



APPROVED

FORT ORD REUSE AUTHORITY
ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES
8:30 a.m., Wednesday, March 13, 2019 | FORA Conference Room
920nd Avenue, Suite A, Marina, CA 93933

1. CALL TO ORDER

Chair Dino Pick called the meeting to order at 8:30 a.m.

The following members were present:

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| Dino Pick* (City of Del Rey Oaks) | Lisa Rheinheimer (Monterey Salinas Transit) |
| Layne Long* (City of Marina) | Matt Morgensen* (City of Marina) |
| Patrick Breen (MCWD) | Steve Matarazzo (UCMBEST) |
| Hans Uslar* (City of Monterey) | Elizabeth Caraker (City of Monterey) |
| Vicki Nakamura (MPC) | Craig Malin* (City of Seaside) |
| | *Voting member |

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by City Manager Dino Pick

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

None

4. PUBLIC COMMENT PERIOD

Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.

There were no public comments received.

5. APPROVAL OF MEETING MINUTES

ACTION

a. February 27, 2019 Meeting Minutes

MOTION: On motion by Committee member Uslar second by Committee member Morgensen and carried by the following vote, the Administrative Committee moved to approve the February 27, 2019 regular meeting minutes with one abstention made by Committee member Craig Malin.

6. MARCH 8, 2019 BOARD MEETING FOLLOW UP

INFORMATION

Assistant Executive Officer Steve Endsley led the committee through a review of the actions taken by the Board at the March 8, 2019 Board Meeting. The Monterey Bay Drone, Automation, Robotics, Technology (“DART”) program was part of the Mid-Year Budget that was approved. The approval of the mid-year budget also included \$150,000 for the 2018 Transition Plan Transportation Study. Staff provided a presentation on the HCP vs HMP the focus was on the HMP process as the Board requested more information on what it would look like and the cost. Staff will be reporting back to the Board with answers to the Board regarding the HCP. The Annual Legislative Agenda was approved minus the 2018 Transition Plan section which was forwarded back to the Legislative Committee for review/change of the draft language and Legislative Committee voted 4-1 sending it back to the Board for consideration.

This item was for information only.

7. BUSINESS ITEMS

INFORMATION/ACTION

a. Capital Improvement Program

i. Caretaker Cost Reimbursement Policy Report

Principal Planner Jonathan Brinkmann introduced the item and provided a brief presentation on the Caretaker Cost policy that allocates \$575,000 annually to reimburse 5 land use Jurisdictions. For the FY 18/19, 4 Jurisdictions met the submittal deadlines and the \$575,000 will be allocated among 4 Jurisdictions based on submittal requirements. Mr. Brinkmann reviewed the amount of reimbursements to date and noted the deadline for reimbursement is June 30, 2019. Staff responded to questions and comments from the Committee.

ii. Schedule for FY 19/20 Document

Mr. Brinkmann provided two handouts, one being a section of the DRMP covering the Capital Improvement Program ("CIP") noting why it's a requirement and the FY 19/20 Capital Improvement Program Schedule. Mr. Brinkman led the Committee through a presentation of the CIP schedule identifying the various steps to complete the CIP process and the requirements. Staff responded to questions and comments from the Committee.

8. ITEMS FROM MEMBERS

9. ADJOURNMENT at: 9:12 a.m.

Minutes Prepared By:
Heidi Lizarbe
Deputy Clerk