



FORT ORD REUSE AUTHORITY
ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES
8:30 a.m., Wednesday, October 4, 2017 | FORA Conference Room
920 2nd Avenue, Suite A, Marina, CA 93933

1. CALL TO ORDER

Co-Chair, Craig Malin called the meeting to order at 8:31 a.m.

The following members were present:

AR = After Roll Call; * = voting member

Craig Malin* (City of Seaside)

Melani Beretti* (County of Monterey)

Layne Long* (City of Marina)

Elizabeth Caraker* (City of Monterey)

Anya Spear (CSUMB)

Lisa Rheinheimer (MST)

Steve Matarazzo (UCMBEST)

Bill Collins (BRAC)

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Craig Malin.

3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE

Assistant Executive Officer Steve Endsley reminded the Committee and public that Executive Officer Michael Houlemard was attending the Association of Defense Communities forum in Denver, Colorado.

Bill Collins from the US Army Base Realignment and Closure office announced that the Army is mobilized to begin prescribed burns of approximately 245 acres on Thursday, October 25, 2017 if weather permits.

4. PUBLIC COMMENT PERIOD

Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.

There were no comments received from the public.

5. APPROVAL OF MEETING MINUTES

ACTION

a. September 13, 2017 Regular Meeting Minutes

MOTION: On motion by Committee member Beretti and second by Committee member Malin and carried by the following vote, the Administrative Committee moved to approve the regular meeting minutes of September 13, 2017.

MOTION PASSED UNANIMOUSLY

- 6. OCTOBER 13, 2017 BOARD MEETING AGENDA REVIEW** **INFORMATION**
Mr. Endsley provided the Committee and public with an overview of the Board meeting agenda. Comments were also received from the Committee and public. Staff responded to questions.
- 7. BUSINESS ITEMS** **INFORMATION**
a. Department of Toxic Substances Control (DTSC) Annual Land Use Covenant Reporting
Principal Planner Jonathan Brinkmann reminded the Committee of the reporting due date of September 29, 2017 and that there were still reports outstanding from several jurisdictions. Comments were received from the Committee and public.
- 8. ITEMS FROM MEMBERS**
Committee member Beretti requested that the DTSC reporting item be placed on the Administrative Committee agenda weeks prior to the due date to allow agencies the opportunity to remind and follow up with their staff.
- Committee member Malin requested an update on the Oak Woodlands project be placed on a future agenda.
- 9. ADJOURNMENT** at 9:17 a.m.