



APPROVED

FORT ORD REUSE AUTHORITY
ADMINISTRATIVE COMMITTEE MEETING MINUTES
8:30 a.m. Wednesday, February 19, 2020 | FORA Conference Room
920nd Avenue, Suite A, Marina, CA 93933

1. CALL TO ORDER

Co-Chair Joshua Metz called the meeting to order at 8:33 a.m.

The following were present:

Steve Matarazzo (UCMBEST)
Layne Long* (City of Marina)
Anya Spear (CSUMB)
Patrick Breen (MCWD)
Vicki Nakamura (MPC)

Hans Uslar* (City of Monterey)
Craig Malin* (City of Seaside)
Nick Chiulos* (County of Monterey)
Michelle Overmeyer (MST)
Todd Muck (TAMC)
*Voting Member

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Anya Spear.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, AND CORRESPONDENCE

- Senior Program Manager Stan Cook announced the Department of Toxic Substances Control (“DTSC”) distributed an agreement to member jurisdictions to modify the original DTSC Memorandum of Agreement (“MOA”). To submit the executed MOA please contact Monterey County Health Department Assistant Bureau Chief Ric Encarnacion at encarnacionr@co.monterey.ca.us.
- Mr. Cook announced the Environmental Services Cooperative Agreement (“ESCA”) Long Term Obligation Management Program Meeting will take place on March 4, 2020 at 10:00 a.m. Police, planners, and property managers are encouraged to attend.
- Shea Homes developer Doug Yount announced that preparations have begun for removal of former Fort Ord buildings directly north of FORA’s office.

4. PUBLIC COMMENT PERIOD

Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.

No public comments were received.

5. APPROVAL OF MEETING MINUTES

ACTION

a. February 5 & 6, 2020 Meeting Minutes

MOTION: On motion by Committee member Malin, seconded by Committee member Uslar and carried by the following vote, the Administrative Committee moved to approve the February 5 & 6, 2020 minutes with proposed corrections.

MOTION PASSED UNANIMOUSLY

**Committee member Long stated the minutes had incorrectly recorded an abstention to approve the draft ESCA/Local Reuse Authority (“LRA”) Agreement. Member Long noted he had in fact voted no.*

MOTION: On motion by Committee member Uslar, seconded by Committee member Malin and carried by the following vote, the Administrative Committee moved to withdraw approval of the February 5 & 6, 2020 meeting minutes.

MOTION PASSED UNANIMOUSLY

**The February 5 & 6, 2020 minutes will be brought back with the proposed corrections for approval at the next Administrative Committee meeting.*

6. February 13, 2020 Board Meeting Follow-Up

Mr. Metz reviewed the items discussed at the February 13, 2020 Board meeting. He noted the Board approved ESCA/LRA Agreement Version 8 by majority and will bring it back for a second vote at the February 21, 2020 special Board meeting.

7. BUSINESS

a. Draft Transition Plan Implementing Agreement (“TPIA”) Review

Mr. Metz introduced the item and Regional Government Services (“RGS”) consultant Kendall Flint reviewed the draft TPIA section-by-section and heard questions and comments from the Committee. Ms. Flint noted staff is requesting written comments regarding the TPIA from agencies’ legal counsels by March 15, 2020 in order to incorporate suggested revisions into the final version. The Committee engaged in robust discussion and modified the following sections:

- 1.0; 2001 Implementation Agreements Superseded,
- 5.0; Records Retention and Management,
- 6.0; Communities Facilities District Revenues,
- 7.0; Outstanding Debt.

Section 3.0; Roadway Projects was removed from the Agreement in favor of a separate agreement between jurisdictions and developers. The Committee agreed to postpone discussion regarding section 2.0; Water Allocations and section 4.0; Habitat Management, to the March 4, 2020 regular Administrative Committee meeting.

8. ITEMS FROM MEMBERS

None.

9. ADJOURNMENT at 10:32 a.m.

Minutes Prepared By:

Natalie Van Fleet
Administrative Assistant