



**FORT ORD REUSE AUTHORITY**  
**ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES**  
**8:30 a.m., Wednesday, December 13, 2017 | FORA Conference Room**  
920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

**1. CALL TO ORDER**

Co-Chair Executive Officer Michael Houlemard called the meeting to order at 8:30 a.m.

The following members were present:

Craig Malin\* (City of Seaside)  
Dino Pick\* (City of Del Rey Oaks)  
Melanie Beretti\* (County of Monterey)  
Layne Long\* (City of Marina)  
Michelle Overmeyer (MST)  
Patrick Breen (MCWD)  
Anya Spear (CSUMB)

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by City of Marina Council Member Gail Morton.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

There were no acknowledgements, announcements or correspondence presented from staff, committee or the public.

**4. PUBLIC COMMENT PERIOD**

*Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.*

Public comments were received. Inquiries were made about the status the workshop on Eastside Parkway held on December 6, 2017. Staff informed the Committee and the public that would be available on our website at [www.fora.org](http://www.fora.org) as soon as possible.

**5. APPROVAL OF MEETING MINUTES**

**ACTION**

a. November 8, 2017 Regular Meeting Minutes

*MOTION: On motion by Committee member Pick and second by Committee member Long and carried by the following vote, the Administrative Committee moved to approve the regular meeting minutes of November 8, 2017.*

**MOTION PASSED UNANIMOUSLY**

**6. DECEMBER 8, 2017 BOARD MEETING FOLLOW UP**

**INFORMATION**

Jonathan Brinkman provided the Committee and public with an overview of the Board meeting from December 8, 2017. Board member Gail Morton had questions on the Prevailing Wage Report, Mr. Houlemard and staff addressed questions and concerns.

**7. BUSINESS ITEMS**

a. 2018 Environmental Service Cooperation Agreement Land Use Control Implementation Plan/ Operation and Maintenance Plan Information Workshops  
Environmental Services Cooperative Agreement (ESCA) Program Manager Stan Cook announced training workshops covering Land Use Controls, Operations and Maintenance, and Property transfers. The training classes will be split into groups of four different modules,

to be held after the Administrative Committee meeting in February, April, June and July. These dates are subject to change. ESCA Program Coordinator Laura Vidaurri announced she is working on a distribution list for those interested and Jurisdictions that would like to attend the workshops. Staff responded to questions from the Committee and public. This item was for information only.

b. Capital Improvement Program – Development Forecast Request

Principal Planner Jonathan Brinkman announced the due date of the annual request for Development Forecast which begins the FORA Capital Improvement Program planning process. Mr. Brinkman reviewed the 2017 forecast and explained the different tables. Project Manager Peter Said explained the Land Sales Forecast and how it is comprised. Mr. Said requested the Jurisdictions note which parcels are being lumped together for sale, in addition the probability of sales per year. Staff responded to questions from the committee. Public comment was received. This item was for information only.

**8. ITEMS FROM MEMBERS**

There were no items from members

**9. ADJOURNMENT** at 9:38 a.m.