



FORT ORD REUSE AUTHORITY
ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES
8:30 a.m., Wednesday, October 18, 2017 | FORA Conference Room
920 2nd Avenue, Suite A, Marina, CA 93933

1. CALL TO ORDER

Co-Chair Michael Houlemard called the meeting to order at 8:30 a.m.

The following members were present:

AR = After Roll Call; * = voting member

Craig Malin* (City of Seaside)

Melani Beretti* (County of Monterey)

Layne Long* (City of Marina)

Elizabeth Caraker* (City of Monterey)

Dino Pick* (City of Del Rey Oaks)

Michelle Overmeyer (MST)

Steve Matarazzo (UCMBEST)

Bill Collins (BRAC)

Anya Spear (CSUMB)

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Bill Collins

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Bill Collins announced that a Public meeting will be held on Thursday October 26, 2017 in regards to the Army's proposed plan for Group 4 – Future East Garrison Munitions Response Areas.

4. PUBLIC COMMENT PERIOD

Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.

There were no comments received from the public.

5. APPROVAL OF MEETING MINUTES

ACTION

a. October 4, 2017 Regular Meeting Minutes

MOTION: On motion by Committee member Caraker and second by Committee member Spear and carried by the following vote, the Administrative Committee moved to approve the regular meeting minutes of October 4, 2017.

MOTION PASSED UNANIMOUSLY

6. OCTOBER 13, 2017 BOARD MEETING FOLLOW-UP

INFORMATION

Jonathan Brinkman provided the Committee and public with an overview of the Board meeting including the item pulled from the Consent Agenda, item 7d - Adopt 2018 FORA Legislative Agenda. A motion was made to approve the item with modifications to the language in item B – Legislative Coordination Regarding FORA Transition. Mr. Brinkmann also reviewed actions the Board took on two business items, On-Call Engineering Services and General Engineering Services. There was not a unanimous vote on the On-Call Engineering Service contract that proposed the existing contractors be replaced. A second vote on the item will return at the next meeting.

7. BUSINESS ITEMS

INFORMATION

Mr. Houlemard introduced the item and provided a brief background. The Oak Woodlands was originally included in the Base Reuse Plan. The Board discussed the item during the reassessment process in 2012, along with individual task forces of the FORA Board. The Board decided instead of relying on the jurisdictions which had been the policy for the last decade. The Board asked FORA to provide the leadership and pulling it together for the actions that were required by the County of Monterey and the City of Seaside. The City of Marina and California State University Monterey Bay (CSUMB) have requested to be an active in the process.

Associate Planner Mary Israel reminded the Committee and public that the Oak Woodlands Conservation Planning is a part of the Category III from the reuse plan and reassessment of 2012. In 2016 the FORA Board selected a consultant group planning firm Denise Duffy and Associates (DD&A) to complete these Oak Woodlands policy programs for The City of Seaside and Monterey County. The product will be a draft Oak Woodlands conservation area map, and a draft Oak Woodlands area management and monitoring plan. In addition, DD&A will produce related Oak Woodlands ordinance templates for all jurisdictions to use. FORA's staff role is convening meetings, engaging with Seaside, and Monterey County to develop an independent website www.oakwoodlands.org.

A timeline of scheduled meetings and key milestones were provided within the packet.

This item was information only and there was no action taken.

8. ITEMS FROM MEMBERS

There were no items received from members.

9. ADJOURNMENT at 8:49 a.m.