



FORT ORD REUSE AUTHORITY

920 2nd Avenue, Suite A, Marina, CA 93933

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REGULAR ADMINISTRATIVE COMMITTEE MEETING

8:15 a.m. Wed., May 21, 2014 | 920 2nd Avenue, Suite A, Marina CA 93933
(FORA Conference Room)

AGENDA

1. **CALL TO ORDER**
 2. **PLEDGE OF ALLEGIANCE**
 3. **ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**
 4. **APPROVAL OF MEETING MINUTES**
 - a. April 2, 2014 Administrative Committee minutes ACTION
 5. **PUBLIC COMMENT PERIOD**

Individuals wishing to address the Committee on matters within its jurisdiction, but not on this agenda, may do so during this period for up to three minutes. Comments on specific agenda items are heard under that item.
 6. **MAY 16, 2014 BOARD MEETING FOLLOW-UP** INFORMATION/ACTION
 7. **OLD BUSINESS**
 - a. Review FY 2014/15 Draft Capital Improvement Program INFORMATION/ACTION
 - b. Regional Urban Design Guidelines Task Force Update INFORMATION
 8. **NEW BUSINESS**
 - a. Discuss FY 2011/12 FORA Annual Report Updates INFORMATION
 9. **ITEMS FROM MEMBERS**
 10. **ADJOURN TO JOINT ADMIN/WWOC COMMITTEE MEETING** *next Admin Cmte: 7/2/14*
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JOINT ADMINISTRATIVE AND WATER/WASTEWATER OVERSIGHT COMMITTEE (WWOC) MEETING

Immediately following Administrative Committee (FORA Conference Room)

AGENDA

1. **CALL TO ORDER**
2. **ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**
3. **APPROVAL OF MEETING MINUTES**
 - a. May 7, 2014 Joint Admin/WWOC Committee Meeting Minutes ACTION
4. **PUBLIC COMMENT PERIOD**
5. **OLD BUSINESS**
 - a. FY 2014/15 Marina Coast Water District -
Draft Ord Community Water/Wastewater Budget ACTION
6. **ADJOURNMENT**

For information regarding items on this agenda or to request disability related modifications and/or accommodations please contact the Deputy Clerk 48 hours prior to the meeting.

Agendas are available on the FORA website at www.fora.org.



FORT ORD REUSE AUTHORITY

ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES

8:15 a.m., Wednesday, April 2, 2014 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. **CALL TO ORDER**

Co-chair Houlemard called the meeting to order at 8:16 a.m. The following were present:

Dan Dawson, City of Del Rey Oaks
Carl Holm, County of Monterey
Elizabeth Caraker, City of Monterey
John Dunn, City of Seaside
Layne Long, City of Marina
Vicki Nakamura, MPC
Anya Spear, CSUMB
Lyle Shurtleff, Army BRAC Office

Diana Ingersoll, City of Seaside
Tim O'Halloran, City of Seaside
Rick Riedl, City of Seaside
Patrick Breen, MCWD
Graham Bice, UC MBEST
Mike Zeller, TAMC
Bob Schaffer
Wendy Elliot, MCP

FORA Staff:
Michael Houlemard
John Giffen
Steve Endsley
Jim Arnold
Crissy Maras
Jonathan Garcia
Lena Spilman

2. **PLEDGE OF ALLEGIANCE**

Carl Holm led the Pledge of Allegiance.

3. **ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

Co-Chair Houlemard stated that a Pollution Legal Liability Insurance Policy insurance meeting had been conducted on April 1, 2014 for carriers who responded to the Request for Qualifications solicitation. Turnout was higher than anticipated and the process was moving along on schedule.

4. **APPROVAL OF MEETING MINUTES**

a. **March 5, 2014 Administrative Committee Minutes**

MOTION: John Dunn moved, seconded by Carl Holm, to approve the March 5, 2014 meeting minutes, as presented.

MOTION PASSED: Ayes: Holm, Dunn, Dawson. *Absent:* Caraker, Long.

5. **PUBLIC COMMENT PERIOD**

None.

6. **AGENDA REVIEW - APRIL 11, 2014 BOARD MEETING**

Co-Chair Houlemard led a review of the April 11, 2014 Board meeting agenda.

Elizabeth Caraker entered at 8:23 am. Layne Long entered at 8:24 am.

7. **OLD BUSINESS**

a. **Base Reuse Plan Reassessment Follow-up**

i. **Regional Urban Design Guidelines Task Force Update**

FORA Associate Planner Josh Metz announced that the FORA Board had approved creation of the Regional Urban Design Guidelines Task Force, to which Chair Edelen had appointed Executive Officer Michael Houlemard (Chair), Carmel-by-the-Sea Councilmember Victoria Beach, Sand City Mayor David Pendergrass, Del Rey Oaks City Manager Dan Dawson, Seaside City Manager John Dunn, Marina City Manager Layne Long, Monterey County Resource Agency Deputy Director Carl Holm, and Monterey Principal Planner Elizabeth Caraker. The Task Force's first meeting was scheduled for April 22, 2014 at 12:45 pm, at