



**APPROVED**

**FORT ORD REUSE AUTHORITY**  
**ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES**  
**8:30 a.m., Wednesday, February 28, 2018 | FORA Conference Room**  
920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

**1. CALL TO ORDER**

Co-Chair Fort Ord Reuse Authority (FORA) Executive Officer Michael Houlemard called the meeting to order at 8:30 a.m.

The following members were present:

Craig Malin\* (City of Seaside)

Layne Long\* (City of Marina)

Hans Uslar\* (City of Monterey)

Melanie Beretti\* (Monterey County)

Dino Pick\* (City of Del Rey Oaks)

Vicki Nakamaura (MPC)

Steve Matarazzo (UCSC)

Anya Spear (CSUMB)

Patrick Breen (MCWD)

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by California State University Monterey Bay Associate Director of Campus Planning Anya Spear.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

City of Monterey City Manager Hans Uslar announced that the booking rate of the newly renovated and opened conference center is steadily. Ms. Spear reported that the Environmental Impact Report (EIR) for CSUMB Master Plan is expected to be released in fall 2018. Mr. Houlemard provided a brief overview of the legislative mission meetings he and FORA staff attended in Sacramento. ESCA Program Manager Stan Cook introduced Bureau of Land Management (BLM) Ranger assigned to Fort Ord, Peter Fonken. Mr. Fonken expressed BLM desire to coordinate with the jurisdictions that may have events near or on lands that may lead to vehicle or foot traffic near the BLM lands.

**4. PUBLIC COMMENT PERIOD**

*Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.*

Principal Analyst Robert Norris reminded the Committee about US Army Colonel Lawrence Brown attempts to coordinate a fire safety support training and encouraged jurisdiction city managers and fire chiefs to participate and support the efforts. Mr. Norris responded to comments and questions from the committee and public.

**5. APPROVAL OF MEETING MINUTES**

**ACTION**

a. January 31, 2018 Meeting Minutes

MOTION: On motion by Committee member Uslar and second by Committee member Matarazzo and carried by the following vote, the Administrative Committee moved to approve the January 31, 2018 meeting minutes.

**MOTION PASSED UNANIMOUSLY**

**6. MARCH 9, 2018 DRAFT BOARD AGENDA REVIEW** **INFORMATION**

FORA staff led the discussion regarding the draft March 9 Board meeting agenda and reviewed each of the business with a brief review from the assigned staff member. Staff responded to questions and comments from the Committee and the public.

This item was for information only.

**7. BUSINESS ITEMS** **INFORMATION/ACTION**

a. Capital Improvement Program – Review and Approve Development Forecast Requests  
Principal Planner Jonathan Brinkmann reviewed the development forecasts and the revisions that were submitted by the jurisdictions. The steps for the process were reviewed: 1) differentiate the projects between entitled and planned, 2) review of market conditions; 3) review jurisdictions work with developers; 4) Administrative Committee confirms the development forecasts that provide framework for the CIP.

Concerns regarding the forecast were expressed and the Committee discussed how to better serve the jurisdictions in the development forecast process.

MOTION: On motion by Committee member Malin and second by Committee member Pick, the Administrative Committee moved to continue the review and approval of the development forecast requests to the next regular Administrative Committee meeting and incorporate a discussion about the reassessment report – Category IV recommendation regarding the development resource management plan and the Base Reuse Plan.

**MOTION PASSED UNANIMOUSLY**


**8. ITEMS FROM MEMBERS**

There were no items from members

**9. ADJOURNMENT** at 9:59 a.m.

Minutes Prepared By:  
Dominique Jones  
Deputy Clerk

Approved by: \_\_\_\_\_

  
Michael A. Houlemard, Jr.  
Executive Officer