



FORT ORD REUSE AUTHORITY

ADMINISTRATIVE COMMITTEE REGULAR MEETING MINUTES

8:15 a.m., Wednesday, July 17, 2013 | FORA Conference Room
920 2nd Avenue, Suite A, Marina CA 93933

1. **CALL TO ORDER AND ROLL CALL**

Chair Dawson called the meeting to order at 8:17 a.m. The following were present, as indicated by signatures on the roll sheet:

Daniel Dawson, City of Del-Rey-Oaks*
Elizabeth Caraker, City of Monterey*
Layne Long, City of Marina*
Carl Holm, County of Monterey*
John Dunn, City of Seaside*
Debby Platt, City of Marina
Diana Ingersoll, City of Seaside
Tim O'Halloran, City of Seaside
Ray Corpuz, City of Salinas
Heidi Burch, City of Carmel-by-the-Sea
Graham Bice, UC MBEST

Lyle Shurtleff, BRAC
Anya Spear, CSUMB
Patrick Breen, MCWD
Mike Zeller, TAMC
Paul Greenway, County of Monterey
Kathleen Lee, Sup. Potter's Office
Bob Schaffer
Scott Hilk, MCP
Crisand Giles, BIA Bay Area
Beth Palmer, Monterey Downs

FORA Staff:
Michael Houlemard
Steve Endsley
Jim Arnold
Crissy Maras
Jonathan Garcia
Lena Spilman

* Voting Members

2. **PLEDGE OF ALLEGIANCE**

Patrick Breen led the Pledge of Allegiance.

3. **ACKNOWLEDGEMENTS, ANNOUNCEMENTS AND CORRESPONDENCE**

a. **Associate Planner Recruitment – Post Reassessment Actions**

Executive Officer Michael Houlemard stated that FORA had received numerous responses to the recruitment for an Associate Planner, which would remain open until July 24, 2013.

b. **Association of Defense Communities Base Redevelopment Forum**

Mr. Houlemard announced that he had been asked by the Association of Defense Communities (ADC) to chair the opening keynote address at the Forum, to be held in September in Portland, Maine. The Forum would be the first in a new ADC strategy of more focused, subject-specific conferences for military base reuse communities.

4. **PUBLIC COMMENT PERIOD**

None.

5. **APPROVAL OF MEETING MINUTES**

a. **July 2, 2013 Administrative Committee Minutes**

MOTION: Elizabeth Caraker moved, seconded by Carl Holm, to accept the July 2, 2013 minutes, as presented.

MOTION PASSED: unanimous.

6. JULY 12, 2013 BOARD MEETING FOLLOW UP

a. Capital Improvement Program

Mr. Houlemard provided an overview of the Board's July 12th action regarding the Capital Improvement Program (CIP) and stated that the Committee would have an opportunity to provide recommendations under agenda item 7a.

b. Initiatives and Related Process

Mr. Houlemard provided an update on the two initiatives, noting that FORA's total share of the County's election costs would not be known until after the election. He urged the Committee members and public to review the initiative materials available on the FORA website.

7. OLD BUSINESS

a. FY 2013/14 Capital Improvement Program

i. Jurisdictions' Revised Development Schedules

ii. Summary of 7-9-13 FORA-BIA Stakeholder Meeting

iii. Next Steps

Assistant Executive Officer provided an overview of the FY 2013/14 CIP process. Senior FORA Planner Jonathan Garcia discussed the updated development forecasts received from the jurisdictions. The Committee reviewed the CIP document and staff agreed to return an updated CIP package to the Committee, reflecting newly received development forecast figures and associated CIP text changes, at their July 31, 2013 meeting.

b. Schedule Meeting to Review Draft HCP Governing Agreements/Documents

Mr. Garcia stated that staff planned to schedule a meeting to review the HCP documents immediately following the Administrative Committee meeting on August 14, 2013.

8. ITEMS FROM MEMBERS

Mr. Houlemard stated that staff was currently working with CSUMB to organize the Board-approved colloquia regarding implementation of the Base Reuse Plan and that they were open to input from the Administrative Committee, if desired.

9. ADJOURNMENT

Chair Dawson adjourned the meeting at 9:50 a.m.