



**FORT ORD REUSE AUTHORITY**  
**ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES**  
**8:30 a.m., Wednesday, January 13, 2016 | FORA Conference Room**  
920 2<sup>nd</sup> Avenue, Suite A, Marina CA 93933

**1. CALL TO ORDER**

Co-Chair Houlemard called the meeting to order at 8:30 a.m. A quorum was established at 8:35 a.m. The following were present:

*\*voting members, AR = arrived after call to order*

Craig Malin, City of Seaside\*

Layne Long, City of Marina\* AR

Melanie Beretti, Monterey County\* AR

Elizabeth Caraker, City of Monterey\*AR

Anya Spear, CSUMB

Chris Placco, CSUMB

Steve Matarazzo, UCSC

Vicki Nakamura, MPC

Todd Muck, TAMC

Lisa Reinheimer, MST

Lyle Shurtleff, BRAC

Wendy Elliott, MCP

Tim O'Halloran, City of Seaside

Kristie Runcek, RAC

Patrick Breen, MCWD

Kathleen Lee, Sup. Potter

Andy Sterbenz, Schaat & Wheeler

Brian Boudreau, Monterey Downs

Beth Palmer

Bob Shaffer

FORA Staff:

Michael Houlemard Jr.

Steve Endsley

Jonathan Brinkmann

Robert Norris

Ted Lopez

Peter Said

Maria Buell

Absent: Daniel Dawson, City of Del Rey Oaks.

**2. PLEDGE OF ALLEGIANCE**

Pledge of allegiance was led by Craig Malin.

**3. ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Mr. Houlemard introduced Craig Malin, new City Manager for City of Seaside and asked for a round of self-introductions from attendees. Jonathan Brinkmann reminded everyone of deadline for receipt of updated development forecasts from the FORA land use jurisdictions is January 15, 2016. Mr. Houlemard said the recruitment for a new Controller is underway as Ivana Bednarik is retiring.

**4. PUBLIC COMMENT PERIOD**

None.

**5. APPROVAL OF MEETING MINUTES (no minutes were approved)**

a. December 2, 2015 Administrative Committee Minutes

MOTION: Elizabeth Caraker moved, seconded by Steve Matarazzo to approve the December 2, 2015 Administrative Committee minutes with minor revisions requested. (Abstentions: Craig Malin and Todd Muck).

MOTION PASSED UNANIMOUSLY

The committee received comments from members.

**6. JANUARY 8, 2016 BOARD MEETING FOLLOW UP**

a. Fort Ord Reuse Authority Prevailing Wage Program Resolution-2d Vote

Mr. Houlemard announced one of the actions taken by Board at its last meeting was the adoption of a resolution for prevailing wage (and handed to each voting member) and it impacts Cities and County in the Fort Ord Reuse jurisdiction. He added Board deferred funding on staff's recommendation of hiring a compliance monitor and 1 FORA staff as needed until the Finance Committee reviews it and makes a recommendation to Board. A second vote will be taken by Board in February. Robert Norris said new prevailing wage requirements went into effect Jan 1<sup>st</sup> and that "maintenance" items are now requirements from an awarding entity. Mr. Houlemard said a letter was drafted and addressed to all City Managers in FORA's jurisdiction and includes a copy of the resolution. He provided a background to SB 854 and the ongoing changes to its requirements. City of Seaside and Del Rey Oaks have sent status letters to FORA. The administrative committee received comments regarding enforcement and compliance. Mr. Houlemard said no changes were made to enforcement provisions and that they are considering assisting jurisdictions who had problems. (i.e. Marina, County possibly). Mr. Norris said Board's concern is bringing compliance to the prevailing wage issues.

Mr. Houlemard also reminded members of FORA's sunset date of June 30, 2020 and the impact on items not being completed and that Administrative Committee will have a role in advising Board on these transition issues. He also referenced the presentation by Ted Lopez on the oak woodlands, the industrial hygienist work in City of Seaside, and the UC MBEST discussion staff and board member had in December with representatives from University of Santa Cruz.

## **7. BUSINESS ITEMS**

- a. Water Augmentation Project Planning Memorandum of Understanding  
Steve Endsley provided a brief overview of this planning project. Peter Said gave a power point presentation outlining the history, the current status and the items going before the Board in February and March. He said the cost of building the pipeline is a major factor being addressed in the 3-party planning process and Marina Coast Water District (MCWD) and Marina Regional Water Pollution Control Agency's (MRWPCA) support for this planning project. Mr. Houlemard said this is a planning effort on the future augmentation water needs and that all viable options still include recycled water and Board is not objecting to this approach. The committee received comments regarding Board support, and request for the presentation to include more details on conservation and financing (how the pipeline is connected to all cities). Mr. Houlemard said both MCWD and MRWPCA managers will be invited to attend next meeting, possibly through a joint WWOC meeting and that this item will be brought up as an action item.
- b. Capital Improvement Program (CIP) Development Forecasts Request  
Jonathan Brinkmann handed to members a copy of the forecast of CIP and added that this forecast looks into what each jurisdiction expects to build in FORA's land and that fees are attached to each as well as MCWD's budget. He reminded that January 15, 2016 is the deadline.
- c. Fort Ord Reuse Authority Transition Plan/2020 Sunset  
Mr. Houlemard gave a brief presentation on FORA's sunset date and the many items needed for its transition. A DRAFT 5-year vision was handed out to all members. Mr. Houlemard spoke of possibilities for a reconfigured Reuse Authority and that the list of possibilities have been enumerated by Board in 2012. He further added Steve Endsley will take the lead on this role and that Executive Committee wants Administrative Committee involvement in this matter. All issues brought up include munitions and explosives, Base Reuse Plan and Habitat Conservation Plan. Mr. Long agreed with the presentation format of individual pieces be provided one at a time.

## **8. ITEMS FROM MEMBERS**

None.

## **9. ADJOURNMENT**

Meeting adjourned at 9:46 a.m.