLVING FUND ¹	-	-	11,079,400	11,079,400	20
21	TOTAL REVENUE	8,931,981	3,354,678	12,670,002	24,956,661	21
	EXPENSES					
22	SALARIES & BENEFITS	2,581,520	759,041	-	3,340,561	22
23	DEPT. EXPENSE	2,595,187	575,682	-	3,170,869	23
24	INTEREST EXPENSE	812,673	262,047	309,948	1,384,668	24
25	FRANCHISE & ADMIN FEES	377,000	15,000	-	392,000	25
26	TOTAL C I P/CAPITALIZED EQUIPMENT	1,423,459	1,011,675	12,670,000	15,105,134	26
27	PRINCIPAL DEBT SERVICE	857,197	263,183	208,150	1,328,530	27
28	TRANSFER TO CAP REPLACEMENT FUND	200,000	100,000	-	300,000	28
29	TRANSFER (FROM)/TO RESERVES, NET	84,945	368,051	(518,096)	(65,100)	29
30	TOTAL EXPENSES	8,931,980	3,354,678	12,670,002	24,956,661	30
31	BALANCE	0	0	0	0	31

¹Includes proceeds from the State Revolving Fund to be obtained for the RUWAP Pipeline Project

Marina Coast Water District
Budget Expense Summary by Department
Budget FY 2016-2017

1 Ln #	2 EXPENSES	5 ORD COMMUNITY WATER	6 SEWER	7 RUWAP	9 TOTAL	10 Ln #
1	ADMIN					1
2	SALARIES & BENEFITS	1,144,923	275,630		1,420,553	2
3	DEPT. EXPENSE	753,845	181,820		935,665	3
4	INTEREST EXPENSE	812,673	262,047	309,948	1,384,668	4
5	FRANCHISE & ADMIN FEE	377,000	15,000		392,000	5
6	TOTAL - ADMINISTRATION EXP	3,088,441	734,497	309,948	4,132,886	6
7	O & M					7
8	SALARIES & BENEFITS	724,682	371,632		1,096,314	8
9	DEPT. EXPENSE	809,869	163,706		973,575	9
10	TOTAL - OPER & MAINT EXP	1,534,551	535,338	-	2,069,889	10
11	LABORATORY					11
12	SALARIES & BENEFITS	125,698			125,698	12
13	DEPT. EXPENSE	99,043			99,043	13
14	TOTAL - LABORATORY EXP	224,741	-	-	224,741	14
15	CONSERVATION					15
16	SALARIES & BENEFITS	172,057			172,057	16
17	DEPT. EXPENSE	94,782			94,782	17
18	TOTAL - CONSERVATION EXP	266,839	-	-	266,839	18
19	ENGINEERING					19
20	SALARIES & BENEFITS	414,159	111,779		525,938	20
21	DEPT. EXPENSE	837,648	230,156		1,067,804	21
22	TOTAL - ENGINEERING EXP	1,251,807	341,935	-	1,593,742	22
23	TOTAL EXPENSES	6,366,380	1,611,769	309,948	8,288,097	23
24	CAPITAL COSTS					24
25	CAPITAL IMPROVEMENT PROJ.	1,276,859	980,475	12,670,000	14,927,334	25
26	CAPITALIZED EQUIPMENT	146,600	31,200	-	177,800	26
27	SEASIDE LAND TRANSFER	-	-	-	-	27
28	TOTAL CIP/CAPITALIZED EQUIPMENT	1,423,459	1,011,675	12,670,000	15,105,134	28
29	TOTAL EXPENSES & CIP	7,789,839	2,623,444	12,979,948	23,393,231	29
30	PRINCIPAL DEBT SERVICE					30
31	PRINCIPAL (2010 Bond)	392,500	109,900		502,400	31
32	PRINCIPAL (2015 Bond)	434,400	144,800	208,150	787,350	32
33	RABOBANK LOANS (BLM)	30,297	8,483		38,780	33
34	TOTAL - PRINCIPAL DEBT SERVICE	857,197	263,183	208,150	1,328,530	34
35	FUUNDING TRANSFER TO CAP REPL FUND	200,000	100,000		300,000	35
36	TRANSFER (FROM)/TO CAP REPL RES, NET	(868,634)	(628,790)		(1,497,424)	36
37	TRANSFER (FROM)/TO CAP CHG RES, NET	1,110,579	996,841	-	2,107,420	37
38	TRANSFER (FROM)/TO OPERATING RES, NET	(157,000)	-	(518,096)	(675,096)	38
		84,945	368,051	(518,096)	(65,100)	
38	TOTAL EXPENSES & USES	8,931,980	3,354,678	12,670,002	24,956,661	38

Marina Coast Water District
Budget Summary Comparison
Budget FY 2016-2017

	2014-2015 ACTUALS	2015-2016 EST. ACTUALS	2015-2016 ADOPTED	2016-2017 PROPOSED	BUD vs. BUD % CHANGE	BUD vs. EST % CHANGE
REVENUE						
1 WATER SALES	3,446,856	3,976,448	3,793,749	4,334,328	14.2%	9.0%
2 FLAT RATE ACCOUNTS	1,069,432	1,182,998	1,547,613	1,100,000	-28.9%	-7.0%
3 OTHER WATER SALES	1,215,277	47,354	-	-	0.0%	0.0%
4 SEWER SALES	1,871,721	2,053,046	2,071,952	2,135,168	3.1%	4.0%
5 FIRE SYSTEM CHARGE	123,543	142,079	121,565	153,446	26.2%	8.0%
6 BACKFLOW PREVENTION	24,774	25,029	22,000	28,000	27.3%	11.9%
7 LATE CHARGES	48,725	45,819	50,000	50,000	0.0%	9.1%
8 PERMITS/PLAN CHECK	12,734	43,917	20,000	44,500	122.5%	1.3%
9 WHEELING CHARGE	24,000	24,000	24,000	24,000	0.0%	0.0%
10 METER FEES	83,257	73,831	7,500	75,000	900.0%	1.6%
11 CAPACITY FEES/CAPITAL SURCHARGE	1,323,274	2,636,524	1,765,542	3,437,666	94.7%	30.4%
12 OTHER INCOME	694,432	616,940	26,400	603,400	2185.6%	-2.2%
13 INTEREST INCOME	144,618	21,693	122,282	6,382	-94.8%	-70.6%
14 DEFD REVENUE - BONDS	38,226	7,235	38,100	7,235	-81.0%	0.0%
15 RENTAL REVENUE	125,607	171,339	118,430	118,040	0.0%	-31.1%
16 GRANT REVENUE	-	-	-	-	0.0%	0.0%
17 GAIN OR LOSS ON ASSET SALES	1,575	2,508	-	169,496	0.0%	0.0%
18 FORA RUWAP CONTRIBUTION	-	-	-	1,590,600	0.0%	0.0%
19 CONSTRUCTION LOAN PROCEEDS ¹	-	2,240,000	1,678,050	-	0.0%	0.0%
20 LOAN PROCEEDS - ST REV FUND ²	-	-	-	11,079,400	0.0%	0.0%
21 TOTAL REVENUE	10,248,052	13,310,759	11,407,182	24,956,661	118.8%	87.5%
EXPENSES						
22 SALARIES & BENEFITS	2,706,243	2,946,258	3,233,020	3,340,561	3.3%	13.4%
23 DEPT. EXPENSE	2,406,184	2,785,177	3,147,631	3,170,869	0.7%	13.8%
24 INTEREST EXPENSE	1,541,436	951,062	1,505,403	1,384,668	-8.0%	45.6%
25 FRANCHISE & ADMIN FEES	349,518	397,851	352,000	392,000	11.4%	-1.5%
26 TOTAL C IP/CAPITALIZED EQUIPMENT	1,570,915	2,829,076	6,174,450	15,105,134	144.6%	433.9%
27 PRINCIPAL DEBT SERVICE	1,273,457	2,790,517	2,790,517	1,328,530	-52.4%	-52.4%
28 TRANSFER TO CAP REPLACEMENT FUND	300,000	300,000	300,000	300,000	100.0%	100.0%
29 TRANSFER (FROM)/TO RESERVES, NET	100,299	310,819	(6,095,839)	(65,100)	-98.9%	-120.9%
30 TOTAL EXPENSES	10,248,052	13,310,759	11,407,182	24,956,661	118.8%	87.5%
31 BALANCE	0	0	0	0	0	0

¹Includes proceeds from Construction Loan to be obtained for the 940 2nd Ave Building for the Marina & Ord Cost Centers

²Includes proceeds from the State Revolving Fund to be obtained for the RUWAP Pipeline Project

Marina Coast Water District

MARINA COAST WATER DISTRICT
REVENUE BUDGET FOR FY 2016-2017

ACCOUNT NAME	ORD WATER						BUD vs BUD % CHANGE	BUD vs EST % CHANGE
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED	2016-2017 PROPOSED			
WATER SALES RESIDENTIAL	3,207,180	3,446,856	3,793,749	3,976,448	4,334,328	14.2%	9.0%	
WATER SALES BUSINESS	-	-	-	-	-	-	-	
WATER SALES SCHOOLS	-	-	-	-	-	-	-	
WATER SALES MULTIPLES	-	-	-	-	-	-	-	
WATER SALES GOVERNMENT	-	-	-	-	-	-	-	
FIRE SYSTEM CHARGE	-	123,543	121,565	142,079	153,446	26.2%	8.0%	
OTHER WATER SALES	969,563	1,215,277	-	47,354	-	-	-	
LATE CHARGE FEES	67,367	48,725	50,000	45,819	50,000	0.0%	9.1%	
BACKFLOW REVENUE	22,050	24,774	22,000	25,029	28,000	27.3%	11.9%	
FLAT RATE ACCOUNTS	929,511	1,069,432	1,547,613	1,182,998	1,100,000	-28.9%	-7.0%	
RECLAIMED WATER SALES	-	-	-	-	-	-	-	
PLAN CHECK/PERMIT FEES	15,969	6,617	10,000	30,604	30,500	205.0%	-0.3%	
MAINTENANCE REVENUE	-	-	-	-	-	-	-	
METER FEES	68,825	83,257	7,500	73,831	75,000	900.0%	1.6%	
WHEELING CHARGE	24,000	24,000	24,000	24,000	24,000	0.0%	0.0%	
DEVELOPER FEES	506,307	493,572	-	465,974	450,000	-	-3.4%	
SEWER SALES BUSINESS	-	-	-	-	-	-	-	
SEWER SALES RESIDENTIAL	-	-	-	-	-	-	-	
TOTAL OPERATING REVENUES	5,810,772	6,536,053	5,576,427	6,014,134	6,245,274	12.0%	3.8%	
CAPITAL SURCHARGE	123,835	161,948	158,000	168,260	168,260	6.5%	0.0%	
CAPACITY CHARGES	2,301,548	830,218	1,201,500	1,710,457	2,272,565	89.1%	32.9%	
INTEREST INCOME	13,615	14,461	14,000	10,270	4,740	-66.1%	-53.8%	
INTEREST INCOME INTERNAL LOAN	-	-	-	-	-	-	-	
INTEREST INCOME - 2006 BOND	82,355	82,241	67,800	5,001	-	-	-	
INTEREST INCOME - 2010 BOND	64	70	62	48	48	-22.6%	0.4%	
INTEREST INCOME - 2015 BONDS	-	-	-	4	4	-	0.5%	
OTHER INCOME	5,378	5,355	21,600	1,296	10,800	-50.0%	733.2%	
INSURANCE REFUNDS	280	-	-	-	-	-	-	
DEFD REVENUE -2006 SERIES BOND	19,882	19,882	19,800	-	-	-	-	
DEFD REVENUE -2010 SERIES BOND	5,652	5,652	5,650	5,652	5,652	0.0%	0.0%	
IOP RENTAL REVEUE	89,719	89,719	96,897	89,719	92,219	-4.8%	2.8%	
BLM RENTAL REVEUE	-	-	-	44,140	132,419	-	200.0%	
GRANT REVENUE	-	-	-	-	-	-	-	
GAIN/LOSS ON ASSET SALES	10,270	1,300	-	2,052	-	-	-	
FORA RUWAP REIMBURSEMENT	-	-	-	-	-	-	-	
LOAN PROCEEDS - BLM BLDG LOANS ¹	-	-	1,131,200	1,750,000	-	-	-	
LOAN PROCEEDS - STATE REVOLVING FUND ²	-	-	-	-	-	-	-	
TOTAL NON OPERATING REVENUES	2,652,599	1,210,847	2,716,509	3,786,899	2,686,707	-1.1%	-29.1%	
TOTAL REVENUE	8,463,370	7,746,900	8,292,936	9,801,033	8,931,981	7.7%	-8.9%	

¹Includes proceeds from Construction financing for the 940 2nd Ave Building for the *Marina & Ord Cost Centers Only*

Marina Coast Water District

MARINA COAST WATER DISTRICT
REVENUE BUDGET FOR FY 2016-2017

ACCOUNT NAME	ORD SEWER				2016-2017 PROPOSED	BUD vs BUD % CHANGE	BUD vs EST % CHANGE
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED			
WATER SALES RESIDENTIAL	-	-	-	-	-	-	-
WATER SALES BUSINESS	-	-	-	-	-	-	-
WATER SALES SCHOOLS	-	-	-	-	-	-	-
WATER SALES MULTIPLES	-	-	-	-	-	-	-
WATER SALES GOVERNMENT	-	-	-	-	-	-	-
FIRE SYSTEM CHARGE	-	-	-	-	-	-	-
OTHER WATER SALES	-	-	-	-	-	-	-
LATE CHARGE FEES	-	-	-	-	-	-	-
BACKFLOW REVENUE	-	-	-	-	-	-	-
FLAT RATE ACCOUNTS	-	-	-	-	-	-	-
RECLAIMED WATER SALES	-	-	-	-	-	-	-
PLAN CHECK/PERMIT FEES	9,497	6,117	10,000	13,313	14,000	40.0%	5.2%
MAINTENANCE REVENUE	-	-	-	-	-	-	-
METER FEES	-	-	-	-	-	-	-
WHEELING CHARGE	-	-	-	-	-	-	-
DEVELOPER FEES	67,492	186,046	-	140,881	140,000	-	-0.6%
SEWER SALES BUSINESS	1,702,013	1,871,721	2,071,952	2,053,046	2,135,168	3.1%	4.0%
SEWER SALES RESIDENTIAL	-	-	-	-	-	-	-
TOTAL OPERATING REVENUES	1,779,001	2,063,884	2,081,952	2,207,240	2,289,168	10.0%	3.7%
CAPITAL SURCHARGE	29,007	38,350	37,300	39,894	39,900	7.0%	0.0%
CAPACITY CHARGES	896,059	292,758	368,742	717,913	956,941	159.5%	33.3%
INTEREST INCOME	3,608	3,785	3,700	3,157	1,572	-57.5%	-50.2%
INTEREST INCOME INTERNAL LOAN	-	-	-	-	-	-	-
INTEREST INCOME - 2006 BOND	34,126	33,928	28,400	2,581	-	-	-
INTEREST INCOME - 2010 BOND	18	20	20	14	14	-30.0%	2.3%
INTEREST INCOME - 2015 BONDS	-	-	-	2	2	-	20.5%
OTHER INCOME	9,504	9,459	4,800	8,789	2,600	-45.8%	-70.4%
INSURANCE REFUNDS	60	-	-	-	-	-	-
DEFD REVENUE -2006 SERIES BOND	7,809	7,809	7,800	-	-	-	-
DEFD REVENUE -2010 SERIES BOND	1,583	1,583	1,550	1,583	1,583	2.1%	0.0%
IOP RENTAL REVEUE	19,738	35,888	21,533	25,121	25,821	19.9%	2.8%
BLM RENTAL REVEUE	-	-	-	12,359	37,077	-	200.0%
GRANT REVENUE	-	-	-	-	-	-	-
GAIN/LOSS ON ASSET SALES	1,965	275	-	456	-	-	-
FORA RUWAP REIMBURSEMENT	-	-	-	-	-	-	-
LOAN PROCEEDS - BLM BLDG LOANS ¹	-	-	316,736	490,000	-	-	-
LOAN PROCEEDS - STATE REVOLVING FUND ²	-	-	-	-	-	-	-
TOTAL NON OPERATING REVENUES	1,003,478	423,854	790,581	1,301,869	1,065,511	34.8%	-18.2%
TOTAL REVENUE	2,782,480	2,487,738	2,872,533	3,509,109	3,354,678	16.8%	-4.4%

¹Includes proceeds from Construction financing for the 940 2nd Ave Building for the *Marina & Ord Cost Centers Only*

Marina Coast Water District

MARINA COAST WATER DISTRICT
REVENUE BUDGET FOR FY 2016-2017

ACCOUNT NAME	RUWAP					BUD vs BUD % CHANGE	BUD vs EST % CHANGE
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED	2016-2017 PROPOSED		
WATER SALES RESIDENTIAL	-	-	-	-	-	-	-
WATER SALES BUSINESS	-	-	-	-	-	-	-
WATER SALES SCHOOLS	-	-	-	-	-	-	-
WATER SALES MULTIPLES	-	-	-	-	-	-	-
WATER SALES GOVERNMENT	-	-	-	-	-	-	-
FIRE SYSTEM CHARGE	-	-	-	-	-	-	-
OTHER WATER SALES	-	-	-	-	-	-	-
LATE CHARGE FEES	-	-	-	-	-	-	-
BACKFLOW REVENUE	-	-	-	-	-	-	-
FLAT RATE ACCOUNTS	-	-	-	-	-	-	-
RECLAIMED WATER SALES	-	-	-	-	-	-	-
PLAN CHECK/PERMIT FEES	-	-	-	-	-	-	-
MAINTENANCE REVENUE	-	-	-	-	-	-	-
METER FEES	-	-	-	-	-	-	-
WHEELING CHARGE	-	-	-	-	-	-	-
DEVELOPER FEES	-	-	-	-	-	-	-
SEWER SALES BUSINESS	-	-	-	-	-	-	-
SEWER SALES RESIDENTIAL	-	-	-	-	-	-	-
TOTAL OPERATING REVENUES	-	-	-	-	-	-	-
CAPITAL SURCHARGE	-	-	-	-	-	-	-
CAPACITY CHARGES	-	-	-	-	-	-	-
INTEREST INCOME	-	-	-	-	-	-	-
INTEREST INCOME INTERNAL LOAN	-	-	-	-	-	-	-
INTEREST INCOME - 2006 BOND	10,127	10,113	8,300	615	-	-	-
INTEREST INCOME - 2010 BOND	-	-	-	-	-	-	-
INTEREST INCOME - 2015 BONDS	-	-	-	2	2	-	2.6%
OTHER INCOME	-	-	-	-	-	-	-
INSURANCE REFUNDS	-	-	-	-	-	-	-
DEFD REVENUE -2006 SERIES BOND	3,301	3,301	3,300	-	-	-	-
DEFD REVENUE -2010 SERIES BOND	-	-	-	-	-	-	-
IOP RENTAL REVEUE	-	-	-	-	-	-	-
BLM RENTAL REVEUE	-	-	-	-	-	-	-
GRANT REVENUE	-	-	-	-	-	-	-
GAIN/LOSS ON ASSET SALES	-	-	-	-	-	-	-
FORA RUWAP REIMBURSEMENT	-	-	-	-	1,590,600	-	-
LOAN PROCEEDS - BLM BLDG LOANS ¹	-	-	-	-	-	-	-
LOAN PROCEEDS - STATE REVOLVING FUND ²	-	-	-	-	11,079,400	-	-
TOTAL NON OPERATING REVENUES	13,427	13,413	11,600	617	12,670,002	109124.2%	2054250.6%
TOTAL REVENUE	13,427	13,413	11,600	617	12,670,002	109124.2%	2054250.6%

¹Includes proceeds from Construction financing for the 940 2nd Ave Building for the *Marina & Ord Cost Centers Only*

Marina Coast Water District

MARINA COAST WATER DISTRICT
REVENUE BUDGET FOR FY 2016-2017

ACCOUNT NAME	TOTAL				2016-2017 PROPOSED	BUD vs BUD % CHANGE	BUD vs EST % CHANGE
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED			
WATER SALES RESIDENTIAL	3,207,180	3,446,856	3,793,749	3,976,448	4,334,328	14.2%	9.0%
WATER SALES BUSINESS	-	-	-	-	-	-	-
WATER SALES SCHOOLS	-	-	-	-	-	-	-
WATER SALES MULTIPLES	-	-	-	-	-	-	-
WATER SALES GOVERNMENT	-	-	-	-	-	-	-
FIRE SYSTEM CHARGE	-	123,543	121,565	142,079	153,446	26.2%	8.0%
OTHER WATER SALES	969,563	1,215,277	-	47,354	-	-	-
LATE CHARGE FEES	67,367	48,725	50,000	45,819	50,000	0.0%	9.1%
BACKFLOW REVENUE	22,050	24,774	22,000	25,029	28,000	27.3%	11.9%
FLAT RATE ACCOUNTS	929,511	1,069,432	1,547,613	1,182,998	1,100,000	-28.9%	-7.0%
RECLAIMED WATER SALES	-	-	-	-	-	-	-
PLAN CHECK/PERMIT FEES	25,465	12,734	20,000	43,917	44,500	122.5%	1.3%
MAINTENANCE REVENUE	-	-	-	-	-	-	-
METER FEES	68,825	83,257	7,500	73,831	75,000	900.0%	1.6%
WHEELING CHARGE	24,000	24,000	24,000	24,000	24,000	0.0%	0.0%
DEVELOPER FEES	573,799	679,618	-	606,855	590,000	-	-2.8%
SEWER SALES BUSINESS	1,702,013	1,871,721	2,071,952	2,053,046	2,135,168	3.1%	4.0%
SEWER SALES RESIDENTIAL	-	-	-	-	-	-	-
TOTAL OPERATING REVENUES	7,589,773	8,599,937	7,658,379	8,221,374	8,534,441	11.4%	3.8%
CAPITAL SURCHARGE	152,842	200,299	195,300	208,154	208,160	6.6%	0.0%
CAPACITY CHARGES	3,197,607	1,122,975	1,570,242	2,428,370	3,229,506	105.7%	33.0%
INTEREST INCOME	17,224	18,247	17,700	13,427	6,312	-64.3%	-53.0%
INTEREST INCOME INTERNAL LOAN	-	-	-	-	-	-	-
INTEREST INCOME - 2006 BOND	126,608	126,282	104,500	8,197	-	-	-
INTEREST INCOME - 2010 BOND	82	90	82	62	62	-24.4%	0.8%
INTEREST INCOME - 2015 BONDS	-	-	-	8	8	-	5.4%
OTHER INCOME	14,883	14,814	26,400	10,085	13,400	-49.2%	32.9%
INSURANCE REFUNDS	340	-	-	-	-	-	-
DEFD REVENUE -2006 SERIES BOND	30,992	30,992	30,900	-	-	-	-
DEFD REVENUE -2010 SERIES BOND	7,235	7,235	7,200	7,235	7,235	0.5%	0.0%
IOP RENTAL REVEUE	109,457	125,607	118,430	114,841	118,040	-0.3%	2.8%
BLM RENTAL REVEUE	-	-	-	56,499	169,496	-	200.0%
GRANT REVENUE	-	-	-	-	-	-	-
GAIN/LOSS ON ASSET SALES	12,235	1,575	-	2,508	-	-	-
FORA RUWAP REIMBURSEMENT	-	-	-	-	1,590,600	-	-
LOAN PROCEEDS - BLM BLDG LOANS ¹	-	-	1,447,936	2,240,000	-	-	-
LOAN PROCEEDS - STATE REVOLVING FUND ²	-	-	-	-	11,079,400	-	-
TOTAL NON OPERATING REVENUES	3,669,504	1,648,115	3,518,690	5,089,384	16,422,220	366.7%	222.7%
TOTAL REVENUE	11,259,278	10,248,052	11,177,069	13,310,759	24,956,661	123.3%	87.5%

¹Includes proceeds from Construction financing for the 940 2nd Ave Building for the *Marina & Ord Cost Centers Only*

MARINA COAST WATER DISTRICT
ADMIN BUDGET FOR FY 2016-2017

ACCOUNT NAME	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	ORD WATER		BUD vs BUD % CHANGE	BUD vs EST % CHANGE
				2015-2016 ESTIMATED	2016-2017 PROPOSED		
WAGES - ADM	463,079	524,044	596,721	547,041	721,898	21.0%	32.0%
WAGES ALLOCATED TO CAPITAL	-	-	-	-	(27,000)	-	-
OVERTIME	7,704	11,139	10,122	26,918	12,536	23.8%	-53.4%
FICA EXPENSE	26,422	29,559	34,642	32,941	41,751	20.5%	26.7%
MEDI EXPENSE	6,540	7,511	8,799	8,181	10,649	21.0%	30.2%
MEDICAL INSURANCE EXPENSE	76,430	85,702	106,442	79,353	143,622	34.9%	81.0%
DENTAL INSURANCE EXPENSE	3,943	4,235	6,506	4,119	7,516	15.5%	82.5%
VISION INSURANCE EXPENSE	1,019	1,225	1,338	1,301	2,498	86.7%	92.0%
WORKERS COMP. INSURANCE	4,418	4,237	6,178	4,679	8,685	40.6%	85.6%
LIFE INSURANCE EXPENSE	2,357	1,680	1,706	1,918	2,081	22.0%	8.5%
SUI EXPENSE	2,025	1,836	1,622	429	1,996	23.0%	365.8%
ETT EXPENSE	50	55	49	13	60	23.4%	367.4%
CAR ALLOWANCE EXPENSE	3,540	1,560	3,888	2,673	2,916	-25.0%	9.1%
DISABILITY PLAN	276	1,193	1,542	1,416	1,873	21.4%	32.3%
MOVING EXPENSE	-	-	-	738	-	-	-
CALPERS RETIREMENT (ER) - Classic Plan	36,746	38,854	42,901	47,099	45,909	7.0%	-2.5%
CALPERS RETIREMENT (EE) - Classic Plan	30,563	32,296	41,734	36,017	42,936	2.9%	19.2%
CALPERS-62 RETIREMENT (ER)	269	982	1,962	1,480	19,652	100.0%	1228.2%
CALPERS-62 RETIREMENT (EE)	295	1,229	1,909	35	-	100.0%	-
PENSION EXPENSE	-	(6,726)	-	-	-	100.0%	-
PARS RETIREMENT	67,230	67,124	69,706	69,706	69,706	0.0%	0.0%
OPEB EXPENSE	22,421	22,344	29,160	29,160	32,400	11.1%	11.1%
BOARD COMPENSATION	-	780	-	2,430	3,240	-	33.3%
TOTAL SALARY & BENEFIT	755,326	830,859	966,927	897,645	1,144,923	18.4%	27.5%
LIABILITY INSURANCE	49,516	51,133	53,460	52,180	53,460	0.0%	2.5%
PROPERTY INSURANCE	13,093	15,708	13,500	13,499	13,500	0.0%	0.0%
AUTO INSURANCE	2,920	2,899	3,240	2,956	3,240	0.0%	9.6%
AUTO INSURANCE	-	-	-	-	-	-	-
OFFICE POWER/GAS	7,146	5,689	7,830	7,789	8,100	3.4%	4.0%
BUILDING SECURITY	1,202	7,619	2,430	9,424	10,800	344.4%	14.6%
TRASH SERVICES	3,195	3,447	3,456	4,369	4,374	26.6%	0.1%
ANSWERING SERVICE	1,380	1,220	1,404	1,395	1,404	0.0%	0.6%
PHONE	20,122	18,998	22,140	19,053	21,600	-2.4%	13.4%
RENT/LEASE EQUIPMENT	13,068	14,696	14,040	13,431	18,900	34.6%	40.7%
POSTAGE	32,251	7,865	29,700	15,815	29,700	0.0%	87.8%
PRINTING	2,263	4,854	2,700	8,641	16,200	500.0%	87.5%
OFFICE SUPPLY	3,691	3,222	2,700	3,797	4,320	60.0%	13.8%
GENERAL SUPPLY	3,914	3,996	8,100	4,421	5,400	-33.3%	22.2%
COMPUTERS/DATA PROCESSING	5,973	14,383	16,200	10,457	9,180	-43.3%	-12.2%
SOFTWARE AND LICENSING	10,956	26,751	12,960	12,439	17,874	37.9%	43.7%
ADVERTISEMENT	3,151	4,639	5,400	5,478	8,100	50.0%	47.9%
MAINTENANCE AGREEMENTS	26,682	31,594	35,100	33,434	39,420	12.3%	17.9%
HOSPITALITY & AWARDS	1,642	1,539	2,160	2,184	2,160	0.0%	-1.1%
BOARD MEETING VIDEO RECORDING	4,822	3,468	4,050	2,921	3,240	-20.0%	10.9%
ACCOUNTING SERVICES	13,656	13,203	14,850	15,943	16,200	9.1%	1.6%
CONSULTING SERVICES	77,070	79,268	148,500	103,729	204,120	37.5%	96.8%
LEGAL FEES	145,326	121,410	135,000	128,371	116,100	-14.0%	-9.6%
WATER AUGMENTATION EXPENSE	-	-	16,000	-	-	-	-
CONFERENCE ATTENDANCE	1,656	2,064	3,965	858	3,977	0.3%	363.8%
CONFERENCE (BOD)	1,178	1,802	2,700	936	2,700	0.0%	188.5%
EDUCATION EXPENSES	4,870	6,818	15,177	3,000	8,598	-43.3%	186.6%
TRAVEL	5,702	4,502	15,600	875	11,930	-23.5%	1263.9%
SAFETY	268	957	2,700	1,165	1,350	-50.0%	15.9%
MEMBERSHIPS & DUES	8,650	10,854	15,604	15,610	19,400	24.3%	24.3%

MARINA COAST WATER DISTRICT
ADMIN BUDGET FOR FY 2016-2017

ACCOUNT NAME	ORD WATER						
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED	2016-2017 PROPOSED	BUD vs BUD % CHANGE	BUD vs EST % CHANGE
PERMITS	16,842	16,066	22,680	16,884	22,680	0.0%	34.3%
MISCELLANEOUS	500	-	-	-	-	-	-
BANK & ADMINISTRATION FEE	29,798	33,296	32,400	40,529	40,500	25.0%	-0.1%
BANK FEE - 2006 BOND	-	-	648	648	648	0.0%	0.0%
BANK FEE - 2010 BOND	18	-	648	648	648	0.0%	0.0%
INTEREST EXPENSE	677	62	540	-	-	-	-
INTEREST - INTERNAL LOAN	2,547	86	3,500	-	-	-	-
2006 BOND INTEREST EXPENSE	902,041	889,407	871,928	(74,205)	-	-	-
2010 BOND INTEREST EXPENSE	143,259	129,217	115,925	96,604	100,825	-13.0%	4.4%
2015 BOND INTEREST EXPENSE	-	-	-	492,774	646,848	-	31.3%
LEASED EQUIPMENT INTEREST	-	-	-	-	-	-	-
IOP INTEREST EXPENSE	21,603	19,544	11,251	9,054	-	-	-
BLM INT EXP LINE OF CREDIT	-	-	-	1,205	-	-	-
BLM INT EXP COMMERCIAL LOAN	-	-	-	3,500	-	-	-
BLM INT EXP CONSTRUCTION LOAN	-	-	-	33,500	65,000	-	94.0%
2015 BONDS SERIES-A FEES	-	-	-	125,291	-	-	-
2015 BONDS SERIES-B FEES	-	-	-	3,605	-	-	-
IOP GENERAL EXPENSES	-	1,539	-	984	1,000	-	1.6%
IOP EXPENSE	12,244	8,339	9,000	3,375	3,375	-62.5%	0.0%
IOP PERMITS	-	582	-	582	582	-	0.0%
IOP MAINTENANCE	-	1,135	-	680	700	-	2.9%
BLM GENERAL EXPENSES	-	-	-	546	9,600	-	1657.2%
BLM ASSOCIATION FEES	-	-	-	3,375	3,375	-	0.0%
FRANCHISE FEE	249,253	270,243	275,000	315,857	315,000	14.5%	-0.3%
FORA ADMIN./LIAISON FEES	25,000	25,000	25,000	25,000	25,000	0.0%	0.0%
MEMBERSHIP ON FORA BOARD	37,000	37,000	37,000	37,000	37,000	0.0%	0.0%
BAD DEBT EXPENSE	79,072	34,212	540	13,500	13,500	2400.0%	0.0%
TOTAL DEPARTMENT EXPENSE	1,985,215	1,930,324	2,016,726	1,646,523	1,943,518	-3.6%	18.0%
TOTAL EXPENSE	2,740,541	2,761,183	2,983,653	2,544,168	3,088,441	3.5%	21.4%

MARINA COAST WATER DISTRICT
ADMIN BUDGET FOR FY 2016-2017

ACCOUNT NAME	ORD SEWER						
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED	2016-2017 PROPOSED	BUD vs BUD % CHANGE	BUD vs EST % CHANGE
WAGES - ADM	101,504	111,178	132,605	121,565	173,790	31.1%	43.0%
WAGES ALLOCATED TO CAPITAL	-	-	-	-	(6,500)	-	-
OVERTIME	1,673	2,360	2,249	5,982	3,018	34.2%	-49.6%
FICA EXPENSE	5,788	6,267	7,698	7,320	10,051	30.6%	37.3%
MEDI EXPENSE	1,434	1,598	1,955	1,818	2,564	31.1%	41.0%
MEDICAL INSURANCE EXPENSE	16,312	17,835	23,654	17,417	34,576	46.2%	98.5%
DENTAL INSURANCE EXPENSE	863	902	1,446	915	1,809	25.1%	97.7%
VISION INSURANCE EXPENSE	223	260	297	289	601	102.5%	108.0%
WORKERS COMP. INSURANCE	969	904	1,373	1,040	2,091	52.3%	101.0%
LIFE INSURANCE EXPENSE	513	355	379	426	501	32.2%	17.5%
SUI EXPENSE	441	390	360	95	480	33.5%	404.5%
ETT EXPENSE	11	12	11	3	15	32.4%	403.8%
CAR ALLOWANCE EXPENSE	770	330	864	594	702	-18.8%	18.2%
DISABILITY PLAN	60	252	343	315	451	31.4%	43.3%
MOVING EXPENSE	-	-	-	164	-	-	-
CALPERS RETIREMENT (ER) - Classic Plan	8,054	8,263	9,534	10,466	11,052	15.9%	5.6%
CALPERS RETIREMENT (EE) - Classic Plan	6,698	6,870	9,274	8,005	10,337	11.5%	29.1%
CALPERS-62 RETIREMENT (ER)	59	208	436	329	4,731	100.0%	1338.5%
CALPERS-62 RETIREMENT (EE)	65	260	424	8	-	100.0%	-
PENSION EXPENSE	-	(1,422)	-	-	-	100.0%	-
PARS RETIREMENT	14,501	14,199	15,490	15,490	16,781	8.3%	8.3%
OPEB EXPENSE	4,915	4,740	6,480	6,480	7,800	20.4%	20.4%
BOARD COMPENSATION	-	165	-	540	780	-	44.4%
TOTAL SALARY & BENEFIT	164,852	175,926	214,872	199,262	275,630	28.3%	38.3%
LIABILITY INSURANCE	10,726	10,870	11,880	11,459	12,870	8.3%	12.3%
PROPERTY INSURANCE	2,739	2,889	3,000	2,700	3,250	8.3%	20.4%
AUTO INSURANCE	642	632	720	641	780	8.3%	21.6%
AUTO INSURANCE	-	-	-	-	-	-	-
OFFICE POWER/GAS	1,568	1,799	1,740	1,717	1,950	12.1%	13.5%
BUILDING SECURITY	260	1,639	540	2,094	2,600	381.5%	24.2%
TRASH SERVICES	696	731	768	971	1,053	37.1%	8.5%
ANSWERING SERVICE	301	258	312	310	338	8.3%	9.0%
PHONE	4,354	4,363	4,920	4,206	5,200	5.7%	23.6%
RENT/LEASE EQUIPMENT	2,848	3,109	3,120	2,985	4,550	45.8%	52.4%
POSTAGE	7,499	7,114	6,600	5,979	7,150	8.3%	19.6%
PRINTING	1,337	2,880	600	3,442	3,900	550.0%	13.3%
OFFICE SUPPLY	804	608	600	839	1,040	73.3%	23.9%
GENERAL SUPPLY	837	845	1,800	980	1,300	-27.8%	32.7%
COMPUTERS/DATA PROCESSING	1,298	3,012	3,600	2,317	2,210	-38.6%	-4.6%
SOFTWARE AND LICENSING	3,750	7,665	2,880	3,275	4,303	49.4%	31.4%
ADVERTISEMENT	687	981	1,200	1,217	1,950	62.5%	60.2%
MAINTENANCE AGREEMENTS	5,601	8,718	7,800	10,704	9,490	21.7%	-11.3%
HOSPITALITY & AWARDS	380	326	480	474	520	8.3%	9.8%
BOARD MEETING VIDEO RECORDING	1,051	734	900	649	780	-13.3%	20.1%
ACCOUNTING SERVICES	2,948	3,116	3,300	3,615	3,900	18.2%	7.9%
CONSULTING SERVICES	17,097	23,556	33,000	23,099	49,140	48.9%	112.7%
LEGAL FEES	32,554	22,979	30,000	23,322	27,950	-6.8%	19.8%
WATER AUGMENTATION EXPENSE	-	-	-	-	-	-	-
CONFERENCE ATTENDANCE	88	301	1,110	300	1,450	30.6%	383.8%
CONFERENCE (BOD)	116	201	600	113	650	8.3%	476.2%
EDUCATION EXPENSES	253	665	3,965	838	2,383	-39.9%	184.4%
TRAVEL	114	1,896	3,980	923	3,633	-8.7%	293.4%
SAFETY	210	227	600	247	325	-45.8%	31.5%
MEMBERSHIPS & DUES	1,866	2,025	2,440	2,427	2,700	10.7%	11.2%

MARINA COAST WATER DISTRICT
ADMIN BUDGET FOR FY 2016-2017

ACCOUNT NAME	ORD SEWER						
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED	2016-2017 PROPOSED	BUD vs BUD % CHANGE	BUD vs EST % CHANGE
PERMITS	7,919	8,502	5,040	10,657	5,460	8.3%	-48.8%
MISCELLANEOUS	110	-	-	-	-	-	-
BANK & ADMINISTRATION FEE	6,664	7,050	7,200	9,003	9,750	35.4%	8.3%
BANK FEE - 2006 BOND	-	-	144	144	156	8.3%	8.3%
BANK FEE - 2010 BOND	5	-	144	144	156	8.3%	8.3%
INTEREST EXPENSE	203	13	120	-	-	-	-
INTEREST - INTERNAL LOAN	1,484	50	-	-	-	-	-
2006 BOND INTEREST EXPENSE	384,810	377,377	370,194	(31,499)	-	-	-
2010 BOND INTEREST EXPENSE	40,112	36,181	32,459	27,050	28,231	-13.0%	4.4%
2015 BOND INTEREST EXPENSE	-	-	-	164,258	215,616	-	31.3%
LEASED EQUIPMENT INTEREST	-	-	-	-	-	-	-
IOP INTEREST EXPENSE	4,940	8,530	2,380	2,535	-	-	-
BLM INT EXP LINE OF CREDIT	-	-	-	337	-	-	-
BLM INT EXP COMMERCIAL LOAN	-	-	-	980	-	-	-
BLM INT EXP CONSTRUCTION LOAN	-	-	-	9,380	18,200	-	94.0%
2015 BONDS SERIES-A FEES	-	-	-	41,764	-	-	-
2015 BONDS SERIES-B FEES	-	-	-	1,202	-	-	-
IOP GENERAL EXPENSES	-	431	-	268	275	-	2.8%
IOP EXPENSE	2,640	4,276	2,520	945	945	-62.5%	0.0%
IOP PERMITS	-	163	-	163	163	-	0.0%
IOP MAINTENANCE	-	318	-	192	200	-	4.0%
BLM GENERAL EXPENSES	-	-	-	154	2,700	-	1653.9%
BLM ASSOCIATION FEES	-	-	-	945	945	-	0.0%
FRANCHISE FEE	13,146	17,275	15,000	19,994	15,000	0.0%	-25.0%
FORA ADMIN./LIAISON FEES	-	-	-	-	-	-	-
MEMBERSHIP ON FORA BOARD	-	-	-	-	-	-	-
BAD DEBT EXPENSE	16,482	(465)	120	3,000	3,250	2608.3%	8.3%
TOTAL DEPARTMENT EXPENSE	581,138	573,842	567,776	373,780	458,867	-19.2%	22.8%
TOTAL EXPENSE	745,990	749,768	782,648	573,042	734,497	-6.2%	28.2%

MARINA COAST WATER DISTRICT
ADMIN BUDGET FOR FY 2016-2017

ACCOUNT NAME	RUWAP						
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED	2016-2017 PROPOSED	BUD vs BUD % CHANGE	BUD vs EST % CHANGE
WAGES - ADM	-	-	-	-	-	-	-
WAGES ALLOCATED TO CAPITAL	-	-	-	-	-	-	-
OVERTIME	-	-	-	-	-	-	-
FICA EXPENSE	-	-	-	-	-	-	-
MEDI EXPENSE	-	-	-	-	-	-	-
MEDICAL INSURANCE EXPENSE	-	-	-	-	-	-	-
DENTAL INSURANCE EXPENSE	-	-	-	-	-	-	-
VISION INSURANCE EXPENSE	-	-	-	-	-	-	-
WORKERS COMP. INSURANCE	-	-	-	-	-	-	-
LIFE INSURANCE EXPENSE	-	-	-	-	-	-	-
SUI EXPENSE	-	-	-	-	-	-	-
ETT EXPENSE	-	-	-	-	-	-	-
CAR ALLOWANCE EXPENSE	-	-	-	-	-	-	-
DISABILITY PLAN	-	-	-	-	-	-	-
MOVING EXPENSE	-	-	-	-	-	-	-
CALPERS RETIREMENT (ER) - Classic Plan	-	-	-	-	-	-	-
CALPERS RETIREMENT (EE) - Classic Plan	-	-	-	-	-	-	-
CALPERS-62 RETIREMENT (ER)	-	-	-	-	-	-	-
CALPERS-62 RETIREMENT (EE)	-	-	-	-	-	-	-
PENSION EXPENSE	-	-	-	-	-	-	-
PARS RETIREMENT	-	-	-	-	-	-	-
OPEB EXPENSE	-	-	-	-	-	-	-
BOARD COMPENSATION	-	-	-	-	-	-	-
TOTAL SALARY & BENEFIT	-	-	-	-	-	-	-
LIABILITY INSURANCE	-	-	-	-	-	-	-
PROPERTY INSURANCE	-	-	-	-	-	-	-
AUTO INSURANCE	-	-	-	-	-	-	-
AUTO INSURANCE	-	-	-	-	-	-	-
OFFICE POWER/GAS	-	-	-	-	-	-	-
BUILDING SECURITY	-	-	-	-	-	-	-
TRASH SERVICES	-	-	-	-	-	-	-
ANSWERING SERVICE	-	-	-	-	-	-	-
PHONE	-	-	-	-	-	-	-
RENT/LEASE EQUIPMENT	-	-	-	-	-	-	-
POSTAGE	-	-	-	-	-	-	-
PRINTING	-	-	-	-	-	-	-
OFFICE SUPPLY	-	-	-	-	-	-	-
GENERAL SUPPLY	-	-	-	-	-	-	-
COMPUTERS/DATA PROCESSING	-	-	-	-	-	-	-
SOFTWARE AND LICENSING	-	-	-	-	-	-	-
ADVERTISEMENT	-	-	-	-	-	-	-
MAINTENANCE AGREEMENTS	-	-	-	-	-	-	-
HOSPITALITY & AWARDS	-	-	-	-	-	-	-
BOARD MEETING VIDEO RECORDING	-	-	-	-	-	-	-
ACCOUNTING SERVICES	-	-	-	-	-	-	-
CONSULTING SERVICES	-	-	-	-	-	-	-
LEGAL FEES	55	-	-	-	-	-	-
WATER AUGMENTATION EXPENSE	-	-	-	-	-	-	-
CONFERENCE ATTENDANCE	-	-	-	-	-	-	-
CONFERENCE (BOD)	-	-	-	-	-	-	-
EDUCATION EXPENSES	-	-	-	-	-	-	-
TRAVEL	-	-	-	-	-	-	-
SAFETY	-	-	-	-	-	-	-
MEMBERSHIPS & DUES	-	-	-	-	-	-	-

MARINA COAST WATER DISTRICT
ADMIN BUDGET FOR FY 2016-2017

ACCOUNT NAME	RUWAP						
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED	2016-2017 PROPOSED	BUD vs BUD % CHANGE	BUD vs EST % CHANGE
PERMITS	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	-
BANK & ADMINISTRATION FEE	-	-	-	-	-	-	-
BANK FEE - 2006 BOND	-	-	-	-	-	-	-
BANK FEE - 2010 BOND	-	-	-	-	-	-	-
INTEREST EXPENSE	-	-	-	-	-	-	-
INTEREST - INTERNAL LOAN	-	-	-	-	-	-	-
2006 BOND INTEREST EXPENSE	246,368	246,368	244,698	(20,531)	-	-	-
2010 BOND INTEREST EXPENSE	-	-	-	-	-	-	-
2015 BOND INTEREST EXPENSE	-	-	-	236,120	309,948	-	31.3%
LEASED EQUIPMENT INTEREST	-	-	-	-	-	-	-
IOP INTEREST EXPENSE	-	-	-	-	-	-	-
BLM INT EXP LINE OF CREDIT	-	-	-	-	-	-	-
BLM INT EXP COMMERCIAL LOAN	-	-	-	-	-	-	-
BLM INT EXP CONSTRUCTION LOAN	-	-	-	-	-	-	-
2015 BONDS SERIES-A FEES	-	-	-	60,035	-	-	-
2015 BONDS SERIES-B FEES	-	-	-	1,728	-	-	-
IOP GENERAL EXPENSES	-	-	-	-	-	-	-
IOP EXPENSE	-	-	-	-	-	-	-
IOP PERMITS	-	-	-	-	-	-	-
IOP MAINTENANCE	-	-	-	-	-	-	-
BLM GENERAL EXPENSES	-	-	-	-	-	-	-
BLM ASSOCIATION FEES	-	-	-	-	-	-	-
FRANCHISE FEE	-	-	-	-	-	-	-
FORA ADMIN./LIAISON FEES	-	-	-	-	-	-	-
MEMBERSHIP ON FORA BOARD	-	-	-	-	-	-	-
BAD DEBT EXPENSE	-	-	-	-	-	-	-
TOTAL DEPARTMENT EXPENSE	246,423	246,368	244,698	277,352	309,948	26.7%	11.8%
TOTAL EXPENSE	246,423	246,368	244,698	277,352	309,948	26.7%	11.8%

MARINA COAST WATER DISTRICT
ADMIN BUDGET FOR FY 2016-2017

ACCOUNT NAME	TOTAL						
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED	2016-2017 PROPOSED	BUD vs BUD % CHANGE	BUD vs EST % CHANGE
WAGES - ADM	564,583	635,222	729,326	668,606	895,688	22.8%	34.0%
WAGES ALLOCATED TO CAPITAL	-	-	-	-	(33,500)	-	-
OVERTIME	9,377	13,499	12,371	32,899	15,553	25.7%	-52.7%
FICA EXPENSE	32,210	35,826	42,340	40,262	51,802	22.3%	28.7%
MEDI EXPENSE	7,973	9,109	10,754	9,998	13,213	22.9%	32.2%
MEDICAL INSURANCE EXPENSE	92,742	103,537	130,096	96,770	178,198	37.0%	84.1%
DENTAL INSURANCE EXPENSE	4,806	5,137	7,952	5,034	9,325	17.3%	85.2%
VISION INSURANCE EXPENSE	1,241	1,486	1,635	1,590	3,099	89.6%	94.9%
WORKERS COMP. INSURANCE	5,387	5,141	7,551	5,719	10,776	42.7%	88.4%
LIFE INSURANCE EXPENSE	2,870	2,035	2,085	2,345	2,582	23.8%	10.1%
SUI EXPENSE	2,466	2,226	1,982	524	2,476	24.9%	372.8%
ETT EXPENSE	61	67	60	16	75	25.1%	374.0%
CAR ALLOWANCE EXPENSE	4,310	1,890	4,752	3,267	3,618	-23.9%	10.7%
DISABILITY PLAN	335	1,445	1,885	1,730	2,324	23.3%	34.3%
MOVING EXPENSE	-	-	-	902	-	-	-
CALPERS RETIREMENT (ER) - Classic Plan	44,800	47,118	52,435	57,565	56,961	8.6%	-1.0%
CALPERS RETIREMENT (EE) - Classic Plan	37,261	39,166	51,008	44,021	53,273	4.4%	21.0%
CALPERS-62 RETIREMENT (ER)	328	1,189	2,398	1,808	24,383	100.0%	1248.3%
CALPERS-62 RETIREMENT (EE)	360	1,489	2,333	43	-	100.0%	-
PENSION EXPENSE	-	(8,148)	-	-	-	100.0%	-
PARS RETIREMENT	81,731	81,323	85,196	85,196	86,487	1.5%	1.5%
OPEB EXPENSE	27,336	27,084	35,640	35,640	40,200	12.8%	12.8%
BOARD COMPENSATION	-	945	-	2,970	4,020	-	35.4%
TOTAL SALARY & BENEFIT	920,177	1,006,786	1,181,799	1,096,907	1,420,553	20.2%	29.5%
LIABILITY INSURANCE	60,242	62,003	65,340	63,639	66,330	1.5%	4.2%
PROPERTY INSURANCE	15,832	18,597	16,500	16,199	16,750	1.5%	3.4%
AUTO INSURANCE	3,562	3,531	3,960	3,597	4,020	1.5%	11.7%
AUTO INSURANCE	-	-	-	-	-	-	-
OFFICE POWER/GAS	8,714	7,489	9,570	9,506	10,050	5.0%	5.7%
BUILDING SECURITY	1,463	9,258	2,970	11,518	13,400	351.2%	16.3%
TRASH SERVICES	3,891	4,179	4,224	5,340	5,427	28.5%	1.6%
ANSWERING SERVICE	1,681	1,478	1,716	1,705	1,742	1.5%	2.2%
PHONE	24,476	23,361	27,060	23,259	26,800	-1.0%	15.2%
RENT/LEASE EQUIPMENT	15,916	17,805	17,160	16,416	23,450	36.7%	42.8%
POSTAGE	39,750	14,980	36,300	21,794	36,850	1.5%	69.1%
PRINTING	3,601	7,733	3,300	12,082	20,100	509.1%	66.4%
OFFICE SUPPLY	4,495	3,831	3,300	4,636	5,360	62.4%	15.6%
GENERAL SUPPLY	4,751	4,842	9,900	5,400	6,700	-32.3%	24.1%
COMPUTERS/DATA PROCESSING	7,271	17,395	19,800	12,775	11,390	-42.5%	-10.8%
SOFTWARE AND LICENSING	14,707	34,416	15,840	15,714	22,177	40.0%	41.1%
ADVERTISEMENT	3,838	5,621	6,600	6,695	10,050	52.3%	50.1%
MAINTENANCE AGREEMENTS	32,283	40,311	42,900	44,138	48,910	14.0%	10.8%
HOSPITALITY & AWARDS	2,021	1,864	2,640	2,658	2,680	1.5%	0.8%
BOARD MEETING VIDEO RECORDING	5,872	4,202	4,950	3,571	4,020	-18.8%	12.6%
ACCOUNTING SERVICES	16,604	16,319	18,150	19,558	20,100	10.7%	2.8%
CONSULTING SERVICES	94,167	102,824	181,500	126,829	253,260	39.5%	99.7%
LEGAL FEES	177,934	144,390	165,000	151,693	144,050	-12.7%	-5.0%
WATER AUGMENTATION EXPENSE	-	-	16,000	-	-	-	-
CONFERENCE ATTENDANCE	1,744	2,365	5,075	1,157	5,427	6.9%	369.0%
CONFERENCE (BOD)	1,294	2,004	3,300	1,049	3,350	1.5%	219.5%
EDUCATION EXPENSES	5,123	7,483	19,142	3,838	10,981	-42.6%	186.1%
TRAVEL	5,816	6,398	19,580	1,798	15,563	-20.5%	765.5%
SAFETY	478	1,184	3,300	1,412	1,675	-49.2%	18.6%
MEMBERSHIPS & DUES	10,516	12,880	18,044	18,037	22,100	22.5%	22.5%

MARINA COAST WATER DISTRICT
ADMIN BUDGET FOR FY 2016-2017

ACCOUNT NAME	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	TOTAL		BUD vs BUD % CHANGE	BUD vs EST % CHANGE
				2015-2016 ESTIMATED	2016-2017 PROPOSED		
PERMITS	24,762	24,568	27,720	27,540	28,140	1.5%	2.2%
MISCELLANEOUS	610	-	-	-	-	-	-
BANK & ADMINISTRATION FEE	36,462	40,346	39,600	49,531	50,250	26.9%	1.5%
BANK FEE - 2006 BOND	-	-	792	792	804	1.5%	1.5%
BANK FEE - 2010 BOND	24	-	792	792	804	1.5%	1.5%
INTEREST EXPENSE	880	75	660	-	-	-	-
INTEREST - INTERNAL LOAN	4,030	136	3,500	-	-	-	-
2006 BOND INTEREST EXPENSE	1,533,219	1,513,152	1,486,820	(126,235)	-	-	-
2010 BOND INTEREST EXPENSE	183,371	165,397	148,384	123,654	129,056	-13.0%	4.4%
2015 BOND INTEREST EXPENSE	-	-	-	893,152	1,172,412	-	31.3%
LEASED EQUIPMENT INTEREST	-	-	-	-	-	-	-
IOP INTEREST EXPENSE	26,543	28,074	13,631	11,589	-	-	-
BLM INT EXP LINE OF CREDIT	-	-	-	1,542	-	-	-
BLM INT EXP COMMERCIAL LOAN	-	-	-	4,480	-	-	-
BLM INT EXP CONSTRUCTION LOAN	-	-	-	42,880	83,200	-	94.0%
2015 BONDS SERIES-A FEES	-	-	-	227,090	-	-	-
2015 BONDS SERIES-B FEES	-	-	-	6,535	-	-	-
IOP GENERAL EXPENSES	-	1,970	-	1,251	1,275	-	1.9%
IOP EXPENSE	14,884	12,614	11,520	4,320	4,320	-62.5%	0.0%
IOP PERMITS	-	745	-	745	745	-	0.0%
IOP MAINTENANCE	-	1,453	-	872	900	-	3.2%
BLM GENERAL EXPENSES	-	-	-	700	12,300	-	1656.5%
BLM ASSOCIATION FEES	-	-	-	4,320	4,320	-	0.0%
FRANCHISE FEE	262,398	287,518	290,000	335,851	330,000	13.8%	-1.7%
FORA ADMIN./LIAISON FEES	25,000	25,000	25,000	25,000	25,000	0.0%	0.0%
MEMBERSHIP ON FORA BOARD	37,000	37,000	37,000	37,000	37,000	0.0%	0.0%
BAD DEBT EXPENSE	95,553	33,748	660	16,500	16,750	2437.9%	1.5%
TOTAL DEPARTMENT EXPENSE	2,812,777	2,750,534	2,829,200	2,297,655	2,712,333	-4.1%	18.0%
TOTAL EXPENSE	3,732,954	3,757,319	4,010,999	3,394,562	4,132,886	3.0%	21.8%

MARINA COAST WATER DISTRICT
OPER & MAINT BUDGET FOR FY 2016-2017

ACCOUNT NAME	ORD WATER						
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED	2016-2017 PROPOSED	BUD vs BUD % CHANGE	BUD vs EST % CHANGE
WAGES - OPM	444,772	439,795	480,083	513,996	436,146	-9.2%	-15.1%
WAGES ALLOCATED TO CAPITAL	-	-	-	(9,912)	-	-	-
OVERTIME	5,608	5,596	15,717	11,085	15,694	-0.1%	41.6%
STANDBY WAGES	7,280	7,380	11,939	16,780	10,483	-12.2%	-37.5%
FICA - SS EXPENSE	27,214	26,906	31,480	32,523	28,648	-9.0%	-11.9%
FICA - MEDI EXPENSE	6,416	6,361	7,362	7,635	6,704	-8.9%	-12.2%
MEDICAL INSURANCE	117,385	111,252	126,270	129,679	104,953	-16.9%	-19.1%
DENTAL INSURANCE	6,772	6,225	7,054	6,982	5,397	-23.5%	-22.7%
VISION INSURANCE	1,222	1,213	1,329	1,393	1,103	-17.0%	-20.8%
WORKERS COMP. INSURANCE	20,267	17,613	20,421	21,133	18,645	-8.7%	-11.8%
LIFE INSURANCE EXPENSE	3,394	2,354	1,460	2,469	1,326	-9.2%	-46.3%
UNIFORM BENEFIT	3,126	4,890	2,624	5,826	4,368	66.5%	-25.0%
BOOT BENEFIT	1,458	1,139	1,312	1,635	1,092	-16.8%	-33.2%
SUI EXPENSE	1,667	1,281	1,487	-	1,234	-17.0%	-
ETT EXPENSE	41	39	45	-	37	-16.8%	100.0%
DISABILITY PLAN	390	1,646	1,270	1,726	1,154	-9.2%	-33.2%
CALPERS RETIREMENT (ER) - Classic Plan	38,695	37,791	36,964	49,329	33,581	-9.2%	-31.9%
CALPERS RETIREMENT (EE) - Classic Plan	31,891	31,399	35,958	37,770	32,668	-9.2%	-13.5%
OPEB EXPENSE	21,535	21,912	22,550	29,700	21,450	-4.9%	-27.8%
TOTAL SALARY & BENEFIT	739,133	724,793	805,325	859,748	724,682	-10.0%	-15.7%
BOOKS & REF. MATERIALS	725	1,999	540	(11)	810	50.0%	-7211.5%
OFFICE SUPPLY	-	-	459	540	270	-41.2%	-50.0%
COMPUTERS/DATA PROCESSING	343	-	-	-	-	-	-
MEMBERSHIPS & DUES	1,413	1,928	-	650	999	-	53.8%
SAFETY EXPENSE	6,049	3,531	5,670	3,998	2,970	-47.6%	-25.7%
SUPPLIES	2,342	3,307	3,348	3,795	4,050	21.0%	6.7%
GENERAL O&M MAINT & EQUIP	110,104	102,921	101,520	109,239	110,000	8.4%	0.7%
CLARK PROJ - METERS AND PARTS	-	14,584	-	24,111	25,000	-	3.7%
TANK MAINTENANCE - 5 YEAR	-	-	-	23,373	-	-	-
O&M POWER/GAS	-	-	68	-	-	-	-
LUBRICANTS	10,478	7,983	10,800	9,716	9,450	-12.5%	-2.7%
GENERAL O&M CHEMICALS	205	-	-	-	-	-	-
PHONE	1,599	1,690	1,944	5,214	4,320	122.2%	-17.1%
CMMS	2,839	2,781	20,790	6,577	16,200	-22.1%	146.3%
ANNUAL MAINTENANCE PROGRAM	12,639	19,318	38,900	12,278	20,000	-48.6%	62.9%
REAL PROPERTY MAINT.	10,164	6,818	13,500	10,966	13,500	0.0%	23.1%
FLEET MAINT. & REPAIR	24,292	23,404	31,320	24,366	32,400	3.4%	33.0%
TELEMETRY SYSTEM	42,747	5,463	40,500	12,546	16,200	-60.0%	29.1%
METERS	29,945	61,580	60,000	98,379	35,000	-41.7%	-64.4%
INTERTIE #2 MAINT & EQUIP	-	-	-	-	-	-	-
INTERTIE #2 POWER	-	-	-	-	-	-	-
WELL #10 MAINT & EQUIP	-	-	-	-	-	-	-
WELL #10 POWER	-	-	-	-	-	-	-
WELL #11 MAINT & EQUIP	-	-	-	-	-	-	-
WELL #11 POWER	-	-	-	-	-	-	-
WELL #12 MAINT & EQUIP	-	-	-	-	-	-	-
WELL #12 POWER	-	-	-	-	-	-	-
WELL #2 MAINT & EQUIP	-	-	-	-	-	-	-
DESAL POWER	-	-	-	-	-	-	-
MARINA BOOSTER MAINT & EQUIP	-	-	-	-	-	-	-
MARINA BOOSTER POWER	-	-	-	-	-	-	-
L/S 2 MAINT & EQUIP	-	-	-	-	-	-	-
L/S 2 POWER	-	-	-	-	-	-	-
L/S 3 MAINT & EQUIP	-	-	-	-	-	-	-
L/S 3 POWER	-	-	-	-	-	-	-
L/S 5 MAINT & EQUIP	-	-	-	-	-	-	-
L/S 5 POWER	-	-	-	-	-	-	-
L/S 6 MAINT & EQUIP	-	-	-	-	-	-	-
L/S 6 POWER	-	-	-	-	-	-	-
WELL #29 MAINT & EQUIP	-	-	5,000	-	5,000	0.0%	100.0%
WELL #29 POWER	26,398	20,438	35,000	11,723	15,000	-57.1%	28.0%
WELL #30 MAINT & EQUIP	272	8,449	5,000	12,767	1,000	-80.0%	-92.2%

MARINA COAST WATER DISTRICT
 OPER & MAINT BUDGET FOR FY 2016-2017

ACCOUNT NAME	ORD WATER						
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED	2016-2017 PROPOSED	BUD vs BUD % CHANGE	BUD vs EST % CHANGE
WELL #30 POWER	(3,759)	590	60,000	15,287	60,000	0.0%	292.5%
WELL #31 MAINT & EQUIP	219	241	5,000	308	5,000	0.0%	1523.6%
WELL #31 POWER	53,399	37,721	45,000	38,323	55,000	22.2%	43.5%
B/C BOOSTER MAINT & EQUIP	648	-	250	2,237	250	0.0%	100.0%
B/C BOOSTER POWER	339	348	450	374	450	0.0%	20.3%
D BOOSTER MAINT & EQUIP	290	320	3,500	5,858	2,500	-28.6%	-57.3%
D BOOSTER POWER	52,683	36,208	65,000	16,808	25,000	-61.5%	48.7%
E BOOSTER MAINT & EQUIP	386	441	1,500	2,858	1,000	-33.3%	-65.0%
E BOOSTER POWER	5,464	5,075	7,000	5,780	-	-	-
F BOOSTER MAINT & EQUIP	1,424	524	2,500	358	2,500	0.0%	598.3%
F BOOSTER POWER	6,595	6,047	7,500	5,996	6,500	-13.3%	8.4%
BOOSTER/SANDTANK MAINT & EQUIP	1,219	-	5,000	527	5,000	0.0%	100.0%
BOOSTER/SANDTANK POWER	180,715	158,498	195,000	136,133	145,000	-25.6%	6.5%
WATKINS GATE WELL MAINT & EQUIP	460	350	2,000	1,942	2,000	0.0%	3.0%
WATKINS GATE WELL POWER	104,100	92,554	135,000	94,812	110,000	-18.5%	16.0%
WELL #34 MAINT & EQUIP	3,494	-	2,500	1,584	2,500	0.0%	100.0%
WELL #34 POWER	97,412	75,658	95,000	70,406	75,000	-21.1%	6.5%
L/S RESERVATION MAINT & EQUIP	-	-	-	-	-	-	-
L/S RESERVATION POWER	-	-	-	-	-	-	-
L/S 528 A/FIELD MAINT & EQUIP	-	-	-	-	-	-	-
L/S 528 A/FIELD POWER	-	-	-	-	-	-	-
L/S 530 A/FIELD MAINT & EQUIP	-	-	-	-	-	-	-
L/S 530 A/FIELD POWER	-	-	-	-	-	-	-
L/S 4906 POWER	-	-	-	-	-	-	-
L/S 5398 W/MEYER MAINT & EQUIP	-	-	-	-	-	-	-
L/S 5398 W/MEYER POWER	-	-	-	-	-	-	-
L/S 5447 LANDRUM MAINT & EQUIP	-	-	-	-	-	-	-
L/S 5447 LANDRUM POWER	-	-	-	-	-	-	-
L/S 5713 S/OVER MAINT & EQUIP	-	-	-	-	-	-	-
L/S 5713 S/OVER POWER	-	-	-	-	-	-	-
L/S 5790 HODGES MAINT & EQUIP	-	-	-	-	-	-	-
L/S 5790 HODGES POWER	-	-	-	-	-	-	-
L/S 5871 IMJIN MAINT & EQUIP	-	-	-	-	-	-	-
L/S 5871 IMJIN POWER	-	-	-	-	-	-	-
L/S 5990 ORD/V MAINT & EQUIP	-	-	-	-	-	-	-
L/S 5990 ORD/V POWER	-	-	-	-	-	-	-
L/S 6143 CLARK MAINT & EQUIP	-	-	-	-	-	-	-
L/S 6143 CLARK POWER	-	-	-	-	-	-	-
L/S 6634 HATTEN MAINT & EQUIP	-	-	-	-	-	-	-
L/S 6634 HATTEN POWER	-	-	-	-	-	-	-
L/S 7698 GIGLING MAINT & EQUIP	-	-	-	-	-	-	-
L/S 7698 GIGLING POWER	-	-	-	-	-	-	-
L/S 8775 BOOKER MAINT & EQUIP	-	-	-	-	-	-	-
L/S 8775 BOOKER POWER	-	-	-	-	-	-	-
L/S 514 CARMEL MAINT & EQUIP	-	-	-	-	-	-	-
L/S 514 CARMEL POWER	-	-	-	-	-	-	-
EG LIFT STATION MAINT & EQUIP	-	-	-	-	-	-	-
EG LIFT STATION POWER	-	-	-	-	-	-	-
PROMONTORY LS MAINT & EQUIP	-	-	-	-	-	-	-
PROMONTORY LS POWER	-	-	-	-	-	-	-
TOTAL DEPARTMENT EXPENSE	787,643	700,770	1,006,559	769,816	809,869	-19.5%	5.2%
TOTAL EXPENSE	1,526,776	1,425,562	1,811,884	1,629,564	1,534,551	-15.3%	-5.8%

MARINA COAST WATER DISTRICT
OPER & MAINT BUDGET FOR FY 2016-2017

ACCOUNT NAME	ORD SEWER						
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED	2016-2017 PROPOSED	BUD vs BUD % CHANGE	BUD vs EST % CHANGE
WAGES - OPM	191,775	229,755	210,768	157,738	223,664	6.1%	41.8%
WAGES ALLOCATED TO CAPITAL	-	-	-	(2,203)	-	-	-
OVERTIME	4,595	2,017	6,900	2,855	8,048	16.6%	181.9%
STANDBY WAGES	7,280	7,380	5,242	7,859	5,376	2.6%	-31.6%
FICA - SS EXPENSE	12,150	14,370	13,820	10,106	14,691	6.3%	45.4%
FICA - MEDI EXPENSE	2,864	3,386	3,232	2,372	3,438	6.4%	44.9%
MEDICAL INSURANCE	44,299	53,001	55,436	38,901	53,822	-2.9%	38.4%
DENTAL INSURANCE	2,624	2,942	3,097	2,069	2,768	-10.6%	33.8%
VISION INSURANCE	498	594	584	420	566	-3.1%	34.8%
WORKERS COMP. INSURANCE	8,594	8,707	8,965	6,363	9,561	6.7%	50.3%
LIFE INSURANCE EXPENSE	739	498	641	549	680	6.1%	24.0%
UNIFORM BENEFIT	682	1,034	1,152	1,295	2,240	94.4%	73.0%
BOOT BENEFIT	316	241	576	363	560	-2.8%	54.1%
SUI EXPENSE	622	623	653	-	633	-3.1%	-
ETT EXPENSE	15	19	20	-	19	-4.0%	100.0%
DISABILITY PLAN	85	348	558	384	592	6.0%	54.3%
CALPERS RETIREMENT (ER) - Classic Plan	16,620	20,119	16,228	15,232	17,221	6.1%	13.1%
CALPERS RETIREMENT (EE) - Classic Plan	13,723	16,720	15,787	11,596	16,753	6.1%	44.5%
OPEB EXPENSE	9,285	11,447	9,900	6,600	11,000	11.1%	66.7%
TOTAL SALARY & BENEFIT	316,767	373,202	353,559	262,499	371,632	5.1%	41.6%
BOOKS & REF. MATERIALS	311	423	120	6	195	62.5%	3025.0%
OFFICE SUPPLY	65	-	102	120	65	-36.3%	-45.8%
COMPUTERS/DATA PROCESSING	75	-	-	-	-	-	-
MEMBERSHIPS & DUES	-	2,632	-	521	241	-	-53.8%
SAFETY EXPENSE	3,538	747	1,260	888	715	-43.3%	-19.5%
SUPPLIES	510	700	744	843	975	31.0%	15.6%
GENERAL O&M MAINT & EQUIP	11,520	9,285	35,520	14,589	35,000	-1.5%	139.9%
CLARK PROJ - METERS AND PARTS							
TANK MAINTENANCE - 5 YEAR							
O&M POWER/GAS	-	-	15	-	-	-	-
LUBRICANTS	1,998	3,149	2,400	2,159	2,275	-5.2%	5.4%
GENERAL O&M CHEMICALS	-	-	-	-	-	-	-
PHONE	84	72	432	480	1,040	140.7%	116.7%
CMMS	622	588	4,620	1,462	3,900	-15.6%	166.8%
ANNUAL MAINTENANCE PROGRAM	13,883	14,874	4,200	11,000	15,000	257.1%	36.4%
REAL PROPERTY MAINT.	2,594	1,852	3,000	5,417	3,250	8.3%	-40.0%
FLEET MAINT. & REPAIR	8,061	7,568	6,960	11,779	7,800	12.1%	-33.8%
TELEMETRY SYSTEM	2,042	2,308	9,000	2,727	3,900	-56.7%	43.0%
METERS	-	-	-	-	-	-	-
INTERTIE #2 MAINT & EQUIP	-	-	-	-	-	-	-
INTERTIE #2 POWER	-	-	-	-	-	-	-
WELL #10 MAINT & EQUIP	-	-	-	-	-	-	-
WELL #10 POWER	-	-	-	-	-	-	-
WELL #11 MAINT & EQUIP	-	-	-	-	-	-	-
WELL #11 POWER	-	-	-	-	-	-	-
WELL #12 MAINT & EQUIP	-	-	-	-	-	-	-
WELL #12 POWER	-	-	-	-	-	-	-
WELL #2 MAINT & EQUIP	-	-	-	-	-	-	-
DESAL POWER	-	-	-	-	-	-	-
MARINA BOOSTER MAINT & EQUIP	-	-	-	-	-	-	-
MARINA BOOSTER POWER	-	-	-	-	-	-	-
L/S 2 MAINT & EQUIP	-	-	-	-	-	-	-
L/S 2 POWER	-	-	-	-	-	-	-
L/S 3 MAINT & EQUIP	-	-	-	-	-	-	-
L/S 3 POWER	-	-	-	-	-	-	-
L/S 5 MAINT & EQUIP	-	-	-	-	-	-	-
L/S 5 POWER	-	-	-	-	-	-	-
L/S 6 MAINT & EQUIP	-	-	-	-	-	-	-
L/S 6 POWER	-	-	-	-	-	-	-
WELL #29 MAINT & EQUIP	-	-	-	-	-	-	-
WELL #29 POWER	-	-	-	-	-	-	-
WELL #30 MAINT & EQUIP	-	-	-	-	-	-	-

MARINA COAST WATER DISTRICT
 OPER & MAINT BUDGET FOR FY 2016-2017

ACCOUNT NAME	ORD SEWER						
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED	2016-2017 PROPOSED	BUD vs BUD % CHANGE	BUD vs EST % CHANGE
WELL #30 POWER	-	-	-	-	-	-	-
WELL #31 MAINT & EQUIP	-	-	-	-	-	-	-
WELL #31 POWER	-	-	-	-	-	-	-
B/C BOOSTER MAINT & EQUIP	-	-	-	-	-	-	-
B/C BOOSTER POWER	-	-	-	-	-	-	-
D BOOSTER MAINT & EQUIP	-	-	-	-	-	-	-
D BOOSTER POWER	-	-	-	-	-	-	-
E BOOSTER MAINT & EQUIP	-	-	-	-	-	-	-
E BOOSTER POWER	-	-	-	-	-	-	-
F BOOSTER MAINT & EQUIP	-	-	-	-	-	-	-
F BOOSTER POWER	-	-	-	-	-	-	-
BOOSTER/SANDTANK MAINT & EQUIP	-	-	-	-	-	-	-
BOOSTER/SANDTANK POWER	-	-	-	-	-	-	-
WATKINS GATE WELL MAINT & EQUIP	-	-	-	-	-	-	-
WATKINS GATE WELL POWER	-	-	-	-	-	-	-
WELL #34 MAINT & EQUIP	-	-	-	-	-	-	-
WELL #34 POWER	-	-	-	-	-	-	-
L/S RESERVATION MAINT & EQUIP	290	322	500	358	500	0.0%	39.7%
L/S RESERVATION POWER	1,637	1,250	1,650	1,514	1,750	6.1%	15.6%
L/S 528 A/FIELD MAINT & EQUIP	-	203	500	-	500	0.0%	-
L/S 528 A/FIELD POWER	284	258	350	286	300	-14.3%	4.9%
L/S 530 A/FIELD MAINT & EQUIP	409	425	500	1,304	500	0.0%	-61.6%
L/S 530 A/FIELD POWER	2,242	2,258	2,750	2,450	2,500	-9.1%	2.1%
L/S 4906 POWER	-	-	-	-	-	-	-
L/S 5398 W/MEYER MAINT & EQUIP	2,046	241	500	267	500	0.0%	87.3%
L/S 5398 W/MEYER POWER	1,560	1,727	2,200	1,742	1,750	-20.5%	0.5%
L/S 5447 LANDRUM MAINT & EQUIP	340	241	500	267	500	0.0%	87.3%
L/S 5447 LANDRUM POWER	2,384	2,125	2,600	1,960	2,250	-13.5%	14.8%
L/S 5713 S/OVER MAINT & EQUIP	219	241	500	267	500	0.0%	87.3%
L/S 5713 S/OVER POWER	3,744	4,024	4,600	3,961	4,300	-6.5%	8.6%
L/S 5790 HODGES MAINT & EQUIP	290	320	500	358	500	0.0%	39.7%
L/S 5790 HODGES POWER	1,765	1,805	2,100	1,779	1,950	-7.1%	9.6%
L/S 5871 IMJIN MAINT & EQUIP	572	2,215	1,000	4,421	500	-50.0%	-88.7%
L/S 5871 IMJIN POWER	6,828	6,902	8,000	8,366	8,750	9.4%	4.6%
L/S 5990 ORD/V MAINT & EQUIP	11,706	2,005	2,500	11,613	10,000	300.0%	-13.9%
L/S 5990 ORD/V POWER	10,751	10,717	11,250	10,689	11,500	2.2%	7.6%
L/S 6143 CLARK MAINT & EQUIP	10,456	359	500	358	500	0.0%	39.7%
L/S 6143 CLARK POWER	1,605	1,533	1,850	1,577	1,650	-10.8%	4.6%
L/S 6634 HATTEN MAINT & EQUIP	-	-	250	-	250	0.0%	100.0%
L/S 6634 HATTEN POWER	165	143	200	153	175	-12.5%	14.4%
L/S 7698 GIGLING MAINT & EQUIP	18,335	1,197	2,500	358	2,500	0.0%	598.3%
L/S 7698 GIGLING POWER	10,574	11,582	13,500	11,738	12,500	-7.4%	6.5%
L/S 8775 BOOKER MAINT & EQUIP	290	488	500	358	500	0.0%	39.7%
L/S 8775 BOOKER POWER	1,678	782	1,000	916	1,150	15.0%	25.5%
L/S 514 CARMEL MAINT & EQUIP	-	-	500	408	500	0.0%	100.0%
L/S 514 CARMEL POWER	1,261	1,282	1,450	1,355	1,450	0.0%	7.0%
EG LIFT STATION MAINT & EQUIP	21	7,295	15,000	15,130	15,125	0.8%	0.0%
EG LIFT STATION POWER	726	1,070	1,250	1,531	1,750	40.0%	14.3%
PROMONTORY LS MAINT & EQUIP	-	-	500	-	500	0.0%	100.0%
PROMONTORY LS POWER	-	-	750	1,554	1,750	133.3%	100.0%
TOTAL DEPARTMENT EXPENSE	137,481	107,205	150,623	139,029	163,706	8.7%	17.7%
TOTAL EXPENSE	454,248	480,407	504,182	401,528	535,338	6.2%	33.3%

MARINA COAST WATER DISTRICT
 OPER & MAINT BUDGET FOR FY 2016-2017

ACCOUNT NAME	TOTAL						
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED	2016-2017 PROPOSED	BUD vs BUD % CHANGE	BUD vs EST % CHANGE
WAGES - OPM	636,547	669,550	690,851	671,734	659,810	-4.5%	-1.8%
WAGES ALLOCATED TO CAPITAL	-	-	-	(12,115)	-	-	-
OVERTIME	10,203	7,614	22,617	13,939	23,742	5.0%	70.3%
STANDBY WAGES	14,560	14,760	17,181	24,638	15,859	-7.7%	-35.6%
FICA - SS EXPENSE	39,364	41,277	45,300	42,630	43,340	-4.3%	1.7%
FICA - MEDI EXPENSE	9,280	9,747	10,594	10,007	10,142	-4.3%	1.3%
MEDICAL INSURANCE	161,684	164,253	181,706	168,580	158,775	-12.6%	-5.8%
DENTAL INSURANCE	9,396	9,167	10,151	9,051	8,165	-19.6%	-9.8%
VISION INSURANCE	1,721	1,807	1,913	1,813	1,669	-12.7%	-7.9%
WORKERS COMP. INSURANCE	28,861	26,320	29,386	27,497	28,206	-4.0%	2.6%
LIFE INSURANCE EXPENSE	4,133	2,852	2,101	3,017	2,006	-4.5%	-33.5%
UNIFORM BENEFIT	3,808	5,924	3,776	7,120	6,608	75.0%	-7.2%
BOOT BENEFIT	1,775	1,380	1,888	1,999	1,652	-12.5%	-17.4%
SUI EXPENSE	2,288	1,904	2,140	-	1,867	-12.7%	-
ETT EXPENSE	57	57	65	-	57	-12.9%	100.0%
DISABILITY PLAN	474	1,994	1,828	2,109	1,745	-4.5%	-17.3%
CALPERS RETIREMENT (ER) - Classic Plan	55,315	57,910	53,192	64,561	50,802	-4.5%	-21.3%
CALPERS RETIREMENT (EE) - Classic Plan	45,615	48,119	51,745	49,367	49,420	-4.5%	0.1%
OPEB EXPENSE	30,820	33,360	32,450	36,300	32,450	0.0%	-10.6%
TOTAL SALARY & BENEFIT	1,055,900	1,097,995	1,158,884	1,122,247	1,096,314	-5.4%	-2.3%
BOOKS & REF. MATERIALS	1,036	2,422	660	(5)	1,005	52.3%	-19614.6%
OFFICE SUPPLY	65	-	561	660	335	-40.3%	-49.2%
COMPUTERS/DATA PROCESSING	417	-	-	-	-	-	-
MEMBERSHIPS & DUES	1,413	4,560	-	1,171	1,240	-	5.9%
SAFETY EXPENSE	9,588	4,278	6,930	4,886	3,685	-46.8%	-24.6%
SUPPLIES	2,852	4,008	4,092	4,639	5,025	22.8%	8.3%
GENERAL O&M MAINT & EQUIP	121,624	112,206	137,040	123,828	145,000	5.8%	17.1%
CLARK PROJ - METERS AND PARTS	-	14,584	-	24,111	25,000	-	3.7%
TANK MAINTENANCE - 5 YEAR	-	-	-	23,373	-	-	-
O&M POWER/GAS	-	-	83	-	-	-	-
LUBRICANTS	12,476	11,132	13,200	11,875	11,725	-11.2%	-1.3%
GENERAL O&M CHEMICALS	205	-	-	-	-	-	-
PHONE	1,683	1,761	2,376	5,694	5,360	125.6%	-5.9%
CMMS	3,461	3,369	25,410	8,039	20,100	-20.9%	150.0%
ANNUAL MAINTENANCE PROGRAM	26,522	34,192	43,100	23,278	35,000	-18.8%	50.4%
REAL PROPERTY MAINT.	12,757	8,669	16,500	16,382	16,750	1.5%	2.2%
FLEET MAINT. & REPAIR	32,352	30,971	38,280	36,145	40,200	5.0%	11.2%
TELEMETRY SYSTEM	44,790	7,771	49,500	15,272	20,100	-59.4%	31.6%
METERS	29,945	61,580	60,000	98,379	35,000	-41.7%	-64.4%
INTERTIE #2 MAINT & EQUIP	-	-	-	-	-	-	-
INTERTIE #2 POWER	-	-	-	-	-	-	-
WELL #10 MAINT & EQUIP	-	-	-	-	-	-	100.0%
WELL #10 POWER	-	-	-	-	-	-	-
WELL #11 MAINT & EQUIP	-	-	-	-	-	-	-
WELL #11 POWER	-	-	-	-	-	-	-
WELL #12 MAINT & EQUIP	-	-	-	-	-	-	-
WELL #12 POWER	-	-	-	-	-	-	-
WELL #2 MAINT & EQUIP	-	-	-	-	-	-	-
DESAL POWER	-	-	-	-	-	-	-
MARINA BOOSTER MAINT & EQUIP	-	-	-	-	-	-	100.0%
MARINA BOOSTER POWER	-	-	-	-	-	-	-
L/S 2 MAINT & EQUIP	-	-	-	-	-	-	100.0%
L/S 2 POWER	-	-	-	-	-	-	-
L/S 3 MAINT & EQUIP	-	-	-	-	-	-	-
L/S 3 POWER	-	-	-	-	-	-	-
L/S 5 MAINT & EQUIP	-	-	-	-	-	-	-
L/S 5 POWER	-	-	-	-	-	-	-
L/S 6 MAINT & EQUIP	-	-	-	-	-	-	-
L/S 6 POWER	-	-	-	-	-	-	-
WELL #29 MAINT & EQUIP	-	-	5,000	-	5,000	0.0%	100.0%
WELL #29 POWER	26,398	20,438	35,000	11,723	15,000	-57.1%	28.0%
WELL #30 MAINT & EQUIP	272	8,449	5,000	12,767	1,000	-80.0%	-92.2%

MARINA COAST WATER DISTRICT
 OPER & MAINT BUDGET FOR FY 2016-2017

ACCOUNT NAME	TOTAL						
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED	2016-2017 PROPOSED	BUD vs BUD % CHANGE	BUD vs EST % CHANGE
WELL #30 POWER	(3,759)	590	60,000	15,287	60,000	0.0%	292.5%
WELL #31 MAINT & EQUIP	219	241	5,000	308	5,000	0.0%	1523.6%
WELL #31 POWER	53,399	37,721	45,000	38,323	55,000	22.2%	43.5%
B/C BOOSTER MAINT & EQUIP	648	-	250	2,237	250	0.0%	100.0%
B/C BOOSTER POWER	339	348	450	374	450	0.0%	20.3%
D BOOSTER MAINT & EQUIP	290	320	3,500	5,858	2,500	-28.6%	-57.3%
D BOOSTER POWER	52,683	36,208	65,000	16,808	25,000	-61.5%	48.7%
E BOOSTER MAINT & EQUIP	386	441	1,500	2,858	1,000	-33.3%	-65.0%
E BOOSTER POWER	5,464	5,075	7,000	5,780	-	-	-
F BOOSTER MAINT & EQUIP	1,424	524	2,500	358	2,500	0.0%	598.3%
F BOOSTER POWER	6,595	6,047	7,500	5,996	6,500	-13.3%	8.4%
BOOSTER/SANDTANK MAINT & EQUIP	1,219	-	5,000	527	5,000	0.0%	100.0%
BOOSTER/SANDTANK POWER	180,715	158,498	195,000	136,133	145,000	-25.6%	6.5%
WATKINS GATE WELL MAINT & EQUIP	460	350	2,000	1,942	2,000	0.0%	3.0%
WATKINS GATE WELL POWER	104,100	92,554	135,000	94,812	110,000	-18.5%	16.0%
WELL #34 MAINT & EQUIP	3,494	-	2,500	1,584	2,500	0.0%	100.0%
WELL #34 POWER	97,412	75,658	95,000	70,406	75,000	-21.1%	6.5%
L/S RESERVATION MAINT & EQUIP	290	322	500	358	500	0.0%	39.7%
L/S RESERVATION POWER	1,637	1,250	1,650	1,514	1,750	6.1%	15.6%
L/S 528 A/FIELD MAINT & EQUIP	-	203	500	-	500	0.0%	-
L/S 528 A/FIELD POWER	284	258	350	286	300	-14.3%	4.9%
L/S 530 A/FIELD MAINT & EQUIP	409	425	500	1,304	500	0.0%	-61.6%
L/S 530 A/FIELD POWER	2,242	2,258	2,750	2,450	2,500	-9.1%	2.1%
L/S 4906 POWER	-	-	-	-	-	-	-
L/S 5398 W/MEYER MAINT & EQUIP	2,046	241	500	267	500	0.0%	87.3%
L/S 5398 W/MEYER POWER	1,560	1,727	2,200	1,742	1,750	-20.5%	0.5%
L/S 5447 LANDRUM MAINT & EQUIP	340	241	500	267	500	0.0%	87.3%
L/S 5447 LANDRUM POWER	2,384	2,125	2,600	1,960	2,250	-13.5%	14.8%
L/S 5713 S/OVER MAINT & EQUIP	219	241	500	267	500	0.0%	87.3%
L/S 5713 S/OVER POWER	3,744	4,024	4,600	3,961	4,300	-6.5%	8.6%
L/S 5790 HODGES MAINT & EQUIP	290	320	500	358	500	0.0%	39.7%
L/S 5790 HODGES POWER	1,765	1,805	2,100	1,779	1,950	-7.1%	9.6%
L/S 5871 IMJIN MAINT & EQUIP	572	2,215	1,000	4,421	500	-50.0%	-88.7%
L/S 5871 IMJIN POWER	6,828	6,902	8,000	8,366	8,750	9.4%	4.6%
L/S 5990 ORD/V MAINT & EQUIP	11,706	2,005	2,500	11,613	10,000	300.0%	-13.9%
L/S 5990 ORD/V POWER	10,751	10,717	11,250	10,689	11,500	2.2%	7.6%
L/S 6143 CLARK MAINT & EQUIP	10,456	359	500	358	500	0.0%	39.7%
L/S 6143 CLARK POWER	1,605	1,533	1,850	1,577	1,650	-10.8%	4.6%
L/S 6634 HATTEN MAINT & EQUIP	-	-	250	-	250	0.0%	100.0%
L/S 6634 HATTEN POWER	165	143	200	153	175	-12.5%	14.4%
L/S 7698 GIGLING MAINT & EQUIP	18,335	1,197	2,500	358	2,500	0.0%	598.3%
L/S 7698 GIGLING POWER	10,574	11,582	13,500	11,738	12,500	-7.4%	6.5%
L/S 8775 BOOKER MAINT & EQUIP	290	488	500	358	500	0.0%	39.7%
L/S 8775 BOOKER POWER	1,678	782	1,000	916	1,150	15.0%	25.5%
L/S 514 CARMEL MAINT & EQUIP	-	-	500	408	500	0.0%	100.0%
L/S 514 CARMEL POWER	1,261	1,282	1,450	1,355	1,450	0.0%	7.0%
EG LIFT STATION MAINT & EQUIP	21	7,295	15,000	15,130	15,125	0.8%	0.0%
EG LIFT STATION POWER	726	1,070	1,250	1,531	1,750	40.0%	14.3%
PROMONTORY LS MAINT & EQUIP	-	-	500	-	500	0.0%	100.0%
PROMONTORY LS POWER	-	-	750	1,554	1,750	133.3%	100.0%
TOTAL DEPARTMENT EXPENSE	925,124	807,975	1,157,182	908,845	973,575	-15.9%	7.1%
TOTAL EXPENSE	1,981,024	1,905,969	2,316,066	2,031,091	2,069,889	-10.6%	1.9%

MARINA COAST WATER DISTRICT
LAB BUDGET FOR FY 2016-2017

ACCOUNT NAME	ORD WATER						
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED	2016-2017 PROPOSED	BUD vs BUD % CHANGE	BUD vs EST % CHANGE
WAGES - LAB	76,968	81,127	84,035	84,955	88,029	4.8%	3.6%
WAGES ALLOCATED TO CAPITAL	-	-	-	(570)	-	-	-
OVERTIME	95	46	488	618	511	4.7%	100.0%
FICA - SS EXPENSE	4,683	4,969	5,241	5,257	5,490	4.8%	4.4%
FICA - MEDI EXPENSE	1,095	1,172	1,225	1,230	1,284	4.8%	4.4%
MEDICAL INSURANCE	6,502	7,107	7,511	7,695	8,227	9.5%	6.9%
DENTAL INS. EXPENSE	349	354	368	370	369	0.3%	-0.1%
VISION INS. EXPENSE	137	144	166	152	169	1.8%	10.9%
WORKERS COMP. EXPENSE	3,655	3,460	3,696	3,643	3,883	5.1%	6.6%
LIFE INSURANCE EXPENSE	367	258	230	270	242	5.2%	-10.5%
UNIFORM BENEFIT	270	366	268	428	442	64.9%	3.2%
BOOT BENEFIT	-	-	134	-	136	1.5%	100.0%
SUI EXPENSE	432	353	325	81	330	1.5%	309.9%
ETT EXPENSE	10	10	10	2	10	0.0%	348.4%
DISABILITY PLAN	42	181	200	190	211	5.5%	11.1%
CALPERS RETIREMENT (ER) - Classic Plan	5,908	6,416	5,826	6,846	6,124	5.1%	-10.6%
CALPERS RETIREMENT (EE) - Classic Plan	4,873	5,333	5,668	5,585	5,957	5.1%	6.7%
CALPERS-62 RETIREMENT (ER)	-	-	-	-	-	-	-
CALPERS-62 RETIREMENT (EE)	-	-	-	-	-	-	-
OPEB EXPENSE	3,727	4,042	4,169	4,169	4,284	2.8%	100.0%
TOTAL SALARY & BENEFIT	109,115	115,338	119,560	120,921	125,698	5.1%	4.0%
CHEMICALS	3,978	3,804	6,848	6,848	6,930	1.2%	1.2%
GLASSWARE	997	1,813	2,694	2,694	2,727	1.2%	1.2%
BOOKS & REF. MATERIAL	72	-	390	390	396	1.5%	1.5%
CONTRACT TESTING	22,724	10,812	36,228	35,444	36,659	1.2%	3.4%
GENERAL SUPPLY	3,993	2,963	6,480	6,480	6,577	1.5%	1.5%
QUALITY CONTROL PROGRAM	4,186	5,892	9,552	9,402	10,783	12.9%	14.7%
POSTAGE	619	867	826	819	906	9.7%	10.6%
PRINTING	3,371	3,651	6,072	6,072	6,162	1.5%	1.5%
OFFICE SUPPLY	-	-	423	423	430	1.7%	1.7%
MEMBERSHIPS & DUES	1,225	1,300	1,617	1,617	1,642	1.5%	1.5%
LAB PERMITS	2,056	-	7,201	7,201	8,465	17.6%	17.5%
CERTIFICATION	227	-	357	357	362	1.4%	1.4%
DESAL - MONITORING	-	-	6,000	-	6,000	0.0%	-
LAB MAINT. & REPAIR	6,957	6,032	8,597	8,597	11,004	28.0%	28.0%
TOTAL DEPARTMENT EXPENSE	50,404	37,134	93,285	86,344	99,043	6.2%	14.7%
TOTAL EXPENSE	159,519	152,472	212,845	207,265	224,741	5.6%	8.4%

MARINA COAST WATER DISTRICT
CON BUDGET FOR FY 2016-2017

ACCOUNT NAME	ORD WATER						
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED	2016-2017 PROPOSED	BUD vs BUD % CHANGE	BUD vs EST % CHANGE
WAGES - CON	61,496	76,421	114,430	100,122	114,641	0.2%	14.5%
OVERTIME	1,933	2,492	2,984	3,576	3,118	4.5%	-12.8%
FICA - SS EXPENSE	3,891	4,403	7,280	6,246	7,301	0.3%	16.9%
FICA - MEDI EXPENSE	910	1,051	1,702	1,461	1,707	0.3%	16.8%
MEDICAL INSURANCE	7,763	8,777	24,964	14,279	22,470	-10.0%	57.4%
DENTAL INS. EXPENSE	429	451	1,378	687	1,032	-25.1%	50.1%
VISION INS. EXPENSE	148	159	291	281	295	1.4%	4.8%
WORKERS COMP. EXPENSE	1,201	1,259	1,177	1,492	1,187	0.8%	-20.4%
LIFE INSURANCE EXPENSE	258	175	322	274	323	0.3%	17.8%
SUI EXPENSE	457	334	495	496	503	1.6%	1.4%
ETT EXPENSE	11	10	15	15	15	0.0%	1.4%
DISABILITY PLAN	30	122	280	192	281	0.4%	46.6%
CALPERS RETIREMENT (ER) - Classic Plan	4,956	5,365	8,167	6,413	5,497	-32.7%	-14.3%
CALPERS RETIREMENT (EE) - Classic Plan	4,088	4,460	7,945	4,951	7,951	0.1%	60.6%
CALPERS-62 RETIREMENT (ER)	-	-	-	1,647	2,676	-	62.5%
CALPERS-62 RETIREMENT (EE)	-	-	-	-	-	-	-
OPEB EXPENSE	2,978	3,808	3,015	3,015	3,060	1.5%	1.5%
TOTAL SALARY & BENEFIT	90,548	109,287	174,445	145,147	172,057	-1.4%	18.5%
BOOKS & REF. MATERIAL	29	-	134	134	136	1.5%	1.5%
PRINTING	3,411	4,645	3,010	5,260	4,300	42.9%	-18.3%
GENERAL SUPPLY	7	359	402	473	680	69.2%	43.9%
COMPUTERS/DATA PROCESSING	413	454	469	476	476	1.5%	0.0%
ADVERTISEMENT	-	592	750	754	1,250	66.7%	65.8%
CONSULTING SERVICES	-	-	6,700	6,700	6,800	1.5%	100.0%
MEMBERSHIPS & DUES	3,261	3,448	3,350	3,484	3,570	6.6%	2.5%
TOILET REBATE	4,467	26,670	49,000	48,250	40,000	-18.4%	-17.1%
WASHING MACHINE REBATE	7,375	9,750	7,500	6,375	7,500	0.0%	17.6%
CONSERVATION EDUCATION	10,566	12,834	18,300	8,170	18,300	0.0%	124.0%
LANDSCAPE REBATE	255	647	5,000	6,150	6,250	25.0%	1.6%
HOT WATER RECIR REBATE	-	-	1,050	500	1,500	42.9%	200.0%
SHOWER HEADS AND AERATORS	-	4,202	2,000	2,103	3,000	50.0%	42.6%
LANDSCAPE DEMONSTRATION	-	292	1,005	1,005	1,020	1.5%	1.5%
TOTAL DEPARTMENT EXPENSE	29,783	63,893	98,670	89,834	94,782	-3.9%	5.5%
TOTAL EXPENSE	120,332	173,180	273,115	234,982	266,839	-2.3%	13.6%

MARINA COAST WATER DISTRICT
ENG BUDGET FOR FY 2016-2017

ACCOUNT NAME	ORD WATER						
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED	2016-2017 PROPOSED	BUD vs BUD % CHANGE	BUD vs EST % CHANGE
WAGES - ENG	249,891	233,044	329,360	268,686	346,139	5.1%	28.8%
WAGES-ALLOCATED TO CAPITAL	(29,945)	(34,159)	-	(28,245)	(100,000)	-100.0%	-100.0%
OVERTIME	22	56	602	-	640	6.3%	100.0%
FICA - SS EXPENSE	14,851	12,831	19,239	16,161	20,126	4.6%	24.5%
FICA - MEDI EXPENSE	3,594	3,279	4,784	3,778	5,028	5.1%	33.1%
MEDICAL INSURANCE	50,814	42,768	60,700	49,466	63,887	5.3%	29.2%
DENTAL INSURANCE	3,175	2,412	2,886	2,664	3,430	18.8%	28.8%
VISION INSURANCE	513	497	642	558	669	4.2%	19.9%
WORKERS COMP. INSURANCE	2,737	2,156	3,323	2,554	3,485	4.9%	36.4%
LIFE INSURANCE EXPENSE	1,750	1,002	971	1,072	1,015	4.5%	-5.3%
BOOTS BENEFIT	170	161	432	432	540	25.0%	25.0%
SUI EXPENSE	977	899	873	93	873	0.0%	842.2%
ETT EXPENSE	24	26	26	3	26	0.0%	655.8%
DISABILITY PLAN	220	729	852	750	896	5.2%	19.5%
CALPERS RETIREMENT (ER) - Classic Plan	22,177	17,483	22,098	25,037	23,094	4.5%	-7.8%
CALPERS RETIREMENT (EE) - Classic Plan	18,288	14,533	21,497	17,483	22,465	4.5%	28.5%
CALPERS-62 RETIREMENT (ER)	-	1,539	2,702	1,994	2,999	11.0%	50.4%
CALPERS-62 RETIREMENT (EE)	-	1,932	2,628	48	2,917	11.0%	6019.2%
OPEB EXPENSE	12,099	11,611	15,930	15,930	15,930	0.0%	0.0%
TOTAL SALARY & BENEFIT	351,356	312,799	489,545	378,463	414,159	-15.4%	9.4%
POSTAGE	-	-	-	-	-	-	-
OFFICE SUPPLY	-	-	-	-	-	-	-
MEMBERSHIPS & DUES	348	362	405	661	648	60.0%	-2.0%
MAPPING SERVICES	-	-	-	20,000	20,000	-	0.0%
ENGINEERING CONSULTANTS	27,820	59,529	284,450	122,192	377,000	32.5%	208.5%
ENGINEERING REIMBURSEMENTS	236,749	447,330	300,000	384,534	380,000	26.7%	-1.2%
TOTAL DEPARTMENT EXPENSE	327,167	507,220	584,855	580,455	837,648	43.2%	44.3%
TOTAL EXPENSE	678,523	820,019	1,074,400	958,917	1,251,807	16.5%	30.5%

MARINA COAST WATER DISTRICT
ENG BUDGET FOR FY 2016-2017

ACCOUNT NAME	ORD SEWER						
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED	2016-2017 PROPOSED	BUD vs BUD % CHANGE	BUD vs EST % CHANGE
WAGES - ENG	53,656	48,709	73,191	59,709	83,330	13.9%	39.6%
WAGES-ALLOCATED TO CAPITAL	(6,457)	(8,620)	-	(7,809)	(12,000)	-100.0%	-100.0%
OVERTIME	5	12	134	-	154	14.9%	100.0%
FICA - SS EXPENSE	3,200	2,707	4,275	3,591	4,845	13.3%	34.9%
FICA - MEDI EXPENSE	773	686	1,063	840	1,211	13.9%	44.1%
MEDICAL INSURANCE	10,995	9,021	13,489	10,992	15,380	14.0%	39.9%
DENTAL INSURANCE	687	509	641	592	826	28.9%	39.5%
VISION INSURANCE	111	105	143	124	161	12.6%	29.9%
WORKERS COMP. INSURANCE	589	453	738	568	839	13.7%	47.8%
LIFE INSURANCE EXPENSE	380	212	216	238	244	13.0%	2.5%
BOOTS BENEFIT	37	34	96	96	130	35.4%	35.4%
SUI EXPENSE	211	189	194	20	210	8.2%	931.9%
ETT EXPENSE	5	5	6	0	6	0.0%	1835.5%
DISABILITY PLAN	36	154	189	166	216	14.3%	29.9%
CALPERS RETIREMENT (ER) - Classic Plan	4,763	3,660	4,911	5,564	5,560	13.2%	-0.1%
CALPERS RETIREMENT (EE) - Classic Plan	3,928	3,043	4,777	3,886	5,408	13.2%	39.2%
CALPERS-62 RETIREMENT (ER)	-	326	600	443	722	20.3%	62.8%
CALPERS-62 RETIREMENT (EE)	-	409	584	10	702	20.2%	6742.1%
OPEB EXPENSE	2,598	2,427	3,540	3,540	3,835	8.3%	8.3%
TOTAL SALARY & BENEFIT	75,517	64,040	108,787	82,573	111,779	2.8%	35.4%
POSTAGE	-	-	-	-	-	-	-
OFFICE SUPPLY	-	-	-	-	-	-	-
MEMBERSHIPS & DUES	77	77	90	48	156	73.3%	225.0%
MAPPING SERVICES	-	-	-	10,000	10,000	-	0.0%
ENGINEERING CONSULTANTS	20,175	12,421	137,000	29,172	110,000	-19.7%	277.1%
ENGINEERING REIMBURSEMENTS	26,578	117,885	100,000	131,737	110,000	10.0%	-16.5%
TOTAL DEPARTMENT EXPENSE	46,830	130,383	237,090	170,957	230,156	-2.9%	34.6%
TOTAL EXPENSE	122,347	194,423	345,877	253,530	341,935	-1.1%	34.9%

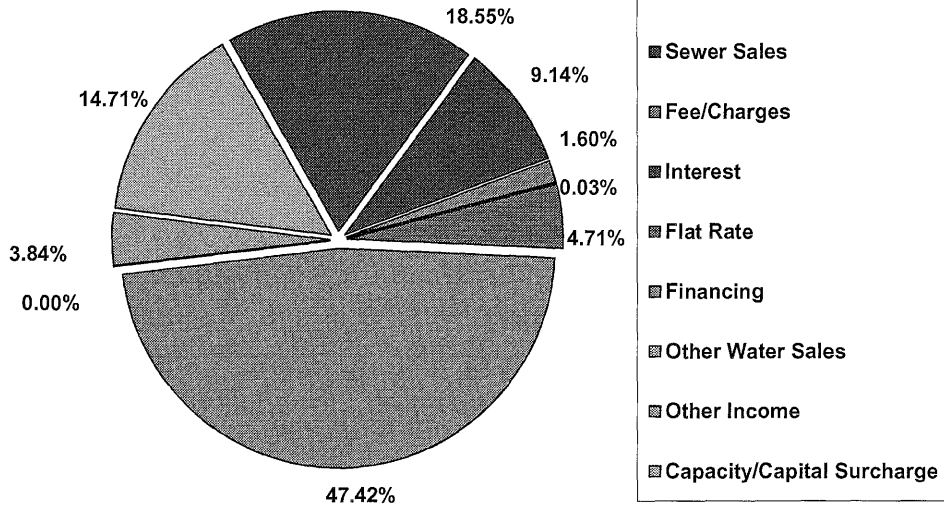
MARINA COAST WATER DISTRICT
ENG BUDGET FOR FY 2016-2017

ACCOUNT NAME	RUWAP						
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED	2016-2017 PROPOSED	BUD vs BUD % CHANGE	BUD vs EST % CHANGE
WAGES - ENG	-	-	-	-	-	-	-
WAGES-ALLOCATED TO CAPITAL	-	-	-	-	-	-	-
OVERTIME	-	-	-	-	-	-	-
FICA - SS EXPENSE	-	-	-	-	-	-	-
FICA - MEDI EXPENSE	-	-	-	-	-	-	-
MEDICAL INSURANCE	-	-	-	-	-	-	-
DENTAL INSURANCE	-	-	-	-	-	-	-
VISION INSURANCE	-	-	-	-	-	-	-
WORKERS COMP. INSURANCE	-	-	-	-	-	-	-
LIFE INSURANCE EXPENSE	-	-	-	-	-	-	-
BOOTS BENEFIT	-	-	-	-	-	-	-
SUI EXPENSE	-	-	-	-	-	-	-
ETT EXPENSE	-	-	-	-	-	-	-
DISABILITY PLAN	-	-	-	-	-	-	-
CALPERS RETIREMENT (ER) - Classic Plan	-	-	-	-	-	-	-
CALPERS RETIREMENT (EE) - Classic Plan	-	-	-	-	-	-	-
CALPERS-62 RETIREMENT (ER)	-	-	-	-	-	-	-
CALPERS-62 RETIREMENT (EE)	-	-	-	-	-	-	-
OPEB EXPENSE	-	-	-	-	-	-	-
TOTAL SALARY & BENEFIT	-	-	-	-	-	-	-
POSTAGE	-	-	-	-	-	-	-
OFFICE SUPPLY	-	-	-	-	-	-	-
MEMBERSHIPS & DUES	-	-	-	-	-	-	-
MAPPING SERVICES	-	-	-	-	-	-	-
ENGINEERING CONSULTANTS	-	-	-	-	-	-	-
ENGINEERING REIMBURSEMENTS	-	-	-	-	-	-	-
TOTAL DEPARTMENT EXPENSE	-	-	-	-	-	-	-
TOTAL EXPENSE	-	-	-	-	-	-	-

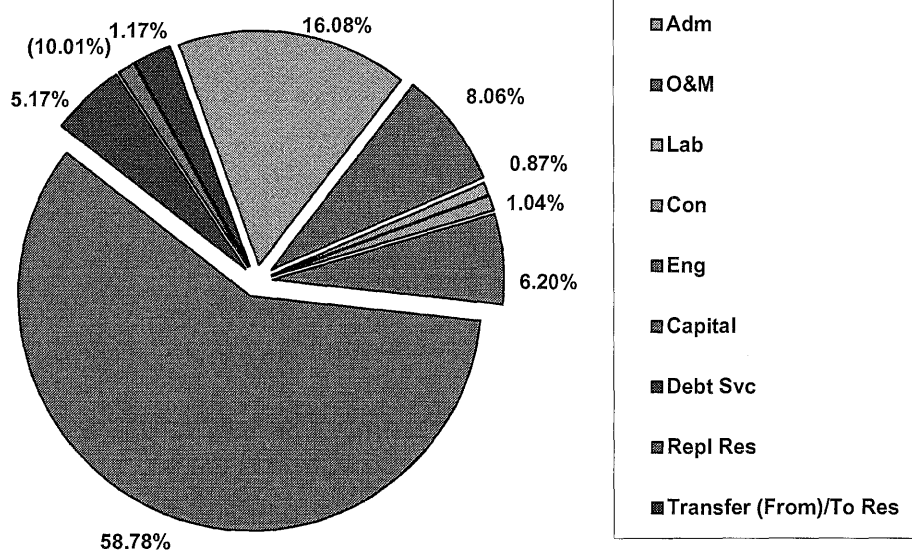
MARINA COAST WATER DISTRICT
ENG BUDGET FOR FY 2016-2017

ACCOUNT NAME	TOTAL						
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED	2016-2017 PROPOSED	BUD vs BUD % CHANGE	BUD vs EST % CHANGE
WAGES - ENG	303,547	281,753	402,551	328,394	429,469	6.7%	30.8%
WAGES-ALLOCATED TO CAPITAL	(36,403)	(42,779)	-	(36,054)	(112,000)	-100.0%	-100.0%
OVERTIME	27	67	736	-	794	7.9%	100.0%
FICA - SS EXPENSE	18,051	15,538	23,514	19,752	24,971	6.2%	26.4%
FICA - MEDI EXPENSE	4,367	3,965	5,847	4,619	6,239	6.7%	35.1%
MEDICAL INSURANCE	61,809	51,790	74,189	60,458	79,267	6.8%	31.1%
DENTAL INSURANCE	3,862	2,921	3,527	3,256	4,256	20.7%	30.7%
VISION INSURANCE	624	601	785	682	830	5.7%	21.8%
WORKERS COMP. INSURANCE	3,326	2,609	4,061	3,122	4,324	6.5%	38.5%
LIFE INSURANCE EXPENSE	2,130	1,213	1,187	1,310	1,259	6.1%	-3.9%
BOOTS BENEFIT	207	196	528	528	670	26.9%	26.9%
SUI EXPENSE	1,188	1,088	1,067	113	1,083	1.5%	858.3%
ETT EXPENSE	29	32	32	4	32	0.0%	753.3%
DISABILITY PLAN	256	883	1,041	916	1,112	6.8%	21.3%
CALPERS RETIREMENT (ER) - Classic Plan	26,939	21,142	27,009	30,601	28,654	6.1%	-6.4%
CALPERS RETIREMENT (EE) - Classic Plan	22,216	17,576	26,274	21,369	27,873	6.1%	30.4%
CALPERS-62 RETIREMENT (ER)	-	1,865	3,302	2,437	3,721	12.7%	52.7%
CALPERS-62 RETIREMENT (EE)	-	2,341	3,212	58	3,619	12.7%	6147.2%
OPEB EXPENSE	14,697	14,038	19,470	19,470	19,765	1.5%	1.5%
TOTAL SALARY & BENEFIT	426,873	376,838	598,332	461,035	525,938	-12.1%	14.1%
POSTAGE	-	-	-	-	-	-	-
OFFICE SUPPLY	-	-	-	-	-	-	-
MEMBERSHIPS & DUES	424	438	495	709	804	62.4%	13.4%
MAPPING SERVICES	-	-	-	30,000	30,000	-	0.0%
ENGINEERING CONSULTANTS	47,995	71,949	421,450	151,364	487,000	15.6%	221.7%
ENGINEERING REIMBURSEMENTS	263,327	565,215	400,000	516,271	490,000	22.5%	-5.1%
TOTAL DEPARTMENT EXPENSE	373,997	637,603	821,945	751,412	1,067,804	29.9%	42.1%
TOTAL EXPENSE	800,870	1,014,441	1,420,277	1,212,447	1,593,742	12.2%	31.4%

**Marina Coast Water District
Revenues (Consolidated)
Budget FY 2016-2017**



**Marina Coast Water District
Expenses (Consolidated)
Budget FY 2016-2017**



MARINA COAST WATER DISTRICT
CAPTITALIZED EQUIPMENT BUDGET FOR FY 2016-2017

ACCOUNT NAME	ORD WATER					ORD SEWER				
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED	2016-2017 PROPOSED	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED	2016-2017 PROPOSED
LABORATORY	-	-	-	-	-	-	-	-	-	-
NETWORK COMPUTER SYSTEM	-	5,372	20,280	12,240	16,200	-	1,136	4,290	2,640	3,900
VEHICLES	49,534	10,607	54,000	-	54,000	10,684	2,244	12,000	-	13,000
O&M EQUIPMENT	-	-	21,600	23,200	76,400	-	-	87,600	39,460	14,300
TOTAL EXPENSE	49,534	15,979	95,880	35,440	146,600	10,684	3,380	103,890	42,100	31,200

ACCOUNT NAME	TOTAL					BUD vs BUD %CHANGE	BUD vs EST % CHANGE
	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 ADOPTED	2015-2016 ESTIMATED	2016-2017 PROPOSED		
LABORATORY	-	-	-	-	-	0.0%	0.0%
NETWORK COMPUTER SYSTEM	-	6,508	24,570	14,880	20,100	-18.2%	0.0%
VEHICLES	60,218	12,851	66,000	-	67,000	1.5%	0.0%
O&M EQUIPMENT	-	-	109,200	62,660	90,700	-16.9%	0.0%
TOTAL EXPENSE	60,218	19,359	199,770	77,540	177,800	-11.0%	129.3%

Network Computer System

Springbrook Modules - Human Resources & Work Orders 6,700
Phone System Replacement 13,400 20,100

Vehicles

Per Board Vehicle Replacement Policy 67,000

O&M Equipment

Additional meter reading system including toughbook and software upgrade 13,400
Upgrade of truck radios and office base station to digital 17,000
5 - 7 Yard Dump Truck 60,300 90,700

MARINA COAST WATER DISTRICT
 CAPITAL IMPROVEMENT PROJECT BUDGET FOR FY 2016-2017

Project No.	Cost Center(s)	Project Name		Amount
WD-0115	03	SCADA System Improvements - Phase II	Existing 100%	\$ 296,935
OW-0128	03	Lightfighter B-Zone Pipeline (Design)	Existing 33% \$ 110,814 Development 67% \$ 224,986	\$ 335,800
OW-0206	03	Inter-Garrison Road Pipeline Up-Sizing	Existing 17% \$ 107,485 Development 83% \$ 536,639	\$ 644,124
OS-0200	04	Clark Lift Station Replacement	Existing 100%	\$ 616,475
OS-0205	04	Imjin Lift Station Improvements - Phase 1	Existing 100%	\$ 264,000
OS-0152	04	Hatten, Booker, Neeson LS Improvements	Existing 100%	\$ 100,000
RW-0156	05	Recycled Water Trunk Main, MRWPCA to Normandy		\$ 12,670,000
Total:				\$ 14,927,334

Summary by Cost Center

03 - Ft Ord Water	Existing \$ 515,234 Development \$ 761,625	\$ 1,276,859
04 - Ft Ord Sewer	Existing	\$ 980,475
05 - RUWAP	SRF/FORA	\$ 12,670,000
Total:		\$ 14,927,334

Capital Improvement Project Sheet

Project:	SCADA System Improvements - Phase II
Project No:	WD-0115
Cost Center:	Marina Water; Marina Sewer; Ft Ord Water; Ft Ord Sewer

Project Description
 This project is for improving the Supervisory, Control, and Data Acquisition (SCADA) facilities. MCWD has more than 40 (current) remote water and sewer infrastructure sites that need SCADA improvement. The current phase of the project will result in functional and expandable Water SCADA that will transmit signals to MCWDs' O&M control room while the future phases will up-grade SCADA security.

Project Justification
 This project is needed to increase the reliability of the SCADA facilities. A well-functioning SCADA system is fundamental to efficient operation of water and waste water systems and reliable SCADA facilities reduce risk because problems with remote infrastructure can be identified, communicated and/or prevented prior to failure.

PROJECT COSTS:	Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY19/20	OUT YEARS	Total
Cost Category / Phasing								
Planning								
External Services								0
Internal Services								0
Design								
External Services		31,020						31,020
Internal Services								0
Construction								
External Services	1,033,456	199,677	286,435				100,000	1,619,568
Internal Services	10,000	10,000	10,500				10,000	40,500
Property / Easement Acquisitions								0
Other Project Costs								0
Estimated Cost By Fiscal Year	1,043,456	240,697	296,935	0	0	0	110,000	1,691,088

Project Funding / Cost Centers	G L Code	% Cost Splits	Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	OUT YEARS	Total
01 - Marina Water	01-00-160-402	37%	281,733	225,645	0	0	0	0	40,700	548,078
02 - Marina Sewer	02-00-160-402	0%	73,042	0	0	0	0	0	0	73,042
03 - Ft Ord Water	03-00-160-402	63%	563,466	15,052	296,935	0	0	0	69,300	944,753
04 - Ft Ord Sewer	04-00-160-402	0%	125,215	0	0	0	0	0	0	125,215
										0
Funding By Fiscal Year			1,043,456	240,697	296,935	0	0	0	110,000	1,691,088

Prior years for Phase I split costs 27% for Marina Water, 7% for Marina Sewer, 54% for Ft Ord Water, and 12% for Ft Ord Sewer. Phase II is for Water.

Estimated Project Expenditures for FY 16/17:				Budget	Special Notes
"Class "2" Cost Opinion: Estimated Range varies (-10% -> +25%)"					
Project: SCADA System Improvements - Phase I					
1- Design & Planning Costs:					
Internal Services : MCWD Staff time (Eng, O&M,Finances)				0	On going Design-Build Project
External Services: (Attorneys, Consultants)				0	
Total Design & Planning Cost:					
2- Construction & Installation Costs:					
Internal Services : MCWD Staff time (Eng, O&M,Finances)				10,500	Include: Construction Management,
External Services: (Consultant Contractor)				286,435	Include: Equipments, Installation & Integration
Total Construction & Installation Costs:				\$ 296,935	
Property / Easement Acquisition:				No Property Acquisition Necessary	

Capital Improvement Project Sheet

Project:	Lightfighter B-Zone Pipeline Extension	Source:	Internal
Project No:	OW-0128	Index/Multiplier:	1.0
Cost Center	Ord Community Water	Inflation %:	2.0

Project Description
 This project entails the construction of approximately 2,600-LF of 12-inch PVC potable water pipeline to connect the main in 2nd Ave to the B-Zone. This connection improves fire flows along 2nd Avenue and in the upper portion of the A-Zone, fed through the existing PRV.

Project Justification
 This project was triggered by development along 2nd Ave at the A-Zone/b-Zone boundary. The delay in constructing an A-Zone tank moves the need for this project forward. The B-Zone water storage must support the new A-Zone customers in this area. This is sequenced to coincide with Seaside working in Lightfighter Drive in FY 16/17.

PROJECT COSTS:	Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY19/20	OUT YEARS	Total
Cost Category / Phasing								
Planning								
External Services								0
Internal Services								0
Design								
External Services	55,500	30,000						85,500
Internal Services		2,000						2,000
Construction								
External Services			325,000					325,000
Internal Services			10,800					10,800
Property / Easement Acquisitions								0
Other Project Costs								0
Estimated Cost By Fiscal Year	55,500	32,000	335,800	0	0	0	0	423,300

Project Funding / Cost Centers	G L Code	% COST Allocate	Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY19/20	OUT YEARS	Total
01 - Marina Water		0%	0	0	0	0	0	0	0	0
03 - Ft Ord Water		100%	55,500	32,000	335,800	0	0	0	0	423,300
			0	0	0	0	0	0	0	0
			0	0	0	0	0	0	0	0
Funding By Fiscal Year			55,500	32,000	335,800	0	0	0	0	423,300

Estimated Project Expenditures for FY 16/17:				Budget	Special Notes
"Class "4" Cost Opinion: Estimated Range varies (-30% → +50%)"					
Project: Lightfighter B-Zone Pipeline Extension					
1- Design & Planning Costs:					
	Internal Services : MCWD Staff time (Eng, O&M,Finances)			\$ -	Coordination
	External Services: (Attorneys, Consultants)			\$ -	Finalize PS&E
Total Design & Planning Cost:				\$ -	
2- Construction & Installation Costs:					
	Internal Services : MCWD Staff time (Eng, O&M,Finances)			\$ 10,800	
	External Services: (Contractors)			\$ 325,000	
Total Construction & Installation Costs:				\$ 335,800	
Property / Easement Acquisition:					

Capital Improvement Project Sheet

Project:	Inter-Garrison Road Pipeline Up-Sizing	Source:	Internal
Project No:	OW-0206	Index/Multiplier:	1.0
Cost Center	Ord Community Water	Inflation %:	2.0

Project Description
 This project entails the construction of approximately 1700-LF of 18-inch potable water pipeline in InterGarrison Road between Abrahms Drive and East Garrison to replace the existing 12-inch main. This will allow the District to meet commercial fire flows in East Garrison prior to building a B-Zone reservoir.

Project Justification
 The East Garrison Developer has completed construction of the Phase 2 infrastructure and is building homes in the area. Commercial development may occur within the next 1-2 years.

PROJECT COSTS:	Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	OUT YEARS	Total
Cost Category / Phasing								
Planning								
External Services								0
Internal Services								0
Design								
External Services		59,000						59,000
Internal Services		1,000						1,000
Construction								
External Services			633,124					633,124
Internal Services			11,000					11,000
Property / Easement Acquisitions								0
Other Project Costs								0
Estimated Cost By Fiscal Year	0	60,000	644,124	0	0	0	0	704,124

Project Funding / Cost Centers	G L Code	% Cost Splits	Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	OUT YEARS	Total
01 - Marina Water		0%	0	0	0	0	0	0	0	0
03 - Ft Ord Water		100%	0	60,000	644,124	0	0	0	0	704,124
			0	0	0	0	0	0	0	0
			0	0	0	0	0	0	0	0
			0	0	0	0	0	0	0	0
Funding By Fiscal Year			0	60,000	644,124	0	0	0	0	704,124

Estimated Project Expenditures for FY 16/17:				Budget	Special Notes
"Class "4" Cost Opinion: Estimated Range varies (-30%→+50%)"					
Project: 3rd Street Water Main					
1- Design & Planning Costs:					
	Internal Services : MCWD Staff time (Eng, O&M,Finances)			\$ -	Manage contract
	External Services: (Attorneys, Consultants)			\$ -	Design
Total Design & Planning Cost:				\$ -	
2- Construction & Installation Costs:					
	Internal Services : MCWD Staff time (Eng, O&M,Finances)			\$ 11,000	Const. Mgt
	External Services: (Contractors)			\$ 633,124	Construction
Total Construction & Installation Costs:				\$ 644,124	
Property / Easement Acquisition:					

Capital Improvement Project Sheet

Project:	Clark Lift Station Improvement	Source:	Ord WW MP
Project Number:	OS-0200	Index/Multiplier:	20-City
Cost Center:	Ord Community Sewer	Inflation %:	2.0

Project Description
 This project is for replacing the current sanitary sewer lift station with an improved lift station. The project scope includes an up-graded concrete below-grade wet-well, a dual submersible pump, and a valve vault. A back-up generator is also included in the scope. The project is located at the intersection of Brostrom and Clark Court in the Former Fort Ord portion of eastern Marina. Project is projected for construction in winter 2015-16.

Project Justification
 This project is needed because the existing lift station is beyond its useful life. The lift station is costly to maintain and operate; replacement will result in lower operational expense.

PROJECT COSTS:	Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	OUT YEARS	Total
Cost Category / Phasing								
Planning								
External Services								0
Internal Services								0
Design								
External Services	33,726	20,000						53,726
Internal Services	3,840	2,000						5,840
Construction								
External Services	95,117	500,000	196,475					791,592
Internal Services		50,000	10,000					60,000
Property Easement / Acquisitions								0
Other Project Costs								0
Estimated Cost By Fiscal Year	132,683	572,000	206,475	0	0	0	0	911,158

Project Funding / Cost Centers	G L CODE	% Cost Splits	Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	OUT YEARS	Total
04 - Ft Ord Sewer		100%	132,683	572,000	206,475	0	0	0	0	911,158
			0	0	0	0	0	0	0	0
			0	0	0	0	0	0	0	0
			0	0	0	0	0	0	0	0
			0	0	0	0	0	0	0	0
Funding By Fiscal Year			132,683	572,000	206,475	0	0	0	0	911,158

Estimated Project Expenditures for FY 16/17:				Budget	Special Notes
"Class "3" Cost Opinion: Estimated Range varies (-20%→+35%)"					
Project: Clark Lift Station Improvement					
1- Design & Planning Costs:					
	Internal Services : MCWD Staff time (Eng, O&M,Finances)			\$ -	Design review/permitting
	External Services: (Attorneys, Consultants)			\$ -	completion of station design
Total Design & Planning Cost:				\$ -	
2- Construction & Installation Costs:					
	Internal Services : MCWD Staff time (Eng, O&M,Finances)			\$ 10,000	Construction management/Inspection
	External Services: (Contractors)			\$ 196,475	Construction contract (labor/material)
Total Construction & Installation Costs:				\$ 206,475	
Property / Easement Acquisition:					

Capital Improvement Project Sheet

Project:	Imjin LS & Force Main Improvements - Phase I	Source:	OC Sewer TM
Project Number:	OS-0205	Index/Multiplier:	1.0
Cost Center:	Ord Community Sewer	Inflation %:	2.0

Project Description
 The first phase of this project includes constructing another wetwell, installing two Flygt pumps with all accessories and appurtenances and space to add a third pump. The second Phase will be to install the third pump and replace the forcemain in conjunction with the Imjin Road widening project.

Project Justification:
 The existing lift station and forcemain can't handle all the anticipated wastewater flows from East Garrison, UCMBEST, Marina Airport, Existing Marina lift Station as was stated in the Ord Community Wastewater Master Plan; the project will be split into two phases and is necessary to accommodate near to long term future development

PROJECT COSTS:	Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	OUT YEARS	Total
Cost Category / Phasing								
Planning								
External Services								0
Internal Services								0
Design								
External Services	20,000		30,000					50,000
Internal Services	2,000		13,000					15,000
Construction								
External Services			200,000	290,000				490,000
Internal Services			20,000	20,000				40,000
Property Easement / Acquisitions								0
Other Project Costs								0
Estimated Cost By Fiscal Year	22,000	0	263,000	310,000	0	0	0	595,000

Project Funding / Cost Centers	G L CODE	% Cost Splits	Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	OUT YEARS	Total
02 - Marina Sewer			0	0	0	0	0	0	0	0
04 - Ft Ord Sewer		100%	22,000	0	263,000	310,000	0	0	0	595,000
			0	0	0	0	0	0	0	0
			0	0	0	0	0	0	0	0
			0	0	0	0	0	0	0	0
Funding By Fiscal Year			22,000	0	263,000	310,000	0	0	0	595,000

Estimated Project Expenditures for FY 16/17:				Budget	Special Notes
"Class "4" Cost Opinion: Estimated Range varies (-30%→+50%)"					
Project: Imin LS & Force Main Improvements - Phase I					
1- Design & Planning Costs:					
	Internal Services : MCWD Staff time (Eng, O&M,Finances)			\$ 13,000	Master plan integration, scope, conceptual design
	External Services: (Attorneys, Consultants)			\$ 30,000	commencing design/ plans preparation
Total Design & Planning Cost:				\$ 43,000	
2- Construction & Installation Costs:					
	Internal Services : MCWD Staff time (Eng, O&M,Finances)			\$ 20,000	No construction is anticipated this FY
	External Services: (Contractors)			\$ 200,000	
Total Construction & Installation Costs:				\$ 220,000	
Property / Easement Acquisition:					

Capital Improvement Project Sheet

Project:	Hatten, Booker, Neeson LS Improvements
Project No:	OS-0152
Cost Center:	Ft Ord Sewer

Project Description
 This project is upgrade of existing lift stations which have reached the end of their service life. Capacity increases are not required. Hatten Lift Station will be replaced in 2016/17. Booker in 2018/19 and Neeson will be addressed in later years.

Project Justification
 The wet wells and piping are experiencing corrosion and require replacement.

PROJECT COSTS:	Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	OUT YEARS	Total
Cost Category / Phasing								
Planning								
External Services								0
Internal Services								0
Design								
External Services		10,000			30,000		30,000	70,000
Internal Services		10,000			10,000		10,000	30,000
Construction								
External Services			90,000		350,000		300,000	740,000
Internal Services			10,000		35,000		30,000	75,000
Property / Easement Acquisitions								0
Other Project Costs								0
Estimated Cost By Fiscal Year	0	20,000	100,000	0	425,000	0	370,000	915,000

Project Funding / Cost Centers	G L Code	% Cost Splits	Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	OUT YEARS	Total
01 - Marina Water		0%	0	0	0	0	0	0	0	0
02 - Marina Sewer		0%	0	0	0	0	0	0	0	0
03 - Ft Ord Water		0%	0	0	0	0	0	0	0	0
04 - Ft Ord Sewer		100%	0	20,000	100,000	0	425,000	0	370,000	915,000
Funding By Fiscal Year			0	20,000	100,000	0	425,000	0	370,000	915,000

Estimated Project Expenditures for FY 16/17:				Budget	Special Notes
"Class "4" Cost Opinion: Estimated Range varies (-10%→+25%)"					
Project: Hatten, Booker, Neeson LS Improvements					
1- Design & Planning Costs:					
	Internal Services : MCWD Staff time (Eng, O&M,Finances)			\$ -	Project design completed
	External Services: (Attorneys, Consultants)			\$ -	Design plans and specs
Total Design & Planning Cost:				\$ -	
2- Construction & Installation Costs:					
	Internal Services : MCWD Staff time (Eng, O&M,Finances)			\$ 10,000	Including: Internal labor, Construction Management
	External Services: (Contractors)			\$ 90,000	Including: Pre-packaged system, installation
Total Construction & Installation Costs:				\$ 100,000	
Property / Easement Acquisition:					Replace within existing easement.

Capital Improvement Project Sheet

Project:	Recycled Trunk Main and Booster, MRWPCA to Normandy	Source:	RW Design
Project No:	RW-0156	Index/Multiplier:	San Francisco
Cost Center:	Recycled Water	Inflation %:	2.0

Project Description

This project is for completing the Recycled Water conveyance facilities between the MRWPCA treatment facility and the D/E Reservoir Site south of Normandy on the Former Fort Ord. The project scope includes the design and construction of approximately 43,000-LF of 16-inch to 24-inch pipeline, a 2-MG storage tank (termed the Blackhorse Reservoir), and a Booster Pump Stations.

Project Justification

The design and construction needs to be completed in order to implement Recycled Water as a water source to meet the needs of MCWDs' customers and to augment the current groundwater supply source for FORA.

PROJECT COSTS:	Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	OUT YEARS	Total
Cost Category / Phasing								
Planning								
External Services		20,000	20,000					52,000
Internal Services		2,000	10,000					12,000
Design								
External Services		400,000	400,000	40,000				840,000
Internal Services		100,000	200,000	24,000				324,000
Construction								
External Services	3,156,251		12,000,000	14,000,000	7,614,000		2,000,000	38,770,251
Internal Services			40,000	60,000	30,000			130,000
Property Easement / Acquisitions								0
Other Project Costs								0
Estimated Cost By Fiscal Year	3,156,251	522,000	12,670,000	14,124,000	7,644,000	0	2,000,000	40,128,251

Project Funding / Cost Centers	G L CODE	% COST Center	Prior Years	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	OUT YEARS	Total
05 - Recycled Water	05-00-160-510	100%	3,156,251	522,000	12,670,000	14,124,000	7,644,000	0	2,000,000	40,116,251
			0	0	0	0	0	0	0	
			0	0	0	0	0	0	0	
Funding By Fiscal Year			3,156,251	522,000	12,670,000	14,124,000	7,644,000	0	2,000,000	40,116,251

Estimated Project Expenditures for FY 16/17:				Budget	Special Notes
"Class "4" Cost Opinion: Estimated Range varies (-30%→+50%)"					
Project: Recycled Trunk Main and Booster. MRWPCA to Normandy					
1- Design & Planning Costs:					
	Internal Services : MCWD Staff time (Eng, O&M,Finances)			\$ 210,000	Design Review/coordination with MRWPCA
	External Services: (Attorneys, Consultants)			\$ 420,000	Design updates-possible rerouting.
Total Design & Planning Cost:				\$ 630,000	
2- Construction & Installation Costs:					
	Internal Services : MCWD Staff time (Eng, O&M,Finances)			\$ 40,000	No construction is anticipated this FY
	External Services: (Contractors)			\$ 12,000,000	
Total Construction & Installation Costs:				\$ 12,040,000	
Property / Easement Acquisition:				Yet to be determined, pending negotiations.	
2- Construction & Installation Costs:					
	Internal Services : MCWD Staff time (Eng, O&M,Finances)			\$ 20,000	No construction is anticipated this FY
	External Services: (Contractors)			\$ 200,000	
Total Construction & Installation Costs:				\$ 220,000	
Property / Easement Acquisition:				Project within Public R/W	

MARINA COAST WATER DISTRICT
RESERVE DETAIL
PROJECTED AS OF JUNE 30, 2016

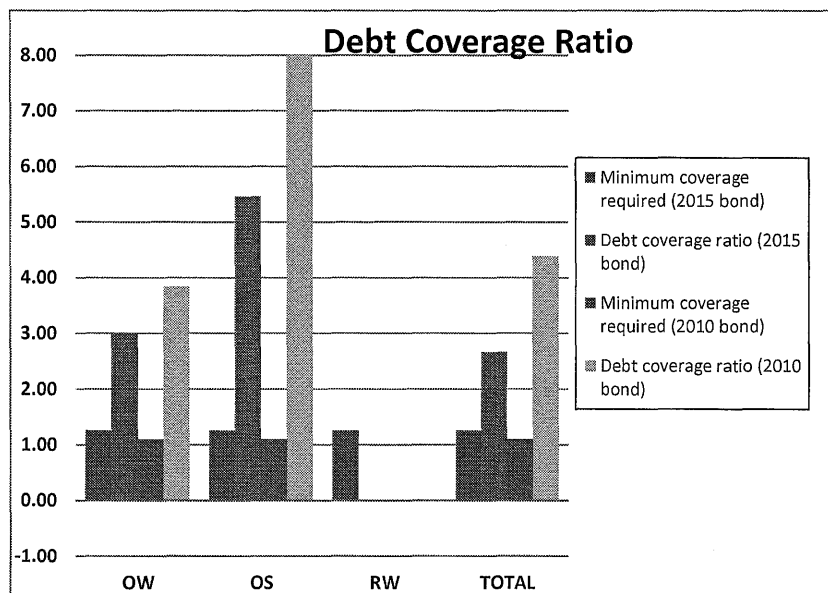
<u>Description</u>	OW	OS	RUWAP	TOTAL
1 Debt Reserve Fund*				
2 Debt Reserve Fund (2010 Bond)*	424,740	118,933	-	543,673
3 CPCFA*	-	-	-	-
4 Total Debt Reserve Fund*	<u>424,740</u>	<u>118,933</u>	-	<u>543,673</u>
5 Capital Reserve Fund	-	-	-	-
9 Capacity Charge/Capital Surcharge Fund**	3,464,952	1,132,978	-	4,597,930
10 Capital Replacement & Improvement Fund**	1,427,755	713,877	-	2,141,632
11 Administrative Reserve Fund	50,000	50,000	-	100,000
12 Operating Reserve Fund	406,972	886,168	-	1,293,140
13 Total Projected Reserve as of 06-30-2016	<u>5,774,419</u>	<u>2,901,956</u>	-	<u>8,676,375</u>
14 FY 2016-2017 Capital Reserve Fund				
15 Beginning Balance	-	-	-	-
16 Proposed transfers from operations - [A]	-	-	-	-
17 Proposed transfers to operations - [B]	-	-	-	-
18 Proposed Capital Costs	-	-	-	-
19 Due to/(Due From) Interfund Transfers	-	-	-	-
20 Proposed Ending Balance as of 06-30-2017	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
21 FY 2016-2017 Capacity Charge/Capital Surcharge Fund				
22 Beginning Balance	3,464,952	1,132,978	-	4,597,930
23 Proposed Capacity Fees/Capital Surcharges [C]	2,440,825	996,841	-	3,437,666
24 Proposed Capital Costs [D]	(761,625)	-	-	(761,625)
25 Debt Service Share [E]	(568,621)	-	-	(568,621)
26 Due to/(Due From) Interfund Transfers	-	-	-	-
27 Proposed Ending Balance as of 06-30-2017	<u>4,575,531</u>	<u>2,129,819</u>	<u>-</u>	<u>6,705,350</u>
28 FY 2016-2017 Capital Replacement & Improvement Fund				
29 Beginning Balance	1,427,755	713,877	-	2,141,632
30 Proposed transfers from operations per Board Policy	200,000	100,000	-	300,000
31 Proposed transfers from operations - [A]	-	382,885	-	382,885
32 Proposed transfers to operations - [B]	(206,800)	-	-	(206,800)
33 Proposed Capital Costs (Included Cap EQ & CIP) [D]	(661,834)	(1,011,675)	-	(1,673,509)
34 Due to/(Due From) Interfund Transfers	-	-	-	-
35 Proposed Ending Balance as of 06-30-2017	<u>759,121</u>	<u>185,087</u>	<u>-</u>	<u>944,208</u>
36 FY 2016-2017 Administrative Reserve Fund	50,000	50,000	-	100,000
37 FY 2016-2017 Operating Reserve				
38 Beginning operating reserve	406,972	886,168	-	1,293,140
39 Proposed transfers from operations - [A]	-	-	-	-
40 Proposed transfers to operations - [B]	(157,000)	-	(518,096)	(675,096)
41 Due to/(Due From) Interfund Transfers***	-	-	518,096	518,096
42 Proposed Ending Balance as of 06-30-2017	<u>249,972</u>	<u>886,168</u>	<u>-</u>	<u>1,136,140</u>
43 6 mths avg operating expenses required by Board****	3,183,190	805,885	-	3,989,075
44 Operating Reserve Balance over/(under) per Board Policy as of 06-30-2017	<u>(2,933,218)</u>	<u>80,282</u>	<u>-</u>	<u>(2,852,936)</u>
45 TOTAL PROPOSED ENDING RESERVE BALANCE AS OF 06-30-2017	<u>5,634,624</u>	<u>3,251,074</u>	<u>-</u>	<u>8,885,698</u>
46 Transfer (From)/To Reserves A+B+C+D+E Net	84,945	368,051	(518,096)	(65,100)
* Held by external Agencies				
** Restricted to only capital spending				
***Interfund transfer from Marina Water Cost Center to RUWAP				
****Per Board Policy				
Operating Expenses plus Interest & Bond Amortization	6,366,380	1,611,769	309,948	

MARINA COAST WATER DISTRICT
DEBT SERVICE
BUDGET FY 2016-2017

DESCRIPTION	PRINCIPAL AMOUNT	LOAN DATE	FINAL PAYMENT	REMAINING PRINCIPAL	PRINCIPAL AMOUNT	TOTAL
2010 SERIES BOND	5,436,800	12/23/2010	6/1/2020	4,270,000	502,400	3,767,600
					Ord Water 392,500	
					Ord Sewer 109,900	
2015 SERIES A BOND	25,960,800	7/15/2015	6/1/2037	25,960,800	787,350	25,173,450
					Ord Water 434,400	
					Ord Sewer 144,800	
					RUWAP 208,150	
RABOBANK CONSTRUCTION LOAN	1,776,640	8/3/2015	8/3/2025	1,776,640	38,780	1,737,860
					Ord Water 30,297	
					Ord Sewer 8,483	
CURRENT LOAN				32,007,440	1,328,530	30,678,910

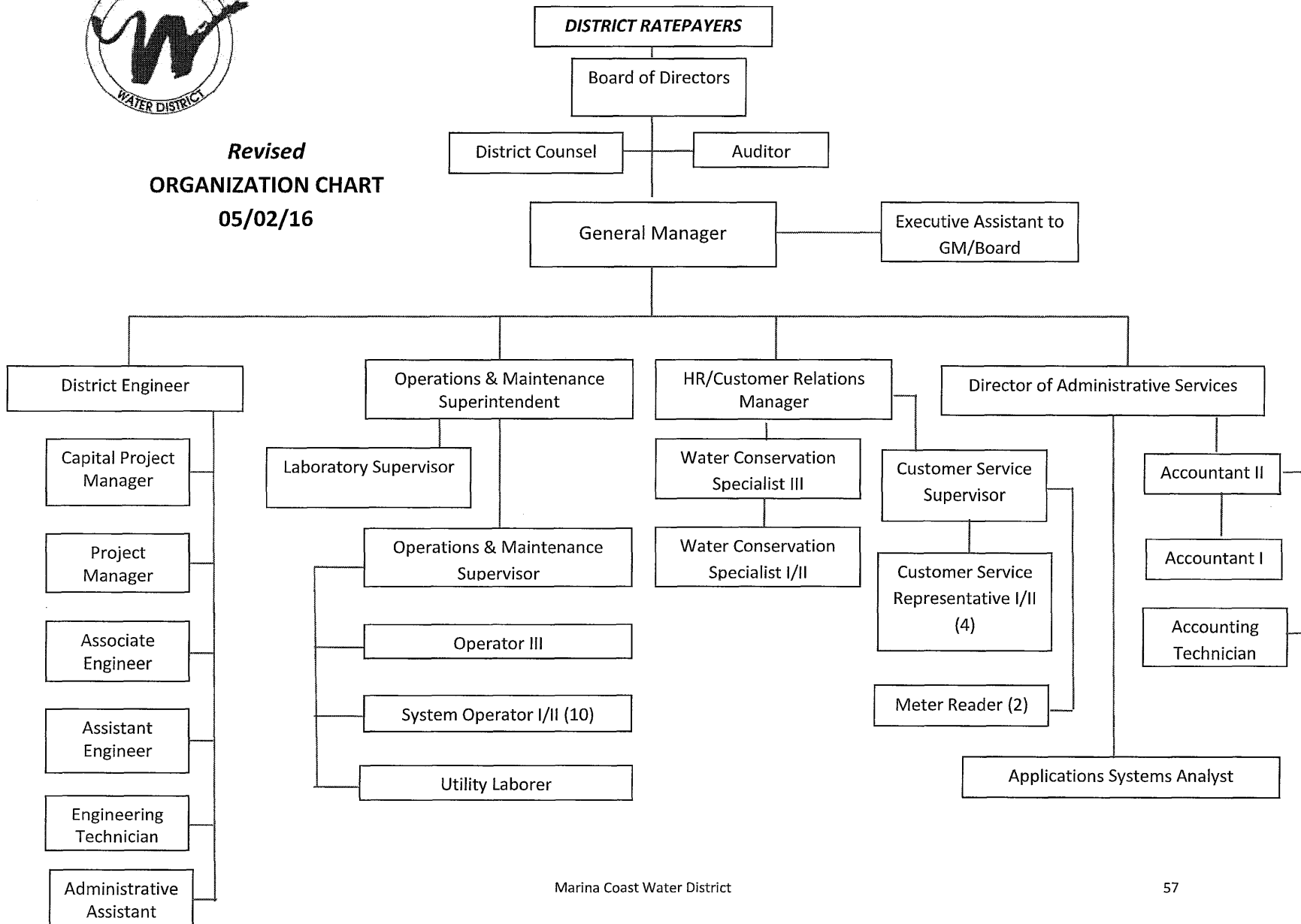
**MARINA COAST WATER DISTRICT
DEBT SERVICE COVERAGE
BUDGET FY 2016-2017**

	<u>OW</u>	<u>OS</u>	<u>RW</u>	<u>TOTAL</u>
GROSS REVENUES				
Water sales	\$ 5,434,328	\$ -	\$ -	\$ 5,434,328
Sewer sales	-	2,135,168	-	2,135,168
Other water sales	-	-	-	-
Capacity/capital fee	2,440,825	996,841	-	3,437,666
Interest revenue	4,792	1,588	2	6,382
Other revenue	919,617	184,004	-	1,103,621
Grant revenue	-	-	-	-
Revenue adjustment	-	-	-	-
Total gross revenues	<u>\$ 8,799,562</u>	<u>\$ 3,317,601</u>	<u>\$ 2</u>	<u>\$ 12,117,165</u>
OPERATING EXPENSES				
Salaries	2,581,520	759,041	-	3,340,561
Dept. expenses	2,595,187	575,682	-	3,170,869
Franchise & admin fees	377,000	15,000	-	392,000
Expense adjustment	-	-	-	-
Total operating expenses	<u>5,553,707</u>	<u>1,349,722</u>	<u>-</u>	<u>6,903,429</u>
Net available revenues	3,245,855	1,967,879	2	5,213,736
2015 BOND COVERAGE REQUIREMENT				
Debt service (principal)	434,400	144,800	208,150	787,350
Debt service (interest)	646,848	215,616	309,948	1,172,412
Debt coverage ratio (2015 bond)	3.00	5.46	0.00	2.66
Minimum coverage required (2015 bond)	1.25	1.25	1.25	1.25
2010 BOND COVERAGE REQUIREMENT				
Debt service (principal)	392,500	109,900	-	502,400
Debt service (interest)	100,825	28,231	-	129,056
2015 Debt service + 1.25 covenant	1,351,560	450,520	647,623	2,449,703
Net revenues available for 2010 bond	1,894,295	1,517,359	(647,621)	2,764,033
Debt coverage ratio (2010 bond)	3.84	10.98	0.00	4.38
Minimum coverage required (2010 bond)	1.10	1.10	0	1.10





**Revised
ORGANIZATION CHART
05/02/16**



Marina Coast Water District
 Authorized and Proposed Staff Positions and Salary Range Schedule
 For FY 2016-2017

<u>Job Title</u>	<u>Department</u>	<u>Authorized Position(s)</u>	<u>Funded Position(s)</u>	<u>Approved Salary Range</u>
Authorized & Funded				
General Manager	Administration	1	1	Contract
Director of Administrative Services	Administration	1	1	Range T38
Executive Assistant to GM/Board	Administration	1	1	Range T12
Accountant II	Administration	1	1	Range 23
Accountant I	Administration	1	1	Range 14
Accounting Technician	Administration	1	1	Range 10
Customer Service Supervisor	Administration	1	1	Range 23
Customer Service Representative II	Administration	3	3	Range 10
Customer Service Representative I	Administration	1	1	Range 6
Water Conservation Specialist III	Conservation	1	1	Range 18
Water Conservation Specialist I	Conservation	1	1	Range 10
District Engineer	Engineering	1	1	Range T44
Capital Projects Manager	Engineering	1	1	Range T31
Project Manager	Engineering	1	1	Range T31
Associate Engineer	Engineering	1	1	Range 32
Administrative Assistant	Engineering	1	1	Range 14
Lab Supervisor	Laboratory	1	1	Range 27
O&M Superintendent	Oper & Maint	1	1	Range T33
O&M Supervisor	Oper & Maint	1	1	Range 26
System Operator III	Oper & Maint	1	1	Range 18
System Operator II	Oper & Maint	10	10	Range 14
System Operator I	Oper & Maint	1	1	Range 10
Meter Reader	Oper & Maint	2	2	Range 8
Utility Laborer	Oper & Maint	1	1	Range 3
Total Authorized & Funded		<u>36</u>	<u>36</u>	
Authorized but not Funded				
District Counsel	Administration	1	0	Range U49
Director of Finance	Administration	1	0	Range T27
Management Services Administrator	Administration	1	0	Range U34
Water Conservation Coordinator	Conservation	1	0	Range T20
Water Conservation Specialist II	Conservation	1	0	Range 14
Water Conservation Specialist	Conservation	1	0	Range 15
Deputy General Manager/District Engineer	Engineering	1	0	Range U49
Engineering Technician	Engineering	1	0	Range 14
Water Quality Manager	Laboratory	1	0	Range T27
Total Authorized but not Funded		<u>9</u>	<u>0</u>	
Proposed & Funded				
HR/Customer Relations Manager	Administration	0	1	Range U37
Applications Systems Analyst	Administration	0	1	Range 32
Assistant Engineer	Engineering	0	1	Range 20
Total Proposed & Funded		<u>0</u>	<u>3</u>	
Total Positions		<u>45</u>	<u>39</u>	

Proposed 03/07/2016

Marina Coast Water District
DRAFT Five-Year CIP

CIP No.	PROJECT DESCRIPTION	FY 2015-16 Prior Year	FY 2016-17 Current Year	FY 2017-18 Proposed	FY 2018-19 Proposed	FY 2019-20 Proposed	FY 2020-21 Proposed	OUT YEARS	TOTAL	CATEGORY
Ord Water										
OW-0223	Well 30 Pump Replacement - In Construction	\$105,000	\$0	\$0	\$0	\$0	\$0	\$0	\$105,000	E
OW-0240	3rd Street Water Main - Completed	\$208,000	\$0	\$0	\$0	\$0	\$0	\$0	\$122,000	E
OW-0206	Inter-Garrison Road Pipeline Up-Sizing - In Design	\$59,485	\$644,124	\$0	\$0	\$0	\$0	\$0	\$703,609	E
OW-0128	Lightfighter "B" Zone Pipeline Extension - Designed	\$32,000	\$335,800	\$0	\$0	\$0	\$0	\$0	\$367,800	M
OW-0193	Imjin Parkway Pipeline, Reservation Rd to Abrams Drive	\$0	\$52,000	\$460,800	\$0	\$0	\$0	\$0	\$512,800	E
OW-0201	Gigling Transmission from D Booster to JM Blvd	\$0	\$109,100	\$332,100	\$0	\$0	\$0	\$0	\$441,200	E
OW-0119	Demolish D-zone Reservoir	\$0	\$0	\$17,900	\$160,700	\$0	\$0	\$0	\$178,600	E
OW-0230	Wellfield Main 2B -Well 31 to Well 34	\$0	\$0	\$164,400	\$167,700	\$518,300	\$0	\$0	\$850,400	E
OW-0127	CSUMB Pipeline Up-Sizing -Commercial Fireflow	\$0	\$0	\$38,311	\$117,231	\$0	\$0	\$0	\$155,542	E
OW-0211	Eastside Parkway (D-Zone pipeline)	\$0	\$0	\$415,632	\$2,498,444	\$0	\$0	\$0	\$2,914,076	M
OW-0129	Rehabilitate Well 31	\$0	\$0	\$0	\$1,707,438	\$0	\$0	\$0	\$1,707,438	E
OW-0203	7th Avenue and Gigling Rd	\$0	\$0	\$0	\$61,990	\$189,689	\$0	\$0	\$251,679	E
OW-0202	South Boundary Road Pipeline	\$0	\$0	\$0	\$205,000	\$1,289,000	\$0	\$0	\$1,494,000	M
OW-0122	Replace D & E Reservoir Off-Site Piping	\$0	\$0	\$0	\$0	\$0	\$1,016,400	\$0	\$1,016,400	E
OW-0167	2nd Ave extension to Gigling Rd	\$0	\$0	\$0	\$0	\$0	\$272,400	\$0	\$272,400	E
OW-0118	B4" Zone Tank @ East Garrison "	\$0	\$0	\$0	\$0	\$0	\$0	\$3,116,949	\$3,116,949	S
OW-0212	Reservoir D2" + D-BPS Up-Size "	\$0	\$0	\$0	\$0	\$0	\$0	\$3,997,826	\$3,997,826	E
OW-0208	Pipeline Up-Sizing -to Stockade	\$0	\$0	\$0	\$0	\$0	\$0	\$709,391	\$709,391	S
OW-0209	Pipeline Up-Sizing -between Dunes & MainGate	\$0	\$0	\$0	\$0	\$0	\$0	\$220,050	\$220,050	M
OW-0210	Sand Tank Demolition	\$0	\$0	\$0	\$0	\$0	\$0	\$542,078	\$542,078	E
OW-0204	2nd Ave Connection, Reindollar to Imjin Pkwy	\$0	\$0	\$0	\$0	\$0	\$0	\$1,214,489	\$1,214,489	E
OW-0214	Imjin Road, 8th St. to Imjin Pkwy	\$0	\$0	\$0	\$0	\$0	\$0	\$1,104,081	\$1,104,081	E
OW-0121	C2" to "B4" Pipeline and PRV Station "	\$0	\$0	\$0	\$0	\$0	\$0	\$1,409,403	\$1,409,403	S
OW-0171	Eucalyptus Rd Pipeline	\$0	\$0	\$0	\$0	\$0	\$0	\$2,351,264	\$2,351,264	M
OW-0213	Reservoir B4/B5 to East Garrison Pipeline	\$0	\$0	\$0	\$0	\$0	\$0	\$257,487	\$257,487	S
OW-0216	UCMBEST Pipeline	\$0	\$0	\$0	\$0	\$0	\$0	\$402,493	\$402,493	S
OW-0217	Reservation Road, Imjin to MBEST Drive	\$0	\$0	\$0	\$0	\$0	\$0	\$539,368	\$539,368	M
OW-0218	Golf Boulevard Transmission Line	\$0	\$0	\$0	\$0	\$0	\$0	\$1,104,081	\$1,104,081	M
OW-0219	B5" Zone Tank @ East Garrison "	\$0	\$0	\$0	\$0	\$0	\$0	\$3,116,949	\$3,116,949	S
OW-0231	Wellfield Main 3A -Intergarrison to ASP Bldg	\$0	\$0	\$0	\$0	\$0	\$0	\$3,541,126	\$3,541,126	E
OW-0232A	Install Well 36 -Retire Well 29	\$0	\$0	\$0	\$0	\$0	\$0	\$2,515,243	\$2,515,243	E
OW-0232B	Wellfield Main 1B -between Wells 36 and 35	\$0	\$0	\$0	\$0	\$0	\$0	\$3,169,802	\$3,169,802	E
OW-0233	Wellfield Main 1C (Parallel) Well 36 to ASP Bldg	\$0	\$0	\$0	\$0	\$0	\$0	\$3,736,274	\$3,736,274	M
OW-0234	B-BPS at ASP Bldg	\$0	\$0	\$0	\$0	\$0	\$0	\$1,355,195	\$1,355,195	M
OW-0235	Ord Well-head Disinfection	\$0	\$0	\$0	\$0	\$0	\$0	\$2,710,391	\$2,710,391	M
Total Ord Water									\$48,206,884	

Category Legend

- E= CIP supports existing Infrastructure
- EDS= Eastern Distribution System (inland well-field)
- S= CIP supports a single parcel's or owner's project
- M= CIP supports projects for multiple parcels or owners

Attachment C to Item 6d
FORA Board Meeting, 5/13/16

Marina Coast Water District
DRAFT Five-Year CIP

CIP No.	PROJECT DESCRIPTION	FY 2015-16 Prior Year	FY 2016-17 Current Year	FY 2017-18 Proposed	FY 2018-19 Proposed	FY 2019-20 Proposed	FY 2020-21 Proposed	OUT YEARS	TOTAL	CATEGORY
OS-0000	Ord Sewer									
OS-0200	Clark Lift Station Improvement -In Construction	\$90,000	\$616,475	\$0	\$0	\$0	\$0	\$0	\$706,475	E
OS-0152	Hatten, Booker, Neeson LS Improvements Project - Not Started	\$20,000	\$100,000	\$0	\$425,000	\$0	\$0	\$370,000	\$915,000	E
OS-0203	Gigling LS and FM Improvements -In Design	\$65,000	\$508,000	\$808,000	\$0	\$0	\$0	\$0	\$1,381,000	E
OS-0205	Imjin LS & Force Main Improvements-Phase 1	\$0	\$264,000	\$310,000	\$0	\$0	\$0	\$558,000	\$1,132,000	M
OS-0154	Del Rey Oaks-Collection System Planning	\$0	\$61,200	\$0	\$0	\$0	\$0	\$0	\$61,200	S
OS-0208	Parker Flats Collection System	\$0	\$25,500	\$78,030	\$0	\$0	\$0	\$0	\$103,530	M
OS-0153	Misc. Lift Station Improvements	\$0	\$561,000	\$936,360	\$0	\$0	\$0	\$0	\$1,497,360	E
OS-0202	SCSD Sewer Improvements-DRO	\$0	\$0	\$502,454	\$1,537,510	\$0	\$0	\$0	\$2,039,964	S
OS-0209	Imjin LS & Force Main Improvements-Phase 2	\$0	\$0	\$65,000	\$920,000	\$0	\$0	\$370,000	\$1,355,000	E
OS-0147	Ord Village Sewer Pipeline & Lift Station Impr Project	\$0	\$0	\$0	\$562,651	\$0	\$0	\$0	\$562,651	E
OS-0204	CSUMB Developments	\$0	\$0	\$0	\$0	\$608,899	\$0	\$0	\$608,899	S
OS-0207	Seaside Resort Sewer Imps. Project	\$0	\$0	\$0	\$0	\$326,146	\$0	\$0	\$326,146	S
OS-0149	Dunes Sewer Pipeline Replacement Projects	\$0	\$0	\$0	\$0	\$461,923	\$0	\$0	\$461,923	M
OS-0151	Cypress Knolls Sewer Pipeline Improvements Project	\$0	\$0	\$0	\$0	\$0	\$97,424	\$0	\$97,424	S
OS-0215	Demolish Ord Main Garrison WWTP	\$0	\$0	\$0	\$0	\$0	\$1,623,648	\$0	\$1,623,648	E
OS-0148	Marina Heights Sewer Pipeline Improvements Project	\$0	\$0	\$0	\$0	\$0	\$825,863	\$0	\$825,863	M
OS-0150	East Garrison Lift Station Improvements	\$0	\$0	\$0	\$0	\$0	\$260,000	\$281,340	\$541,340	E
OS-0206	Fitch Park Sewer Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$127,071	\$127,071	S
OS-0210	1st Ave Sewer Pipeline Replacement Project	\$0	\$0	\$0	\$0	\$0	\$0	\$408,340	\$408,340	M
OS-0211	Gen'l Jim Moore Sewer Pipeline Replacement Project	\$0	\$0	\$0	\$0	\$0	\$0	\$49,972	\$49,972	M
OS-0212	Gen'l Jim Moore Sewer Pipeline Replacement Project III	\$0	\$0	\$0	\$0	\$0	\$0	\$187,037	\$187,037	M
OS-0214	Intergarrison/8th Ave SS (for Eastside Pkwy developments)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	M
OS-0213	MRWPCA Buy-In	\$0	\$0	\$0	\$0	\$0	\$0	\$11,040,808	\$11,040,808	M
OS-0216	SCSD Sewer Improvements-Seaside East	\$0	\$0	\$0	\$0	\$0	\$0	\$6,480,709	\$6,480,709	S
OS-0217	SCSD Sewer Improvements-City of Monterey	\$0	\$0	\$0	\$0	\$0	\$0	\$1,444,854	\$1,444,854	S
Total Ord Sewer									\$33,978,214	

Category Legend

- E= CIP supports existing Infrastructure
- EDS= Eastern Distribution System (inland well-field)
- S= CIP supports a single parcel's or owner's project
- M= CIP supports projects for multiple parcels or owners

**Marina Coast Water District
DRAFT Five-Year CIP**

CIP No.	PROJECT DESCRIPTION	FY 2015-16 Prior Year	FY 2016-17 Current Year	FY 2017-18 Proposed	FY 2018-19 Proposed	FY 2019-20 Proposed	FY 2020-21 Proposed	OUT YEARS	TOTAL	CATEGORY
General Water (33% Marina, 67% Ord)										
GW-0112	A1 & A2 Zone Tanks & B/C Booster Station - Land Acquisition Issue	\$74,000	\$3,644,720	\$3,265,330	\$3,369,150	\$0	\$0	\$0	\$10,353,200	E
GW-0212	Potable Water Tank Compliance Project - Completed	\$45,000	\$0	\$0	\$0	\$0	\$0	\$110,400	\$155,400	E
GW-0123	B2" Zone Tank @ CSUMB "	\$0	\$200,000	\$1,230,000	\$1,184,871	\$0	\$0	\$0	\$2,614,871	M
GW-0210	Reservoir A3 (1.6 MG)	\$0	\$0	\$0	\$0	\$0	\$0	\$3,469,240	\$3,469,240	M
GW-0231	Install Well 37 -Retire well 12	\$0	\$0	\$0	\$0	\$0	\$0	\$6,251,516	\$6,251,516	EDS
GW-0232	Install Well 38 -Retire well 10	\$0	\$0	\$0	\$0	\$0	\$0	\$6,251,516	\$6,251,516	EDS
GW-0233	A-BPS at ASP Bldg + Forebay Tank	\$0	\$0	\$0	\$0	\$0	\$0	\$1,665,535	\$1,665,535	EDS
GW-0234	Install Well 39 -Retire Well 30	\$0	\$0	\$0	\$0	\$0	\$0	\$6,251,516	\$6,251,516	EDS
GW-0235	B-BPS Expansion and Transmission to A1/A2 Tanks	\$0	\$0	\$0	\$0	\$0	\$0	\$13,084,043	\$13,084,043	EDS
GW-0236	Install Well 40 -Retire Well 11	\$0	\$0	\$0	\$0	\$0	\$0	\$6,251,516	\$6,251,516	EDS
GW-0237	Install Well 41 -Retire Well 31	\$0	\$0	\$0	\$0	\$0	\$0	\$6,251,516	\$6,251,516	EDS
Total General Water									\$62,599,869	
General Sewer (37% Marina, 63% Ord)										
GS-0200	Odor Control Project	\$0	\$0	\$120,000	\$0	\$0	\$0	\$0	\$120,000	E
GS-0201	Del Monte/Reservation Road Sewer Main Improvements	\$0	\$0	\$0	\$270,000	\$0	\$0	\$0	\$270,000	E
Total General Sewer									\$390,000	
Water District-Wide (27% MW, 7%MS, 54%OW, 12%OS)										
WD-0106	Corp Yard Demolition & Rehab	\$0	\$0	\$120,000	\$450,000	\$0	\$0	\$0	\$570,000	E
WD-0110	Asset Management Program -Phase II	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$250,000	E
WD-0110A	Asset Management Program --Phase III	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$250,000	E
WD-0115	SCADA System Improvements -Phase II - Designed	\$240,697	\$296,935	\$0	\$0	\$0	\$0	\$0	\$537,632	E
WD-0115A	SCADA System Improvements (Security + RD integration)	\$0	\$0	\$0	\$300,000	\$0	\$0	\$110,000	\$410,000	E
WD-0202	IOP Building E (BLM) - Punch List for Completion	\$2,542,500	\$0	\$0	\$0	\$0	\$0	\$0	\$2,542,500	S
Total Water District Wide									\$4,560,132	
Water Augmentation										
RW-0156	RUWAP ATW - Normandy to MRWPCA	\$522,000	\$12,670,000	\$14,124,000	\$7,644,000	\$0	\$0	\$2,000,000	\$36,960,000	M

FORT ORD REUSE AUTHORITY BOARD REPORT

BUSINESS AGENDA

Subject:	Review Consultant Determination Opinion Report Categories I and II Post Reassessment Actions	
Meeting Date:	May 13, 2016	INFORMATION/ACTION
Agenda Number:	6e	

RECOMMENDATION(S):

Accept the Michael Baker International (MBI) Determination Opinion of Categories I and II Report.

BACKGROUND/DISCUSSION:

At the September 13, 2013 FORA Board of Directors (Board) meeting, special land use attorney Alan Waltner proposed that Categories I and II undergo an analysis in consideration of the California Environmental Quality Act (CEQA). Special Counsel Waltner also recommended that the Fort Ord Reuse Authority (FORA) hire an environmental consultant to conduct a CEQA analysis to determine whether Categories I and II required CEQA reviews.

At the February 13, 2014 FORA Board meeting, the Board approved the Base Reuse Plan (BRP) Reassessment "Work Plan," which identified Categories I and II items for completion. Category I focused on BRP corrections and updates, and Category II addressed prior Board actions and regional plan consistency. The FORA Board assigned the Post Reassessment Advisory Committee, with FORA staff, to review page by page, Category I.

In February 2016, FORA hired MBI to assess whether Categories I and II required CEQA environmental review. MBI and special counsel Amanda J. Monchamp, Esq. (Holland & Knight), have completed its review and are of the opinion that Categories I and II do not meet the definition of "projects" under CEQA that warrant detailed environmental review or actions that have been previously reviewed by other agencies (**Attachment A**).

According to the Determination Opinion conclusions, FORA has complied with CEQA for Categories I and II.

FORA staff, working with MBI, will complete Category I and II work tasks as appropriate, including text and figure corrections and updates.

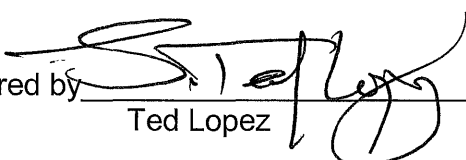
FISCAL IMPACT:

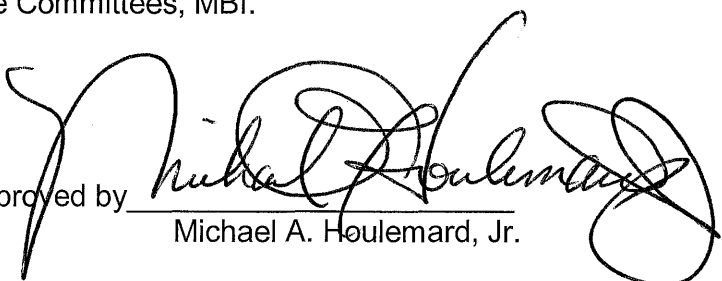
Reviewed by FORA Controller 

Staff time and MBI's contract funding are included in the approved FORA budget.

COORDINATION:

Authority Counsel, Administrative and Executive Committees, MBI.

Prepared by 
Ted Lopez

Approved by 
Michael A. Houlemard, Jr.

May 5, 2016

Ted Lopez, Associate Planner
FORT ORD REUSE AUTHORITY
920 2nd Avenue, Suite A
Marina, CA 93933

RE: DETERMINATION OPINION OF CATEGORIES I AND II

Dear Mr. Lopez:

Pursuant to Task 1 of our scope of work, Michael Baker International, in coordination with Holland & Knight LLP, has reviewed all relevant documents and supporting materials related to Category I and II of the Final Reassessment Report (2012). Review of this material was conducted to provide an informed opinion as to whether the Fort Ord Base Reuse Plan (BRP) activities, past and present, as identified and categorized during the reassessment process, constitute a project as defined by California Environmental Quality Act (CEQA) Guidelines Section 15378.

FORA prepared the Fort Ord BRP pursuant to the provisions of Senate Bill 899 to guide the development of the Former Military Reservation. The BRP is a first-tier programmatic policy document that guides all land use decisions for any lands located within the former Fort Ord. Local land use agencies, such as the cities cited below, can refine BRP elements and act as independent lead agencies for environmental review purposes for lands that fall within their planning jurisdiction. Nonetheless, each lead local land use agency that approves projects on land located within the former Fort Ord needs to ensure such changes are consistent with the BRP. These changes can be either related to a specific development project or additional changes in land use designations. The FORA Board of Directors determines the subsequent changes' consistency with the BRP.

The Reassessment Report sorted the prior and pending changes to the BRP into five categories. For the purposes of this determination, our scope focuses only on Categories I and II. Category I, BRP Corrections and Updates, are mainly corrections to bring the BRP text and graphics up to date. These include correction of typographical errors, correction of outdated references, and revisions to the BRP maps to correct inconsistencies.

Category II, Prior Board Actions and Regional Plan Consistency, consists of text and map changes that would bring the BRP into conformance with previous FORA Board actions, particularly "consistency determinations" and other changes that would serve to improve BRP consistency with regional plans that have evolved since 1997. Such changes, taken in whole or in part, would result in modifications to the Land Use Concept map. The map changes are meant to reflect FORA Board decisions and consistency determinations that have already occurred. Category II also includes potential options for new BRP programs or policies and/or revisions to existing programs and policies to ensure the BRP is consistent with regional plans.

Based on our review of the BRP Category I and Category II revisions, it is our opinion that the individual actions and changes that have occurred or are recommended to occur do not, by themselves, meet the definition of “projects” under CEQA that warrant detailed environmental review or are actions that have been previously reviewed by other agencies. Past actions by FORA and local land use agencies that affect the BRP can be compared to amendments to an agency’s General Plan over time. Individual General Plan Amendments may be processed, analyzed and approved over time, but those changes are not always physically incorporated into the body of the General Plan until the text or graphic changes are physically made within document. In this case, the past actions and amendments have been processed, analyzed and approved by several land use agencies, and the need for minor technical corrections have been identified. Updating the BRP at a future date to reflect these past actions is an administrative exercise necessary to memorialize the changes in one place.

CATEGORY I EVALUATION SUMMARY

Table 5, Index of BRP Corrections in the Reassessment Report, lists the identified corrections under Category I, and the text following that table outlines the specific corrections to be considered. During 2013, after the FORA Board received the BRP Reassessment Report, the public and FORA staff identified additional errata not included in the August 2001 Republished BRP, which also fall into Category I. Those corrections have no material effect on the purpose, intent, or guidance provided in the BRP, but are meant solely as BRP “cleanup” items. All of the Category I corrections are minor and incidental, such as typographical, grammar, incorrect references, minor figure changes, and formatting associated with BRP policies, programs, or mitigation measures. In addition, the Post-Reassessment Advisory Committee (PRAC) adopted figure Category I recommendations to reflect land use designation changes, to clarify how boundaries and names have changed, to correct labels and legends, and to properly cite the sources for the various changes on each map. These changes to the BRP would not result in direct or indirect physical impacts on the environment and would be considered administrative activities of governments per CEQA Guidelines Section 15378(b)(5). Therefore, Category I changes do not constitute a distinct “project,” and an errata to the EIR can be prepared to address these changes.

CATEGORY II EVALUATION

Category II addresses two types of possible modifications to the BRP. The first type is based on actions the FORA Board has already taken (labelled II.a). These actions have resulted in draft modifications to BRP Figure 3.3-1, Land Use Concept Ultimate Development, and modifications to BRP transportation-related figures and text. The second type of modification reflects new policies or programs or the expansion of existing BRP policies or programs to ensure BRP consistency with regional and local plans (labelled II.b).

Our evaluation of Category II (II.a and II.b) for CEQA compliance follows.

II.A. MODIFICATIONS OF THE BRP LAND USE CONCEPT MAP

Prior Del Rey Oaks General Plan Consistency Determinations

This is a previously approved project under CEQA. The City of Del Rey Oaks General Plan (1997) included a General Plan designation change of approximately 7 acres of Open Space/Recreation under the BRP to General Commercial–Visitor/Office. In addition, the plan included other minor land use designation changes such as from Visitor Serving to General Commercial–Visitor/Office.

This was a discretionary project undertaken by the City and is considered a project under CEQA. Land use changes in Del Rey Oaks are documented in the General Plan's Land Use Map (see Del Rey Oaks General Plan Figure 2). Environmental impacts from these changes were analyzed in the City's General Plan EIR (State Clearinghouse [SCH] #1996041076) and certified by the City Council in May 1997.

Because the City of Del Rey Oaks reviewed the impacts of this exact change, no additional CEQA review is needed. Public Resources Code (PRC) Section 21080.1(a) requires FORA to rely on the existing document unless substantial evidence shows that there are significant new circumstances surrounding the 7-acre designation (see also 14 California Code of Regulations (CCR) Section 15162(c)). As there are no substantial changes to the circumstances, no new environmental review is required per CEQA Guidelines Section 15162 (see 14 CCR Section 15096(e), (h)). Additionally, no formal finding is necessary to rely on a prior EIR.

The BRP changes to reflect the Del Rey Oaks General Plan are considered administrative. The procedure is intended to update the document and make it consistent with the local agency's approvals and findings.

Prior Marina General Plan Consistency Determinations

This is a previously approved project under CEQA. The City of Marina General Plan (2005) plan included a General Plan designation change of approximately 11 acres of Open Space under the BRP to High Density Residential. The plan also changed approximately 60 acres from Planned Development Mixed Use to Parks and Recreation. In addition, the plan included other minor land use designation changes such as from Regional Retail to Light Industrial/Service Commercial.

This was a discretionary project undertaken by the City and is considered a project under CEQA. Environmental impacts from most of the land use changes in Marina were analyzed in the City's General Plan EIR (SCH #1999031064), certified by the City Council in October 2000 (see Marina General Plan EIR Figure 2.4 and pages 2-13 and 2-14). The change in the city's eastern portion, which corresponds to the Marina Heights development, was analyzed in the Marina Heights Specific Plan EIR (SCH #2003021012), certified in November 2003 (see Marina Heights Specific Plan EIR Table 2.2 and pages ES-4 and ES-5). Therefore, these land use changes have been addressed under CEQA.

Because the City of Marina reviewed the impacts of this exact change, no additional CEQA review is needed. PRC Section 21080.1(a) requires FORA to rely on the existing document unless substantial evidence shows that there are significant new circumstances surrounding the 11-acre designation (see also 14 California CCR Section 15162(c)). As there are no substantial changes to the circumstances, no new environmental review is required per CEQA Guidelines Section 15162 (see 14 CCR Section 15096(e), (h)). Additionally, no formal finding is necessary to rely on a prior EIR.

The BRP changes to reflect the Marina General Plan and the Marina Heights Specific Plan are considered administrative. The procedure is intended to update the document and make it consistent with the local agency's approvals and findings.

Prior Seaside General Plan Consistency Determinations

This is a previously approved project under CEQA. The City of Seaside General Plan (2003) included a General Plan designation change of approximately 43 acres of Open Space/Recreation under the BRP to Regional Commercial and approximately 11 acres of Open Space/Recreation to High Density

Residential. The plan also changed approximately 100 acres from Military Enclave and about 10 acres from Medium Density Residential to Park and Open Space. In addition, the plan included other minor land use designation changes such as from High Density Residential to Medium Density Residential.

This was a discretionary project undertaken by the City and is considered a project under CEQA. Environmental impacts from land use changes in Seaside were analyzed in the City's General Plan EIR (SCH #2003031021), certified by the City Council in August 2003 (see Seaside General Plan EIR Figure 5.8-1 and pages 5.8-3 through 5.8-7).

Because the City of Seaside reviewed the impacts of this exact change, no additional CEQA review is needed. PRC Section 21080.1(a) requires FORA to rely on the existing document unless substantial evidence shows that there are significant new circumstances surrounding the 54-acre designation (see also 14 CCR Section 15162(c)). As there are no substantial changes to the circumstances, no new environmental review is required per CEQA Guidelines Section 15162 (see 14 CCR Section 15096(e), (h)). Additionally, no formal finding is necessary to rely on a prior EIR.

The BRP changes to reflect the Seaside General Plan are considered administrative. The procedure is intended to update the document and make it consistent with the local agency's approvals and findings.

City of Monterey General Plan

This is a previously approved project under CEQA. The City of Monterey General Plan (amended 2013) was a discretionary project undertaken by the City and would be considered a project under CEQA. The plan included General Plan designation changes of approximately 8 acres of Public Facility/Institutional under the BRP to Industrial and approximately 7 acres of Public Facility/Institutional to Parks and Open Space.

Although FORA has not yet analyzed the City of Monterey General Plan for consistency, environmental impacts from land use changes in Monterey were analyzed in the City's General Plan EIR (SCH #2003081011), certified by the City Council in January 2005 (see City of Monterey General Plan EIR Figure 4 and pages S-3, 1-17, 1-18, and 3-3).

Because the City of Monterey reviewed the impacts of this exact change, no additional CEQA review is needed. PRC Section 21080.1(a) requires FORA to rely on the existing document unless substantial evidence shows that there are significant new circumstances surrounding the 15-acre designation (see also 14 CCR Section 15162(c)). As there are no substantial changes to the circumstances, no new environmental review is required per CEQA Guidelines Section 15162 (see 14 CCR Section 15096(e), (h)). Additionally, no formal finding is necessary to rely on a prior EIR.

The BRP changes to reflect the City of Monterey General Plan are considered administrative. The procedure is intended to update the document and make it consistent with the local agency's approvals and findings.

2010 Monterey County General Plan

This is a previously approved project under CEQA. The County of Monterey adopted the Fort Ord Master Plan concurrently with its General Plan (2010). Both were discretionary projects undertaken by the County and would be considered projects under CEQA. The Fort Ord Master Plan land use map

essentially matches the BRP Land Use Concept, with the following exceptions: (1) the Youth Camp site near East Garrison is shown in the BRP as Public Facility/Institutional and in the Fort Ord Master Plan as Habitat Management; and (2) the Fort Ord Master Plan describes the East Garrison/Parker Flats land swap but does not reflect changes on the land use map.

Although FORA has not yet analyzed the Monterey County General Plan for consistency with the BRP, environmental impacts from land use changes in Monterey County were analyzed in the County's General Plan EIR (SCH #2007121001), certified by the Board of Supervisors in October 2010 (see Monterey County General Plan EIR Exhibit 3.2 and pages 4.1-13 and 4.1-14).

Because the County of Monterey reviewed the impacts of this exact change, no additional CEQA review is needed. PRC Section 21080.1(a) requires FORA to rely on the existing document unless substantial evidence shows that there are significant new circumstances surrounding land use designation changes (see also 14 CCR Section 15162(c)). As there are no substantial changes to the circumstances, no new environmental review is required per CEQA Guidelines Section 15162 (see 14 CCR Section 15096(e), (h)). Additionally, no formal finding is necessary to rely on a prior EIR.

The BRP changes to reflect the Monterey County General Plan are considered administrative. The procedure is intended to update the document and make it consistent with the local agency's approvals and findings.

FORA Board-Approved East Garrison/Parker Flats Land Swap

This is a previously approved project under CEQA. On December 13, 2002, the FORA Board authorized execution of the Memorandum of Understanding (MOU) Concerning the Proposed East Garrison/Parker Flats Land-Use Modification between the Fort Ord Reuse Authority, Monterey Peninsula College, County of Monterey, US Bureau of Land Management, and US Army as parties to the agreement MOU. The MOU documented several land use modifications to the BRP, primarily the relocation of Monterey Peninsula College public safety training facilities from East Garrison, and amendments to the Habitat Management Plan (approved by the US Fish and Wildlife Service). The five parties signed the MOU between August 3, 2004, and December 20, 2005.

The purpose of the land swap agreement was to resolve land use conflicts stemming from a long history of ordnance and explosives use, as well as competing conveyance requests for surplus property at the former base, and to address impacts associated with potential East Garrison development conflicts. The land swap agreement amended the 1997 Fort Ord Installation-Wide Multispecies Habitat Management Plan (HMP) for Fort Ord and was also signed by the US Fish and Wildlife Service and the California Department of Fish and Game. Although the land swap agreement affected the areas of allowable development, it resulted in a net increase of 246.7 acres in habitat reserve areas. The exchange of lands based on the MOU resulted in a transfer in densities without intensification, consistent with Section 8.02.010 of the Master Resolution. The land swap agreement amended the HMP designations for the territory within the East Garrison Specific Plan from Development with Reserve Areas/Restrictions to Development. Under the original HMP, the East Garrison area was permitted a 200-acre development footprint, 10 acres of development at the site of existing utilities, and a 31-acre road corridor; under the revised HMP, the East Garrison area has 451 acres of Development area with no restrictions (Zander Associates 2002).

At the time it was signed, MOUs were not legally considered a project under CEQA and in 2007 a case specifically found that a land swap agreement was not a project under CEQA (*Friends of the Sierra*

Railroad v. Tuolumne Park and Recreation Dist. (2007) 147 Cal.App.4th 643). Since that time, case law has evolved and an MOU that included wording that commits an agency to an action is now considered a project under CEQA (*Save Tara v. City of West Hollywood* (2008) 45 Cal.4th 116). Here, the terms of the MOU could be considered a project. However, since the MOU was entered, it is our understanding that all the parcels subject to the land swap have been legally exchanged and are owned by the entity contemplated under the exchange, or have since been sold to others. Those actions are complete and based on the MOU are valid since the time to challenge the actions has long since passed. FORA's amendments to make the BRP consistent with the land exchange merely restate the exchanges that were previously approved in the MOU and in the contractual land exchanges that already occurred.

Moreover, any subsequent projects or land use designation changes on the land that has been swapped are or were subject to CEQA. For example, Monterey County certified the project-level East Garrison Specific Plan Subsequent EIR (SCH #2003081086) in 2005, which analyzed impacts of the new land uses on that portion of the land swap. As such, all potential impacts associated with the action have been fully analyzed, with appropriate findings made by the County.

The City of Seaside is currently reviewing part of the Parker Flats portion of the land swap under the Monterey Downs and Horse Park and Central Coast Veteran's Cemetery Specific Plan Subsequent EIR (SCH #2012091056). The Monterey Downs project is located on 562.5 acres of Parker Flats that was subject to the land swap (i.e., the portion currently located in unincorporated Monterey County). Similar to East Garrison, any and all impacts will be disclosed and analyzed in the City's Final EIR, and findings will be required by the City Council if the project is ultimately approved. A separate consistency determination will also need to be made for that project.

Designation of the Fort Ord National Monument

This is not a project under CEQA. On April 20, 2012, the President of the United States established the Fort Ord National Monument (Proclamation 8803). Presidential proclamations are not subject to CEQA because CEQA applies to decisions of all California state, regional, or local agencies, but not to federal agencies. Therefore, this designation was not previously analyzed under CEQA and it does not need to be under California environmental law.

Modification of BRP Circulation Maps, Text, and Capital Improvement Program

Part of this is not a project and part is a previously approved project under CEQA. The reassessment plan identifies two potential changes to the circulation maps in the BRP:

1. A Memorandum of Agreement (MOA) adopted by FORA on December 10, 2010, resulted in changing the alignment of the multimodal corridor along Imjin Parkway/Blanco Road.
2. Abandoning planned improvements that would have realigned General Jim Moore Boulevard and 2nd Avenue where they intersect with Lightfighter Drive.

Change 1 is not a project under CEQA. The MOA is an agreement to cooperate. It is not a project under CEQA because it is not a discretionary action undertaken by a public agency per CEQA Section 21080(a). Under the California Supreme Court reasoning in *Save Tara v. City of West Hollywood* (2008) 45 Cal.4th 116, the MOU by its terms and circumstances is not a project because it does not commit any agency to any particular action. Also per CCR Section 15004(b)(2)(B), the MOU does not approve a project "in a manner that forecloses alternatives or mitigation measures that would ordinarily be part of CEQA review

of that public project.” CEQA review would begin when Monterey-Salinas Transit (MST) begins the process of approving the corridor for construction. MST would be the lead agency at that time, and the MOU does not foreclose or predetermine any part of their analysis.

Change 2 is a previously approved project under CEQA. Realignment of a road would impact the physical environment because it could result in development of land that was not previously analyzed. As such, it would need to be analyzed under CEQA. To that end, environmental impacts from this change were analyzed in the California State University Monterey Bay Campus Master Plan EIR (SCH #1997081036), certified by the California State University Trustees in 2009 (see California State University Monterey Bay Campus Master Plan EIR Figure 11-4 and page 11-2). Therefore, Change 2 has been addressed under CEQA and no further analysis is necessary.

II.B. BRP MODIFICATIONS REGARDING CONSISTENCY WITH REGIONAL AND LOCAL PLANS

Transportation Agency for Monterey County (TAMC) Monterey County Regional Transportation Plan

This is a previously approved project under CEQA. The 2005 Monterey County Regional Transportation Plan (RTP) was prepared under the direction of the California Transportation Commission Regional Transportation Plan Guidelines, pursuant to Government Code Section 14522. This would be considered a project under CEQA. The plan includes many new or expanded policies, including one that directs TAMC to “implement road and highway capacity improvements” that would be subject to CEQA. Other policy changes, such as “identify and prioritize funding for elimination of bicycle network gaps,” would not impact the physical environment and would not be analyzed under CEQA.

Environmental impacts from these changes were analyzed in the RTP Program EIR (SCH #2004061013), certified by the TAMC Board in 2005 (see RTP Program EIR Chapter 3). Subsequently, the TAMC Board adopted an addendum in 2008 that evaluated the environmental impacts of the Investment Plan for Transportation Sales Tax in Monterey County and the Development Impact Fee program. The addendum did not identify any significant environmental impacts that were not previously identified in the program EIR (see Addendum EIR page 5). Therefore, these changes have been addressed under CEQA. Recently, the Association of Monterey Bay Area Governments, in partnership with Council of San Benito County Governments, the Santa Cruz County Regional Transportation Commission and TAMC started preparing the 2040 Metropolitan Transportation Plan/Sustainable Communities Strategy (as an update to the RTP). This most recent update will yet again undergo individual environmental review.

Because TAMC reviewed the impacts of this exact change, no additional CEQA review is needed. PRC Section 21080.1(a) requires FORA to rely on the existing document unless substantial evidence shows that there are significant new circumstances surrounding the policy change (see also 14 CCR Section 15162(c)). As there are no substantial changes to the circumstances, no new environmental review is required per CEQA Guidelines Section 15162 (see 14 CCR Section 15096(e), (h)). Additionally, no formal finding is necessary to rely on a prior EIR.

The BRP changes to reflect the Monterey County RTP are considered administrative. The procedure is intended to update the document and make it consistent with the local agency’s approvals and findings.

Monterey Bay Unified Air Pollution Control District (MBUAPCD) Air Quality Management Plan

This is an exempt project under CEQA. The 2008 MBUAPCD Air Quality Management Plan (AQMP) was drafted to comply with the California Clean Air Act, which requires each nonattainment district in the state to adopt a plan showing how the California ambient air quality standard for ozone would be met in its area of jurisdiction. The AQMP is a State-certified regulatory program (PRC Section 21080.5; CCR Section 15251(d)). Under PRC Section 21080(b)(15), there is an applicable statutory exemption for “projects undertaken by a local agency to implement a rule or regulation imposed by a state agency, board, or commission under a certified regulatory program pursuant to Section 21080.5.” As such, no CEQA review is necessary for the addition of policies that implement policies from the Air Quality Management Plan in the BRP. In addition, the MBUAPCD is considered exempt from CEQA under Class 8, Actions by Regulatory Agencies for the Protection of the Environment (CEQA Guidelines Section 15308). Similarly, the amendments to the BRP to be consistent with the AQMP are also exempt.

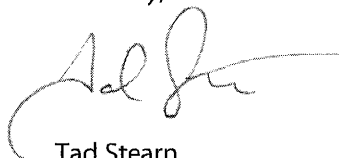
Regional Water Quality Control Board (RWQCB) Water Quality Control Plan for the Central Coast Basin

This is an exempt project under CEQA. The RWQCB Water Quality Control Plan for the Central Coast Basin (2011, updated 2016) (Basin Plan) was drafted to comply with the state Porter-Cologne Water Quality Control Act (1969) and portions of the federal Clean Water Act (1977). The Basin Plan is a State-certified regulatory program that was reviewed under a Substitute Environmental Document (SED) which was approved by the State Water Resources Control Board on June 19, 2012 (PRC Section 21080.5; CCR Section 15251(g)). Under PRC Section 21080(b)(15), there is an applicable statutory exemption for “projects undertaken by a local agency to implement a rule or regulation imposed by a state agency, board, or commission under a certified regulatory program pursuant to Section 21080.5.” As such, no CEQA review is necessary for the addition of policies that implement policies from the Basin Plan in the BRP.

CONCLUSION

Based on our review of the BRP Category I and Category II revisions, it is our opinion that the individual actions and changes that have occurred or are recommended to occur do not, by themselves, meet the definition of “projects” under CEQA that warrant detailed environmental review or are actions that have been previously reviewed by other agencies. Past actions by FORA and local land use agencies that affect the BRP can be compared to amendments to an agency’s General Plan over time. Individual General Plan Amendments may be processed, analyzed and approved over time, but those changes are not always physically incorporated into the body of the General Plan until the text or graphic changes are physically made within document. In this case, the past actions and amendments have been processed, analyzed and approved by several land use agencies, and the need for minor technical corrections have been identified. Updating the BRP at a future date to reflect these past actions is an administrative exercise necessary to memorialize the changes in one place.

Sincerely,



Tad Stearn
Project Director



Darcy Kremin
Project Manager

REFERENCES

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- . 2015. *Monterey Downs and Horse Park and Central Coast Veteran's Cemetery Specific Plan Subsequent Draft EIR* (SCH #2012091056).
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- . 2008. RTP Program Addendum EIR.
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FORT ORD REUSE AUTHORITY BOARD REPORT

EXECUTIVE OFFICER'S REPORT

Subject:	Habitat Conservation Plan Update	
Meeting Date:	May 13, 2016	INFORMATION
Agenda Number:	8a	

RECOMMENDATION(S):

Receive a Habitat Conservation Plan (HCP) and State of California 2081 Incidental Take Permit status report.

BACKGROUND/DISCUSSION:

Item 10b from the January 8, 2016 Board meeting included additional background and is available at: <http://www.fora.org/Board/2016/Agenda/010816BrdAgenda.pdf>

For more than 19 years, the Fort Ord Reuse Authority (FORA) has worked towards completing a Fort Ord HCP that will satisfy U.S. Fish and Wildlife Service (USFWS) and California Department of Fish and Wildlife (CDFW) criteria for issuing federal and state Incidental Take Permits. Factors delaying progress, such as additional species in the plan area becoming listed as endangered, regulation changes, wildlife agency staff changes, and changes to species impact analyses, have all been addressed with the exception of one factor: USFWS's solicitor review of the Administrative Draft HCP and Environmental Impact Statement/ Environmental Impact Report (EIS/EIR). In February, FORA representatives traveled to Washington, D.C. During the trip, Executive Officer Michael Houlemard, Jr. spoke with a Department of Interior Headquarters representative concerning this remaining hurdle to circulating the Public Review Draft HCP and its Draft EIS/EIR. USFWS local and regional office staff are working with their solicitor to address concerns and are providing progress updates. Most recently, USFWS staff reported progress on addressing Solicitor comments and involved FORA staff as needed. FORA staff expect to receive remaining USFWS comments in short order and complete the Public Draft HCP and its accompanying EIS/EIR, but have concerns about the internal delays at the USFWS.

FISCAL IMPACT:

Reviewed by FORA Controller 

Staff time for this item is included in the approved annual budget.

COORDINATION:

Authority Counsel, Administrative and Executive Committees, land use jurisdictions, CDFW, USFWS, HCP consultants.

Prepared by 
Jonathan Brinkmann

Approved by 
Michael A. Houlemard, Jr.

FORT ORD REUSE AUTHORITY BOARD REPORT

EXECUTIVE OFFICER'S REPORT

Subject: Administrative Committee

Meeting Date: May 13, 2016

Agenda Number: 8b

INFORMATION

RECOMMENDATION:

Receive a report from the Administrative Committee.

BACKGROUND/DISCUSSION:

The Administrative Committee met on May 4, 2016, but due to a lack of quorum they were unable to approve the February 17 and April 13, 2016 Minutes. This item was tabled to their next meeting.

FISCAL IMPACT:

Reviewed by the FORA Controller 

Staff time for the Administrative Committee is included in the approved annual budget.

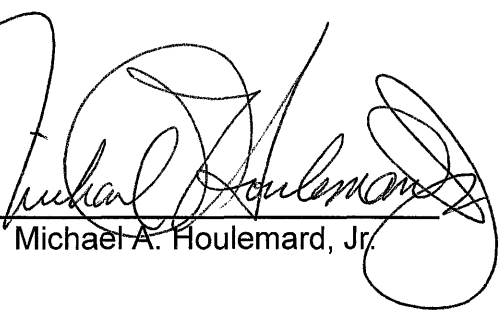
COORDINATION:

Administrative Committee

Prepared by


Maria Buell

Approved by


Michael A. Houlemard, Jr.

FORT ORD REUSE AUTHORITY BOARD REPORT

EXECUTIVE OFFICER'S REPORT

Subject: Finance Committee

Meeting Date: May 13, 2016

Agenda Number: 8c

INFORMATION

RECOMMENDATION(S):

Receive minutes from the April 11, 2016 Finance Committee (FC) meeting.

BACKGROUND/DISCUSSION:

The FC met on April 11, 2016 to discuss the draft preliminary FY 16-17 budget. Please refer to the attached minutes (**Attachment A**) for more details and FC recommendations.

FISCAL IMPACT:

Reviewed by FORA Controller 

Staff time for this item is included in the approved annual budget.

COORDINATION:

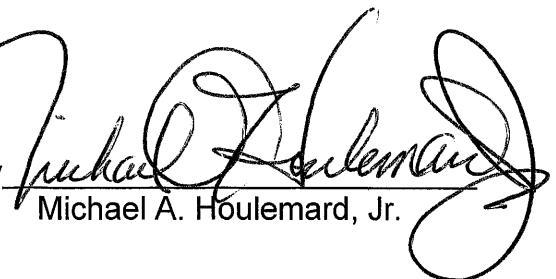
Finance Committee

Prepared by



Marcela Fridrich

Approved by



Michael A. Houlemard, Jr.



FORT ORD REUSE AUTHORITY FINANCE COMMITTEE MEETING MINUTES

Monday, April 11, 2016 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER

Immediate Past Chair/Member Oglesby called the meeting to order at 3:35 p.m. Chair Morton joined meeting at 3:50 p.m. The following were present:

Members:

Gail Morton, City of Marina
Casey Lucius, City of Pacific Grove
Andre Lewis, CSUMB
Ian Oglesby, City of Seaside

Absent:

Nick Chiulos, County of Monterey
Alan Haffa, City of Monterey

Public:

Bob Shaffer
Wendy Eliot

FORA Staff:

Michael Houlemard
Steve Endsley
Helen Rodriguez
Ivana Bednarik
Marcela Fridrich
Peter Said

2. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE – Executive Officer Houlemard announced the advertising for a FORA prevailing wage coordinator in several outlets including the FORA website.

3. PUBLIC COMMENT PERIOD – None

4. FEBRUARY 1, 2016 MINUTES – Adopted: Motion Lucius, Second Lewis. Passed. Ayes; Morton, Lucius, Lewis, Oglesby. Noes; None.

5. FY 16-17 PRELIMINARY BUDGET – Michael Houlemard introduced the Preliminary Budget. Finance Committee (FC) Members then received a revised draft preliminary budget from the one released with the Finance Committee packet. Copies were made available to the public as well. Finance Controller provided a brief summary explaining the revisions and emphasized that the CIP and Lease and Land Sale components of the budget represented estimates available at the time of review and are pending the completion of the CIP Budget anticipated sometime in July or August. She added that a current Salary Study is in progress, and upon its completion the Finance and Executive Committees will review this item and provide a recommendation to the Board at its next meeting. FC Members 1) expressed concern about the \$9.7M of proposed expenditures in excess of projected income, 2) asked about Land Sale and CFD revenue stream projections and 3) inquired about the fund balances as noted on the budget presentation. Chair Morton asked staff to: 1) itemize the fund balance identifying all committed or assigned funds so as to identify unassigned fund balances, 2) prepare a summary of the prior 5 year Cost of Living Adjustments (COLA) that FORA has given and its impact in the current year draft budget; and 3) provide information on what the surrounding member jurisdictions' proposed budget for COLA, if available. Members requested that the CIP and Lease and Land Sale budget be further updated. Staff responded that these items will be revised and sent to them pursuant to their requests.

MOTION:

Moved by member Lewis, seconded by member Lucius to forward the FY 16-17 Preliminary Budget with requested revisions and additional information to the Executive Committee/Board for their consideration.

MOTION WAS UNANIMOUS. Ayes: Morton, Oglesby, Lucius, Lewis. Nays; None.

6. NEXT MEETING DATE – FC Members agreed that the April 23rd meeting is not required.

7. ADJOURNMENT – Meeting adjourned at 4:27 PM.

Minutes prepared by Marcela Fridrich.

FORT ORD REUSE AUTHORITY BOARD REPORT

EXECUTIVE OFFICER'S REPORT

Subject: Post Reassessment Advisory Committee

Meeting Date: May 13, 2016

Agenda Number: 8d

INFORMATION

RECOMMENDATION(S):

Receive a report on the Post Reassessment Advisory Committee (PRAC) activity/meeting.

BACKGROUND/DISCUSSION:

The PRAC met Wednesday, April 6, 2016 and received Business Item staff presentations on 2016 Water Symposium (update) and Draft Trails Concept (update).

PRAC members received new information for a 2016 Water Symposium event. The water symposium was discussed at the December 10, 2015 and March 9, 2016 PRAC meetings. At the April 6, 2016 PRAC meeting, members discussed possible symposium topics: a historical context of water in the tri-county region and state laws/legal issues that impact local water rights.

Also, staff reported to PRAC members the outcome of the Draft Trails Concept. At the March 11, 2016 FORA Board meeting, Board members adopted Resolution 16-06 in support of the Draft Trails Concept.

Finally, attached is the approved March 9, 2016 PRAC minutes to this report (**Attachment A**).

FISCAL IMPACT:

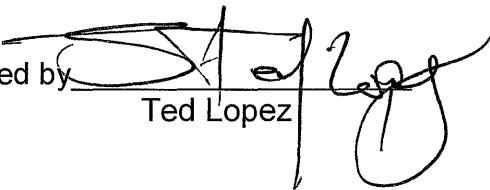
Reviewed by FORA Controller 

Staff time for this item is included in the approved annual budget.

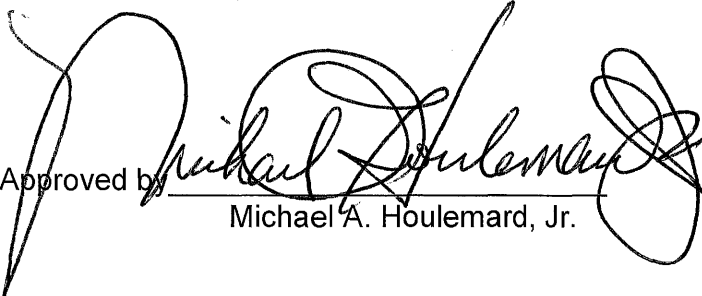
COORDINATION:

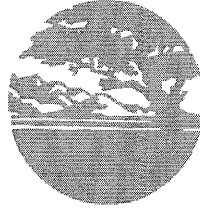
PRAC, California State University Monterey Bay, Transportation Agency for Monterey County, Administrative and Executive Committees.

Prepared by


Ted Lopez

Approved by


Michael A. Houlemard, Jr.



**FORT ORD REUSE AUTHORITY
BASE REUSE PLAN POST-REASSESSMENT ADVISORY COMMITTEE (PRAC)
MEETING MINUTES**

9:00 a.m., Wednesday, March 9, 2016 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. CALL TO ORDER

Chair Beach called the meeting to order at 9:00 a.m. The following were present:

Committee Members:

Victoria Beach (Chair), City of Carmel
Alan Haffa, City of Monterey
Andre Lewis, CSUMB
Gail Morton, City of Marina
Steve Matarazzo, UCSC
Jane Parker, Supervisor County of Monterey
Ralph Rubio, Mayor City of Seaside

FORA Staff:

Michael Houlemard
Steve Endsley
Jonathan Brinkmann
Ted Lopez
Josh Metz
Mary Israel
Stan Cook
Laura Vidaurri
Peter Said

Other Attendees:

Craig Malin, City of Seaside
Wendy Elliot, Dunes at Monterey Bay
Bob Schaffer, member of the public

2. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

None.

3. APPROVAL OF MEETING MINUTES

a. February 10, 2016 Minutes

MOTION: Mayor Rubio moved, seconded by Victoria Beach to approve the February 10, 2016 PRAC Committee minutes.

MOTION PASSED UNANIMOUSLY.

4. PUBLIC COMMENT PERIOD

None.

5. BUSINESS ITEMS

a. Water Symposium

Principal Planner Jonathan Brinkmann gave an update on research assigned to staff by the PRAC at the December 10, 2015 meeting. Mr. Brinkmann presented biographies of potential speakers. He said the symposium can be held in August or September at the CSUMB University Center. Assistant Executive Officer Steve Endsley said more agencies can be involved to share the cost and help draw participants. Mayor Rubio said to estimate the amount

of staff time will be involved and submit a proposal to the Executive Committee. Members further discussed symposium topics, including legal document review, Groundwater Sustainability Act requirements, water allocations to former Fort Ord lands and current regional projects on future water distribution. PRAC members asked staff to invite potential speakers to present to the committee.

b. Building Removal Update

Senior Program Manager Stan Cook presented the full history of building removal on former Fort Ord and highlighted issues involved in the current building removal projects on CSUMB property, the Stockade, and Seaside Surplus II. Mr. Cook showed maps of Marina, Seaside and CSUMB buildings removed, reused and remaining. Mr. Cook answered questions from PRAC members about funding building removal. PRAC members agreed to research funding for building removal after FORA sunsets.

Council member Beach, Mayor Rubio and Council member Gail Morton suggested an approach to bring a Resolution to the FORA Board committing staff time to work with jurisdiction staff to plan completion of blight/building removal after FORA sunsets and for the Board to look at FORA's building removal share, adjust and index the cost of building removal in Seaside. No formal vote was taken.

c. Draft Trails Concept Update

PRAC members felt that they had heard enough about the trails concept and asked staff to present it to the Board without comment.

d. 2016 PRAC Calendar Meeting Schedule Update

MOTION: Council member Gail Morton moved and Andre Lewis seconded to accept the PRAC Meeting Schedule as presented in the Agenda Packet with the understanding that each meeting will be confirmed by the group the meeting before.

MOTION PASSED UNANIMOUSLY.

6. ITEMS FROM COMMITTEE MEMBERS

None.

7. ADJOURNMENT

Meeting was adjourned at 11:03 a.m.

FORT ORD REUSE AUTHORITY BOARD REPORT

EXECUTIVE OFFICER'S REPORT

Subject: Regional Urban Design Guidelines Task Force	
Meeting Date: May 13, 2016	INFORMATION
Agenda Number: 8e	

RECOMMENDATION(S):

Receive Regional Urban Design Guidelines (RUDG) Task Force (Task Force) Update.

BACKGROUND/DISCUSSION:

The RUDG process began in spring 2014 and is nearing completion. The Task Force met at 1:00 p.m. Thursday, April 14, and 1:00 p.m. Thursday, April 28, 2016 to review staff RUDG development progress. Staff presented progress on the following items:

- Completion of landscape pallet and placement recommendations
- Completion of wayfinding and gateway signage recommendations
- Refinement of road and trail cross-sections
- Draft RUDG checklist

The Task Force heard from and asked questions of Mike Bellinger of Bellinger-Foster-Steinmetz Landscape Architects (BFSLA) who has completed the outstanding landscape pallet and layout recommendations.

Members moved to advance the landscape pallet, layout and gateway planting recommendations to the Board with minor additions/edits.

Members reviewed and provided comments to the staff prepared and draft RUDG checklist.

Refinements to the gateway and road cross-section content. Members recommended minor editorial changes to each RUDG and bring a full RUDG packet for Task Force review at the next meeting.

The next RUDG Task Force meeting is scheduled for 3:00 p.m. Tuesday, May 10, 2016.

Approved March 29 and April 14, 2016 minutes are attached (**Attachment A**).

FISCAL IMPACT:

Reviewed by FORA Controller 

Staff time for this item is included in the approved annual budget.

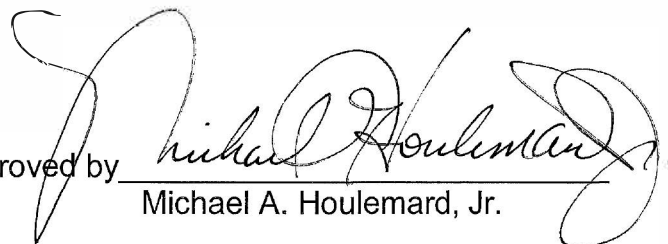
COORDINATION:

Administrative Committee

Prepared by


 Josh Metz

Approved by


 Michael A. Houlemard, Jr.



REGIONAL URBAN DESIGN GUIDELINES TASK FORCE REGULAR MEETING NOTES

1:00 p.m., Thursday, April 14, 2016

920 2nd Avenue, Suite A, Marina, CA 93933 (FORA Conference Room)

1. CALL TO ORDER

Chair Michael Houlemard Jr. called the meeting to order at 1:08 a.m. The following were present:

Committee Members:

Layne Long, City of Marina
Anya Spear, California State University Monterey Bay (CSUMB)
Carl Holm, Monterey County

Other Attendees:

Mike Bellinger, BFS Landscape Architects (BFSLA)
Kathy Biala, Marina Planning Commission
Steve Matarazzo, University of California Santa Cruz
Karyn Wolfe, Citizens for Sustainable Marina
Levonne Stone, Fort Ord Environmental Justice Network
Bob Schaffer, member of the public
Brian Boudreau, member of the public
Beth Palmer, member of the public
Wendy Elliott, Dunes at Monterey Bay

FORA Staff:

Michael A. Houlemard, Jr. (Chair)
Steve Endsley
Jonathan Brinkmann
Mary Israel
Josh Metz
Ted Lopez

2. PLEDGE OF ALLEGIANCE

Mike Bellinger led the pledge of allegiance.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Mr. Houlemard announced that FORA will be interviewing candidates for the new Prevailing Wage position next week.

4. APPROVAL OF MEETING MINUTES

a. March 29, 2016 Minutes

MOTION: Layne Long moved, seconded by Carl Holm, to approve the March 29, 2016 RUDG Task Force meeting minutes.

MOTION PASSED UNANIMOUSLY.

5. PUBLIC COMMENT PERIOD

None.

6. BUSINESS ITEMS

a) DRAFT RUDG content review/edit/recommendations

i. Checklist

RUDG Project Manager Josh Metz presented a working draft RUDG checklist. He noted specific edits including: a new "Applicable" checkbox to indicate relevant guidelines; staff retained the "Yes/No" and "Notes" columns for each measure, added Measure numbers corresponding to RUDG Measure numbers, and formatted keywords to bold. Finally, he noted that staff had

distilled and added FORA's (2005) adopted Highway 1 Corridor guidelines as part of the checklist.

Staff also addressed the following questions from the Task Force and public:

Will the checklist be fillable online? There will be a PDF form to download and fill in, as well as an online form. Mr. Houlemard noted the material submission timestamping requirements in the Master Resolution Chapter 8 remain unchanged.

Could someone not meet one out of ten of the guidelines and still have their project accepted? Assistant Executive Officer Steve Endsley said the checklist is not meant to be a pass/fail test. Rather, it would represent project RUDG compliance after discussions with planners and FORA staff, and be one component of the total consistency determination packet.

Could LEED for Neighborhood Development inform the RUDG checklist? Task Force member Anya Spear advocated for using the LEED for Neighborhood Development standard to strengthen the RUDG by further incorporating national planning best practices. Staff agreed to take this under consideration and return a recommendation at the next meeting.

UCMBEST Planning Director, Steve Matarazzo, suggested the best development project might use both a checklist and submit 4-5 pages of narrative so jurisdictional staff can see how they alternatively meet Objectives. Mr. Houlemard asked staff to add a sentence in the 'How to Use This Checklist' section to the effect that where a Legislative Land-use Consistency Determination has been made referring to a specific measure, attach a document to explain how the project meet these requirements.

Mr. Holm asked where 'applicability' will be noted, per measure or per guideline. Mr. Metz explained that some guidelines are not-applicable for any given planning area or location and therefore jurisdiction staff can check "No" on the top right corner before conveying the checklist to an applicant. Mr. Holm also suggested the measures be itemized with alpha-numeric code, i.e. change Complete Streets measure 1 to "CS1," for clearer communications.

Mr. Metz asked the Task Force to submit all comments and questions on the checklist by the end of the following week (April 22nd). Mr. Houlemard reminded the Task Force that the checklist planning tool for jurisdiction staff and developers is not for FORA Board Approval.

ii. **Landscaping**

Mike Bellinger of BFSLA presented an updated draft plating palette. Following from previous street tree discussion, he reiterated his intent to offer durable trees with limited irrigation needs. He clarified that the plant palette is for public right-of-way only, such as parkway strips, medians and shoulders. Therefore, he chose to offer as few as possible, so as not to burden the agencies planting these areas with elaborate layouts and high-level care.

A representative of Citizens for a Sustainable Marina requested the development areas and regional corridor plant palette be based on the Fort Ord National Monument native plant list. She specifically requested madrone, flannel bush, native oak species, and said that *Leptospermum* and *Echium* are invasive and problematic. She spoke against Cypress trees. She offered her organization's support in sourcing native plants. Mr. Houlemard said that jurisdictions and developers can include more native plants if desired.

A representative of Fort Ord Environmental Justice asked for trees that are known to absorb air pollution to be included in the palette. She also said that the Army sprayed the native oak trees with Agent Orange.

A representative of the Dunes at Monterey Bay asked if microclimates of Fort Ord could be specified for a plant palette atlas. Mr. Bellinger said the main driver in his tree selections was the ability to survive and remain aesthetically appealing in the high winds that are typical in the former Fort Ord area.

A member of the Marina Planning Commission said she brought plant palette notes from Bruce Delgado and Rob Dupree for Mr. Bellinger and FORA staff to review. She asked for the RUDG Task Force to start looking at natural natives, then supplement them from an ecosystem approach. Staff agreed to review the notes. Mr. Bellinger offered to add notes about preserving native soils and delineate lead time for collection and propagation of native plants in the plant palette. Mr. Houlemard said that the plant palette will not cover 100% of the development area, but only about 5%.

Mr. Endsley asked staff to share the deadline for the plant palette input. Mr. Metz said the final draft is set to go to the June 10th Board Meeting, therefore a final public release needs to be May 16th, all other outstanding work must be done in early May. Mr. Houlemard said all plant palette feedback must be in to Mr. Bellinger and FORA staff by the end of next week (April 22nd).

b) Draft RUDG upcoming review/discussion

i. Gateways

Mr. Metz reminded members the Gateway content needed further attention. Mr. Houlemard asked for the Gateways landscaping palette to be part of Mr. Bellinger's assignment. He also said that the jurisdictions agreed to have military themes in gateways signage in the 1990s. He asked for language in the RUDG that encourages the jurisdictions to have monument-level signage or wayfinding at the gateways to recognize they are entering former Fort Ord.

Mr. Holm said there should be a consistent palette both in the landscaping and in the signage materials and colors of Gateways. Layne Long said the design of the gateway signage should be consistent across all jurisdictions. Ms. Spear said to refer to the TAMC wayfinding palette. Mr. Houlemard said the decision is already made to use the graphics that are in the RUDG and he suggested staff add language about the two gateways from the BRP as examples. He said the guidelines be kept generic and up to the jurisdictions.

ii. Cross-sections

Mr. Metz asked if the Task Force would like to include the cross-sections as they were provided by the consultants, although the road type titles do not match the BRP road types or FORA Fee Reallocation Study terms. Mr. Houlemard asked staff to come back to the Task Force at the next meeting with recommendations.

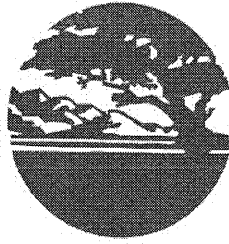
7. ITEMS FROM MEMBERS

None.

8. ADJOURNMENT

Meeting was adjourned at 3:03 p.m.

NEXT MEETING DATE: 1:00 p.m. April 28th, 2016



**FORT ORD REUSE AUTHORITY
REGIONAL URBAN DESIGN GUIDELINES (RUDG)
TASK FORCE MEETING MINUTES
10:00 a.m. Tuesday, March 29, 2016, FORA Conference Room**

1. CALL TO ORDER

A meeting of the whole was called to order at 10:04 a.m. by Mr. Houlemard as a quorum was not reached. Mr. Metz said Ms. Beach anticipated arriving late due to traffic. The meeting reached a quorum at 10:15 a.m.

Committee Members:

Victoria Beach, City of Carmel-by-the-Sea (AR)
Elizabeth Caraker, City of Monterey
Craig Malin, City of Seaside
Anya Spear, California State University
Monterey Bay
Carl Holm, Monterey County

Other Attendees:

Kathy Biala, Marina Planning Commission
Steve Matarazzo, University of California Monterey Bay
Education, Science and Technology Center (UCMBEST)
Ariana Green, Transportation Agency Monterey County
(TAMC)
Bob Guidi, Presidio of Monterey (POM)
Levonne Stone, Fort Ord Environmental Justice Network
(FOEJN)

FORA Staff:

Michael A. Houlemard, Jr. (Chair)
Steve Endsley
Josh Metz
Jonathan Brinkmann
Maria Buell

Public:

Brian Boudreau
Wendy Elliott, Dunes Monterey Bay
Bob Schaffer
Beth Palmer

2. PLEDGE OF ALLEGIANCE

Pledge of allegiance was led by Anya Spear.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

An announcement of an ESCA meeting at Carpenters Hall this evening at 6:30 p.m. and US Army-led tour.

4. APPROVAL OF MEETING MINUTES

a. February 25, 2016

MOTION: Moved by Anya Spear and seconded by Elizabeth Caraker to approve the February 25, 2016 minutes as presented.

MOTION WAS UNANIMOUS.

5. PUBLIC COMMENT PERIOD

There was no public comment.

6. BUSINESS ITEMS

Mr. Metz provided a Draft Regional Urban Design Guidelines (RUDG) status report. Key areas of staff work leading up to the meeting include: reviewing final Monterey County Bicycle & Pedestrian Wayfinding Signage Design (MCBPWSD) standards; securing a contract with Bellinger Foster Landscape Architects (BFSLA) to complete outstanding landscape palette recommendations; and advancing the development of a RUDG BRP consistency evaluation checklist. Mr. Metz also noted resolution of outstanding issues regarding gateway signage and road cross-sections remain.

Mr. Metz presented the final MCBPWSD package and recommended the Task Force consider a motion to include these as a RUDG Measure. Task Force members asked questions and commented – in particular a question was raised about possible in-ground wayfinding signage alternatives for heavily signed areas (i.e. urbanized areas). Task Force members recommended including a RUDG Wayfinding Measure that included “consistency with MCBPWSD”.

MOTION: Moved by Carl Holm and seconded by Craig Malin to recommend including a RUDG Wayfinding Measure that provides for “consistency with MCBPWSD”.

MOTION PASSED UNANIMOUSLY.

Mr. Houlemard introduced Michael Bellinger of BFSLA, who presented images of local and regional streetscape plantings. Drawing from his extensive local experience, he highlighted key landscape design and maintenance opportunities and challenges and asked for Task Force feedback. He noted the abundance of Monterey Cypress trees throughout the region and advocated for their use in landscape plans for areas on the former Fort Ord, west of General Jim Moore Blvd. Mr. Bellinger noted utilities are frequently located in landscape rights-of-way and affect practicalities of planting along roadways and in medians. He noted an on-going tension in landscape design is to balance engineered cross-sections with idealized design outcomes. He suggested utilities agencies such as Marina Coast Water District (MCWD) and Pacific Gas & Electric (PG&E) become part of the RUDG landscape planning discussions.

Mr. Metz described how the RUDG Checklist will be used to inform staff recommendations and Board consistency determinations. The checklist is an evaluation tool that includes a specific set of measures built off the objectives and drawn from the Base Reuse Plan (BRP). A completed checklist will be one part of the broad set of consistency determination evaluation criteria. He also explained the difference between objectives and measures and how the process has been refined for operational use.

Mr. Houlemard asked that any discussion on Gateways and Cross-sections be deferred because quorum was lost at 11:30 a.m. He reminded Task Force of importance of next RUDG meeting on April 14th as this review work may possibly be finished then.

7. ITEMS FROM MEMBERS

None.

8. ADJOURNMENT

The meeting was adjourned at 12:31 p.m.

FORT ORD REUSE AUTHORITY BOARD REPORT

EXECUTIVE OFFICER'S REPORT

Subject: Veterans Issues Advisory Committee

Meeting Date: May 13, 2016

Agenda Number: 8f

INFORMATION

RECOMMENDATION:

Receive an update from the Veterans Issues Advisory Committee (VIAC).

BACKGROUND/DISCUSSION:

The VIAC met on April 28, 2016. The approved March 24, 2016 VIAC minutes are attached (**Attachment A**).

FISCAL IMPACT:

Reviewed by FORA Controller 

Staff time for this item is included in the approved annual budget.

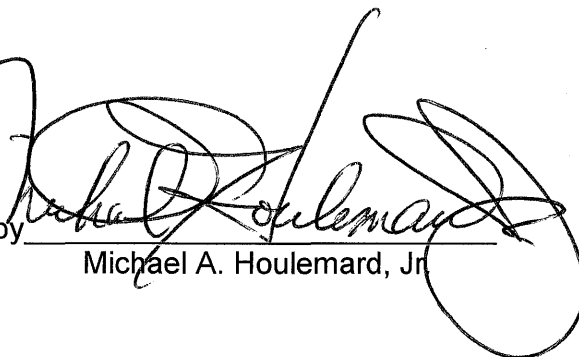
COORDINATION:

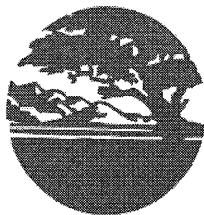
VIAC

Prepared by


Robert J. Norris, Jr.

Approved by


Michael A. Houlemard, Jr.



**FORT ORD REUSE AUTHORITY
VETERANS ISSUES ADVISORY COMMITTEE (VIAC) MEETING MINUTES**

3:00 P.M. THURSDAY, March 24, 2016
(FORA Conference Room)

1. CALL TO ORDER

Confirming quorum, Chair Jerry Edelen called the meeting to order at 3:00 p.m. The following were present:

Committee Members:

James Bogan, Disabled American Veterans
Mayor Jerry Edelen, City of Del Rey Oaks (Chair)
Mary Estrada, United Veterans Council (UVC)
Richard Garza, Central Coast Veterans Cemetery Foundation (CCVC Foundation)
Master Sgt. Alan Gerardo, U.S. Army (POM Garrison)
Edith Johnsen, Veterans Families
Jack Stewart, Fort Ord Veterans Cemetery Citizens Advisory Committee
Sid Williams, Monterey County Military & Veterans Advisory Commission (VAC)
Preston Young, U.S. Army (POM/DLI)

FORA Staff:

Mary Israel
Michael Houlemard, Jr.

Others in Attendance:

Terry Bare, Veterans Transition Center
Erica Parker, Office of Assemblymember Stone
Bob Schaffer, member of the public

2. PLEDGE OF ALLEGIANCE

Sid Williams led the pledge of allegiance.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Chair Edelen announced the FORA Board of Directors resolved to declare 2016 the Year of the Veteran (Reso. #16-05).

Executive Officer Michael Houlemard Jr. announced that he now has a grandchild, and that he has been selected as a community leader in attendance at the U.S. Army National Security Seminar at the Army War College in Pennsylvania June 4-8 of this year.

4. PUBLIC COMMENT PERIOD

None.

5. APPROVAL OF MEETING MINUTES

a. February 25, 2016

MOTION: Jack Stewart moved, seconded by James Bogan, to approve the February 25, 2016 Veterans Issues Advisory Committee minutes with changes as noted by Mary Israel.
MOTION PASSED UNANIMOUSLY.

6. BUSINESS ITEMS

a. California Central Coast Veterans Cemetery Status Report

i. Cemetery Administrator's Status Report

Mr. Houlemard said he visited the Cemetery yesterday and construction is moving along and that it is time to form a committee to work toward the ribbon cutting ceremony. The former construction administrator is now effectively replaced by the new assistant Director, and although there will be no "new Eddie Falco," there is a hiring process underway for a local cemetery manager.

ii. Cemetery Advisory Committee (CAC) Working Meeting Agenda
No report.

iii. Endowment Parcel MOU

Mr. Houlemard said that the endowment parcel MOU review is rescheduled to the April meeting of the Monterey County Board of Supervisors Fort Ord Committee.

b. Fundraising Status

i. CCVC Foundation Status Report

Richard Garza had no other report than his research on State Assembly Bill 2561, which is discussed in 6f of this meeting agenda.

c. VA/DoD Veterans Clinic Status Report

i. Historic Flag Pole Variance Update

Sid Williams reported that the primer coat is on the flag pole, and he is scheduled to meet in person with Veterans Affairs (VA) to discuss placement. James Bogan said that the Clinic ribbon cutting is set for October 14th and the Secretary of Veterans Affairs is expected to attend. Therefore, he will invite the Secretary to see the veteran transitional housing of Veterans Transition Center (VTC). Otherwise, the attorneys of the VA and the Department of Defense (DOD) are discussing the variance.

ii. Clinic Construction Schedule
No report.

d. Transition Center Housing Construction

Terry Bare said a 70 unit housing project for the west end of VTC property is with the Marina Planning Commission and Design Board. Meanwhile, the timeline is tight to keep the funding, so VTC is seeking options for water to support the project and Sam Farr's office is helping to iron out a disagreement on site control with Health and Human Services. Mr. Houlemard offered that VTC measure real need rather than use Marina Coast Water District (MCWD) estimates, which project higher than actual acre-feet per year (AF-Y) need. When VTC has a real need number, they could approach the Army for the amount out of their allocation. Mr. Bare said that after City of Marina and MCWD, Colonel Fellingner has been asked to transfer Army water rights as an alternate.

****Chair Edelen left the meeting at 3:20 p.m. Edith Johnsen became acting Chair.****

e. Historical Preservation Project

Jack Stewart said he is working to enhance Cliff's work by speaking with Marina City Council member Amadeo.

f. California State Assembly Bill 2561

Mr. Garza said that the CCVC Foundation has two concerns with the wording of AB 2561: 1)"expended for maintenance and repair" could limit every penny of the capital campaign and prior fundraising to cemetery development, and 2)"maintanence or beautification project designated by donor" is a phase of the project, whose funds exist at profit for the first ten years, so it could limit funding flow at other phases.

Mr. Houlemard said the intention of the bill is to assure funds aren't swept away at a fiscal year change. Mr. Williams said he questioned the bill's wording as Mr. Garza had, so he wrote to his representatives about it. Senator Monning's Chief of Staff contacted him and explained the reasoning for the terms and that they are helpful because they assure "continuous appropriation," which he took to mean the CCVC doesn't need to go through the state legislature to access the funds. Mr. Williams provided a copy of an email from Kathy Smith on the subject. Acting Chair Johnsen requested the email be attached to the minutes of this meeting. Mr. Williams said he will continue to research the administration of the fund with the office of Assemblymember Mark Stone about the bill, such as who would serve as the auditor and how the Fund will be distributed. A member of the public asked what administrative fee would be charged.

7. ITEMS FROM MEMBERS

Acting Chair Johnsen suggested the VIAC add Opening Ceremony in 6a to the next agenda.

8. ADJOURNMENT

Acting Chair Johnsen adjourned the meeting at 3:37 p.m.

NEXT SCHEDULED MEETING: 3 p.m. April 28, 2016

Sid Williams

From: Smith, Kathy <Kathy.Smith@sen.ca.gov>
Sent: Tuesday, March 15, 2016 5:52 PM
To: csm_ret@comcast.net
Cc: Charles, Nicole
Subject: AB 2561

Hello Sid,

I will do my best to break down and explain the actual language included in the bill. I want to reiterate, the statute will limit Cal Vet to be allowed to do ONLY what is contained in the legislation and nothing more. I also ask that no one at the local level use this legislation as a way to air grievances against Cal Vet when the Assembly Committee on Veterans Affairs members are trying to do a positive thing for our local veterans cemetery. Here are the explanations:

SECTION 1.

Section 1457 of the Military and Veterans Code is amended to read:

1457.

(a) Notwithstanding Section 11005 of the Government Code, the veterans cemetery administrator may, subject to the approval of the Secretary of Veterans Affairs, accept donations of personal property, including cash or other gifts, to be used for the maintenance or beautification of the veterans cemetery.

This section gives permission to Cal Vet to accept cash donations or material gifts that can be used toward maintenance or beautification of the Central Coast Veterans Cemetery. This will ONLY apply to donations made to Cal Vet and no other donations made to ANY other nonprofits or organizations.

(b) Donations in the form of cash shall be deposited in the ~~Endowment Fund~~ *California Central Coast Veterans Cemetery Project Donation Fund, which is hereby created in the State Treasury*, and shall be expended for the maintenance and repair of the veterans cemetery or for a specified veterans cemetery maintenance or beautification project designated by the ~~donor, upon appropriation by the Legislature.~~ *donor.*

This section establishes the Donation Fund where the cash donations can be made to and deposited into that can then be spent specifically on maintenance and repair or beautification projects designated by the donor.

(c) Notwithstanding Section 13340 of the Government Code, donations deposited to the credit of the California Central Coast Veterans Cemetery Project Donation Fund as authorized by this section shall be continuously appropriated to the department, without regard to fiscal year.

This section provides that the legislature approves giving Cal Vet the required appropriation to spend the donations any time they are given without being delayed by the need to come back to the legislature for approval each time money is donated for a specific project/use as long as it is spent on maintenance, repairs or a beautification project specified by the donor, stated in the legislation.

This is everything included in the entire legislation. It is our hope that the local community sees this as an opportunity to accept donations from other Californians outside of the local community as well as others across the nation who want to contribute toward enhancing and beautifying our local veterans cemetery. It would be a travesty if our local community didn't welcome and appreciate this opportunity as an effort supplementing what is already being done by all our friends at the local level. I hope you agree.

K

Kathy Smith

Office of Senator William W. Monning

Senate Majority Leader

(916) 651-4017 (work)

(916) 947-7012 (cell)

Begin forwarded message:

From: "Sid Williams" <csm_ret@comcast.net>

Date: March 14, 2016 at 4:57:08 PM PDT

To: "Alec Arago" <alec.arago@mail.house.gov>, "Nicole Charles" <nicole.charles@sen.ca.gov>, "Ryan Simon" <ryan.simon@mail.house.gov>

Subject: AB 2561

Ladies and Gentlemen,

Please find attached a copy of my letter which will be sent officially to the offices of your elected official. It concerns CA AB 2651 which is to be voted out of committee by the state veterans affairs committee on consent agenda on March 22. I find some of the bill to be very disconcerting and have questions which this letter addresses. This is being emailed to you because of the short time span before the vote and the desire to give you heads up before it arrives by snail mail. It is not intended to upset or accuse anyone but rather to help smooth the process so that everyone can work together to continue the process of building the long awaited and overdue cemetery.

Thank you for any assistance you may feel is appropriate.

Sid Williams



FORT ORD REUSE AUTHORITY

920 2nd Avenue, Suite A, Marina, CA 93933

Phone: (831) 883-3672 | Fax: (831) 883-3675 | www.fora.org

March 31, 2016

Assembly Member Jacqui Irwin
State Capitol, Room 6011
Sacramento, CA 95814

RE: Support for AB 2561 Veterans' Cemeteries
(Assembly Committee on Veterans Affairs)

Dear Chair Irwin,

We would like to express our strong support for AB 2561 which would establish the California Central Coast Veterans Cemetery project donation fund.

Former veterans of Fort Ord have long struggled to establish a Veterans Cemetery on the former Fort Ord property and that dream is now coming to fruition. This bill would allow CalVet to receive donations that can be used at the cemetery, thereby allowing a continuous appropriation of those funds for specific enhancements. AB 2561 would also provide consistency for all current/future state cemeteries to have a fund via CalVet for these donations.

The statute that created the "Endowment Fund" was for the intention of mobilizing local support and getting the project started. Now that the project is started, this fund will be far less onerous and limiting than the cumbersome "Endowment Fund."

We strongly urge your support of AB 2561.

Sincerely,



Michael A. Houlemard, Jr.
Executive Officer

c: FORA Board
VIAC Committee

FORT ORD REUSE AUTHORITY BOARD REPORT
EXECUTIVE OFFICER'S REPORT

Subject: Water/Wastewater Oversight Committee	
Meeting Date: May 13, 2016	INFORMATION
Agenda Number: 8g	

RECOMMENDATION:

Receive an update from the Water/Wastewater Oversight Committee (WWOC).

BACKGROUND/DISCUSSION:

The WWOC met to review the Proposed Draft of the 2016-17 Ord Community Budget on March 16th, April 8th, and May 2nd of 2016. The committee unanimously voted 5-0 to recommend the FORA Board adopt MCWD's Ord Community Compensation Plan as follows:

Adopt the Compensation Plan for Base-wide Water and Sewer Services on the Fort Ord Community, and to note that the rate increases authorized by the Proposition 218 process are scheduled over a five year period from 2014-2018. The increases over this term are required for capital improvement projects (CIP) and increased operating costs. The improvements yet to be completed are provided in the draft five-year plan in this agenda packet **Item 6d Attachment C**.

The WWOC also approved minutes from April 8, 2016 (**Attachment A**)

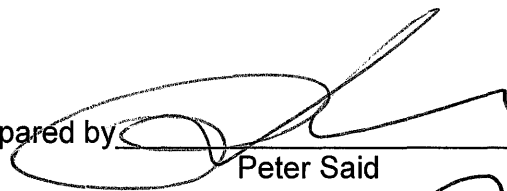
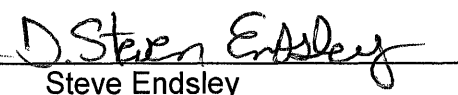
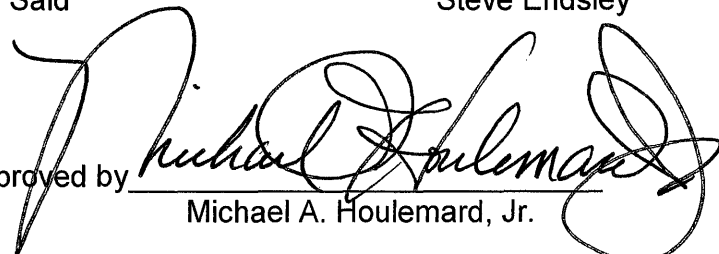
FISCAL IMPACT:

Reviewed by FORA Controller 

Staff time for this item is included in the approved annual budget.

COORDINATION:

WWOC, Administrative Committee, Executive Committee.

Prepared by  Peter Said
Reviewed by  Steve Endsley
Approved by  Michael A. Houlemard, Jr.



**FORT ORD REUSE AUTHORITY
WATER/WASTEWATER OVERSIGHT COMMITTEE
MEETING MINUTES**

920 2nd Avenue, Suite A, Marina CA 93933 | FORA Conference Room
9:30 a.m., Monday, May 2, 2016

1. CALL TO ORDER

Confirming quorum, Chair Rick Riedl called the meeting to order at 9:30 a.m. The following were present:

Committee Members:

Melanie Beretti, Monterey County
Mike Lerch, California State University
Monterey Bay (CSUMB)
Steve Matarazzo, University of California
Santa Cruz (UCSC)
Rick Riedl, City of Seaside
Steve Wittry, City of Monterey

Patrick Breen, MCWD
Bob Schaffer
Andy Sterbenz, Schaaf and Wheeler

FORA Staff:

Michael Houlemard Jr.
Steve Endsley
Jonathan Brinkmann
Peter Said
Mary Israel

Other Attendees:

Keith Van Der Maaten, Marina Coast Water
District (MCWD)
Kelly Cadiente, MCWD
Mike Wegley, MCWD

2. PLEDGE OF ALLEGIANCE

Keith Van Der Maaten led the pledge of allegiance.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Steve Wittry introduced himself as the alternate for Elizabeth Caraker, who is on vacation.

4. PUBLIC COMMENT PERIOD

None.

5. APPROVAL OF MEETING MINUTES

a. April 13, 2016

MOTION: Steve Matarazzo moved, seconded by Mike Lerch, to approve both the April 13, 2016 Water/Wastewater Oversight Committee (WWOC) minutes with one change to the wording of item 7a.

MOTION PASSED UNANIMOUSLY.

6. BUSINESS ITEMS

- a. Recommendation of Marina Coast Water District's Proposed Ord Community Budget to the Fort Ord Reuse Authority Board

Committee members asked questions of MCWD staff in relation to specific budget line items and capital improvement projects. MCWD staff responded to each question during the meeting.

Steve Matarazzo requested the budget summary include a footnote that reads "The rate increases authorized by the Proposition 218 process are scheduled over a five year period from 2014-2019. The increases over this term are required for capital improvement projects and increased operating costs. The CIP Projects yet to be completed are X (to be provided by MCWD staff) and the schedule is X (to be provided by MCWD staff)."

Peter Said asked the committee if they were ready to make a recommendation to the FORA Board.

MOTION: Mike Lerch moved, accepting a friendly amendment to include Steve Matarazzo's requested CIP footnote previously described with estimated costs and timetables, seconded by Melanie Beretti, to recommend the FORA Board of Directors approve the MCWD 2016-2017 Compensation Plans.

MOTION PASSED UNANIMOUSLY.

7. ITEMS FROM MEMBERS

None.

8. ADJOURNMENT

Chair Riedl adjourned the meeting at 10:27 a.m.

NEXT MEETING: May 18, 2016

FORT ORD REUSE AUTHORITY BOARD REPORT

EXECUTIVE OFFICER'S REPORT

Subject: Travel Report

Meeting Date: May 13, 2016

Agenda Number: 8h

INFORMATION

RECOMMENDATION:

Receive a travel report from the Executive Officer.

BACKGROUND/DISCUSSION:

Per the FORA Travel Policy, the Executive Officer (EO) submits travel requests to the Executive Committee on FORA Board/staff travel. The Committee reviews and approves requests for EO, Authority Counsel and board members travel; the EO approves staff travel requests. Travel information is reported to the Board.

COMPLETED TRAVEL (as of April 30, 2016)

Annual California Association for Local Economic Development Conference

Destination: So. San Francisco, CA

Travel Date: April 27, 2016

Traveler: Josh Metz

UPCOMING TRAVEL

National Coalition of Homeless Veterans (NCHV)–Annual Board of Directors Meeting (5/30-6/3)

Destination: Washington, DC

Travel Dates: May 30-June 3, 2016

Traveler: Robert Norris

In addition to his position as FORA staff liaison for veterans issues, Mr. Norris also serves as an NCHV Board member. "*A new beginning: building blocks of a post-plan era*" will cover strategic resourcing, effective planning, and deep community engagement. Special sessions on emerging data trends and research topics to assist local planning in creation of veteran housing access.

UPCOMING TRAVEL (previously approved)

62nd Annual U.S. War College National Security Seminar (6/6-6/9)

Destination: Carlisle, PA

Travel Dates: June 5-10, 2016

Traveler: Michael Houlemard

Association of Defense Communities-2016 National Summit (6/20-6/22)

Destination: Washington, DC

Travel Dates: June 19-23, 2016

Traveler/s: Michael Houlemard and two Board members

FISCAL IMPACT:

Reviewed by FORA Controller 

Travel expenses are paid/reimbursed according to the FORA Travel policy.

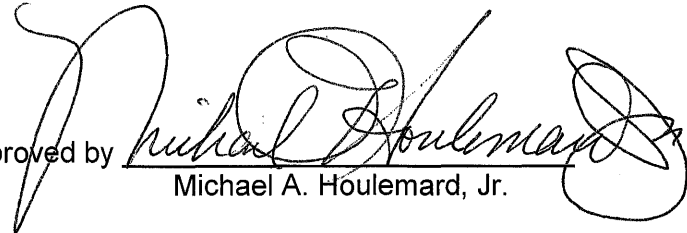
COORDINATION:

Executive Committee

Prepared by


Maria Buell

Approved by


Michael A. Houlemard, Jr.

FORT ORD REUSE AUTHORITY BOARD REPORT

EXECUTIVE OFFICER'S REPORT

Subject: Public Correspondence to the Board

Meeting Date: May 13, 2016

Agenda Number: 8i

INFORMATION

Public correspondence submitted to the Board is posted to FORA's website on a monthly basis and is available to view at <http://www.fora.org/board.html>.

Correspondence may be submitted to the Board via email to board@fora.org or mailed to the address below:

FORA Board of Directors
920 2nd Avenue, Suite A
Marina, CA 93933