



**FORT ORD REUSE AUTHORITY**  
**ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES**  
**8:30 a.m., Wednesday, April 12, 2017 | FORA Conference Room**  
920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

**1. CALL TO ORDER**

Co-Chair, Michael Houlemard called the meeting to order at 8:30 a.m.

The following members were present:

AR = After Roll Call; \* = voting member

Layne Long\* (City of Marina)

Craig Malin\* (City of Seaside)

Melanie Beretti\* (Monterey County)

Dino Pick\* (City of Del Rey Oaks)

Elizabeth Caraker\* (City of Monterey)

Anya Spear (CSUMB)

Steve Matarazzo (UCMBEST)

Michelle Overmeyer (MST)

Vicki Nakamura (MPC)

Patrick Breen (MCWD)

Mike Zeller (TAMC)

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Keith Van Der Maaten.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

There were no acknowledgements, announcements or correspondence presented from staff, committee or the public.

**4. PUBLIC COMMENT PERIOD**

*Members of the public wishing to address the Administrative Committee on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.*

There were no verbal comments received from the public.

**5. APPROVAL OF MEETING MINUTES**

**ACTION**

a. March 29, 2017 Regular Meeting Minutes

The regular meeting minutes for March 29, 2017 were deemed accepted by the Administrative Committee as presented by the Deputy Clerk.

There were no comments received from the public or Committee.

**6. APRIL 7, 2017 FORA BOARD MEETING AGENDA FOLLOW-UP**

Jonathan Brinkmann, Principal Planner, reviewed the items on the April 7, 2017 Board meeting agenda. The items that were removed from the agenda were also reviewed.

There were no questions or comments from the Committee or public.

## 7. BUSINESS ITEMS

## INFORMATION

### a. 2017 FORA Fee Reallocation Study

Mr. Brinkmann introduced the item and Transportation Agency of Monterey County (TAMC) Principal Transportation Planner, Mike Zeller. Mr. Zeller reviewed study and Mr. Brinkmann reviewed the memorandum which provided the staff recommendation to approve "Option B". "Option B" follows the "fund local projects first" approach previously adopted by the 2005 FORA Fee Reallocation Study. This option assigns 100% of the construction cost to the local (On-Site, and some Off-Site) improvements, and then assigns a respective share to the remaining regional improvements".

Staff responded to questions and comments from the public and Committee.

*MOTION: On motion by Committee member Pick and second by Committee member Malin and carried by the following vote, the Administrative Committee moved to approve Option B for use as the updated Capital Improvement Program (CIP) transportation baseline because it aligns with existing Board direction and best fits current budgetary resources.*

*AYES: Malin, Pick, Beretti, Caraker*

*NOES: Long*

### **MOTION PASSED**

### b. FY 2017/18 Capital Improvement Program Budget

Peter Said, Project Manager, provided a review of the CIP budget and the 2017/18 obligatory project offsets and remaining obligations, completed projects, 2017/18 transportation network and transit elements by priority and the 2017/18 draft evidence based method for priority ranking.

Staff responded to questions and comments from the public and Committee.

*MOTION: On motion by Committee member Malin and second by Committee member Pick and carried by the following vote, the Administrative Committee moved to recommend the Board adopt the FY 17/18 CIP Budget and CIP ranking with the amendment to move "2<sup>nd</sup> Avenue Extension" to ranking #9 and obtain a description of the historical context of the ranking priorities.*

*AYES: Malin, Pick, Beretti, Caraker*

*NOES: Long*

### **MOTION PASSED**

### c. MCWD Request for Groundwater Sustainability Agency (GSA) support from FORA

Steve Endsley, Assistant Executive Officer, provided an overview of MCWD's request for support regarding the GSA. Keith Van Der Maaten, MCWD General Manager, provided background and reasoning behind the request for support. It was discussed that the jurisdictions should consider their position individually and if action is to be taken by FORA, it would go to the Board in May 2017 with a recommendation from the Administrative Committee.

**8. ITEMS FROM MEMBERS**

There were no items reported from members.

**9. ADJOURNMENT** at 10:21 a.m.