



APPROVED

**FORT ORD REUSE AUTHORITY**  
**SPECIAL ADMINISTRATIVE COMMITTEE MEETING MINUTES**  
**8:30 a.m. Thursday, January 2, 2020 | FORA Conference Room**  
920<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

**1. CALL TO ORDER**

Chair Joshua Metz called the meeting to order at 8:32 a.m.

The following were present:

Steve Matarazzo (UCMBEST)  
Matt McCluney (CSUMB)  
Debbie Hale (TAMC)  
Patrick Breen (MCWD)

Hans Uslar\* (City of Monterey)  
Layne Long\* (City of Marina)  
Craig Malin\* (City of Seaside)  
Lisa Rheinheimer (MST)  
\*Voting Member

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Steve Matarazzo.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, AND CORRESPONDENCE**

- City of Monterey City Manager Hans Uslar announced Elizabeth Caraker has accepted a position at the Presidio Trust in San Francisco. A new Monterey City Planning representative will be appointed to replace Ms. Caraker in the Administrative Committee.

**4. PUBLIC COMMENT PERIOD**

*Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.*

No public comments were received.

**5. APPROVAL OF MEETING MINUTES**

**ACTION**

- a. December 18, 2019 Meeting Minutes

**MOTION:** On motion by Committee member Malin, seconded by Committee member Uslar and carried by the following vote, the Administrative Committee moved to approve the December 18, 2019 meeting minutes with one abstention from Committee member Debbie Hale and one abstention from Committee member Matt McCluney.

**MOTION PASSED UNANIMOUSLY**

**6. January 10, 2020 BOARD AGENDA REVIEW**

Executive Officer Joshua Metz reviewed the upcoming January 10, 2020 Board Meeting Agenda and responded to comments from members.

*\*Mr. Metz noted Kutak Rock consultants Barry Steinberg and George Schlossberg will hold a workshop at the FORA office on January 9, 2020 from 9:00-12:00 to discuss Environmental Services Cooperative Agreement-Seaside transition issues.*

*\*Deputy Clerk Heidi Gaddy noted a retirement party will be held at The Bayonet and Black Horse Golf Club in honor of former FORA Executive Officer Michael A. Houlemard, Jr. following the January 10, 2020 Board meeting. Tickets may be purchased on or before January 3, 2020 at [www.eventbrite.com](http://www.eventbrite.com).*

## 7. BUSINESS

### a. Building Removal Bond Status Report

Senior Project Manager Peter Said reported the Board of Directors approved pursuing building removal bond issuance at the December Board meeting and will go forward with validation action and notifying all parties in interest. Mr. Said stated staff anticipates obtaining confirmation from the Department of Finance ("DOF") that DOF will not contest the bond issue at a hearing in January 2020.

#### i. Successor Entity Designation

Mr. Said stated the Administrative Committee recommended to the Board that the City of Marina act as bond administrator successor agency, responsible for bond funds distribution. In order for Marina to formally accept successor entity responsibilities Marina City Council must approve a Resolution confirming Marina's acceptance of tax increment from the County of Monterey ("The County") for distribution to trustees.

#### ii. Monterey County Regional Fire District Agreement & Issue Resolution

Mr. Metz reported The County has determined the Cities of Marina and Seaside are responsible for resolving Monterey County Regional Fire District ("MCRFD") revenue loss issues. Member Malin requested a third-party fiscal analysis performed by Economic & Planning Systems, Inc., which would inform a Seaside-Marina Memorandum of Understanding to make MCRFD "whole."

### b. Habitat Planning Update

#### i. Draft Habitat Conservation Plan

#### ii. Habitat Working Group

Mr. Metz introduced the item, stating the draft Habitat Conservation Plan ("HCP") public comment period closed on December 16, 2019. Thirty-two public comment letters were received, including a thirty-six-page letter from Land Watch Monterey County ("Land Watch") and unexpected comments from California Department of Fish and Wildlife ("CDFW"). Staff and consultants are analyzing these comments to assess the HCP feasibility and CDFW will use them and as guidelines to inform preparations for the Habitat Working Group. Mr. Metz reported the Habitat Working Group will meet weekly on Friday mornings from 10:00-12:00 beginning January 10<sup>th</sup>. Mr. Metz and Denise Duffy & Associates HCP consultant Erin Harwayne responded to questions from members and public.

### c. 2018 Transition Plan Status

No report. Regional Government Services consultant Kendall Flint will provide a 2018 Transition Plan status update at the January 10, 2020 Board meeting.

## 8. ITEMS FROM MEMBERS

None.

## 9. ADJOURNMENT at 9:28 a.m.

Minutes Prepared By:

Natalie Van Fleet  
Administrative Assistant